



Borough of Roosevelt Jersey Homesteads Historic District

P.O. Box 128, 33 N. Rochdale Avenue
Roosevelt, New Jersey 08555
Office: 609-448-0539 Fax: 609-448-8716

2024 APPLICATION FOR LICENSE TO RENT RESIDENTIAL PROPERTY (Revised Nov 2023)

The undersigned property owner hereby applies for a license to rent residential property, pursuant to Ordinance #182, 16-006 & 20-04

Part 1 - To Be Completed by Homeowner

Owner's Name: _____
Mailing Address: _____
Telephone #: _____
Email address: _____

Address of rental property: _____

Is the rental property currently occupied: Yes _____ No _____ Block _____ Lot _____

Date: _____ Signature of Applicant _____

Part 2 - To Be Completed by Zoning Officer

\$100.00 fee received on: _____ Check # _____
(Per Ordinance 16-006)

Date of Inspection: _____

Code violations cited: Yes _____ No _____ (If yes, attach report)

Date of reinspection: _____

All violations abated: Yes _____ No _____ (If no, attach report)

Signature of Zoning Officer: _____ Date: _____

Part 3 - To Be Completed by Housing Inspector (Per Ordinance 20-04)

Application: Approved _____ Denied _____

Signature of Housing Inspector _____ Date: _____

Notice to Applicant: Pursuant to Ordinance #20-04, the Housing Inspector may deny the issuance of a license, or revoke or suspend the license that was previously issued, upon finding that the owner has failed to abate code violations cited by the Zoning Officer and to maintain the property in a manner conducive to the health, safety and welfare of the residents of the property and of the community. Any person who leases any real property subject to this Ordinance without having a license to do so, shall be subject to a penalty not exceeding \$1,250.00 and/or 60 days imprisonment for each violation, each week or part thereof of unlicensed rental being a separate violation, and may also be required to reimburse the Borough for any costs incurred in relocating tenants. Owners of residential rental properties are also required to comply with the Landlord Identity Disclosure Law, N.J.S.A. 8-28 et seq., and are liable to a penalty of up to \$500 per violation for each failure to comply.