

BOROUGH OF ROOSEVELT
33 N. Rochdale Ave, Roosevelt Borough, NJ 08555

Mayor and Council
Regular Meeting Minutes of June 17, 2024

Mayor Malkin opened the meeting at 7:13 p.m. and read the Open Public Meeting Act statement which stated, Adequate notice of this meeting, as required by Chapter 231, P.L. 1975, has been provided by a public notice on January 3, 2024 which was posted on the Bulletin Board Roosevelt Post Office and in the Borough Hall. The notice was transmitted to The Times and Asbury Park Press.

ROLL CALL

	PRESENT	ABSENT	LATE ARRIVAL
<i>Councilmember Lou Esakoff</i>	✓		
<i>Councilmember Michael Hamilton</i>	✓		
<i>Councilmember Constance Herrstrom</i>	✓		
<i>Councilmember Steven Macher</i>	✓		
<i>Councilmember Kristine Kaufman-Marut</i>	✓		
<i>Councilmember Joe Trammell</i>	✓		
<i>Mayor Peggy Malkin</i>	✓		

Also in attendance: Greg Cannon, Esq., Kathleen Hart, Borough Clerk

MAYOR’S REPORT: M/Malkin reports there are some items that had to be removed from the agenda. The budget will now be introduced at the July 1, 2024 meeting. We are also postponing the Stormwater Regulations as Planning Board needs to review and find it consistent with the master plan. Also the bond for the Amphitheater will be introduced at the July 1, 2024 meeting. M/Malkin attended Roosevelt Public School’s graduation and due to the rain it was held inside and was lovely. We had 18 graduates this year.

PUBLIC COMMENT (Agenda items only)

M/Malkin opened the meeting to Public Comment for agenda items only at 7:16 p.m.

No Public Comment.

M/Malkin closed the Public Comment for agenda items at 7:16 p.m.

MINUTES:

1. Regular Meeting Minutes – May 20, 2024

On a motion by C/Hamilton to accept the minutes, with a second offered by C/Herrstrom; the minutes were approved by the following roll call vote:

Roll Call:

AYES: C/Hamilton, C/Herrstrom, C/Macher, C/Kaufman-Marut, C/Trammell

NAYS: None ABSTAIN: C/Esakoff ABSENT: None

2. Closed Meeting Minutes – May 20, 2024

On a motion by C/Hamilton to accept the minutes, with a second offered by C/Trammell; the minutes were approved by the following roll call vote:

Roll Call:

AYES: C/Hamilton, C/Herrstrom, C/Macher, C/Kaufman-Marut, C/Trammell

NAYS: None ABSTAIN: C/Esakoff ABSENT: None

CORRESPONDENCE:

1. Letter from Roberts Engineering, dated May 31, 2024, regarding 33 & 36 Clarksburg Road Sewer Emergency.
2. Letter from Prevention Coalition of Monmouth County regarding International Overdose Awareness day on August 31, 2024. – at that time we will be putting purple flags around Borough Hall and we will have a Proclamation August 20, 2024 meeting.
3. Email from Michael Merritt regarding the Senior Citizens of Roosevelt.

ORDINANCES:

SECOND READING

2024-04 AN ORDINANCE AMENDING THE ZONING ORDINANCES OF THE BOROUGH OF ROOSEVELT AT ARTICLE VI: “SUPPLEMENTARY REGULATIONS” TO UPDATE THE BOROUGH’S STORMWATER REGULATIONS IN ACCORDANCE WITH UPDATED NJDEP STORMWATER REQUIREMENTS

C/Hamilton made a motion to carry public hearing of Ordinance 2024-04 to the July 1, 2024 meeting, with a second offered by C/Esakoff.

Roll Call:

AYES: C/Esakoff, C/Hamilton, C/Herrstrom, C/Macher, C/Kaufman-Marut, C/Trammell
 NAYS: None ABSTAIN: None ABSENT: None

Ordinance 2024-04 was tabled to the July 1, 2024 meeting for public hearing and adoption.

SECOND READING

2024-07 CALENDAR YEAR 2024 ORDINANCE TO EXCEED THE MUNICIPAL BUDGET APPROPRIATION LIMITS AND TO ESTABLISH A CAP BANK (NJSA. 40A:4-45.14)

C/Hamilton made a motion to adopt Ordinance 2024-07 on second reading, with a second offered by C/Esakoff.

M/Malkin opens the public comment at 7:21 p.m.

No Public Comment.

M/Malkin closes the public comment at 7:21 p.m.

Roll Call:

AYES: C/Esakoff, C/Hamilton, C/Herrstrom, C/Macher, C/Kaufman-Marut, C/Trammell
 NAYS: None ABSTAIN: None ABSENT: None

CONSENT AGENDA RESOLUTIONS:

- Resolution 24-73 Payment of Bills – June 17, 2024
- Resolution 24-74 Resolution Authorizing Return of Escrow Funds for 19 S. Rochdale Avenue (Block 12, Lot 2)
- Resolution 24-75 Governing Body Certification of Compliance with the United States Equal Employment Opportunity Commission’s “Enforcement Guidance on the Consideration of Arrest and Conviction Records in Employment Decisions Under Title VII of the Civil Rights Act of 1964”
- Resolution 24-76 Resolution Authorizing Roberts Engineering Group, LLC to Survey, Design, Permit, Bid and Construction Administration/Inspection for the Sanitary Sewer Improvements to North Valley Road
- Resolution 24-77 Resolution Ratifying Emergency Contract for the Repair of the Borough’s Wastewater Collection System in the Vicinity of Clarksburg Road and South

Valley Road and Authorizing the Borough Engineer to Prepare and File a Treatment Works Approval Application Regarding Same

C/Esakoff made a motion to adopt the Consent Agenda Resolution’s 24-73 through 24-77, with a second from C/Herrstrom, by the following roll call vote:

Roll Call:

AYES: C/Esakoff, C/Hamilton, C/Herrstrom, C/Macher, C/Kaufman-Marut, C/Trammell
 NAYS: None ABSTAIN: None ABSENT: None

REPORTS OF COMMITTEE CHAIRS:

Environmental, Health & Safety: C/Kaufman-Marut reports repairs have been done at the Amphitheater. Derrick Larane took photos of the Amphitheater for the yearbook and he did a great job.

Administration: No Report.

Finance: C/Hamilton reports that the Finance meeting was cancelled and needs to be rescheduled for next week. Budget introduction will be at the July 1, 2024 meeting. We need to know what we need to include for the DEP regulations.

Community Dev/Code: C/Herrstrom reports that the Senior Trip on the Lady River Cruise was very successful and in your packets tonight you have a letter from Michael Merritt regarding if the Borough can pick up ½ the cost of the trip of approximately \$863.00. The Seniors paid \$28. We are trying to do some more outside trips. At the budget meeting we can discuss a budget for the senior group. M/Malkin states some of the seniors are having trouble with the app and asked if there is a simpler way for the Seniors to join. C/Herrstrom responds that there is a person who calls and reminds the Seniors of the meetings. We will have a table at the 4th of July celebration. We will have a sign-up sheet for any Senior who would like to join and also discuss ways to communicate. The bond ordinance for the amphitheater will be on for first reading at the July 1, 2024 meeting.

Public Works: No Report.

Utilities: C/Trammell states that the driveway at the sewer plant is finished and the emergency sewer repair on Clarksburg Road is complete.

REPORTS OF BOROUGH OFFICIALS: None

OLD BUSINESS:

1. Improvements to Lake Drive and Spruce Lane – we are waiting on a 2nd quote.
2. C/Hamilton states that the Council members need to volunteer as much as they can for the 4th of July picnic. The Fire Department will also be at the picnic.

GOOD AND WELFARE:

Municipal Clerk, Kathleen Hart states the election went well.

PUBLIC COMMENT: (Any item)

M/Malkin opens the public comment at 7:45 p.m.

1. Ellen Silverman, 10 N Valley Road: If you have a chance to go on the Roosevelt Woodland Trail, between School Lane and Tamara you may have noticed we have a new stage, a wooden deck.

M/Malkin closes the public comment at 7:46 p.m.

CLOSED SESSION: The Borough Clerk read into record the following resolution. There will be no formal action taken.

Resolution 24-78 Providing for a Private Executive Meeting that Excludes the Public

WHEREAS, the “Open Public Meetings Act” enacted October 21, 1975 permits a public body to exclude the public from meetings or portions thereof wherein matters are to be discussed which are exempted from the requirements of the Act; and

WHEREAS, the said Act requires that prior to the holding of a meeting or portion thereof from which the public shall be excluded, the public body should adopt a Resolution at a public meeting providing for the holding of a private meeting; and

WHEREAS, the Borough Council of the Borough of Roosevelt has determined that a meeting should be held from which the public should be excluded in order to discuss a subject which is exempted under the said Act.

NOW, THEREFORE, BE IT RESOLVED by the Borough Council, as follows:

- That the next portion of this meeting be held in Private Session.
- That the general nature of the matter(s) to be discussed relate to the matters:
 - a. Items Falling Under Attorney/Client Privilege
- That no official action will be taken at the meeting but Minutes shall be kept and shall be available to the public after official action on the subject matter has been taken.
- It is anticipated the discussion conducted in closed session can be disclosed to the public after no further action is required in the matter.

C/Esakoff offered the following Resolution and moved its adoption, which was second by C/Trammell

Roll Call:

AYES: C/Esakoff, C/Hamilton, C/Herrstrom, C/Macher, C/Kaufman-Marut, C/Trammell
 NAYS: None ABSTAIN: None ABSENT: None

C/Hamilton made a motion, with a second offered by C/Esakoff, to adjourn closed session meeting with an All in Favor.

Time In: 7:49 p.m. Time Out: 8:31 p.m.

REGULAR SESSION:

C/Hamilton asks the Borough Engineer, Carmella Roberts about the Tier A requirements and what is needed to do soon, in subsequent years and where are we with stays and extensions? Carmella Roberts states that a letter was sent within the past year to the NJDEP asking for an adjudicatory hearing. We also sent a letter requesting stays for certain requirements such as street sweeping and upgrading every single inlet. We don’t want to be on their time line and allow the Borough to replace them over time. Also, we asked for additional time on the outlets, the head walls. There is also the Stormwater Pollution Prevention Plan, which also a stay was requested. It is a detailed report and everything needs to be documented. It is the most amount of engineering. The Council and Planning Board members needs to do online educational training yearly, within 6 months of being elected. C/Hamilton asks if there is anything we need to put in the 2024 budget? Carmella Roberts states we already updated the Stormwater Management Plan, which was recently sent in and the Stormwater Control Ordinance will be adopted at the next meeting. All other ordinances are done. The remainder is Public Works items such as liquids stored and MSDS sheets. A lot of the items doesn’t apply to the Borough, and those are the things that stays were requested. In the process of the overall Stormwater Plan for the Borough, the Borough received \$25,000 up front and once the plan is finished you will receive another \$50,000 because Tier B to Tier A received \$75,000. NJDEP did acknowledge that they received the letter but nothing else has

been done. The Stormwater mapping is 75% done. C/Hamilton asks when we might see the mapping and Carmella Roberts states we are just a couple months away. C/Trammell states we already have \$3 million in bonding for road improvements, new sewer and water pipes and maybe some storm drains and the replacement of the trickling filters in another \$2 million. We need to contact Andy Kim and see if there is any federal money for sanitary sewers. C/Hamilton asks if there are any grants available for security upgrades for the water/sewer plant? These are all things for resilience and security, those would fall under the 50% forgiveness program. C/Macher asks if the mapping is being done in CAD as it would be good to do the mapping in a GIS platform? Carmella Roberts states we could do it in GIS platform, but Roosevelt is a very small municipality and you would need dedicated staff to maintain and the yearly cost associated.

C/Esakoff made a motion, with a second offered by C/Trammell, to adjourn meeting with an All in Favor.

Time Out: 8:49 p.m.

The audio tape is available in the Clerk's Office at Borough Hall.

Respectfully Submitted,

Kathleen Hart, Borough Clerk

Adopted Date: July 1, 2024