

BOROUGH OF ROOSEVELT  
33 N. Rochdale Ave, Roosevelt Borough, NJ 08555

Mayor and Council  
Regular Meeting Minutes of February 20, 2024

Mayor Malkin opened the meeting at 7:09pm and read the Open Public Meeting Act statement which stated, Adequate notice of this meeting, as required by Chapter 231, P.L. 1975, has been provided by a public notice on January 3, 2024 which was posted on the Bulletin Board Roosevelt Post Office and in the Borough Hall. The notice was transmitted to The Times and Asbury Park Press.

LETTER FROM ROOSEVELT DEMOCRATIC MUNICIPAL COMMITTEE SUBMITTING THREE NOMINEES TO FILL THE VACANCY

M/Malkin states that of the 3 names Katerina Paleckova has pulled her name from the list, she would be interested at a later time. Ralph Warnick said he will serve if no one else was interested. Tina Kaufman is interested. The position to be filled is Robert Atwood, term expires December 31, 2024. Tina has lived here since 1979 and is raising her children here.

C/Trammell made a motion to present the name of Kristine Kaufman-Marut as Council Member with a second offered from C/Herrstrom.

M/Malkin introduces Tina to the Council Members, Municipal Clerk and Attorney.

Oath of Office administered by Municipal Clerk, Kathleen Hart to Kristine Kaufman-Marut.

ROLL CALL

	PRESENT	ABSENT	LATE ARRIVAL
<i>Councilmember Kristine Kaufman-Marut</i>	✓		
<i>Councilmember Lou Esakoff</i>	✓		
<i>Councilmember Michael Hamilton</i>		✓	
<i>Councilmember Constance Herrstrom</i>	✓		
<i>Councilmember Steven Macher</i>	✓		
<i>Councilmember Joe Trammell</i>	✓		
<i>Mayor Peggy Malkin</i>	✓		

Also in attendance: Greg Cannon, Esq., Kathleen Hart, Borough Clerk

Resolution 24-37      Resolution Appointing Kristine Kaufman-Marut to an Unexpired Term as Councilperson Within the Borough of Roosevelt, County of Monmouth with Said Term Expiring December 31, 2024

Roll Call:

AYES:            C/Esakoff, C/Herrstrom, C/Macher, C/Trammell  
NAYS:            None                    ABSTAIN: C/Kaufman-Marut      ABSENT: C/Hamilton

MAYOR’S REPORT: No Report.

PUBLIC COMMENT (Agenda items only)

M/Malkin opened the meeting to Public Comment for agenda items only at 7:19 p.m.

1. Ellen Silverman, 10 N. Valley Road: Speaks about the resolution on the agenda regarding the Monmouth County Mosquito Control Division. Roosevelt is 1/3 in the wetlands and requires a special permit from the DEP for mosquito spraying and that should be added to the resolution.

The County would have to apply to the DEP, it's called a GP-15 permit. Attorney, Greg Cannon states the Borough either tells the County yes spray or no do not spray, it is the County's responsibility to get the permits. Discussion takes place on how and what the County is spraying. Ms. Silverman also states at the Environmental Commission meeting she is going to recommend that we do an educational campaign on standing water.

2. Mary Tulloss, 21 Lake Drive: Asks about Lake Drive re-paving and are curbs planned. M/Malkin states that half of Lake Drive was paved in 2005 and the other half in 2006 and the project probably will not happen until 2027, and as of now no decisions have been made.
3. Michael Ticktin, 37 N. Valley Road: Asks the name of the three nominations to replace Robert Atwood on Council. The names are: Katerina Paleckova, Ralph Warnick and Kristine Kaufman-Marut.

M/Malkin closed the Public Comment for agenda items at 7:35 p.m.

**CORRESPONDENCE:**

1. Letter received from Monmouth County Mosquito Control Division, dated January 12, 2024 regarding countywide mosquito control program.
2. Letter received from Manalapan Township, dated February 6, 2024, regarding the shared service agreement with Western Monmouth Animal Control and applying for an NJ DCA Local Efficiency Achievement Program (LEAP) grant.

**MINUTES:**

1. Regular Meeting Minutes – January 2, 2024  
On a motion by C/Esakoff to accept the minutes, with a second offered by C/Herrstrom the minutes were approved by the following roll call vote:

Roll Call:

AYES: C/Esakoff, C/Herrstrom, C/Macher, C/Trammell

NAYS: None ABSTAIN: C/Kaufman-Marut ABSENT: C/Hamilton

2. Regular Meeting Minutes – January 16, 2024  
On a motion by C/Herrstrom to accept the minutes, with a second offered by C/Macher the minutes were approved by the following roll call vote:

Roll Call:

AYES: C/Herrstrom, C/Macher

NAYS: None ABSTAIN: C/Esakoff, C/Kaufman-Marut, C/Trammell

ABSENT: C/Hamilton

**ORDINANCES:**

**SECOND READING AND PUBLIC HEARING:**

2024-02 AN ORDINANCE OF THE BOROUGH OF ROOSEVELT AMENDING CHAPTER 15: "WATER AND SEWER" OF THE BOROUGH CODE TO CLARIFY THAT PROPERTY OWNERS ARE RESPONSIBLE FOR ALL COSTS OF REPAIR AND MAINTENANCE OF SERVICE APPLIANCES

M/Malkin opens the public comment at 7:39pm

1. Michael Ticktin, 37 N. Valley Road: Asks what is meant by service appliance? Attorney Greg Cannon states that anything that is part of a system, from the cock stop back into the property, except the meter. The Borough is responsible for the meter. Also, if the water operator is not in town and needs to come back, then the owner would be charged. If the water operator is in town, then no charge.

M/Malkin closes the public comment at 7:41pm

C/Trammell made a motion to adopt Ordinance 2024-02 on second reading, with a second offered by C/Esakoff.

Roll Call:

AYES: C/Marut, C/Esakoff, C/Herrstrom, C/Macher, C/Trammell

NAYS: None ABSTAIN: None ABSENT: C/Hamilton

CONSENT AGENDA RESOLUTIONS:

- Resolution 24-38 Payment of Bills for February 20, 2024
- Resolution 24-39 Resolution Authorizing the Application to the State of New Jersey Under the Leap Program for Animal Control Equipment
- Resolution 24-40 Authorizing The County of Monmouth Mosquito Control Division to Conduct Aerial Mosquito Control Operations Within Roosevelt Borough

C/Esakoff made a motion to adopt, with a second offered by C/Herrstrom, to adopt the Consent Agenda Resolution's 24-38 through 24-40, by the following roll call vote:

Roll Call:

AYES: C/Marut, C/Esakoff, C/Herrstrom, C/Macher, C/Trammell

NAYS: None ABSTAIN: None ABSENT: C/Hamilton

REPORTS OF COMMITTEE CHAIRS:

Environmental, Health & Safety: No Report.

Administration: C/Esakoff reports that he speaks with Ana Debevec every day. She is spending a lot of time on rental properties and sometimes she has to chase the owners for paperwork. There are 22 rental properties in the Borough. Fees can be increased and that could help pay a part-time person to deal with the rental properties. Attorney Greg Cannon states you can fine owner up to \$2,000 a day. Landlord registration needs to be enforced. Discussion takes place on the procedure for landlord registration and certificate of occupancy, code violations on rental properties. M/Malkin states we should discuss this at the next meeting.

Finance: No Report.

Community Dev/Code: C/Herrstrom asks if anyone has worked on quotes for the removal of the dangerous tree at the amphitheater? M/Malkin states we will have Ana Debevec contact tree removal companies for quotes. The construction plans for amphitheater are being worked on and should be ready by the 2<sup>nd</sup> meeting in March. The senior group will be going on a trip to the River Lady in Toms River on June 5<sup>th</sup>. Dues are \$15 annually and the trip will cost \$28.

Public Works: No report.

Utilities: C/Trammell reports that the generator at the sewer plant has a bad radiator and needs to be repaired. A new one will cost \$10,000-\$12,000. Oil pressure switch needs to be repaired which will cost about \$2,000. At the water plant new gravel will be installed and the driveway will be widened, the apron is already done. There is also an old slant road grader at the water plant which was used to clear roads from the inception. Greg was able to clean around it, so we may want to put it somewhere, it's an antique. It was used to plow roads back in the day.

REPORTS OF BOROUGH OFFICIALS:

1. Michael Ticktin, 37 N. Valley Road: I will be attending CDBG meeting online tomorrow.
2. Ellen Silverman, 10 N. Valley Road: The Environmental Commission meeting is tomorrow and will be discussing a possible rain garden at the school by the handball court area which will help with stormwater. Waiting to hear from the school. We applied for 800 plug native plants and 400 tree-

seedlings. We should know by next month if we get the plants. Discussion takes place on future sites for rain gardens.

OLD BUSINESS:

1. Improvements to Lake Drive and Spruce Lane: Council discusses how to move forward on improvements to Lake Drive and Spruce Lane. This was the project the Council had voted on to move forward with this project. The cost came in really high but Roberts Engineer said the project can be split in half which cuts the price in half. The Council discusses which half should be done first to utilize the NJDOT Municipal Aid grant received and then apply for another grant for the other half of the project. The Council discusses. M/Malkin suggests we do improvements to Lake Drive (South Valley Road to Spruce Lane) and Spruce Lane and C/Herrstrom is in agreement. C/Trammell would like to continue the discussion at the next meeting. C/Macher suggests to video the pipes for Lake Drive before we decided on what portion of the street should be done.

NEW BUSINESS: None

GOOD AND WELFARE: None

PUBLIC COMMENT (Any item)

M/Malkin opens the public comment at 8:33pm.

No Public Comment.

M/Malkin closes the public comment at 8:33pm.

CLOSED SESSION: The Borough Clerk read into record the following resolution. There will be no formal action taken.

Resolution 24-41          Providing for a Private Executive Meeting that Excludes the Public

WHEREAS, the “Open Public Meetings Act” enacted October 21, 1975 permits a public body to exclude the public from meetings or portions thereof wherein matters are to be discussed which are exempted from the requirements of the Act; and

WHEREAS, the said Act requires that prior to the holding of a meeting or portion thereof from which the public shall be excluded, the public body should adopt a Resolution at a public meeting providing for the holding of a private meeting; and

WHEREAS, the Borough Council of the Borough of Roosevelt has determined that a meeting should be held from which the public should be excluded in order to discuss a subject which is exempted under the said Act.

NOW, THEREFORE, BE IT RESOLVED by the Borough Council, as follows:

- That the next portion of this meeting be held in Private Session.
- That the general nature of the matter(s) to be discussed relate to the matters:
  - a. Items Falling Under Attorney/Client Privilege
- That no official action will be taken at the meeting but Minutes shall be kept and shall be available to the public after official action on the subject matter has been taken.
- It is anticipated the discussion conducted in closed session can be disclosed to the public after no further action is required in the matter.

C/Herrstrom offered the following Resolution and moved its adoption, which was second by C/Trammell.

Roll Call:

AYES: C/Marut, C/Esakoff, C/Herrstrom, C/Macher, C/Trammell

NAYS: None ABSTAIN: None ABSENT: C/Hamilton

C/Herrstrom made a motion, with a second offered by C/Trammell, to adjourn closed session meeting with an All in Favor, C/Hamilton Absent.

Time In: 8:37pm Time Out: 8:50pm

C/Trammell made a motion, with a second offered by C/Esakoff, to adjourn meeting with an All in Favor.

Time Out: 8:51 p.m.

The audio tape is available in the Clerk's Office at Borough Hall.

Respectfully Submitted,

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Kathleen Hart, Borough Clerk

Adopted Date: March 18, 2024