

DRAFT
BOROUGH OF ROOSEVELT
33 N. Rochdale Ave, Roosevelt Borough, NJ 08555

COUNCIL REGULAR MEETING AGENDA
SEPTEMBER 16, 2024 @ 7:00 P.M.

TIME IN _____

Adequate notice of this meeting, as required by Chapter 231, P.L. 1975, has been provided by a public notice on January 3, 2024 which was posted on the Bulletin Board Roosevelt Post Office and in the Borough Hall. The notice was transmitted to The Times and Asbury Park Press.

ROLL CALL

- Councilmember Louis Esakoff
- Councilmember Michael Hamilton
- Councilmember Constance Herrstrom
- Councilmember Kristine Kaufman-Marut
- Councilmember Steven Macher
- Councilmember Joseph Trammell
- Mayor Peggy Malkin

MAYOR'S REPORT:

PUBLIC COMMENT: (Agenda items only)

MINUTES: None presented

CORRESPONDENCE:

1. Email from Ellen Silverman, dated, August 12, 2024 regarding removal of hazardous street trees and limbs.
2. Letter from Roberts Engineering Group LLC, dated August 22, 2024 regarding Stormwater Control Ordinance.
3. Letter from Roberts Engineering Group LLC, dated August 23, 2024 regarding Lake Drive sanitary sewer improvements.

PRESENTATION:

1. Cameron Corini, Roberts Engineering Group LLC to discuss the Planning Board recommendation to modify the Stormwater Control Ordinance and cost associated with combining NJDOT Lake/Spruce and Lake/S. Valley projects.

PUBLIC HEARING OF THE 2024 BUDGET

M/Malkin opens the public comment at _____
M/Malkin closes the public comment at _____

Resolution 24-88 Resolution Adopting the 2024 Budget

ORDINANCE:

FIRST READING

ORDINANCE 2024-10

AN ORDINANCE AMENDING THE ZONING ORDINANCES OF THE BOROUGH CODE TO CLARIFY SINGLE-FAMILY DETACHED DWELLINGS AS PRINCIPAL PERMITTED USES IN THE BOROUGH'S R-40 AND R-100 ZONES

Second reading and public hearing scheduled for October 21, 2024 at Borough Hall, 33 North Rochdale Avenue, Roosevelt, NJ.

CONSENT AGENDA RESOLUTIONS:

- Resolution 24-93 Payment of Bills – September 16, 2024
- Resolution 24-94 Resolution Authorizing Return of Escrow Funds for 39 Clarksburg Road (Block 14, Lot 3)
- Resolution 24-95 Resolution Authorizing 2024 Salaries for Roosevelt Borough Employees
- Resolution 24-96 Resolution Authorizing Temporary Emergency Appropriations #5

REPORTS OF COMMITTEE CHAIRS:

- | | |
|-----------------------------|-----------------------|
| Councilmember Esakoff | Administration |
| Councilmember Hamilton | Finance |
| Councilmember Herrstrom | Community Dev/Code |
| Councilmember Kaufman-Marut | Envi, Health & Safety |
| Councilmember Macher | Public Works |
| Councilmember Trammell | Utilities |

REPORTS OF BOROUGH OFFICIALS:

OLD BUSINESS:

NEW BUSINESS:

GOOD AND WELFARE:

PUBLIC COMMENT: (Any item)

M/Malkin opens the public comment at _____

M/Malkin closes the public comment at _____

CLOSED SESSION:

Resolution 24-xx Providing for a Private Executive Meeting that Excludes the Public

ADJOURNMENT

TIME OUT: _____

Letter to Borough Council Requesting Clarification of Street Trees

Lucretia McGuff-Silverman <mcguffsilverman@gmail.com>

Mon 8/12/2024 1:45 PM

To: KATHLEEN HART <clerk@rooseveltnj.us>; ANA DEBEVEC <finance@rooseveltnj.us>; Malkin, Peggy <peggymalkin@gmail.com>; LOUIS ESAKOFF <lesakoff@rooseveltnj.us>; Mike Hamilton <[REDACTED]@gmail.com>; Joe Trammell <[REDACTED]@verizon.net>; Connie Herrstrom <[REDACTED]@comcast.net>; Steven Macher <[REDACTED]@comcast.net>; Tina Kaufman <tkaufman@rooseveltnj.us>; PEGGY MALKIN <mayor@rooseveltnj.us>
8/12/2024

Dear Mayor Malkin and Council,

I am requesting 1. The ordinance pertaining to the removal of hazardous street trees and limbs mentioned in Ana Debevec's email and 2. clarification of trees growing in the right-of-way Roosevelt streets: Are they municipal trees and therefore maintained by the Department of Public Works As stated in the Borough of Roosevelt's Master Plan?

It was stated in an email from Ana Debevec 8/12/2024 at 10:56 to Ellen Silverman in response to my reporting a dead tree in the street-right-away of my property.

"The Borough's policy has been to not pay for tree removal that is in the right-of-way. Just like grass that is in the ROW, we as the homeowner have to mow the lawn, not the town. The same is true for trees and shrubs; the homeowner is responsible for their maintenance. "

Following:

1. The Master Plan 2017 reexamination-report showing the inclusion of the Community Forest Management Plan.
2. Community Forest Management Plan p.17 pertaining to municipal trees

Master Plan 2017 reexamination-report page 7, "Incorporate the Environmental Resource Inventory completed in 2015 and the Forest Management Plan developed by the Environmental Commission into the Master Plan.

Roosevelt CFMP Approved 7-14-17 (community Forest Management Plan)

p. 14 Administration of Tree Issue

p. 17

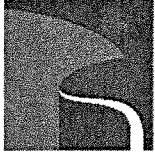
TREE SERVICE REQUEST PROCEDURES The pruning or removal of municipal hazard trees is initiated by requests from Borough officials or adjacent property owners. All service requests are addressed in the following manner: Borough officials or residents make requests for hazard trees to be removed or pruned. The DPW evaluates the tree and prioritizes its removal or pruning based upon risk. If the hazard tree is on municipal property, the DPW arranges for removal or pruning as appropriate; otherwise, it is reported to the responsible party (Monmouth County, State of New Jersey, etc.). The Borough does not currently maintain a list of trees that require removal.

Sincerely,

Ellen Silverman

10 North Valley Road

Roosevelt, NJ 08555



Roberts
ENGINEERING GROUP LLC
Women Business Enterprise Certified

1670 Whitehorse-Hamilton Square Rd.
Hamilton, New Jersey 08690
609-586-1141 fax 609-586-1143
www.RobertsEngineeringGroup.com

August 22, 2024

Mayor and Council
Borough of Roosevelt
33 North Rochdale Avenue
P.O. Box 128
Roosevelt, New Jersey 08555

Re: Stormwater Control Ordinance
Roosevelt Borough, Monmouth County, New Jersey
Our File No.: R4103

Dear Mayor and Council:

The Planning Board reviewed the recently adopted Stormwater Control Ordinance for modifications that are more restrictive than required by the NJDEP. Creating an ordinance that is more restrictive than the NJDEP is allowable, and has been confirmed by Planning Board Attorney Michelle Donato, Esq.

The Planning Board recommends that the ordinance be modified to require greater volume control for major developments. This will help in reducing downstream flooding. The proposed Ordinance will increase the requirement for groundwater recharge from the Water Quality Storm, which is similar to the 2-year storm, to the 25-year storm. This results in additional runoff volume being infiltrated.

The Stormwater Control Ordinance is to be modified as indicated below.

Groundwater Recharge Standards

Modify Section 6.164 Stormwater Management Requirements for Major Development as follows:

Section 6.164 P. Groundwater Recharge Standards.

Delete section 6.164P.2.a and renumber.

Revise new section 6.164P1.a; replace 2-year storm with 25-year storm.

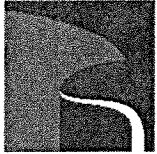
Should you have any questions, please feel free to contact me.

Very truly yours,

A handwritten signature in cursive script that reads "Carmela Roberts".

Carmela Roberts, P.E., C.M.E., C.P.W.M.
Borough Engineer

cc: Kathleen Hart, RMC, CMR, Borough Clerk
Ana Debevec, Finance
April Claudio, Planning Board Secretary
Gregory Cannon, Esq., Borough Attorney
Michelle Donato, Esq., Planning Board Attorney
Georgianna Spiers-Bachman, E.I.T., Roberts Engineering Group, LLC



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August 23, 2024

Mayor and Council
Borough of Roosevelt
P.O. Box 128
33 North Rochdale Avenue
Roosevelt, New Jersey 08555

Re: Lake Drive Sanitary Sewer Improvements
Borough of Roosevelt, Monmouth County, New Jersey
Our File No.: R4652

Dear Mayor and Council:

As you know, the NJDOT has awarded funding through the Municipal Aid Program for the improvements to Lake Drive in the amount of \$183,337.00. The proposed improvements are anticipated to include replacement of deteriorated curb, manhole castings, signage, milling and paving, and pavement markings. The project must be awarded to a contractor no later than November 1, 2025. The Borough has not yet authorized this office to move forward with the design phase or to further evaluate an alternative scope of work.

The Borough Sewer Operator, Mike Lyons, has had the sewer mains on Lake Drive between South Rochdale Avenue and Spruce Court cleaned and televised in order to evaluate the existing condition of the mains. The Operator's notes are enclosed. The inspection found a number of areas with root protrusions as well as minor cracks throughout the system. There is also one area where the pipe has settled causing a slight low point/belly.

In reviewing with the Borough Operator, the root protrusions observed are of concern in certain locations. While there are many instances of roots protruding into the pipeline, there are just a few locations where the roots are dense and impassable by a camera which will ultimately lead to a blockage in the future. During our review with the Borough Operator, we agreed that the cracks appear minor in nature and will likely not result in a failure of the main or a significant increase in inflow/infiltration. However, the Borough should take the opportunity to replace specific sections of sewer main to address larger cracks.

In consultation with the Borough, the Operator has scheduled for an herbicide foam injection into the mains on Lake Drive and Spruce Court in an effort to eliminate the root protrusions. The foam is intended to treat the entire length of the sewer mains and up to approximately 7-ft. into each sanitary lateral. The foam will cause roots to die and slowly disintegrate over a two-week period.

We recommend the Borough monitor the root removal to determine effectiveness. If the treatment is successful, the Borough should consider a regular treatment over a specified cycle to be determined in consultation with the Operator.

In addition, many of the manholes are greater than 400-ft. apart which does not comply with current NJDEP regulations. We recommend sanitary manholes be added to the system to ensure the sewer main lengths are less than the maximum allowable 400-ft. This will require the installation of five (5) new manholes.

The anticipated construction cost for the above referenced pipe and manhole installation is anticipated to be approximately \$85,000.00.

The anticipated engineering fees are as follows:

- Survey and Design:	\$ 6,000.00
- <u>Construction Administration and Inspection:</u>	<u>\$ 9,000.00</u>
- TOTAL:	\$15,000.00

Please review the above figures and advise as to how the Council would like to move forward. Should you have any questions, please feel free to contact this office.

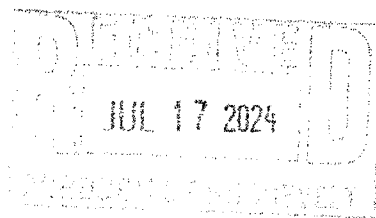
Very truly yours,



Carmela Roberts, PE, CME, CPWM
Borough Engineer

cc: Kathleen Hart, RMC, CMR, Borough Clerk
George Lang, Borough CFO
Ana Debevec, Borough Treasurer
Mike Lyons, Borough Sewer Operator
Cameron Corini, PE, CME, CPWM, Roberts Engineering Group, LLC
Justin Streleckis, PE, Roberts Engineering Group, LLC
Kelly Pham, EIT, Roberts Engineering Group, LLC

Lake Drive Camera Work July 2024



cc: M+C
K. Hart
C. Roberts
C. Corini

Server:
F12024 Lake
F12025 Lake

The following are notes from my review of the videos shot of the Lake Drive Collection system. I tried to note the areas where roots and cracks were present and also larger issues such as root masses and possible hole or clogged lateral in the collection pipes.

MH run #75 to #74

This section was not in bad shape. There were roots at 161', and some smaller roots at 379'. There was a belly in the pipe at 300 to 307 and another at 315' to 319'.

MH #76 to #75

There were cracks in the pipe at the following foot marks, 96', 141' (lg. crk.), 196', 430', 465'

There were roots, mostly at joints at the following foot markers, 1' thru 16', (small roots each joint), 117', 143', 202', 376' (large root mass), 386'. At 394', 401', & 411' there were large root masses and at 476' the root mass was so large we could not get through it. They went back in from the MH #75 to #76 to see what was past the root mass and hit it from the other side at 9.1".

MH #77 to #76

This section also had a lot of cracks and roots and at one point they had to re jet the pipe to get by the root mass. I am just listing the foot markers for where the problems were but is almost the entire length. There was a bad joint at 25'. There were cracks at 173', 210', 268', 325', 404', and 481'. I will star** the foot markers where the roots were especially bad. Roots were found at almost 30% of the joints. Roots found at 25', 40'**, 46', 87'**, 118'**, 146'**, 149'**, had trouble getting through, 296', 298', 303', 335'** (also bad joint), 356', 360', 395', 421', 443', 446', 452', 464' and 472'.

MH #78 to #77

Another section with a lot of problems. There were cracks at the following foot markers, 59', 190', 330' and 422'. Roots were found at 0.2', 8', 29', 34', 36', 42', 63', 116', 166', 202'**, 247', 254', 263', 311', 345', 435', 432' and 435'.

MH #79 to #78

Another bad section of piping. There was a crack along the first 30' of the pipe, 52', 136', 197', 234', 243', 254', 290', 305', 214', 324', 349', 355', 362', 390', 393', 407', and 470'. There were roots at 40', 44', 64', 72', 76'**, 129'**, 148', 173'**, 226', and 493'. They had to re jet at the 129' mark because they could not get past the roots the first time through. There was a bad joint at 276'. Several of the laterals were clogged with roots.

MH #80 to #81

There were cracks at the following foot markers, 0.0', to 4', 23', also a bad joint, 29', 35', 38', 62', there were cracks at almost every joint from 70' through 127'. 148', 182', and 212'**. There were roots at 133', 140', 142', 148', 182', 191', 196', 212', and 234'.

MH #81 to #82

There were numerous cracks from 12' to 32' and then at 107', 135', 186' and 195'. There were roots at 12' with a crack and hole in the pipe, 42', 45', 48', 54', 57', 71'**, 74'**, 77'**, 87', 90', 96'**, 107', 125', 131', 150', 153', 166', 169', at 161' there are laterals on both sides with large roots, 175'**, looks like a capped lateral or hole, and 180'. There is a bad joint at about 120'.

MH#82 to #83

There were cracks in the pipes at 7', 34', 45', 59', 83', 86', 98', 182', 189', 195', 220', 225', 230', 237', and 285'. There were a lot of roots and several laterals clogged with roots at 90', 94', 98', 110'**, 113'**, 115'** possible hole in pipe, 119'** roots in a lateral, 120', 124', 129', 131', 136', 144', 157', 160', 168', 170', 175', 180', 195', 205'**, lateral or hole in pipe, 245', 230', 237' 245', 252', and 258'.

This entire street is subject to root intrusion and needs to have this issue addressed as quickly as possible. I am surprised that the sewer is even flowing in some areas and some of the laterals appear to be completely clogged.

**BOROUGH OF ROOSEVELT
COUNTY OF MONMOUTH
STATE OF NEW JERSEY**

**ORDINANCE NO.: 2024-10
INTRODUCTION DATE: 09-16-2024
PUBLIC HEARING DATE: 10-21-2024**

**AN ORDINANCE AMENDING THE ZONING ORDINANCES OF THE
BOROUGH CODE TO CLARIFY SINGLE-FAMILY DETACHED DWELLINGS
AS PRINCIPAL PERMITTED USES IN THE BOROUGH'S R-40 AND R-100 ZONES**

WHEREAS, the Borough of Roosevelt (the "Borough") maintains its development regulations in its Zoning Ordinances within the Borough Code; and

WHEREAS, the Borough's Zoning Officer advises that the definitions of a single-family dwelling within each of the Borough's residential zones are different; and

WHEREAS, to avoid confusion or misinterpretation, the Mayor & Council find it advisable to revise the Zoning Ordinances to make all of the aforesaid definitions congruent;

NOW, THEREFORE, BE IT ORDAINED by the Mayor and Council of the Borough of Roosevelt, County of Monmouth, State of New Jersey, that Section 4.500: "District Regulations" of the Zoning Ordinances of the Borough Code shall be amended as follows (~~stricken text~~ indicates deletions, underlined text indicates additions):

4.500 DISTRICT REGULATIONS.

This section sets forth use and density regulations by zone district.

DISTRICT R-40 RESIDENTIAL DISTRICT

Purpose: The purpose of this district is to provide for the orderly development and maintenance of established residential areas; to prevent overcrowding of the land; to regulate those uses which are not compatible with residential neighborhoods or the greenbelt principles of the area's original design; and to create conditions which are otherwise conducive to carrying out the purposes of this ordinance.

Principal Permitted Uses:

~~Detached dwellings on individual lots~~ Single-family detached dwellings.

Parks and playgrounds.

Permitted Accessory Uses:

Private garages, storage buildings, swimming pools, tennis courts, and similar facilities pursuant to Section 5.400.

Signs pursuant to Section 6.300.

Home occupations pursuant to Section 6.400.

Conditional Uses:

Garages or storage buildings in excess of maximum dimensions set forth in Section 7.430.

Separate buildings used as workshop or studio.

DISTRICT R-100 RESIDENTIAL/CONSERVATION DISTRICT

Purpose: The purpose of this district is to provide for the careful and orderly development of environmentally sensitive lands and watercourses at the fringe of established residential areas; to protect watersheds, drainage ways, stands of developed trees and other environmentally sensitive areas; to employ where appropriate, transfer of development and other suitable techniques to preserve environmentally sensitive open space and the town's historic greenbelt pattern while maintaining average density; to regulate those uses which are not compatible with the purpose of this district; and to create conditions which are otherwise conducive to carrying out the purposes of this ordinance.

Principal Permitted Uses:

~~One-family dwellings on separate lots~~ Single-family detached dwellings.

Permitted Accessory Uses:

Same as R-40.

Conditional Uses:

Private noncommercial recreation facilities such as tennis and swim clubs.

Garages or storage buildings in excess of maximum dimensions set forth in Section 7.430.

Separate buildings used as workshop or studio.

BE IT FURTHER ORDAINED that should any section, paragraph, sentence, clause, or phase of this ordinance be declared unconstitutional or invalid for any reason, the remaining portion of this ordinance shall not be affected thereby and shall remain in full force and effect,

and to that end the provisions of this ordinance are hereby declared to be severable; and

BE IT FURTHER ORDAINED that, after introduction, the Borough Clerk is hereby directed to submit a copy of the within Ordinance to the Planning/Zoning Board of the Borough of Roosevelt for its review in accordance with N.J.S.A. 40:55D-26 and N.J.S.A. 40:55D-64. The Planning Board is directed to make and transmit to the Borough's Mayor & Council, within 35 days after referral, a report including identification of any provisions in the proposed ordinance which are inconsistent with the master plan and recommendations concerning any inconsistencies and any other matter as the Board deems appropriate; and

BE IT FURTHER ORDAINED that this Ordinance shall take effect immediately upon (1) adoption; (2) publication in accordance with the laws of the State of New Jersey; and (3) filing of the final form of adopted ordinance by the Clerk with the Monmouth County Planning Board pursuant to N.J.S.A. 40:55D-16; and

BE IT FURTHER ORDAINED that all ordinances or parts of ordinances inconsistent with this amending ordinance are hereby repealed to the extent of their inconsistencies only.

ATTEST:

APPROVED

Kathleen Hart, Borough Clerk

Peggy Malkin, Mayor

PUBLIC NOTICE

PLEASE TAKE NOTICE that the foregoing Ordinance was introduced and passed on first reading on the ____ day of _____, 2024, at a meeting of the Mayor and Council of the Borough of Roosevelt and will be taken up for final consideration and passage at a scheduled meeting of the Mayor and Council of the Borough of Roosevelt to be held on the ____ day of _____, 2024 at the Municipal Building 33. N. Rochdale Avenue, Roosevelt, NJ.

Kathleen Hart, Borough Clerk

*BOROUGH OF ROOSEVELT
COUNTY OF MONMOUTH
STATE OF NEW JERSEY*

**RESOLUTION NO. 24-93
MEETING DATE: 09-16-2024**

PAYMENT OF BILLS FOR SEPTEMBER 16, 2024

C/ _____ offered the following resolution and moved its adoption, which was second by C/ _____.

WHEREAS, the attached list of bills have been submitted to the Council for payment approval; and

WHEREAS, the Chief Financial Officer has certified the availability of funds for the payment of bills.

NOW, THEREFORE, BE IT RESOLVED that the bills on the attached bill list be paid.

ROLL CALL:

AYES:

NAYS:

ABSTAIN:

ABSENT:

CERTIFICATION

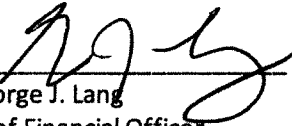
I HEREBY CERTIFY the foregoing to be a true copy of a resolution adopted by the Borough Council at a meeting held on September 16, 2024.

Kathleen Hart
Borough Clerk

BOROUGH OF ROOSEVELT

I, George J. Lang, Chief Financial Officer of the Borough of Roosevelt, do hereby certify that funds are available for the following bill list to be paid:

<u>Vendor</u>	<u>Budget Account</u>	<u>Total Award</u>
9/16/24 Bill List	various	\$86,082.52


George J. Lang
Chief Financial Officer

Dated: 9/16/24

9-16.24 BILL LIST 11:50 AM

Ranges	Item Status	Purchase Types	Misc					
Range: First to Last Rcvd Batch Id Range: First to Last	Open: N Void: N Paid: N Held: Y Aprv: N Rcvd: Y	Bid: Y State: Y Other: Y Exempt: Y	P.O. Type: All Format: Condensed Include Non-Budgeted: Y Vendors: All					
Vendor #	P.O. #	Name	Description	Status	Amount	Void Amount	Contract	PO Type
AFFOR005		AFFORDABLE TREE SERVICE, LLC						
	24-00379		REMOVE STUMP @ AMPHITHEATER	Open	250.00	0.00		
BOARD005		BOARD OF FIRE COMMISSIONERS OF						
	24-00519		2024 FIRE/BLS-RETRO FOR 1/Q/24	Open	3,195.50	0.00		
	24-00520		2024 FIRE/BLS-RETRO FOR 2/Q/24	Open	3,195.50	0.00		
	24-00521		2024 FIRE/BLS SERVICES:3/Q/24	Open	36,393.75	0.00		
			Vendor Total:		42,784.75			
BOROU005		BOROUGH OF HIGHTSTOWN						
	24-00504		SOLID WASTE CONTRACT:SEP 2024	Open	6,151.17	0.00		
COMPL010		COMPLETE CARE MAINTENANCE, LLC						
	24-00506		AUG 2024 SERVICES	Open	400.00	0.00		
CROSS005		CROSS OVER NETWORKS, LLC						
	24-00122		2024 IT SERVICES	Open	459.20	0.00		B
DILWO005		DILWORTH & PAXSON, LLP						
	24-00523		PREPARE BOND ORD. 24-08	Open	570.00	0.00		
DUKES005		DUKE'S ROOT CONTROL, INC.						
	24-00468		ROOT CONTROL:LAKE-SEWER MAINS	Open	6,377.14	0.00		
GANNE005		GANNETT NJ NEWSPAPERS						
	24-00497		JUL 2024 NOTICES	Open	439.52	0.00		
HOLDE005		HOLDEN, JOHN B.						
	24-00086		2024 WATER PLANT MANAGEMENT	Open	5,415.00	0.00		B
	24-00516		ADDITIONAL SERVICES-AUG 2024	Open	349.25	0.00		
			Vendor Total:		5,764.25			
INTER015		INTERSTATE WASTE SERVICES, INC						
	24-00022		2024 RECYCLING CONTRACT	Open	3,342.92	0.00		B
JCPL0005		JCP & L						
	24-00513		W/S-AUG 2024 ELECTRIC SERVICE	Open	3,476.64	0.00		
LEAF0005		LEAF COMMERCIAL CAPITAL, INC.						
	24-00511		KYOCERA COPIER PYMT 10 OF 60	Open	171.48	0.00		
LYONS005		LYONS ENVIRONMENTAL SERV, LLC						
	24-00136		2024 SEWER PLANT MANAGEMENT	Open	9,500.00	0.00		B
	24-00509		8/28/24 MONITOR DUKE'S ROOTS	Open	400.00	0.00		

BOROUGH OF ROOSEVELT
Bill List By Vendor Name

Vendor # P.O. #	PO Date	Name Description	Status	Amount	Void Amount	Contract	PO Type
LYONS005		LYONS ENVIRONMENTAL SERV, LL'					
							<i>Account Continued</i>
24-00510	09/09/24	LEAD & COPPER TESTING 8/29/24	Open	600.00	0.00		
24-00512	09/09/24	WATER TESTING 8/6/24	Open	1,205.00	0.00		
		Vendor Total:		11,705.00			
PETTY005		PETTY CASH					
24-00524	09/12/24	REIMBURSE PETTY CASH	Open	29.99	0.00		
24-00525	09/12/24	REIMBURSE PETTY CASH	Open	17.05	0.00		
24-00526	09/12/24	REIMBURSE PETTY CASH	Open	17.96	0.00		
		Vendor Total:		65.00			
PSEGC005		PSE & G CO.					
24-00527	09/12/24	AUG 2024 GAS SERVICE	Open	123.92	0.00		
SENIO005		SENIOR CITIZENS OF ROOSEVELT					
24-00515	09/11/24	REIMB:RIVER LADY CRUISE 6/5/24	Open	863.31	0.00		
SUTPH005		SUTPHEN MEMORIAL, INC.					
24-00021	01/10/24	2024 CEMETERY MANAGEMENT	Open	775.00	0.00		B
THEHO010		THE HOME DEPOT					
24-00508	09/09/24	MISC SUPPLIES FOR WTP	Open	39.42	0.00		
THEKI005		THE KIDS AT OUR HOUSE, INC.					
24-00494	08/28/24	PERFORMANCE ON 9/15/24	Open	425.00	0.00		
TOWNS015		TOWNSHIP OF MANALAPAN					
24-00522	09/11/24	ANIMAL CONTROL SERV-SEP 2024	Open	1,000.00	0.00		
WEBHA005		WEB HAULING & DISTRIBUTION,INC					
24-00473	08/14/24	PUMP LAKE DR PUMP PIT 7/29/24	Open	274.40	0.00		
24-00487	08/26/24	PUMP BORO HALL PUMP PIT 8/20	Open	274.40	0.00		
		Vendor Total:		548.80			
WEBOU005		WEB OUTBACK					
24-00474	08/14/24	RESTROOM RENTAL-JUN & JUL 2024	Open	350.00	0.00		

Total Purchase Orders: 31 Total P.O. Line Items: 0 Total List Amount: 86,082.52 Total Void Amount: 0.00

Totals by Year-Fund							
Fund Description	Fund	Budget Rcvd	Budget Held	Budget Total	Revenue Total	G/L Total	Total
	4-01	57,141.59	0.00	57,141.59	0.00	0.00	57,141.59
	4-09	28,326.93	0.00	28,326.93	0.00	0.00	28,326.93
	Year Total:	85,468.52	0.00	85,468.52	0.00	0.00	85,468.52
	C-08	614.00	0.00	614.00	0.00	0.00	614.00
Total Of All Funds:		86,082.52	0.00	86,082.52	0.00	0.00	86,082.52

RESOLUTION NO. 24-94
MEETING DATE: 09-16-2024

**RESOLUTION AUTHORIZING RETURN OF ESCROW FUNDS FOR
39 CLARKSBURG ROAD (BLOCK 14, LOT 3)**

C/_____ offered the following resolution and moved its adoption, which was second by C/_____.

WHEREAS, Randy and Donna Curley of 39 Clarksburg Road (Block 14, Lot 3) submitted escrow funds for planning review and engineering inspection; and

WHEREAS, it has been determined that no Professional Service invoices are due on this account, all having been paid in full; and

WHEREAS, there is a balance of \$145.85 for planning board review and \$613.50 for engineering inspection that should be refunded to the applicant; and

WHEREAS, it has been requested that the escrow balances totaling \$759.35 be refunded to the applicant.

NOW, THEREFORE, BE IT RESOLVED by the Mayor and Council of the Borough of Roosevelt that the Treasurer is hereby authorized to issue a refund of escrow funds in the amount of \$759.35 to Randy and Donna Curley, 39 Clarksburg Road (Block 14, Lot 3), P.O. Box 117, Roosevelt, NJ 08555 representing the escrow balance(s) as set forth herein.

ROLL CALL:
AYES:
NAYS:
ABSTAIN:
ABSENT:

Certification

I hereby certify the foregoing to be a true copy of a resolution adopted by the Borough Council at a meeting held on September 16, 2024.

Kathleen Hart
Borough Clerk

RESOLUTION NO. 24-95
MEETING DATE: 09-16-2024

RESOLUTION AUTHORIZING 2024 SALARIES FOR ROOSEVELT BOROUGH EMPLOYEES

C/ _____ offered the following resolution and moved its adoption, which was second by C/ _____.

WHEREAS, the Borough finds that salary adjustments for employees of the Borough are warranted.

WHEREAS, the following salary shall be effective January 1, 2024:

Borough Clerk	\$ 31,910.00
Registrar of Vital Statistics	\$ 3,321.00
Borough Treasurer	\$ 16,989.00
Purchasing Agent	\$ 83,778.00
Office Manager	\$ 12,764.00
Chief Financial Officer	\$ 28,161.00
Tax Collector	\$ 26,804.00
Tax Assessor	\$ 11,473.00
Recreation Director	\$ 11,346.00
Zoning Officer	\$ 7,162.00
Housing Inspector	\$ 1,521.00
Deputy Clerk	\$ 27.56/hour
Environmental Comm. Secretary	\$ 27.56/hour
Assistant Administrative Clerk	\$ 25.53/hour
Public Works Employee 1&2	\$ 31.91/hour
Public Works Employee 3	\$ 27.56/hour
Code Enforcement Officer	\$ 27.56/hour
Assistant Administrative Clerk Tax	\$ 28.94/hour
Planning Board Secretary	\$ 27.00/hour

WHEREAS, the following salary shall be effective September 1, 2024:

Crossing Guard	\$ 23.10/hour
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NOW THEREFORE BE IT RESOLVED by the Mayor and Council of the Borough of Roosevelt that the salary adjustments contained herein are approved and shall be effective as noted above.

BE IT FURTHER RESOLVED that a copy of this resolution, certified by the Borough Clerk to be a true copy be forwarded to employees, George Lang, Chief Financial Officer and Ana Debevec, Treasurer.

ROLL CALL:

AYES:

NAYS:

ABSTAIN:

ABSENT:

CERTIFICATION

I HEREBY CERTIFY the foregoing to be a true copy of a resolution adopted by the Borough Council at a meeting held on September 16, 2024.

Kathleen Hart
Borough Clerk

BOROUGH OF ROOSEVELT
COUNTY OF MONMOUTH
STATE OF NEW JERSEY

RESOLUTION NO. 24-96
MEETING DATE: 09-16-2024

RESOLUTION AUTHORIZING TEMPORARY EMERGENCY APPROPRIATIONS #5

C/_____ offered the following resolution and moved its adoption, which was second by C/_____.

WHEREAS, N.J.S.A. 40A:4-20 provides that in addition to temporary appropriations necessary for the period prior to the adoption of the budget and regular appropriations, the Governing Body may, by resolution adopted by 2/3 vote of the full membership thereof, make emergency temporary appropriations for any purposes for which the appropriations may lawfully be made for the period between the beginning of the current fiscal year and the date of the adoption of the budget for said year; and

WHEREAS, the total emergency resolutions adopted in the year 2024 pursuant to the provisions of Chapter 96, P.L. 1951 (N.J.S.A. 40A:4-20) including this resolution total \$1,397,917.00.

NOW, THEREFORE, BE IT RESOLVED by the Governing Body of the Borough of Roosevelt, that in accordance with the provisions of N.J.S.A. 40A:4-20, the Chief Financial Officer be authorized to make the following emergency temporary budget appropriations in the 2024 Current Fund and Water Sewer Utility Operating temporary budgets and that said amount be included under the correct headings in the municipal budget as adopted:

CURRENT FUND:

See Attached 423,650.00

WATER-SEWER OPERATING FUND:

See Attached 597,419.00

BE IT FURTHER RESOLVED, that one certified copy of this resolution be filed with the Director of Local Government Services and one certified copy with the Chief Financial Officer.

ROLL CALL VOTE:
AYES:
NAYS:
ABSTAIN:
ABSENT:

CERTIFICATION

I hereby certify the foregoing to be a true copy of a resolution adopted by the Borough Council at a meeting held on September 16, 2024.

Kathleen Hart
Borough Clerk

Borough of Roosevelt
 Emergency Temporary
 9/16/2024
 Resolution 24-96

Current Fund

General Administration	Salaries and Wages	49,000.00
General Administration	Other Expenses	6,000.00
Borough Clerk	Salaries and Wages	27,000.00
Borough Clerk	Other Expenses	4,000.00
Financial Administration	Salaries and Wages	23,000.00
Data Processing	Other Expenses	1,000.00
Revenue Administration	Salaries and Wages	14,000.00
Tax Assessment	Salaries and Wages	6,300.00
Legal Services	Other Expenses	15,000.00
Engineer	Other Expenses	15,000.00
Planning Board	Salaries and Wages	1,000.00
Planning Board	Other Expenses	1,000.00
Zoning Board	Salaries and Wages	4,300.00
Zoning Board	Other Expenses	400.00
Code Enforcement	Salaries and Wages	900.00
Housing	Salaries and Wages	400.00
Group Insurance	Other Expenses	3,000.00
Crossing Guards	Salaries and Wages	3,000.00
Emergency Management	Salaries and Wages	1,000.00
Streets and Roads	Salaries and Wages	14,000.00
Solid Waste	Other Expenses	13,000.00
Buildings and Grounds	Other Expenses	10,000.00
Environmental Commission	Salaries and Wages	1,000.00
Environmental Commission	Other Expenses	1,000.00
Animal Control Services	Other Expenses	1,000.00
Recreation Services	Salaries and Wages	6,000.00
Celebration of Public Events	Other Expenses	4,500.00
Electricity	Other Expenses	2,000.00
Street Lighting	Other Expenses	4,000.00
Telephone	Other Expenses	2,000.00
Landfill tipping Fees	Other Expenses	5,000.00
Social Security	Other Expenses	7,000.00
Recycling Tax	Other Expenses	300.00
Solid Waste Collection Hightstown	Other Expenses	20,000.00
Fire Protection Millstone	Other Expenses	75,000.00
Bond Principal	Other Expenses	10,000.00
Bond Interest	Other Expenses	250.00
Bond Anticipation Notes Principal	Other Expenses	31,000.00
Bond Anticipation Notes Interest	Other Expenses	41,300.00

Total Current Fund 423,650.00

Water-Sewer Operating Fund

Other Expenses	290,000.00
Capital Improvement Fund	25,000.00
Bond Principal	125,000.00
Bond Interest	19,809.00
Bond Anticipation Notes Principal	45,000.00
Bond Anticipation Notes Interest	44,118.00
NJEIT Loans	48,492.00

Total Water Sewer Operating 597,419.00

Total 1,021,069.00