

Borough of Roosevelt  
 33 N. Rochdale Avenue  
 Roosevelt, NJ 08555

Mayor and Council  
 Regular Meeting Minutes of September 5, 2023

Mayor Malkin opened the meeting at 7:05 p.m. and read the Open Public Meetings Act notice which stated, Adequate notice of this meeting, as required by Chapter 231, P.L. 1975, has been provided by a public notice on January 6, 2023 which was posted on the Bulletin Board Roosevelt Post Office and in the Borough Hall. The notice was published in The Times and Asbury Park Press.

ROLL CALL:

	PRESENT	ABSENT	LATE ARRIVAL
<i>Councilmember Robert Atwood</i>	✓		
<i>Councilmember Lou Esakoff</i>	✓		
<i>Councilmember Michael Hamilton</i>	✓		
<i>Councilmember Constance Herrstrom</i>	✓		
<i>Councilmember Steven Macher</i>	✓		
<i>Councilmember Joe Trammell</i>		✓	
<i>Mayor Peggy Malkin</i>	✓		

Also in attendance: Greg Cannon, Esq., Borough Attorney and Kathleen Hart, Borough Clerk.

MAYOR’S REPORT: No Report.

PUBLIC COMMENT (Agenda items only)

M/Malkin opened the meeting to Public Comment for agenda items only at 7:06 p.m.

1. Michael Ticktin, 37 N. Valley Road – Asks if there are any updates on the winery ordinance?  
 M/Malkin responds that we are waiting for the Borough Planner to review and present to the Planning Board on September 19, 2023. It will then be discussed at the Borough Council meeting of October 2, 2023.

M/Malkin closed the Public Comment for agenda items at 7:07 p.m.

CORRESPONDENCE:

1. Letter from Roberts Engineering Group, LLC, dated August 9, 2023 regarding FY2024 NJDOT application for Safe Routes to Schools.
2. Renewal letter from Monmouth Municipal Joint Insurance Fund, dated August 9, 2023.

MINUTES:

1. Regular Meeting Minutes – July 17, 2023

On a motion by C/Hamilton to accept the minutes, with a second offered by C/Herrstrom the minutes were approved by the following roll call vote:

Roll Call:

AYES: C/Atwood, C/Esakoff, C/Hamilton, C/Herrstrom, C/Macher  
 NAYS: None ABSTAIN: None ABSENT: C/Trammell

2. Special Meeting Minutes – August 14, 2023

On a motion by C/Atwood to accept the minutes, with a second offered by C/Herrstrom the minutes were approved by the following roll call vote:

Roll Call:

AYES: C/Atwood, C/Esakoff, C/Hamilton, C/Herrstrom, C/Macher  
NAYS: None ABSTAIN: None ABSENT: C/Trammell

ORDINANCES:

FIRST READING:

BOND ORDINANCE 2023-08 BOND ORDINANCE AMENDING IN PART BOND ORDINANCE NO. 2022-04 ADOPTED ON MAY 2, 2022, PROVIDING FOR IMPROVEMENTS TO TAMARA DRIVE BETWEEN PINE DRIVE AND SOUTH ROCHDALE AVENUE, IN ORDER TO INCREASE THE APPROPRIATION THEREFOR BY \$140,000 FOR A TOTAL APPROPRIATION OF \$559,000, TO INCREASE THE AUTHORIZED BONDS AND NOTES TO BE ISSUED TO FINANCE A PORTION OF THE COSTS THEREOF BY \$140,000 FOR A TOTAL DEBT AUTHORIZATION OF \$559,000, AND TO INCREASE THE ALLOCATION OF THE APPROPRIATION TO COSTS PERMITTED UNDER N.J.S.A. 40A:2-20, AUTHORIZED IN AND BY THE BOROUGH OF ROOSEVELT, IN THE COUNTY OF MONMOUTH, NEW JERSEY

C/Hamilton made a motion to adopt on first reading Ordinance 2023-08, with a second offered by C/Esakoff.

C/Hamilton states that after the original bond ordinance passed the sewer lines were televised and there was additional damage to the sewer line and was recommended to replace. The additional increase will include the sewer line, inspections and soft costs.

Roll Call:

AYES: C/Atwood, C/Esakoff, C/Hamilton, C/Herrstrom, C/Macher  
NAYS: None ABSTAIN: None ABSENT: C/Trammell

Public Hearing to be held on September 18, 2023 at 7:00 p.m. at the Borough of Roosevelt, 33 N. Rochdale Avenue, Roosevelt, NJ 08555

FIRST READING

ORDINANCE 2023-09 AN ORDINANCE AMENDING CHAPTER 2 "ADMINISTRATION", ARTICLE VII: "ADMINISTRATIVE FEES", SUBSECTION 2-59 BOROUGH HALL USE

C/Esakoff made a motion to adopt on first reading Ordinance 2023-09, with a second offered by C/Atwood.

C/Hamilton states I thought we struck the line that reads "All applications must be approved by the Borough Council prior to the requested event date". M/Malkin states we did agree to remove it. Municipal Clerk, Kathleen Hart states maybe it should say Administration, since Ana is the one that approves it. It will be changed to read "All applications must be approved by Administration prior to the requested event date". Everyone is good with that. C/Esakoff motions to adopt on first reading Ordinance 2023-09 with the amendment and C/Atwood seconds with amendment. C/Hamilton asks about section E Alcohol Prohibited. No alcohol is permitted within Borough Hall during any event and believes it should read No alcohol is permitted on Borough Property during any event. C/Esakoff amends his motion to include new section E with a second from C/Atwood.

Roll Call:

AYES: C/Atwood, C/Esakoff, C/Hamilton, C/Herrstrom, C/Macher  
 NAYS: None ABSTAIN: None ABSENT: C/Trammell

Public Hearing to be held on September 18, 2023 at 7:00 p.m. at the Borough of Roosevelt, 33 N. Rochdale Avenue, Roosevelt, NJ 08555

CONSENT AGENDA RESOLUTIONS:

- Resolution 23-92 Payment of Bills for September 5, 2023
- Resolution 23-93 Authorizing the Extension of the Due Date for the 3rd Quarter 2023 Tax Payments
- Resolution 23-94 Resolution Authorizing Roberts Engineering Group, LLC to Survey, Design, Permit, Bid, Construction Administration/Inspection and Stormwater Easement for the Road Replacement Project on North Valley Road
- Resolution 23-95 Resolution Approving Corrective Action Plan
- Resolution 23-96 Resolution for Renewal of Membership in the Monmouth Municipal Joint Insurance Fund
- Resolution 23-97 Authorizing A Shared Services Agreement with the Township of Millstone for Certified Municipal Recycling Coordinator and Recycling Reporting Services

C/Esakoff made a motion to adopt the Consent Agenda Resolutions 23-92 through 23-97, with a second offered by C/Hamilton.

C/Esakoff asks if Resolution 23-93 includes and the extended date and if it is included on the tax bill? The date of September 29, 2023 is on both the resolution and tax bills.

Roll Call:

AYES: C/Atwood, C/Esakoff, C/Hamilton, C/Herrstrom, C/Macher  
 NAYS: None ABSTAIN: None ABSENT: C/Trammell

REPORTS OF COMMITTEE CHAIRS:

Environmental, Health & Safety: None

Administration: C/Esakoff states no report but commented that there were 39 cars backed up at the stop sign at the stop sign at Ely’s Corner. They were mostly NY plates and probably leaving Great Adventure. M/Malkin states the other night on Rochdale there were no cars and all of a sudden there was a car doing about 70 miles an hour down Rochdale and believes it will only get worse once Adventure Crossing opens. A traffic study will have to be done eventually. M/Malkin states she wouldn’t mind if we had guard rails along the school and post office property.

Finance: C/Hamilton reports that Safe Routes to School Grant, which consists of crosswalks, sidewalks, curbs on N. Rochdale may be a good idea to apply for. It also recommends a traffic study when applying for the grant. The school bike path from Pine/Tamara to the school is flooded very often and it would be easier if there were improvements there and maybe it can be part of the grant.

Community Dev/Code: C/Herrstrom reports today was the Roosevelt Senior Groups second meeting, with 21 seniors in attendance. They are working on mapping of the community which includes houses, starting with the original owners. Next meeting will take place on October 3, 2023. Our guest speaker will be a representative from Monmouth County Office on Aging. Currently there is no President but Ellen is the Vice President. C/Hamilton asks if it’s possible to have a meeting at Solar Village? C/Herrstrom responds we can pick up anyone who is interested in attending from Solar Village and will hang a flyer at Solar Village. M/Malkin asks if C/Herrstrom knows when we might hear about the amphitheater grant? C/Herrstrom responds in October.

Public Works: C/Macher reports that DPW cleared fences around the water and sewer plants. There was a request to clear some poison ivy around the hydrants too.

Utilities: None

REPORTS OF BOROUGH OFFICIALS: None

M/Malkin asks Michael Ticktin if they have community meetings at Solar Village and if so, can he pass on information about the Senior Group Meetings. It was suggested that a flyer be put up in the community room.

UNFINISHED BUSINESS: None

NEW BUSINESS:

1. Safe Routes to School – FY2024 NJDOT Application – M/Malkin asks if the Council wants to move forward with this and is upset we didn't receive the grant last year. Council agrees to move forward. The grant was designed for smaller towns, however, larger towns received the grant. C/Herrstrom asks if we should wait another year. M/Malkin states we have never received this grant and we have a school on a County road and the traffic has increased. With the proposed housing project going on in Millstone, we will also see an increase in traffic. M/Malkin asks if the kids on Tamara walk on Rochdale or do they walk down to the triangle, she wonders why the parameters are Farm and Homestead. The Council discusses how the kids walk to school and what roads they walk on. M/Malkin will discuss with Carmela Roberts if this area should be included.

Attorney, Greg Cannon reads the resolution in full:

Resolution 23-98            Resolution Authorizing The Borough Engineer To Make A Grant Application To The New Jersey Department Of Transportation's Safe Routes To School Grant Program For Curb, Sidewalk, And Crosswalk Improvements At Rochdale Avenue Between Farm Lane And Homestead Lane

WHEREAS, the New Jersey Department of Transportation ("NJDOT") announced that it is accepting applications for its Safe Routes to School grant program; and

WHEREAS, the Borough of Roosevelt (the "Borough") has previously benefitted from NJDOT grant programs; and

WHEREAS, under the process for the current NJDOT's Safe Routes to School grant program, the Borough would be required to submit a grant application, prepared by a professional engineer, on or before November 17, 2023; and

WHEREAS, the Borough Engineer recommends that the Borough make a grant application to the NJDOT for curb, sidewalk, and crosswalk improvements at Rochdale Avenue between Farm Lane and Homestead Lane; and

WHEREAS, the Borough Engineer provided the Borough with a cost proposal not to exceed \$5,000.00 to prepare and file a grant application with the NJDOT on behalf of the Borough.

NOW, THEREFORE BE IT RESOLVED, by the Governing Body of the Borough of Roosevelt, County of Monmouth, State of New Jersey that Roberts Engineering Group, LLC is hereby authorized to prepare and file a grant application with the NJDOT on behalf of the Borough to seek funding for curb, sidewalk, and crosswalk improvements at Rochdale Avenue between Farm Lane and Homestead Lane, in a total amount not to exceed \$5,000.

BE IT FURTHER RESOLVED, that a certified copy of this resolution be sent to the Chief Financial Officer, Purchasing Agent, and Roberts Engineering Group, LLC.

C/Esakoff made a motion to adopt Resolutions 23-98, with a second offered by C/Herrstrom.

Roll Call:

AYES: C/Atwood, C/Esakoff, C/Hamilton, C/Herrstrom, C/Macher

NAYS: None ABSTAIN: None ABSENT: C/Trammel

PUBLIC COMMENT

M/Malkin opens the public comment at 8:00pm

1. Michael Ticktin, 37 N. Valley Road: In regards to Ordinance 2023-09, Administration is not a person and suggests that the title be change to Mayor. Attorney, Greg Cannon states that the Mayor is head of Administration. C/Hamilton states that we may want to look at the position of Administrator. Municipal Clerk, Kathleen Hart states she is Office Manager/Purchasing Agent/Treasurer. M/Malkin states that Ana Debevec runs everything by the Mayor. The Council discusses all that Ana Debevec does.

M/Malkin closes the public comment at 8:07pm

C/Esakoff made a motion, with a second offered by C/Atwood to adjourn meeting with an All in Favor.

Time Out: 8:08 p.m.

The audio tape is available in the Clerk's Office at Borough Hall.

Respectfully Submitted,

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Kathleen Hart, Borough Clerk

Adopted Date: September 18, 2023