

Borough of Roosevelt  
 33 N. Rochdale Avenue  
 Roosevelt, NJ 08555

Mayor and Council  
 Regular Meeting Minutes of May 1, 2023

Mayor Malkin opened the meeting at 7:11 p.m. and read the Open Public Meetings Act notice which stated, Adequate notice of this meeting, as required by Chapter 231, P.L. 1975, has been provided by a public notice on January 6, 2023 which was posted on the Bulletin Board Roosevelt Post Office and in the Borough Hall. The notice was published in The Times and Asbury Park Press.

ROLL CALL:

	PRESENT	ABSENT	LATE ARRIVAL
<i>Councilmember Robert Atwood</i>	✓		
<i>Councilmember Lou Esakoff</i>	✓		
<i>Councilmember Michael Hamilton</i>	✓		
<i>Councilmember Constance Herrstrom</i>	✓		
<i>Councilmember Steven Macher</i>	✓		
<i>Councilmember Joe Trammell</i>	✓		
<i>Mayor Peggy Malkin</i>	✓		

Also in attendance: Greg Cannon, Esq., Borough Attorney and Kathleen Hart, Borough Clerk.

MAYOR’S REPORT: No Report.

PUBLIC COMMENT (Agenda items only)

M/Malkin opened the meeting to Public Comment for agenda items only at 7:12 p.m.

Ellen Silverman, 10 N. Valley Road: Asks about Yard Waste Collection Program as the Borough currently does not have one and if the Borough would consider a pay as you go program. After educating people on leaves and grass clippings if they still want to get rid of them, then they can pay to have them taken away.

M/Malkin closed the Public Comment for agenda items at 7:18 p.m.

CORRESPONDENCE:

1. Letter received from Roberts Engineering Group LLC, dated April 21, 2023 regarding a new grant program called the Local Transportation Project Fund.
2. Letter received from Roberts Engineering Group LLC, dated April 25, 2023 regarding Tier A NJPDES Stormwater Permit Infrastructure Mapping due by January 1, 2026.
3. Letter received from NJ Department of Transportation, dated April 25, 2023 regarding the FY2024 State Aid Programs Application submission.
4. Letter received from Roberts Engineering Group LLC, dated April 27, 2023 regarding the FY2024 State Aid Program for roadway improvements.

MINUTES:

1. Regular Meeting Minutes – April 3, 2023

On a motion by C/Esakoff to accept the minutes, with a second offered by C/Herrstrom the minutes were approved by the following roll call vote:

Roll Call:

AYES: C/Atwood, C/Esakoff, C/Hamilton, C/Herrstrom, C/Macher, C/Trammell  
NAYS: None ABSTAIN: None ABSENT: None

2. Regular Meeting Minutes – April 17, 2023

On a motion by C/Esakoff to accept the minutes, with a second offered by C/Hamilton the minutes were approved by the following roll call vote:

Roll Call:

AYES: C/Esakoff, C/Hamilton, C/Herrstrom, C/Macher, C/Trammell  
NAYS: None ABSTAIN: C/Atwood ABSENT: None

ORDINANCE:

SECOND READING

ORDINANCE 2023-02 AN ORDINANCE AMENDING CHAPTER 2 ADMINISTRATION”,  
ARTICLE VII: ADMINISTRATIVE FEES”, SUBSECTION 2-59  
BOROUGH HALL RENTAL

On a motion by C/Esakoff to table Ordinance 2023-02, with a second offered by C/Trammell, Ordinance 2023-02 was tabled by the following roll call vote:

Roll Call:

AYES: C/Atwood, C/Esakoff, C/Hamilton, C/Herrstrom, C/Macher, C/Trammell  
NAYS: None ABSTAIN: None ABSENT: None

Discussion: A representative from the Monmouth County JIF saw the advertisement and advised the Borough that all organizations or residents must carry insurance to rent the Borough Hall. The Council also discussed that there will be no alcohol on the premise. The Borough Attorney will revise the ordinance to include insurance requirements and no alcohol. The revised ordinance will be introduced at the May 15, 2023 council meeting.

CONSENT AGENDA RESOLUTIONS:

- Resolution 23-52 Payment of Bills for May 1, 2023
- Resolution 23-53 A Resolution of the Borough Council of the Borough of Roosevelt Awarding a Contract for Improvements to Pine Drive, Phase 1
- Resolution 23-54 Resolution Authorizing the Mayor and Municipal Clerk to Execute the FY2024- FY2026 Revised Amendment Agreement with Monmouth County for Cooperative Participation in the Community Development Program Pursuant to the Interlocal Services Act

C/Esakoff made a motion to adopt, with a second offered by C/Trammell, to adopt the Consent Agenda.

C/Hamilton questions the invoice for Standard & Poor’s and is not sure he understands it. The Council discusses the invoice and it is explained that it has to do with the bond rating and that the CFO was able to negotiate the bill down to \$7,500 from \$15,000.

The Consent Agenda Resolution’s 23-52 through 23-54 approved by the following roll call vote:

Roll Call:

AYES: C/Atwood, C/Esakoff, C/Hamilton, C/Herrstrom, C/Macher, C/Trammell  
NAYS: None ABSTAIN: None ABSENT: None

## REPORTS OF COMMITTEE CHAIRS:

Environmental, Health & Safety: C/Atwood discusses the Pine Drive speed humps and states they are still being looked into.

Administration: C/Esakoff states he spoke with Tim Hartley regarding the First Aid Bays and states that the Borough can make it very nice but it will be expensive. M/Malkin states that Greg can do some work.

Finance: C/Hamilton states that on the agenda there were a few items from Roberts Engineering. There's a new grant for Local Transportation Project Fund with a deadline date of June 30th. Carmella Roberts recommends the Borough apply for Rochdale Ave curbs and sidewalks and for the Municipal Aid Grant Road Program for Lake Drive and Spruce Drive Improvements. C/Trammell states if we choose Rochdale Ave, the water line across the street from Borough Hall should be done. The County would be involved as that is a county road. We've had 2 water main breaks on that street. The water main can't be done under this grant and the Borough would have to do it separately. C/Hamilton discusses the Stormwater mapping and is a requirement within 3 years. C/Hamilton asks that departments put together wish lists for the 2023 budget and states that it's possible that the school budget could be going up 9 cents. C/Atwood asks about guard rails on Rochdale Ave. The Council discusses and there will be three resolutions on the next meeting approving Roberts Engineering to prepare the two grants and the stormwater mapping.

Community Dev/Code: C/Herrstrom states on April 20, 2023 there was an Amphitheater meeting with the consultant. The next meeting will be on June 9, 2023 at 3:00pm at Borough Hall and the consultant will come back with 3 ideas. A flyer went out regarding if there is interest in a Senior's Group. The deadline was today and C/Herrstrom will report the outcome at the next council meeting.

Public Works: C/Macher states that DPW has cleared the fencing around the water plant. C/Trammell states that clearing needs to be done at the sewer plant; there is also a tree hanging over Rochdale Ave and Ana called it in. C/Trammell also states that there was an accident on Rt. 571 in front of Mendies Farm, which took down the telephone pole but not the power lines. C/Hamilton states that he and Ben were out on the trail by his house and they were able to clear out 3 of the drainage ditches which was hard work. Water is flowing much better and recommends that we purchase a ditch cleaning rake.

Utilities: C/Trammell states the 10hp pump at the sewer treatment plant has been replaced, and the 5hp pump we are still waiting on parts. C/Trammell states that C/Macher showed him additional drain coming off the lake going into the beaver area. Carmella Roberts has been looking at all this storm drainage. The water around the sewer plant is pretty much cleared even after this big rain from this past weekend. The DEP and Fish and Wildlife chased the beavers away and did a great job. The water is flowing much better. The area around the plant needs to be cleared and possibly added to the grass cutting contract.

REPORTS OF BOROUGH OFFICIALS: Ellen Silverman, 10 N. Valley Road – Environmental Commission Chairperson states that the Environmental Commission has been very busy. A calendar is coming out in the mail and shows event for May/June. It doesn't show events at the compost display area. We do have an event 1x a month during the warmer season. That will help with your yard waste collection program that you are going to start. M/Malkin asks about the trees gone in the Green Acres area and asked if we are permitted to plant trees there. Ellen Silverman responds that the Borough is allowed to plant trees in that area and would be part of your tree planting program and further states that a whole open space analysis should be done. M/Malkin states C/Hamilton has asked for a wish list from the different committees for the upcoming budget and could the Environmental Commission budget be increased a little bit so they can purchase trees? Ellen Silverman states that once we get our tree inventory done, that will also set us up for grants. Ellen Silverman asks Ben Johnson, fellow Environmental Commission member, to come up and talk about the school program that was done for Earth Day. Ben Johnson, 36 Pine Drive speaks about the program from Earth Day with the kindergarten through 3<sup>rd</sup>. grade students. We had a very user friendly program that had 7 modules, trees are tagged and it gives you an analysis of the tree. Ben

Johnson gives an overview of the analysis of trees, rain tables and the rainfall effect on the trees. He also explains data he did on a tree in his yard. M/Malkin asks the EC members how they feel about amending the tree ordinance, with some new people moving into town and some are cutting down trees on their property; some may not know they need to get a permit. M/Malkin asks if the council would like to move forward with an arborist and the consensus was yes.

Michael Ticktin, 37 N valley Road states that the Borough can plant trees in the public lands. This weekend is Weekend in Old Monmouth. The hours are 10:00am -5:00pm on Saturday and 12 noon – 5:00pm on Sunday. The String Band will be at Borough Hall on Sunday at 3:00pm. As the School Board Liaison the school budget will increase 9.86% but the operating sub-total only went up 2.61%. There was a 75% reduction in amount of money from Federal Grants (COVID related), which are phasing out. Last year we received \$200,000 and this year we are only getting \$50,000. So it's a loss of \$150,000. The fund balance that we are allowed to use went down and school aid went up 16.77%. Hopefully, this type of loss will not continue.

UNFINISHED BUSINESS: NJDOT Grant – Improvements to North Valley Road is carried to the June council meeting.

NEW BUSINESS:

1. Use of the Borough Hall: A resident is requesting the use of the Borough Hall on July 16, 2023 from 2pm – 8pm and to film at the cemetery on July 18, 2023 from 8:30am – 12:30pm. Form is on file and has approval from the family to film at the cemetery.

C/Esakoff made a motion to approve, with a second offered by C/Atwood.

Roll Call:

AYES: C/Atwood, C/Esakoff, C/Hamilton, C/Herrstrom, C/Macher,  
 NAYS: None ABSTAIN: C/Trammell ABSENT: None

2. NJDOT Local Transportation Project Fund – Curbs and sidewalks on Rochdale: Approved for Resolution next meeting.
3. Tier A NJPDES Stormwater Permit Infrastructure Mapping: Approved for Resolution next meeting.
4. NJDOT FY2024 Application for Municipal Aid Grant – Lake Drive and Spruce Street: Approved for Resolution at next meeting.
5. Potential Ordinances – Wildlife Feeding and Yard Waste: The Council discussed and the proposed ordinances will need to be tailored to Roosevelt’s uniqueness. The Borough Attorney will make the changes and send out to the Council for review.
6. Summer Program – M/Malkin states that the Recreation Director is looking into summer programs for the kids this summer. We have lost a lot of campers to the privately own camp in town. Ellen Silverman asks what about a bike rodeo & safety program. M/Malkin will discuss with the Recreation Director. M/Malkin also states that at the July 4<sup>th</sup> party this year grills will need to be paid for as they were always donated from Kenny from H&H. However, Kenny no longer owns H&H.

PUBLIC COMMENT (Any item)

M/Malkin opens the public comment at 9:06pm

1. Ellen Silverman, 10 N Valley Road: Speaks about Safe Streets and Bike Trails and was wondering if we could ask the Borough Engineer to change the trail to the school to a bike trail, making it a harder surface so it doesn’t flood. It would become both a walking and bike path. Also states that there are Bayberry trees available.

M/Malkin closes the public comment at 9:09pm

CLOSED SESSION:

The Borough Clerk read into record Resolution 23-55 Providing for a Private Executive Meeting that Excludes the Public.

WHEREAS, the “Open Public Meetings Act” enacted October 21, 1975 permits a public body to exclude the public from meetings or portions thereof wherein matters are to be discussed which are exempted from the requirements of the Act; and

WHEREAS, the said Act requires that prior to the holding of a meeting or portion thereof from which the public shall be excluded, the public body should adopt a Resolution at a public meeting providing for the holding of a private meeting; and

WHEREAS, the Borough Council of the Borough of Roosevelt has determined that a meeting should be held from which the public should be excluded in order to discuss a subject which is exempted under the said Act.

NOW, THEREFORE, BE IT RESOLVED by the Borough Council, as follows:

That the next portion of this meeting be held in Private Session. That the general nature of the matter(s) to be discussed relate to the matters:

Potential Litigation – Roosevelt First Aid

That no official action will be taken at the meeting but Minutes shall be kept and shall be available to the public after official action on the subject matter has been taken.  
It is anticipated the discussion conducted in closed session can be disclosed to the public after no further action is required in the matter.

C/Hamilton made a motion to adopt resolution 23-55; second by C/Esakoff.

Roll; Call:

AYES: C/Atwood, C/Esakoff, C/Hamilton, C/Herrstrom, C/Macher, C/Trammell  
NAYS: None ABSTAIN: None ABSENT: None

Time In: 9:14pm Time Out: 9:36pm

C/Esakoff made a motion, with a second offered by C/Herrstrom, to adjourn meeting with an All in Favor.

Time Out: 9:37 p.m.

The audio tape is available in the Clerk’s Office at Borough Hall.

Respectfully Submitted,

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Kathleen Hart, Borough Clerk

Adopted Date: June 19, 2023