

BOROUGH OF ROOSEVELT
33 N. Rochdale Ave, Roosevelt Borough, NJ 08555

Mayor and Council
Reorganization & Regular Meeting Minutes of January 3, 2023

Mayor Malkin opened the meeting at 7:04pm and read the Open Public Meeting Act statement which stated, “Adequate notice of this meeting, as required by Chapter 231, P.L. 1975, has been provided by a public notice on December 30, 2022 which was posted on the Bulletin Board Roosevelt Post Office and in the Borough Hall. The notice was published in The Times and Asbury Park Press.

OATH OF OFFICE was administered by Borough Clerk, Kathleen Hart to Mr. Michael Hamilton and Ms. Constance Herrstrom for a 3-year term to the Borough Council, terms expire 12/31/25.

ROLL CALL

	PRESENT	ABSENT	LATE ARRIVAL
<i>Councilmember Robert Atwood</i>	✓		
<i>Councilmember Lou Esakoff</i>	✓		
<i>Councilmember Michael Hamilton</i>	✓		
<i>Councilmember Constance Herrstrom</i>	✓		
<i>Councilmember Steven Macher</i>	✓		
<i>Councilmember Joe Trammell</i>	✓		
<i>Mayor Peggy Malkin</i>	✓		

Also in attendance: Christine Malamut, Esq., Kathleen Hart, Borough Clerk

MAYOR’S REPORT: None

PUBLIC COMMENT: (Agenda items only)

M/Malkin opened the meeting to Public Comment for agenda items only at 7:07pm.

1. Michael Ticktin, 37 N. Valley Road – wanted to point out that this is his 50th. year of service to the Borough of Roosevelt. On January 25, 1973 Michael was appointed to the Planning Board as an alternate member.
2. Bert Ellentuck, 22 Homestead Lane – Would like to talk about Michael Ticktin and that he is recognized in the minutes of this meeting, he deserves it. In 1973 he was appointed as an alternate member of the Planning Board and from there he just spread out. He made it a career at the Borough Hall. Bert states he picked him because he was honest, I knew he was knowledgeable, I knew he was hard working and he was the kind of citizen every community needs but seldom gets. He has the longest length of service of any serving member. I have never heard him raise his voice; he always keeps a calm matter. Roosevelt should be proud and would like to see him recognized for his service to Roosevelt Borough. Everyone gives Michael Ticktin a round of applause.

M/Malkin closed the Public Comment for agenda items at 7:13pm.

CORRESPONDENCE: None

MINUTES:

1. Closed Meeting Minutes – November 21, 2022

On a motion by C/Esakoff to accept the minutes, with a second offered by C/Atwood. The minutes were approved by the following roll call vote:

Roll Call:

AYES: C/Atwood, C/Esakoff, C/Hamilton, C/Herrstrom, C/Macher, C/Trammell

NAYS: None ABSTAIN: None ABSENT: None

CONSENT AGENDA RESOLUTIONS:

- Resolution 23-01 Selecting a President of the Council for the Year 2023 – C/Trammell nominates Michael Hamilton, with a second from C/Herrstrom
- Resolution 23-02 Establishing Council Committees for the Year 2023 – same as 2022
- Resolution 23-03 Appointing the Planning Board Class III Member for the Year 2023 – same as 2022 C/Atwood
- Resolution 23-04 Adopting “Roberts Rules of Order”
- Resolution 23-05 Establishing Schedule of Public Meetings
- Resolution 23-06 Designating Official Newspapers for the Borough Trenton Times and Asbury Park Press
- Resolution 23-07 Consent to Appointments for 2023 – Borough Officials
- Resolution 23-08 Authorizing the Award of a Contract for Professional Legal Services
- Resolution 23-09 Authorizing the Award of a Contract for Professional Engineering Services
- Resolution 23-10 Authorizing the Award of a Contract for Professional Auditing Services
- Resolution 23-11 Authorizing the Award of a Contract for Professional Bond Counsel Services
- Resolution 23-12 Authorizing the Award of a Contract for Professional Planning Consultant Services
- Resolution 23-13 Authorizing the Award of a Non-Fair and Open Contract for Professional Website Services to City Connections, LLC, 22 Barrier Drive, Hazlet, NJ 07730
- Resolution 23-14 Appointing a Public Agency Compliance Officer
- Resolution 23-15 2023 Designating Ocean First Bank as Depository for the Roosevelt Municipal Court
- Resolution 23-16 Designating Lakeland Bank, Hightstown Branch as Depository for the Borough of Roosevelt
- Resolution 23-17 Authorizing the Roosevelt Tax Collector to Cancel Property Tax Refunds and Delinquencies of Less than \$5.00 Pursuant to N.J.S.A. 40A17.1
- Resolution 23-18 Establishing the Rate of Interest to be Charged on Delinquent Taxes and Other Municipal Charges
- Resolution 23-19 Authorizing a Shared Services Agreement with Millstone Township for the Utilization of Millstone Municipal Court and Related Personnel Services
- Resolution 23-20 Appointments of Municipal Court Officers and Employees
- Resolution 23-21 Authorizing a Shared Services Agreement with the Township of Millstone for Repair, Maintenance and Snow Removal on Nurko Road for the Year 2023
- Resolution 23-22 Authorizing a Shared Services Agreement with the Township of Millstone for Certified Recycling Coordinator
- Resolution 23-23 Appointing Deputy Registrar of Vital Statistics

- Resolution 23-24 Appointing Councilmembers to Serve as Representatives to the Various Boards and Committees of the Borough – same as 2022
- Resolution 23-25 Appointment of a Representative and an Alternate Representative to the Monmouth County Community Development Block Grant (CDBG) - 2022
- Resolution 23-26 Authorizing the Award of a Non-Fair and Open Contract for Professional Information Technology Services to Cross Over Networks, LLC, 34 Almond Drive, Toms River, NJ 08753
- Resolution 23-27 Designating a Borough Historian for the Borough of Roosevelt – Michael Ticktin
- Resolution 23-28 Providing for 2023 Temporary Budget Appropriations
- Resolution 23-29 Adopting the Municipal Emergency Operations Plan and Authorizing Continual Participation in the Monmouth County Intra-County Mutual Aid and Assistance Agreement

C/Hamilton asks about the Municipal Emergency Operations Plan and Intra-County Mutual Aid Agreement – do we need to re-visit since it states 2015. Deputy Clerk, Maria Dellasala explains that this is just a continuation of the previous plan from 2018, and with the help of the Millstone Township Fire Department all annexes that needed to be updated have been updated. The plan has been submitted to the Monmouth County Sheriff’s office and we were advised that we needed to pass this resolution.

C/Esakoff made a motion to adopt, with a second offered by C/Herrstrom, to adopt the Consent Agenda Resolutions 23-01 through 23-29.

Roll Call:

AYES: C/Atwood, C/Esakoff, C/Hamilton, C/Herrstrom, C/Macher, C/Trammell
 NAYS: None ABSTAIN: None ABSENT: None

ANNOUNCEMENT OF MAYOR’S APPOINTMENTS NOT REQUIRING COUNCIL APPROVAL

1. Mayor’s Appointments to the Borough of Roosevelt Planning Board
Mayor Malkin appoints the following people to serve as members on the Borough of Roosevelt Planning Board.

BE IT RESOLVED that **Michael Hamilton** shall serve as Mayor’s Alternate as a Class I member to the Borough of Roosevelt Planning Board for a one (1) year term commencing January 1, 2023 and ending December 31, 2023.

BE IT FURTHER RESOLVED that **Alison Petrilla** is hereby appointed as a Class IV member to the Borough of Roosevelt Planning Board for a four (4) year term commencing January 1, 2023 and ending December 31, 2026.

BE IT FURTHER RESOLVED that **Esther Psarakis** is hereby appointed as an Alternate No. 1 to the Borough of Roosevelt Planning Board for a two (2) year term commencing January 1, 2023 and ending December 31, 2024.

BE IT FURTHER RESOLVED that a copy of these appointments be forwarded to the Borough of Roosevelt Planning Board and to the appointees.

2. Mayor's Appointments to the Borough of Roosevelt Environmental Commission
Mayor Malkin appoints the following people to serve as members on the Borough of Roosevelt Environmental Commission.

BE IT RESOLVED that **Michael Ticktin and Mary Tullos** are hereby appointed as members to the Borough of Roosevelt Environmental Commission for a three (3) year, term commencing January 1, 2023 and ending December 31, 2025.

BE IT FURTHER RESOLVED that **Ellen Silverman** is hereby appointed as a member to the Borough of Roosevelt Environmental Commission to fulfill the unexpired term of Kim Felong, term ending December 31, 2024.

BE IT FURTHER RESOLVED that **Ellen Silverman** is hereby appointed as Chairperson to the Borough of Roosevelt Environmental Commission, term ending December 31, 2023.

BE IT FURTHER RESOLVED that **Dave Teich** is hereby appointed as an Alternate No. 1 to the Borough of Roosevelt Environmental Commission for a two (2) year term, commencing January 1, 2023 and ending December 31, 2024.

BE IT FURTHER RESOLVED that **Erin Schneider** is hereby appointed as an Alternate No. 2 to the Borough of Roosevelt Environmental Commission to fulfill the unexpired term of Dave Teich, ending December 31, 2023.

BE IT FURTHER RESOLVED that a copy of these appointments be forwarded to the Borough of Roosevelt Environmental Commission and to the appointees.

REPORTS OF COMMITTEE CHAIRS:

Environmental, Health & Safety: No report

Administration: No Report

Finance: No Report

Mayor Malkin states we are enhancing code enforcement, we have many new residents and there have been an increase in infractions. Ed Szbanz is our Code Enforcement Officer, he has been with us for a couple months now and is doing an excellent job. So we will have to increase the line item in next year's budget.

Community Dev/Code: C/Herrstrom gives a quick update; the agreement between the Fund for Roosevelt and the Borough Council should be back to Kathleen Hart within the week. The committee is in the process of drawing up their list of Landscape Architects for the RFQ's.

Public Works: C/Macher reports that we got the signs up on Pine Drive and we have to work on putting the roof above the fuel tank at the Water Treatment Plant.

Utilities: No report for utilities however, C/Trammell states the beavers are encroaching on public lands. Discussion takes place amongst the council members regarding where the beavers are encroaching on public lands and how and when they can be dealt with. C/Trammell will follow up with the beaver trappers.

REPORTS OF BOROUGH OFFICIALS: None

UNFINISHED BUSINESS: None

NEW BUSINESS: Mayor Malkin states that there are some topics that she will be bringing up at the next few meetings.

PUBLIC COMMENT (Any item)

M/Malkin opens the public comment at 7:45pm

1. Maureen Parrott, 2 Tamara Drive – states that this is just a reminder, in the past few years the snow plow has brought the snow from Maple Court and placed in her yard, please have them pile in on the triangle and not her property. Speed humps, In February of 2021 she sent a letter requesting speed humps and Pine Drive and Tamara Drive. I did an OPRA request for the speed hump plans and there is only one for those streets – became very sad and states we need more speed bumps not just one. Maureen give statistics on what the percentage are for when someone gets hit by a car and requests that a resolution be passed directing the Borough Engineer follow the state requirements of 250 feet between speed bumps. The council discusses the speeding on roads and speed humps. Mayor Malkin states she'd like to hire a police officer part time to be our crossing guard and to catch speeders in town. C/Hamilton states that we should do a resolution to put the most speed humps. Borough Attorney will draft a resolution for the next meeting.
2. Michael Ticktin, 37 N. Valley Road – states that 51 years ago, when they moved in, we came to re-organization meeting and when the meeting was over we were invited back to the Mayor's house and that was how he met the council members and it was a very nice way to be introduced to Roosevelt.

M/Malkin closes the public comment at 8:06pm

C/Atwood made a motion, with a second offered by C/Trammell, to adjourn meeting with an All in Favor.

Time Out: 8:07pm

The audio tape is available in the Clerk's Office at Borough Hall.

Respectfully Submitted,

Kathleen Hart, Borough Clerk

Adopted Date: February 6, 2023