

DRAFT
BOROUGH OF ROOSEVELT
33 N. Rochdale Ave, Roosevelt Borough, NJ 08555

COUNCIL REGULAR MEETING AGENDA
SEPTEMBER 5, 2023 @ 7:00 P.M.

TIME IN _____

Adequate notice of this meeting, as required by Chapter 231, P.L. 1975, has been provided by a public notice on January 6, 2023 which was posted on the Bulletin Board Roosevelt Post Office and in the Borough Hall. The notice was published in The Times and Asbury Park Press.

ROLL CALL Councilmember Robert Atwood
 Councilmember Louis Esakoff
 Councilmember Michael Hamilton
 Councilmember Constance Herrstrom
 Councilmember Steven Macher
 Councilmember Joseph Trammell
 Mayor Peggy Malkin

MAYOR'S REPORT:

PUBLIC COMMENT: (Agenda items only)

CORRESPONDENCE:

1. Letter from Roberts Engineering Group, LLC, dated August 9, 2023 regarding FY2024 NJDOT application for Safe Routes to Schools.
2. Renewal letter from Monmouth Municipal Joint Insurance Fund, dated August 9, 2023.

MINUTES:

1. July 17, 2023 Regular Meeting Minutes
2. August 14, 2023 Special Meeting Minutes

ORDINANCES:

FIRST READING

BOND ORDINANCE 2023-08

BOND ORDINANCE AMENDING IN PART BOND ORDINANCE NO. 2022-04 ADOPTED ON MAY 2, 2022, PROVIDING FOR IMPROVEMENTS TO TAMARA DRIVE BETWEEN PINE DRIVE AND SOUTH ROCHDALE AVENUE, IN ORDER TO INCREASE THE APPROPRIATION THEREFOR BY \$140,000 FOR A TOTAL APPROPRIATION OF \$559,000, TO INCREASE THE AUTHORIZED BONDS AND NOTES TO BE ISSUED TO FINANCE A PORTION OF THE COSTS THEREOF BY \$140,000 FOR A TOTAL DEBT AUTHORIZATION OF \$559,000, AND TO INCREASE THE ALLOCATION OF THE APPROPRIATION TO COSTS PERMITTED

**UNDER N.J.S.A. 40A:2-20, AUTHORIZED IN AND BY
THE BOROUGH OF ROOSEVELT, IN THE COUNTY
OF MONMOUTH, NEW JERSEY**

Public Hearing to be held on September 18, 2023 at 7:00 p.m. at the Borough of Roosevelt, 33
N. Rochdale Avenue, Roosevelt, NJ 08555

**FIRST READING
ORDINANCE 2023-09**

**AN ORDINANCE AMENDING CHAPTER 2
“ADMINISTRATION”, ARTICLE VII:
“ADMINISTRATIVE FEES”, SUBSECTION 2-59
BOROUGH HALL USE**

Public Hearing to be held on September 18, 2023 at 7:00 p.m. at the Borough of Roosevelt, 33
N. Rochdale Avenue, Roosevelt, NJ 08555

CONSENT AGENDA RESOLUTIONS:

Resolution 23-92	Payment of Bills for September 5, 2023
Resolution 23-93	Authorizing the Extension of the Due Date for the 3rd Quarter 2023 Tax Payments
Resolution 23-94	Resolution Authorizing Roberts Engineering Group, LLC to Survey, Design, Permit, Bid, Construction Administration/Inspection and Stormwater Easement for the Road Replacement Project on North Valley Road
Resolution 23-95	Resolution Approving Corrective Action Plan
Resolution 23-96	Resolution for Renewal of Membership in the Monmouth Municipal Joint Insurance Fund
Resolution 23-97	Authorizing A Shared Services Agreement with the Township of Millstone for Certified Municipal Recycling Coordinator and Recycling Reporting Services

REPORTS OF COMMITTEE CHAIRS:

Councilmember Atwood	Envi, Health & Safety
Councilmember Esakoff	Administration
Councilmember Hamilton	Finance
Councilmember Herrstrom	Community Dev/Code
Councilmember Macher	Public Works
Councilmember Trammell	Utilities

REPORTS OF BOROUGH OFFICIALS:

UNFINISHED BUSINESS:

NEW BUSINESS:

1. Safe Routes to School – FY2024 NJDOT Application

PUBLIC COMMENT (Any item)

M/Malkin opens the public comment at _____

M/Malkin closes the public comment at _____

CLOSED SESSION:

Resolution 23-XX Providing for a Private Executive Meeting that Excludes the Public

Time In: _____ Time Out: _____

ADJOURNMENT

TIME OUT: _____



Roberts
ENGINEERING GROUP LLC
Women Business Enterprise Certified

1670 Whitehorse-Hamilton Square Rd.
Hamilton, New Jersey 08690
609-586-1141 fax 609-586-1143
www.RobertsEngineeringGroup.com

August 9, 2023

Mayor and Council
Borough of Roosevelt
33 North Rochdale Avenue
Roosevelt, New Jersey 08555

Re: NJDOT Application
Safe Routes to Schools FY2024
Our File No.: R4604

Dear Mayor and Council:

Enclosed with this letter, please find the following:

1. Copy of a letter from NJDOT dated July 20, 2023 soliciting grant applications for the Safe Routes to School Program.

The NJ Department of Transportation has announced that it will be accepting applications for the Safe Routes to School (SRTS) grant program. Applications must be submitted on or before November 17, 2023. The SRTS grant program objectives are:

- To enable and encourage children, including those with disabilities, to walk and bicycle to school;
- To make bicycling and walking to school a safer and more appealing transportation alternative, thereby encouraging a healthy and active lifestyle from an early age; and
- To facilitate the development and implementation of projects and activities that will improve safety and reduce traffic, fuel consumption, and air pollution in the vicinity of New Jersey's primary and middle schools (Grades K-8).

Funding is available for infrastructure projects such as installation of sidewalks, crosswalks, bike lanes, multi-use paths, traffic calming measures, and other means to ensure the ease and safety of children walking or biking to school. Projects must be within 2-miles of primary and middle schools and must be endorsed by the School District.

I am recommending curb, sidewalk, and crosswalk improvements at Rochdale Avenue (C.R. 571) between Farm Lane and Homestead Lane. These improvements would include a new sidewalk on at least one side of the road, tree removal as needed, crosswalks, and rectangular rapid flashing beacons (RRFB's) at select crosswalks. As the improvements are on a county road, we are required to coordinate the improvements with Monmouth County. We previously applied for the same scope of work under the SRTS grant in 2021 which was ultimately rejected for award. As such, we can re-use and update much of the previous application for this year's submission.

Sketches and measurements can be re-used from prior applications. However, in order to complete the application package, we must update estimated construction costs, prepare new application packages through SAGE, coordinate and receive approvals from the County Engineer, prepare a new maintenance commitment for the Borough, obtain resolutions and letters of support, and coordinate with the School District and obtain traffic tallies.

We are prepared to move forward with preparation of the application as outlined above and request authorization at your next Council Meeting. Our fee to prepare the application will be at a cost not to exceed \$5,000.00.

Should you have any questions, please do not hesitate to contact me.

Very truly yours,

Carmela Roberts, PE, CME
Borough Engineer

cc: Kathleen Hart, RMC, CMR, Borough Clerk
Ana Debevec, Borough Treasurer
Cameron Corini, PE, CME, Roberts Engineering Group, LLC
Kelly Pham, Roberts Engineering Group, LLC



State of New Jersey

DEPARTMENT OF TRANSPORTATION
P.O. Box 600
Trenton, New Jersey 08625-0600

PHILIP D. MURPHY
Governor

DIANE GUTIERREZ-SCACCETTI
Commissioner

SHEILA Y. OLIVER
Lt. Governor

RECEIVED

July 20, 2023

JUL 21 2023

Re: Safe Routes to School
Request for Applications

Roberts Engineering Group, LLC

Dear Prospective Applicant:

On behalf of Governor Philip D. Murphy, I am pleased to announce that applications are now being accepted for the 2024 Safe Routes to School (SRTS) Program. The SRTS program is funded through the Federal Highway Administration's Federal Aid Program and is being administered by the New Jersey Department of Transportation (NJDOT), in partnership with the North Jersey Transportation Planning Authority (NJTPA), the Delaware Valley Regional Planning Commission (DVRPC), and the South Jersey Transportation Planning Organization (SJTPO).

The objectives of the SRTS Program are:

- To enable and encourage children, including those with disabilities, to walk and bicycle to school.
- To make bicycling and walking to school a safer and more appealing transportation alternative, thereby encouraging a healthy and active lifestyle from an early age; and
- To facilitate the development and implementation of projects and activities that will improve safety and reduce traffic, fuel consumption, and air pollution in the vicinity of New Jersey's schools, Kindergarten to 12th grade.

Projects must be located within two miles of a school that serves students in grades K-12. Funding for the 2024 SRTS Program will be available for the construction of infrastructure projects only. Infrastructure projects may include the installation of sidewalks, crosswalks, bike

lanes, multi-use paths, traffic calming measures, and other means to ensure the ease and safety of children walking or biking to school.

For this solicitation, applicants may apply only for construction funds. Any municipality, school district, or county is eligible to apply for funding. Nonprofit organizations are not eligible as direct grant sub-recipients for SRTS funds unless they qualify through one of the eligible entity categories (e.g., where a nonprofit organization is a designated transit agency, school, or an entity responsible for the administration of local transportation safety programs).

Nonprofit entities are eligible to partner with any eligible entity on an eligible project, if State or local requirements permit. The NJDOT has final authority to make a determination on the eligibility of an applicant.

In addition to the traditional grant criteria, for this solicitation, consideration will be given to applications that provide additional benefits to vulnerable members of our communities, including low-income residents, minorities, those with limited English proficiency, persons with disabilities, children and older adults. Census data for these categories will be used to determine if a project meets the equity criteria. Information regarding equity will be available through NJDOT's Local Aid Resource Center web site at: <https://www.njdotlocalaidrc.com/equity>.

One-on-one pre-submission meetings will be mandatory. Information about scheduling a one-on-one pre-submission meeting will be forthcoming on the website as well as dates for informational webinars about the Safe Routes to School Program.

As with all federally funded programs, the funds will be disbursed on a reimbursement basis. The award of SRTS grants will be contingent upon the recipient's ability to comply with all applicable federal financial management, project implementation, and oversight regulations. Before applying, applicants should assess their capability to comply with state and federal requirements for the administration of federal-aid highway grants set forth in Title 23 - Highways, and OMB requirements related to uniform administrative requirements, cost principles, and audit requirements for federal awards (2 CFR Part 200).

Public rights-of-way and facilities are required to be accessible for all users through the statutes regardless of funding source. Recipients of federal and state grants will be required to comply with the provisions of Title II of the Americans with Disabilities Act of 1990 (ADA) and Section 504 of the Rehabilitation Act of 1973.

Applications for the SRTS Program are due on or before November 17, 2023. Applications must be submitted online through NJDOT SAGE at: <https://njsage.intelligrants.com/>

Additional information on the SRTS Program is available at:
<https://njdotlocalaidrc.com/federally-funded-programs/safe-routes-to-school>

I recommend that you consult your Local Aid District Office and your corresponding Metropolitan Planning Organization for assistance in preparing applications for this program. Contact information is included.

The Division of Local Aid offers a SRTS Design Assistance Program, which provides consultant engineering services to assist Local Public Agencies (LPAs) with the development of plans, specifications, and estimates for their SRTS projects. Recipients of the 2024 SRTS grant solicitation will be eligible to participate in the program. The program was developed by NJDOT as part of the Federal Highway Administration's Everyday Counts (EDC) initiative and is intended to shorten time, reduce costs, and improve quality in the delivery of SRTS projects. Consultant costs for this program are paid by NJDOT and are not part of the grant amount if your LPA chooses to participate.

Please take advantage of this opportunity to improve safety for New Jersey's school children. Good luck with your application.

Sincerely,



Diane Gutierrez-Scaccetti
Commissioner

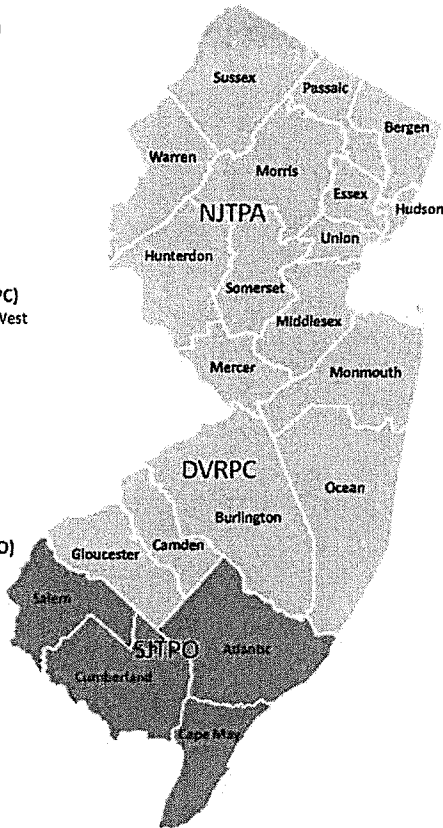
cc: Municipal Clerk
Municipal Engineer
County Commissioner

New Jersey's Metropolitan Planning Organizations (MPOs)

North Jersey Transportation Planning Authority (NJTPA)
 One Newark Center
 17th Floor
 Newark, NJ 07012
 Phone: (973) 639-8400
 Fax: (973) 639-1953
 Aimee Jefferson
 Email: ajefferson@njtpa.org

Delaware Valley Regional Planning Commission (DVRPC)
 190 North Independence Mall West
 8th Floor
 Philadelphia, PA 19106
 Phone: (215) 592-1800
 Fax: (215) 592-9125
 John Coscia Jr.
 Email: jcosciajr@dvrpc.org

South Jersey Transportation Planning Organization (SJTPO)
 782 South Brewster Road
 Unit B6
 Vineland, NJ 08360
 Phone: (856) 794-1941
 Fax: (856) 794-2549
 Alan Huff
 Email: ahuff@sjtpo.org



New Jersey Department of Transportation Local Aid and Economic Development

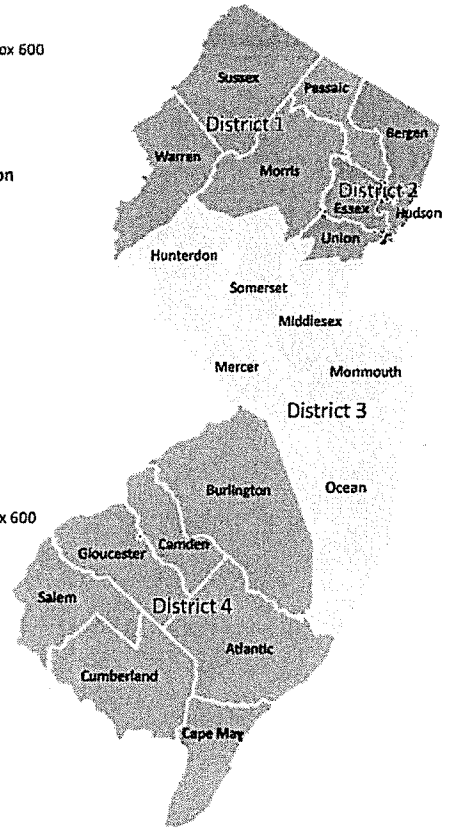
Main Office
 1035 Parkway Avenue, PO Box 600
 Trenton, NJ 08625-0600
 Phone: 609.963.2021
 Fax: 609.530.8044
 Manager: David Bruccoleri

District 1, Mount Arlington
 Roxbury Corporate Center
 200 Stierli Court
 Mount Arlington, NJ 07856
 Phone: 973.810.9120
 Fax: 973.601.6709
 Manager: Adam Iervolino

District 2, Newark
 153 Halsey Street, 5th floor
 Newark, NJ 07102
 Phone: 862.350.5733
 Fax: 973.648.4547
 Manager: Ebony Johnson

District 3, Trenton
 1035 Parkway Avenue PO Box 600
 Trenton, NJ 08625-0600
 Phone: 609.963.2020
 Fax: 609.530.8044
 Manager: Deval Desai

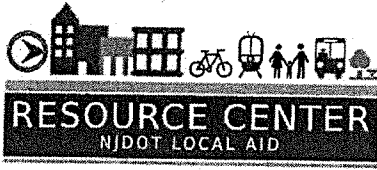
District 4, Cherry Hill
 One Executive Campus
 Route 70 West, 3rd Floor
 Cherry Hill, NJ 08002
 Phone: 856.414.8414
 Fax: 856.486.6771
 Manager: Thomas Berryman



www.njdotlocalaidrc.com | (609)649-9395 | DOT-LocalAID.ResourceCenter@dot.nj.gov



Local Aid and Economic Development



2024 Safe Routes to School Mandatory Pre-Application Meetings

In conjunction with DVRPC, SJTPO, and NJTPA, the Division of Local Aid is offering mandatory Pre-Application meetings for the upcoming SRTS Solicitation. The prospective applicant can discuss their project concept and get guidance on whether the proposed project is a good fit for the program.

→ **When are the meetings?**

Pre-Application Meetings will be held from **July 31 to September 28, 2023**. All Pre-Application meetings must be requested and scheduled by **September 22, 2023**.

→ **Visit our SRTS page to sign up!**

<https://njdotlocalaidrc.com/federally-funded-programs/safe-routes-to-school>

**FOR MORE
INFORMATION**

Call Information Line
(609) 649-9395

Please visit our website
www.njdotlocalaidrc.com

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@NJDOTLARC

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NJDOT Local Aid Resource Center

NJDOT Local Aid Resource Center



MONMOUTH MUNICIPAL JOINT INSURANCE FUND

9 Campus Drive, Suite 216
Parsippany, NJ 07054
Telephone (201) 881-7632 Fax (201) 881-7633

RENEWAL LETTER

August 9, 2023

Dear Fund Commissioner:

The Monmouth Municipal Joint Insurance Fund (JIF) is in its 35th year of operation and it continues to be one of the most successful shared service programs for public entities in the history of the State of New Jersey. Roosevelt has been a member of this program since January 1, 1994, and Roosevelt's membership in the Monmouth Municipal Joint Insurance Fund (JIF) is scheduled to renew on January 1, 2024.

REMARKABLE RESULTS

The Monmouth Municipal JIF has one of the strongest balance sheets in the MEL system, with a statutory surplus in excess of \$9 million. The Fund's success has allowed for dividends to be issued to our members every year since 1990. While dividends are not guaranteed, the Monmouth JIF has issued an annual dividend of at least \$1 million since 2012.

When you are conducting your due diligence to ensure the best deal for your taxpayers, make sure you are comparing 'apples to apples' on the terms of the coverage being offered. Ask, "Does the insurer have a track record of issuing annual dividends?" Also, take a careful look at the insurer's financial records and balance sheet to ensure you are not potentially saddling your taxpayers with a liability which could take the form of an additional assessments in the near future.

CHALLENGING FINANCIAL LANDSCAPE- '*Perfect Storm*'

In the current environment, as public entities struggle with budget constraints, the Monmouth JIF will continue to diligently pursue fiscal responsibility and maintain member cost stability with a sustainable coverage platform and an industry-leading safety and loss control program.

That said, it is anticipated that 2024 will present all municipalities with unique challenges resulting from recent significant exposure and legislative changes, including:

- Extension of the Statute of Limitations for Sexual Abuse Claims (S-477) affecting liability costs.
- The Cancer Presumption bill for first responders (A-1741) affecting workers compensation costs.
- Changes in the coordination between workers' compensation claims and the NJ pension system (Pension offset).
- The impact of COVID claims on workers' compensation costs.
- Erosion of Title 59 immunities/social inflation.
- Local, National, and Global property disasters affecting property costs.
- Supply chain issues and labor shortages affecting property costs.
- Cyber claims and coverage.
- Commercial Insurance Hard Market – affecting costs for all lines of coverage.

While we expect these changes will have a significant impact on local municipal and JIF budgets statewide, the Monmouth JIF's historically strong financial position will help our members navigate through this challenging and ever-changing landscape.

LEADERSHIP

In summary, the Monmouth JIF is well positioned to respond to the evolving needs of the 41 municipalities it serves here in Monmouth County. The financial stability of the Monmouth JIF has been the result of a relentless emphasis on safety training, effective risk management, responsive coverage, and the personal involvement of your peers, both here locally, and the leaders of the 19 Joint Insurance Funds statewide, who together form the MEL/JIF system. One of the major keys to your Fund's local success is its broad member involvement, including understanding how the Monmouth JIF functions, and understanding the value of your participation in its management. Monmouth JIF membership retention efforts have been remarkably successful, and the dedication of your JIF Fund Commissioners has made your JIF a resounding success. Now, more than ever, it is important that our members stay involved. If you would like to be a part of the management and the success of the Monmouth JIF, please contact me. We welcome involvement from all Fund Commissioners and member municipalities.

In order to continue your membership, we ask that you please adopt the enclosed Resolution and Trust Agreement in compliance with NJSA 40A:10-36 et seq. and the Fund's Bylaws. Please consider the enclosed documents for your next agenda and once adopted, kindly return them to the office of the Fund's Executive Director (PERMA) by September 15, 2023.

Very truly yours,

Thomas S. Rogers

**Thomas S. Rogers, JIF Chairman
Administrator/Municipal Clerk – Rumson Borough**

Cc: James Cleary, Esquire, JIF Attorney
Jonathan Capp, Membership Committee
Peter Valesi, Membership Committee
Charles Casagrande, RMC
Honorable Mayor & Council

**AGREEMENT TO RENEW MEMBERSHIP IN THE
MONMOUTH MUNICIPAL JOINT INSURANCE FUND**

WHEREAS, the **Monmouth Municipal Joint Insurance Fund** (hereinafter the Fund) is a duly chartered Municipal Insurance Fund as authorized by NJSA 40A:10-36 et seq., and;

WHEREAS, Roosevelt is currently a member of said Fund, and;

WHEREAS, effective December 31, 2023, said membership will expire unless earlier renewed, and;

WHEREAS, the Mayor and Council of Roosevelt has resolved to renew said membership;

NOW THEREFORE, it is agreed as follows:

1. Roosevelt hereby renews its membership in the Monmouth Municipal Joint Insurance Fund for a three (3) year period, beginning January 1, 2024 and ending December 31, 2026*.

*12:01 am

2. Roosevelt hereby ratifies and reaffirms the Indemnity and Trust Agreement, Bylaws and other organizational and operational documents of the Monmouth Municipal Joint Insurance Fund as from time to time amended and altered by the Department of Insurance in accordance with the Applicable Statutes and administrative regulations as if each and every one of said documents were re-executed contemporaneously herewith.
3. Roosevelt agrees to be a participating member of the Fund for the period herein provided for and to comply with all of the rules and regulations and obligations associated with said membership.
4. In consideration of the continuing membership of Roosevelt in the Monmouth Municipal Joint Insurance Fund, the Fund agrees, subject to the continuing approval of the Commissioner of Insurance, to accept the renewal application of Roosevelt
5. Executed the ___ day of _____, 2023 as the lawful and binding act and deed of Roosevelt, which execution has been duly authorized by public vote of the governing body.

MAYOR

ATTEST

MONMOUTH MUNICIPAL JOINT INSURANCE FUND

ATTEST

**RESOLUTION FOR RENEWAL OF MEMBERSHIP
IN THE
MONMOUTH MUNICIPAL JOINT INSURANCE FUND**

WHEREAS, Roosevelt is a member of the Monmouth Municipal Joint Insurance Fund; and

WHEREAS, said renewed membership terminates as of December 31, 2023 unless earlier renewed by agreement between the Municipality and the Fund; and

WHEREAS, the Municipality desires to renew said membership;

NOW THEREFORE, be it resolved as follows:

1. Roosevelt agrees to renew its membership in the Monmouth Municipal Joint Insurance Fund and to be subject to the Bylaws, Rules and Regulations, coverages, and operating procedures thereof as presently existing or as modified from time to time by lawful act of the Fund.

2. The Mayor and Clerk shall be and hereby are authorized to execute the agreement to renew membership annexed hereto and made a part hereof and to deliver same to the Monmouth Municipal Joint Insurance Fund evidencing the Municipality's intention to renew its membership.

This Resolution agreed to this ____ day of _____, 2023 by a vote

Of: _____ Affirmative
 _____ Negative

MAYOR

DATE

ATTEST

DATE

**BOROUGH OF ROOSEVELT
COUNTY OF MONMOUTH**

**BOND ORDINANCE NO. 2023-08
INTRODUCED DATE: 09-05-2023
PUBLIC HEARING DATE: 09-18-2023**

BOND ORDINANCE AMENDING IN PART BOND ORDINANCE NO. 2022-04 ADOPTED ON MAY 2, 2022, PROVIDING FOR IMPROVEMENTS TO TAMARA DRIVE BETWEEN PINE DRIVE AND SOUTH ROCHDALE AVENUE, IN ORDER TO INCREASE THE APPROPRIATION THEREFOR BY \$140,000 FOR A TOTAL APPROPRIATION OF \$559,000, TO INCREASE THE AUTHORIZED BONDS AND NOTES TO BE ISSUED TO FINANCE A PORTION OF THE COSTS THEREOF BY \$140,000 FOR A TOTAL DEBT AUTHORIZATION OF \$559,000, AND TO INCREASE THE ALLOCATION OF THE APPROPRIATION TO COSTS PERMITTED UNDER N.J.S.A. 40A:2-20, AUTHORIZED IN AND BY THE BOROUGH OF ROOSEVELT, IN THE COUNTY OF MONMOUTH, NEW JERSEY

WHEREAS, the Borough of Roosevelt, in the County of Monmouth, New Jersey (the "Borough") finally adopted Bond Ordinance No. 2022-04 on May 2, 2022 (the "Prior Ordinance"), providing for improvements to Tamara Drive between Pine Drive and South Rochdale Avenue in the Borough; and

WHEREAS, the Borough has determined that the costs associated with said improvements are higher than anticipated and has determined to supplement the appropriation and bonds and notes authorized therefor; and

WHEREAS, the Borough has determined that the \$59,000 authorized by the Prior Ordinance for purposes permitted under N.J.S.A. 40A:2-20 is insufficient and desires to increase such allocation by \$13,500 to an aggregate amount of \$72,500.

NOW, THEREFORE, BE IT ORDAINED by the BOROUGH COUNCIL OF THE BOROUGH OF ROOSEVELT, IN THE COUNTY OF MONMOUTH, STATE OF NEW JERSEY (not less than two-thirds of all members thereof affirmatively concurring), AS FOLLOWS:

Section 1. The improvements described in Section 3(a) of this bond ordinance are hereby authorized as Water-Sewer Utility improvements to be undertaken in and by the Borough and were previously authorized by the Borough by the Prior Ordinance. For the improvements or purposes described in Section 3(a), there is hereby appropriated the sum of \$140,000 in addition to the \$419,000 appropriated by the Prior Ordinance, said sums being inclusive of all

appropriations heretofore made therefor. No down payment is required or appropriated herein, in accordance with N.J.S.A. 40A:2-11c of the Local Bond Law, as this bond ordinance authorizes obligations solely for purposes which are self-liquidating and deductible from the gross debt of the Borough as set forth in N.J.S.A. 40A:2-7h. Additionally, this bond ordinance authorizes improvements intended to be funded through the New Jersey Infrastructure Bank Financing Program.

Section 2. In order to finance the costs of said improvements or purposes, \$140,000 negotiable bonds are hereby authorized to be issued in addition to the \$419,000 previously authorized by the Prior Ordinance for a total principal amount not to exceed \$559,000 pursuant to the Local Bond Law. In anticipation of the issuance of said bonds and to temporarily finance said improvements or purposes, negotiable bond anticipation notes are hereby authorized to be issued pursuant to and within the limitations prescribed by the Local Bond Law.

Section 3. (a) The improvements hereby authorized and the purpose for which the bonds are to be issued consist of improvements to Tamara Drive between Pine Drive and South Rochdale Avenue in the Borough, together with all purposes necessary, incidental or appurtenant thereto, all as shown on and in accordance with contracts, plans, specifications or requisitions therefor on file with or through the Borough Clerk, as finally approved by the governing body of the Borough.

(b) The estimated maximum amount of bonds or notes to be issued for the improvements or purposes described in Section 3(a) hereof is \$559,000 including the \$140,000 authorized herein, as stated in Section 2 hereof.

(c) The estimated cost of the improvements or purposes described in Section 3(a) hereof is \$559,000, which is equal to the amount of the \$140,000 supplemental appropriation herein made therefor and the \$419,000 appropriation made by the Prior Ordinance.

Section 4. All bond anticipation notes issued hereunder shall mature at such times as may be determined by the chief financial officer of the Borough, provided that no note shall mature later than one (1) year from its date. All notes issued hereunder may be renewed from time to time subject to the provisions of N.J.S.A. 40A:2-8. The notes shall bear interest at such rate or rates and be in such form as may be determined by the chief financial officer, who shall determine all matters in connection with notes issued pursuant to this ordinance, and the chief financial officer's signature upon the notes shall be conclusive evidence as to all such determinations. The chief financial officer is hereby authorized to sell part or all of the notes from time to time at public or private sale and to deliver them to the purchasers thereof upon receipt of payment of the purchase

price plus accrued interest from their dates to the date of delivery thereof. The chief financial officer is directed to report in writing to the governing body at the meeting next succeeding the date when any sale or delivery of such notes occurs, such report shall include the amount, the description, the interest rate and the maturity schedule of the notes sold, the price obtained and the name of the purchaser.

Section 5. The following additional matters are hereby determined, declared, recited and stated:

(a) The improvements or purposes described in Section 3 of this bond ordinance are not a current expense and are improvements or purposes that the Borough may lawfully undertake as Water-Sewer Utility improvements and no part of the cost thereof has been or shall be specially assessed on property specially benefited thereby.

(b) The average period of usefulness of the improvements or purposes, within the limitations of the Local Bond Law and taking into consideration the amount of the obligations authorized for said purposes, according to the reasonable life thereof computed from the date of the bonds authorized by this bond ordinance, is twenty (20) years.

(c) The Supplemental Debt Statement required by the Local Bond Law has been duly prepared and filed in the office of the Municipal Clerk, and a complete executed duplicate thereof has been filed in the office of the Director of the Division of Local Government Services in the Department of Community Affairs of the State of New Jersey. Such Statement shows that the gross debt of the Borough as defined in the Local Bond Law is increased by the authorization of the bonds and notes provided in this bond ordinance by \$140,000 and the obligations authorized herein will be within all debt limitations prescribed by that Law.

(d) An aggregate amount not exceeding \$72,500, including \$13,500 authorized hereby and \$59,000 authorized by the Prior Ordinance, for interest on said obligations, costs of issuing said obligations, engineering costs, legal fees and other items of expense listed in and permitted under N.J.S.A. 40A:2-20 is included as part of the cost of said improvements and is included in the estimated cost indicated herein for said improvements.

(e) To the extent that moneys of the Borough are used to finance, on an interim basis, costs of said improvements or purposes, the Borough reasonably expects such costs to be paid or reimbursed with the proceeds of obligations issued pursuant hereto. This ordinance shall constitute a declaration of official intent for the purposes and within the meaning of Section 1.150-2(e) of the United States Treasury Regulations.

(f) This bond ordinance authorizes obligations of the Borough solely for purposes described in subparagraph (h) of §40A:2-7 of the Local Bond Law, and the obligations authorized herein are to be issued for purposes which are self-liquidating within the meaning and limitation of N.J.S.A. 40A:2-45 of said Law and are deductible from the gross debt of the Borough pursuant to N.J.S.A. 40A:2-44c and N.J.S.A. 40A:2-46 of said Law.

Section 6. The capital budget of the Borough is hereby amended to conform with the provisions of this ordinance to the extent of any inconsistency herewith. The resolution in the form promulgated by the Local Finance Board showing full detail of the amended capital budget and capital program as approved by the Director of the Division of Local Government Services is on file with the Municipal Clerk and is available there for public inspection.

Section 7. Any grant or similar moneys from time to time received by the Borough for the improvements or purposes described in Section 3 hereof, shall be applied either to direct payment of the cost of the improvements or to payment of the obligations issued pursuant to this ordinance. The amount of obligations authorized but not issued hereunder shall be reduced to the extent that such funds are received and so used.

Section 8. The full faith and credit of the Borough are hereby pledged to the punctual payment of the principal of and the interest on the obligations authorized by this bond ordinance. The obligations shall be direct, unlimited obligations of the Borough, and, unless paid from other sources, the Borough shall be obligated to levy *ad valorem* taxes upon all the taxable property within the Borough for the payment of the obligations and the interest thereon without limitation as to rate or amount.

Section 9. All Ordinances or parts of ordinances in conflict or inconsistent with any of the terms of this ordinance are hereby repealed to the extent that they are in such conflict or are inconsistent. In the event that any section, part or provision of this ordinance shall be held to be unconstitutional or invalid by any court, such holding shall not affect the validity of this ordinance as a whole, or any part hereof other than the part so held unconstitutional or invalid.

Section 10. This bond ordinance shall take effect twenty (20) days after the first publication thereof after final adoption, as provided by the Local Bond Law.

ORDINANCE NO.: 2023-09
INTRODUCTION DATE: 09-05-2023
PUBLIC HEARING DATE: 09-18-2023

**AN ORDINANCE AMENDING CHAPTER 2 “ADMINISTRATION”, ARTICLE VII:
“ADMINISTRATIVE FEES”, SUBSECTION 2-59 BOROUGH HALL USE**

WHEREAS, the Borough of Roosevelt (the “Borough”), as a municipal corporation, is empowered by Title 40 of the New Jersey Revised Statutes to issue and administer certain licenses and approvals, and to regulate and license certain activities within its limits; and

WHEREAS, the Borough charges certain fees for the provision of municipal services and the administration of its duties under New Jersey law and the Borough Code; and

WHEREAS, from time-to-time, pursuant to its authority under New Jersey law, it is necessary for the Borough to amend certain administrative fees to reflect changed circumstances and/or the cost(s) to the Borough of administering the applicable service or regulation;

NOW, THEREFORE, BE IT ORDAINED by the Governing Body of the Borough of Roosevelt, County of Monmouth, State of New Jersey, hereby amends Chapter 2 “Administration, Article VII: “Administrative Fees”, Subsection 2-59 as follows: (~~stricken text~~ indicates deletions, underlined text indicates additions):

§2-59 BOROUGH HALL USE.

- A. ~~*Availability.* The Borough Hall Council Meeting Room, together with its Kitchen and Restrooms, shall be available for event rental at such times as may be designated and upon such conditions as may be imposed by the Borough in its sole discretion.~~ *Eligibility.* Use is limited to all Roosevelt residents (21 years of age and older), Roosevelt-based community organizations, and former Roosevelt residents.
- B. ~~*Rental Application.* Any person or entity seeking to schedule an event rental shall make such request upon an Application to be provided by the Borough, which shall be accompanied by the Security Deposit, and if applicable, the Rental Fee.~~ *Availability.* The Borough Hall Council Meeting Room, together with its Kitchen and Restrooms, shall be available for event use at such times as may be designated and upon such conditions as may be imposed by the Borough in its sole discretion.
- C. ~~*Security Deposit.* All Applications shall be accompanied by a Refundable Security Deposit in the amount of \$300.00. The Borough shall have the right to retain the Security Deposit, and charge the applicant for any sum in excess of the deposit, to clean, repair, and/or restore the premises to its original condition, including cleaning and sanitizing the Borough Hall Council Meeting Room, and its attendant Kitchen and Restrooms, following the event.~~ *Application.* Any person or entity seeking to schedule an event shall make such request upon an Application to be provided by the Borough, which shall be accompanied by the

Security Deposit. All applications must be approved by the Borough Council prior to the requested event date.

D. ~~*Rental Fee.* All Roosevelt residents and Roosevelt-based community organizations shall be exempt from the Rental Fee. All other Applications shall be submitted with a non-refundable Rental Fee in the amount of \$150.00 to cover the Borough's administrative and janitorial costs.~~ *Security Deposit.* All Applications shall be accompanied by a Refundable Security Deposit in the amount of \$300.00. The Borough shall have the right to retain the Security Deposit or a portion thereof, and charge the applicant for any sum in excess of the deposit, to clean, repair, and/or restore the premises to its original condition, including cleaning the Borough Hall Council Meeting Room, Kitchen and Restroom.

E. *Alcohol Prohibited.* No alcohol is permitted within Borough Hall during any event.

F. *Insurance.* All Applications shall be accompanied by proof of insurance for the event, with named insured(s), provisions, and limits acceptable to the Borough's insurer(s) as may be revised from time-to-time. The Borough's current insurance requirements for events are available by contacting Borough Hall during regular business hours.

BE IT FURTHER ORDAINED that a copy of this Ordinance, upon introduction, shall be provided to all appropriate municipal agencies for their review and comment pursuant to applicable New Jersey Statutes; and

BE IT FURTHER ORDAINED that any ordinances or portions thereof which are inconsistent with the provisions of this Ordinance are hereby repealed as of the effective date of this Ordinance. All other provisions of the Revised General Ordinances are ratified and remain in full force and effect; and

BE IT FURTHER ORDAINED that, if any provision of this Ordinance or the application of such provision to any person or circumstance is declared invalid, such invalidity shall not affect the other provisions or applications of this Ordinance which can be given effect, and to this end, the provisions of this Ordinance are declared to be severable; and

BE IT FURTHER ORDAINED that this ordinance shall be in full force and take effect immediately upon final passage and publication.

ATTEST:

APPROVED

Kathleen Hart, Borough Clerk

Peggy Malkin, Mayor

*BOROUGH OF ROOSEVELT
COUNTY OF MONMOUTH
STATE OF NEW JERSEY*

**RESOLUTION NO. 23-92
MEETING DATE: 09-05-2023**

PAYMENT OF BILLS FOR SEPTEMBER 5, 2023

C/ _____ offered the following resolution and moved its adoption, which was second by C/ _____.

WHEREAS, the attached list of bills have been submitted to the Council for payment approval; and

WHEREAS, the Chief Financial Officer has certified the availability of funds for the payment of bills.

NOW, THEREFORE, BE IT RESOLVED that the bills on the attached bill list be paid.

ROLL CALL:

AYES:

NAYS:

ABSTAIN:

ABSENT:

CERTIFICATION

I HEREBY CERTIFY the foregoing to be a true copy of a resolution adopted by the Borough Council at a meeting held on September 5, 2023.

Kathleen Hart
Borough Clerk

August 30, 2023
01:01 PM

BOROUGH OF ROOSEVELT
Bill List By Vendor Name

Page No: 1

9-5-23 BILL LIST

P.O. Type: All
 Range: First to Last
 Format: Condensed
 Vendors: All
 Rcvd Batch Id Range: First to Last
 Include Non-Budgeted: Y
 Open: N Paid: N Void: N
 Rcvd: Y Held: Y Aprv: N
 Bid: Y State: Y Other: Y Exempt: Y

Vendor #	Name	PO #	PO Date	Description	Status	Amount	Void Amount	Contract	PO Type
BOARD005	BOARD OF FIRE COMMISSIONERS OF								
		23-00443	08/28/23	2023 FIRE/BLS-RETRO FOR 1/Q/23	Open	8,530.00	0.00		
		23-00444	08/28/23	2023 FIRE/BLS-RETRO FOR 2/Q/23	Open	8,530.00	0.00		
						<u>17,060.00</u>			
BRIMA005	BRIMAR INDUSTRIES, INC.								
		23-00421	08/15/23	(2) SIGNS AND POSTS	Open	296.34	0.00		
CMRSF005	CMRS-FP								
		23-00449	08/29/23	POSTAGE FOR POSTAGE METER	Open	460.00	0.00		
DILWO005	DILWORTH & PAXSON, LLP								
		23-00432	08/23/23	PREPARE BOND ORD. 23-06	Open	570.00	0.00		
DONAT005	DONATO, ESQ., MICHELE								
		23-00450	08/29/23	PB REVIEW-29 PINE DRIVE-POOL	Open	675.50	0.00		
GANNE005	GANNETT NJ NEWSPAPERS								
		23-00425	08/17/23	JUL 2023 NOTICES	Open	244.64	0.00		
JCIJO005	JCI JONES CHEMICALS, INC.								
		23-00195	04/11/23	SEWER-2023 SULFUR DIOXIDE	Open	2,676.00	0.00		B
JCPL0005	JCP & L								
		23-00426	08/21/23	JUL 2023 ELECTRIC SERVICE	Open	1,114.52	0.00		
KAUFM005	KAUFMAN, HOWARD								
		23-00448	08/28/23	REIMB:FEE-BACKGROUND CHECK	Open	45.73	0.00		
LENEG005	LENEGAN PLUMBING & HEATING,LLC								
		23-00386	07/31/23	INSTALL CURB STOP-3 PROPERTIES	Open	5,100.00	0.00		
MASON005	MASON, GEORGE								
		23-00378	07/24/23	FABRICATE & INSTALL RAILING	Open	1,600.00	0.00		
MODER005	MODERN GROUP LTD								
		23-00183	04/05/23	2023 GENERATOR MAINT CONTRACT	Open	2,250.00	0.00		B
PETTY005	PETTY CASH								
		23-00429	08/22/23	REIMBURSE PETTY CASH	Open	12.89	0.00		
		23-00451	08/29/23	REIMBURSE PETTY CASH	Open	13.20	0.00		
						<u>26.09</u>			
REALT005	REALTY DATA SYSTEMS, LLC								
		23-00438	08/28/23	2023 PROPERTY INSPECTIONS	Open	1,140.00	0.00		

August 30, 2023
01:01 PM

BOROUGH OF ROOSEVELT
Bill List By Vendor Name

Page No: 2

Vendor #	Name	Status	Amount	Void Amount	Contract	PO Type
REALT005	REALTY DATA SYSTEMS, LLC	Continued				
23-00439	08/28/23 2023 PROP INSPEC:ADDED/OMITTED	Open	<u>375.00</u>	0.00		
			1,515.00			
ROBER005	ROBERTS ENGINEERING GROUP, LLC					
23-00430	08/22/23 PB REVIEW-29 PINE DR-POOL	Open	1,135.00	0.00		
ROOSE005	ROOSEVELT BOARD OF EDUCATION					
23-00442	08/28/23 SEP 2023 SCHOOL TAXES	Open	159,052.00	0.00		
RUSSE005	RUSSELL REID, INC.					
23-00084	02/14/23 2023 SLUDGE REMOVAL	Open	956.27	0.00		B
SOBEL005	SOBEL HAN & CANNON, LLP					
23-00436	08/28/23 LEGAL SERVICES-DEC 2022	Open	2,500.00	0.00		
23-00437	08/28/23 DEC 2022-VERIZON LEASE	Open	219.90	0.00		
23-00440	08/28/23 LEGAL SERVICES-JAN 2023	Open	2,750.00	0.00		
23-00441	08/28/23 JAN 2023-TAX APPEALS	Open	75.00	0.00		
23-00445	08/28/23 LEGAL SERVICES-FEB 2023	Open	2,750.00	0.00		
23-00446	08/28/23 LEGAL SERVICES-MAR 2023	Open	2,750.00	0.00		
23-00447	08/28/23 MAR 2023-TAX APPEALS	Open	<u>345.00</u>	0.00		
			11,389.90			
STAPL005	STAPLES BUSINESS ADVANTAGE					
23-00414	08/14/23 OFFICE SUPPLIES	Open	133.41	0.00		
VERIZ015	VERIZON					
23-00427	08/21/23 PHONE/INTERNET-AUG 2023	Open	688.73	0.00		
WRNEU005	W.R. NEUMANN COMPANY, INC.					
23-00007	01/12/23 SEWER-2023 SODIUM HYPOCHLORITE	Open	7,637.50	0.00		B
Total Purchase Orders: 30			Total P.O. Line Items: 0	Total List Amount: 214,626.63	Total Void Amount: 0.00	

Totals by Year-Fund							
Fund Description	Fund	Budget Rcvd	Budget Held	Budget Total	Revenue Total	G/L Total	Total
	2-01	2,719.90	0.00	2,719.90	0.00	0.00	2,719.90
	3-01	189,271.75	0.00	189,271.75	0.00	0.00	189,271.75
	3-09	<u>20,187.60</u>	<u>0.00</u>	<u>20,187.60</u>	<u>0.00</u>	<u>0.00</u>	<u>20,187.60</u>
Year Total:		209,459.35	0.00	209,459.35	0.00	0.00	209,459.35
	C-04	605.20	0.00	605.20	0.00	0.00	605.20
	C-08	<u>31.68</u>	<u>0.00</u>	<u>31.68</u>	<u>0.00</u>	<u>0.00</u>	<u>31.68</u>
Year Total:		636.88	0.00	636.88	0.00	0.00	636.88
	T-12	1,810.50	0.00	1,810.50	0.00	0.00	1,810.50
Total Of All Funds:		<u>214,626.63</u>	<u>0.00</u>	<u>214,626.63</u>	<u>0.00</u>	<u>0.00</u>	<u>214,626.63</u>

BOROUGH OF ROOSEVELT

I, George J. Lang, Chief Financial Officer of the Borough of Roosevelt, do hereby certify that funds are available for the following bill list to be paid:

<u>Vendor</u>	<u>Budget Account</u>	<u>Total Award</u>
9/5/23 Bill List	various	\$214,626.63


George J. Lang
Chief Financial Officer

Dated: 9/5/23

RESOLUTION NO. 23-93
MEETING DATE: 09-05-2023

**AUTHORIZING THE EXTENSION OF THE DUE DATE FOR THE 3RD QUARTER
2023 TAX PAYMENTS**

C/ _____ offered the following resolution and moved its adoption, which was second by C/ _____.

WHEREAS, the Monmouth County tax rate has been received; and

WHEREAS, the Roosevelt Borough Tax Collector has recommended that the due date for the 3rd quarter 2023 taxes be extended to September 29, 2023; and

WHEREAS, the Mayor and Borough Council find it necessary to extend the 3rd quarter 2023 tax payments to September 29, 2023 pursuant to the Tax Collector's recommendation.

NOW, THEREFORE, BE IT RESOLVED by the Borough Council of the Borough of Roosevelt that the due date for 3rd quarter 2023 taxes is extended to be September 29, 2023.

BE IT FURTHER RESOLVED that a copy of this Resolution certified by the Borough Clerk to be a true copy be forwarded to the Borough Tax Collector and the Chief Financial Officer.

ROLL CALL:

AYES:

NAYS:

ABSTAIN:

ABSENT:

CERTIFICATION

I HEREBY CERTIFY the foregoing to be a true copy of a resolution adopted by the Borough Council at a meeting held on September 5, 2023.

Kathleen Hart
Borough Clerk

**RESOLUTION NO. 23-94
MEETING DATE: 09-05-2023**

**RESOLUTION AUTHORIZING ROBERTS ENGINEERING GROUP, LLC TO
SURVEY, DESIGN, PERMIT, BID, CONSTRUCTION ADMINISTRATION/INSPECTION AND
STORMWATER EASEMENT FOR THE ROAD REPLACEMENT PROJECT
ON NORTH VALLEY ROAD**

C/ _____ offered the following resolution and moved its adoption, which was seconded by
C/ _____.

WHEREAS, on or about November 23, 2022, the New Jersey Department of Transportation (“NJDOT”) awarded the Borough of Roosevelt, County of Monmouth, State of New Jersey (the “Borough”) a municipal aid grant in the amount of \$219,420.00 for road improvements to North Valley Road (the “Road Replacement Project”); and

WHEREAS, the Borough must make an award of a contract to complete the Road Replacement Project on or before November 23, 2024, or the Borough will forfeit the NJDOT’s municipal aid grant and jeopardize the Borough’s eligibility for future NJDOT grant funding; and

WHEREAS, the Borough’s Governing Body has adopted a bond ordinance to move forward with the Road Replacement Project; and

WHEREAS, the Borough Engineer has provided a proposal to the Borough for the Borough Engineer’s work to survey, design, permit, bid, construction administration/inspection and preparation of stormwater easements in an amount of \$61,000.00 in order to meet the deadline of the municipal aid grant; and

WHEREAS, the Borough’s Chief Financial Officer has certified the availability of funds in the amount not to exceed \$61,000.00.

NOW, THEREFORE BE IT RESOLVED, by the Governing Body of the Borough of Roosevelt, County of Monmouth, State of New Jersey that Roberts Engineering Group, LLC is hereby authorized to survey, design, permit, bid, construction administration/inspection and preparation of stormwater easements roadway replacement project on North Valley Road, in a total amount not to exceed \$61,000.00.

BE IT FURTHER RESOLVED, that a certified copy of this resolution be sent to the Chief Financial Officer, Purchasing Agent, and Roberts Engineering Group, LLC.

ROLL CALL:

AYES:

NAYS:

ABSTAIN:

ABSENT:

CERTIFICATION

I HEREBY CERTIFY the foregoing to be a true copy of a resolution adopted by the Borough Council at a meeting held on September 5, 2023.

Kathleen Hart, Borough Clerk

*BOROUGH OF ROOSEVELT
COUNTY OF MONMOUTH
STATE OF NEW JERSEY*

**RESOLUTION NO. 23-95
MEETING DATE: 09-05-2023**

RESOLUTION APPROVING CORRECTIVE ACTION PLAN

C/ _____ offered the following resolution and moved its adoption, which was second by C/ _____.

NOW, THEREFORE, BE IT RESOLVED that the CFO is directed to file all financial forms by statutory deadlines for 2024.

ROLL CALL:

AYES:

NAYS:

ABSTAIN:

ABSENT:

CERTIFICATION

I HEREBY CERTIFY the foregoing to be a true copy of a resolution adopted by the Borough Council at a meeting held on September 5, 2023.

Kathleen Hart
Borough Clerk

RESOLUTION NO. 23-96
MEETING DATE: 09-05-2023

**RESOLUTION FOR RENEWAL OF MEMBERSHIP IN THE
MONMOUTH MUNICIPAL JOINT INSURANCE FUND**

C/ _____ offered the following resolution and moved its adoption, which was second by C/ _____.

WHEREAS, Roosevelt Borough is a member of the Monmouth Municipal Joint Insurance Fund; and

WHEREAS, said renewed membership terminates as of December 31, 2023 unless earlier renewed by agreement between the Municipality and the Fund; and

WHEREAS, the Municipality desires to renew said membership.

NOW, THEREFORE BE IT RESOLVED as follows:

1. The Borough of Roosevelt agrees to renew its membership in the Monmouth Municipal Joint Insurance Fund and to be subject to the Bylaws, Rules and Regulations, coverages, and operating procedures thereof as presently existing or as modified from time to time by lawful act of the Fund.
2. The Mayor and Clerk shall be and hereby are authorized to execute the agreement to renew membership annexed hereto and made a part hereof and to deliver same to the Monmouth Municipal Joint Insurance Fund evidencing the Municipality's intention to renew its membership.

This Resolution agreed to this 5th day of September 2023 by a vote of:

Affirmative _____ Negative _____

ATTEST

MAYOR

Kathleen Hart, Borough Clerk

Peggy Malkin, Mayor

CERTIFICATION

I HEREBY CERTIFY the foregoing to be a true copy of a resolution adopted by the Borough Council at a meeting held on September 5, 2023.

Kathleen Hart
Borough Clerk

BOROUGH OF ROOSEVELT
COUNTY OF MONMOUTH
STATE OF NEW JERSEY

RESOLUTION NO. 23-97
MEETING DATE: 09-05-2023

**AUTHORIZING A SHARED SERVICES AGREEMENT WITH THE
TOWNSHIP OF MILLSTONE FOR CERTIFIED MUNICIPAL RECYCLING
COORDINATOR AND RECYCLING REPORTING SERVICES**

C/ _____ offered the following resolution and moved its adoption, which was second by
C/ _____.

WHEREAS, N.J.S.A. 40A:65-4, as part of the Uniform Shared Services and Consolidation Act, authorizes local units to enter into an Agreement to provide or receive any service that each local unit participating in the Agreement is empowered to provide or receive within its own jurisdiction; and

WHEREAS, the Township of Millstone and Borough of Roosevelt wish to enter into an Agreement for Certified Municipal Recycling Coordinator and Recycling Reporting Services to Roosevelt at a cost not to exceed \$200.00 annually.

NOW, THEREFORE, BE IT RESOLVED, by the Mayor and Council of the Borough of Roosevelt, in the County of Monmouth and State of New Jersey, as follows:

1. That the Borough is hereby authorized to enter into the Shared Services Agreement attached hereto as Exhibit A with the Township of Millstone, pursuant to the "Uniform Shared Services and Consolidation Act", N.J.S.A. 40A:65-1, et seq., to provide the services referenced above.
2. That the Mayor is authorized to execute and the Municipal Clerk to attest to the Agreement.
3. That a certified copy of this resolution shall be provided to the Borough Purchasing Agent, Borough CFO, and Millstone Township.

ROLL CALL:

AYES:

NAYS:

ABSTAIN:

ABSENT:

CERTIFICATION

I HEREBY CERTIFY the foregoing to be a true copy of a resolution adopted by the Borough Council at a meeting held on September 5, 2023.

Kathleen Hart
Borough Clerk

**AMENDED SHARED SERVICES AGREEMENT FOR
CERTIFIED MUNICIPAL RECYCLING COORDINATOR
AND RECYCLING REPORTING SERVICES**

This Agreement is hereby entered into this ____ day of September, 2023, between:

TOWNSHIP OF MILLSTONE
470 Stage Coach Road
Clarksburg, New Jersey 08510-1405

AND

BOROUGH OF ROOSEVELT
33 North Rochdale Avenue
Post Office Box 128
Roosevelt, New Jersey 08555

WHEREAS, the Township of Millstone (“Millstone”) and the Borough of Roosevelt (“Roosevelt”) (collectively referred to as the “Parties”) wish to encourage inter-municipal cooperation and planning with regard to certified municipal recycling coordinator and recycling reporting services (collectively "services"); and

WHEREAS, N.J.S.A. 40A:65-4, as part of the Uniform Shared Services and Consolidation Act, authorizes local units to enter into Shared Services Agreement to provide or receive any service that each local unit participating in the Agreement is empowered to provide or receive within its own jurisdiction; and

WHEREAS, the Parties have each duly authorized their proper officials to enter into and execute this Agreement;

NOW, THEREFORE, BE AND IT IS HEREBY AGREED by the Parties as follows:

1. Millstone will provide to Roosevelt an appointed Certified Municipal Recycling Coordinator and Recycling Reporting Services for a cost not to exceed \$200.00 annually.

2. Millstone will bill Roosevelt annually for the Certified Municipal Recycling Coordinator and Recycling Reporting Services, which shall be paid within thirty (30) days of the receipt of said invoice.

3. The Parties recognize that the individual performing as the Certified Municipal Recycling Coordinator and providing the Recycling Reporting Services described in this Agreement shall be an employee of Millstone for all purposes, including salary and any applicable tenure rights.

4. A copy of this Agreement shall be open to public inspection in the offices of the Clerks of Millstone and Roosevelt immediately after passage of a resolution to become a Party to this Agreement.

5. This Agreement shall be interpreted in accordance with the rights of the Parties hereto and shall be governed by the laws of the State of New Jersey.

6. This Agreement sets forth the entire Agreement between the Parties concerning the subject matter hereof and shall not be modified or amended except by an instrument in writing signed by the Parties.

7. This Agreement shall be binding upon the Parties and their legal representatives, successors and assigns.

IN WITNESS WHEREOF, the Parties have caused this Agreement to be signed by the respective officers duly authorized, and to be duly attested, and to have their respective corporate seals affixed hereunto, and have caused this Agreement to be dated as of the day and year first written above.

[SIGNATURES FOLLOW ON NEXT PAGE]

MILLSTONE TOWNSHIP

BOROUGH OF ROOSEVELT

Name: _____

Title: _____

Dated: _____

Name: _____

Title: _____

Dated: _____