

DRAFT
BOROUGH OF ROOSEVELT
33 N. Rochdale Ave, Roosevelt Borough, NJ 08555

COUNCIL REGULAR MEETING AGENDA
AUGUST 21, 2023 @ 7:00 P.M.

TIME IN _____

Adequate notice of this meeting, as required by Chapter 231, P.L. 1975, has been provided by a public notice on January 6, 2023 which was posted on the Bulletin Board Roosevelt Post Office and in the Borough Hall. The notice was published in The Times and Asbury Park Press.

ROLL CALL

Councilmember Robert Atwood
Councilmember Louis Esakoff
Councilmember Michael Hamilton
Councilmember Constance Herrstrom
Councilmember Steven Macher
Councilmember Joseph Trammell
Mayor Peggy Malkin

MAYOR'S REPORT:

PUBLIC COMMENT: (Agenda items only)

CORRESPONDENCE: None Presented

MINUTES:

1. June 19, 2023 Regular Meeting Minutes
2. July 3, 2023 Regular Meeting Minutes

ORDINANCES:

SECOND READING AND PUBLIC HEARING

ORDINANCE 2023-07 AN ORDINANCE AMENDING THE ZONING ORDINANCE OF THE BOROUGH OF ROOSEVELT TO ADD WINERIES AS A PERMITTED USE IN THE R-AG/400 ZONE

CONSENT AGENDA RESOLUTIONS:

Resolution 23-85 Payment of Bills for August 21, 2023
Resolution 23-86 Authorizing the Execution of a Commodity Resale Agreement with the County of Monmouth
Resolution 23-87 Resolution Appointing Crossing Guard
Resolution 23-88 Resolution Awarding Contract to Earle Asphalt Company for Installation of New Water Service and Sanitary Sewer Lateral at 19 South Rochdale Avenue
Resolution 23-89 Resolution Authorizing Roberts Engineering Group LLC to Inspect Installation of the Sewer Lateral and Trench Restoration and H2O Services to Inspect Installation of the Water Service at 19 South Rochdale Avenue

REPORTS OF COMMITTEE CHAIRS:

Councilmember Atwood	Envi, Health & Safety
Councilmember Esakoff	Administration
Councilmember Hamilton	Finance
Councilmember Herrstrom	Community Dev/Code
Councilmember Macher	Public Works
Councilmember Trammell	Utilities

REPORTS OF BOROUGH OFFICIALS:

UNFINISHED BUSINESS:

1. Draft Ordinance - An Ordinance Amending Chapter 2 Administration”, Article VII: “Administrative Fees”, Subsection 2-59 Borough Hall Use

NEW BUSINESS:

1. Hydrant Flushing – 8/28 (east side) & 8/30 (west side)

PUBLIC COMMENT (Any item)

M/Malkin opens the public comment at _____

M/Malkin closes the public comment at _____

CLOSED SESSION:

Resolution 23-XX Providing for a Private Executive Meeting that Excludes the Public

Time In: _____ Time Out: _____

ADJOURNMENT

TIME OUT: _____

*BOROUGH OF ROOSEVELT
COUNTY OF MONMOUTH
STATE OF NEW JERSEY*

ORDINANCE 2023-07
INTRODUCTION DATE: 07-17-2023
PUBLIC HEARING DATE: 08-21-2023

**AN ORDINANCE AMENDING THE ZONING ORDINANCES OF THE
BOROUGH CODE TO INCLUDE WINERIES AS A PERMITTED USE IN
THE BOROUGH'S R-AG/400 ZONE WITH APPLICABLE REGULATIONS**

WHEREAS, the Borough of Roosevelt, County of Monmouth, State of New Jersey (the "Borough"), seeks to preserve its rural character through development policies that promote agricultural uses and the preservation of open spaces; and

WHEREAS, over time, the ownership and use of farmland and open space throughout the Borough has significantly changed and continues to change at present; and

WHEREAS, the Borough faces significant threats of development on farmland and open space both within the Borough and surrounding its borders; and

WHEREAS, the Mayor & Council find it to be in the best interests of the Borough that its development regulations and policies be revised and updated to promote more modern agricultural uses of land, and correspondingly, the preservation of farmland within the Borough;

NOW, THEREFORE, BE IT ORDAINED by the Mayor and Council of the Borough of Roosevelt, County of Monmouth, State of New Jersey, as follows:

SECTION 1: Section 2.100: "Definitions" of the Zoning Ordinances of the Borough Code shall be supplemented with following *new* definitions (~~stricken text~~ indicates deletions, underlined text indicates additions):

2.100 DEFINITIONS.

SALES ROOM, WINERY

An on-site or off-site facility that sells beverages produced by a winery direct to consumers either for consumption on the premises, or off-premises, and licensed in accordance with the State Alcoholic Beverage Law. Also known as a tasting room.

WINEMAKING, INSTRUCTIONAL FACILITY

Any facility where nonlicensed persons may engage in and be instructed in and assist in the act of making wine or any similar fermented alcoholic beverage, where instruction is provided by a person licensed in accordance with the State Alcoholic Beverage Law.

WINERY

Any establishment engaged in the act of fermenting fruit juice or other natural substances in order to produce alcoholic beverages such as wine, mead, or brandy, and licensed in accordance with

the State Alcoholic Beverage Law, that produces less than 250,000 gallons of alcoholic beverages annually.

SECTION 2: Section 4.500: “District Regulations” of the Zoning Ordinances of the Borough Code shall be amended as follows (~~stricken text~~ indicates deletions, underlined text indicates additions):

4.500 DISTRICT REGULATIONS.

* * *

DISTRICT R-AG 400 RESIDENTIAL/AGRICULTURAL DISTRICT

Purpose: The purpose of this district is to facilitate the continuation of traditional agricultural lands for productive farming purposes in accordance with the original plan and design of Jersey Homesteads and the Roosevelt National Historical District; to minimize residential sprawl; to encourage the perpetuation of the Borough's agro-industrial design so long as it may be appropriate and to otherwise further the general purposes of this ordinance.

Principal Permitted Uses:

Farms for growing of field, vegetable and tree crops

Nurseries and greenhouses

Single-family detached dwellings

Group homes for the developmentally disabled license by the New Jersey Department of Human Services.

Houses of worship subject to the requirements below.

Public and private schools. Public and private schools shall comply with applicable requirements in accordance with State law and be subject to the requirements below.

Winery, subject to the requirements of Sections 6.200, 6.210, 6.211, 6.212, 6.213, 6.220, 6.230, 6.240, 6.250, and 6.700.

Sales Room, Winery, subject to the requirements of Sections 6.200, 6.210, 6.211, 6.212, 6.213, 6.220, 6.230, 6.240, 6.250, and 6.700.

DISTRICT R-AG 400 RESIDENTIAL/AGRICULTURAL DISTRICT

Winemaking, Instructional Facility, subject to the requirements of Sections 6.200, 6.210, 6.211, 6.212, 6.213, 6.220, 6.230, 6.240, 6.250, and 6.700.

Athletic and recreation facilities ancillary to a public or private school provided that such facilities shall be located on the same parcel as the school within the R/Ag-400 Zone and further provided that such facilities shall not utilize field lighting, that any scoreboard structures be located a minimum of 500 feet from any off-tract residential use, and that a planted buffer and landscaping be provided in accordance with the requirements below.

Dormitories for private schools in the R-AG400 Zone shall conform with the following:

- a. Dormitories shall be located on the same property as the school facility for which the dormitory is providing boarding services.
- b. Dormitories shall comply with requirements applicable to dormitories in accordance with State law.
- c. Provisions for affordable housing generated in accordance with State law shall be provided by private schools.
- d. Parking. Parking shall be provided in accordance with Section 6.220.
- e. Loading. Loadings bases shall be provided and designed in accordance with Section 6.230.

Houses of worship, private and public schools, athletic fields and dormitories shall provide for the following:

- a. A planted buffer of not less than 50 feet in width shall be provided between a dormitory, school and/or athletic and recreation field and an adjacent residential structure within 100 feet of the facility in accordance with the standards of Article 5 of Ordinance, 187, Subdivision and Site Plan Ordinance. The length of a planted buffer shall be sufficient to provide a visual screen from the residence to the facility or facilities to be developed.
- b. Landscaping in accordance with Article 5 of Ordinance 187, Subdivision and Site Plan Ordinance.

Permitted Accessory Uses:

Buildings and structures incidental to permitted principal uses, including customary farming accessory uses for farms, nurseries and greenhouses and customary residential accessory uses.

Other accessory uses as permitted in the R-40 district

Signs pursuant to Section 6.300

Parking pursuant to Section 6.200

Conditional Uses:

DISTRICT R-AG 400 RESIDENTIAL/AGRICULTURAL DISTRICT

Breeding, raising, training, boarding and/or rehabilitation of horses provided that there is, at least, one acre of pasture per horse over the age of seven months and there are no nuisance factors generated.

SECTION 3: Section 6.220: “Minimum Parking Requirements” of the Zoning Ordinances of the Borough Code shall be amended as follows (~~stricken text~~ indicates deletions, underlined text indicates additions):

6.220 MINIMUM PARKING REQUIREMENTS.

Where a particular activity contains more than one of the following categories of uses, the total parking requirement shall be the sum of all use requirements:

a.	Residential	2 spaces per dwelling unit
b.	Farm	2 spaces per dwelling unit
c.	School	2 spaces per classroom, but not less than 1 space per 5 seats in an auditorium
d.	Borough Hall	1 space for each full-time employee plus 1 space for every 5 seats in the general meeting room
e.	House of Worship	1 space for every 5 seats
f.	Office	1 space for each 325 square feet of gross floor area
g.	Retail Store	1 space for every 150 square feet of gross floor area
h.	Service Station	4 spaces per interior service area or bay
i.	Manufacturing or Assembly Plant	1 space for every 800 square feet of gross floor area
j.	Swim Club	1 space for every 50 square feet of water surface
k.	Dormitories	1 space for every adult supervisor and 1 space for every 2 students aged 16 1/2 years or older
l.	<u>Winemaking, Instructional Facility</u>	<u>1 space per 500 square feet of gross floor area for instructional or classroom space, plus 1 space per 2,000 square feet of any storage area</u>
m.	<u>Winery</u>	<u>1 space per 1,000 square feet of gross floor area devoted to production or storage space, plus 1 space per 150 square feet of gross floor area in any sales room or tasting room area</u>
n.	<u>Sales Room, Winery</u>	<u>1 space per 150 square feet of gross floor area</u>

SECTION 4: Article VI: “Supplementary Regulations” of the Zoning Ordinances of the Borough Code shall be supplemented with *new* Section 6.700: “Wineries” as follows (~~stricken text~~ indicates deletions, underlined text indicates additions):

6.700 WINERIES.

- a. Wineries

1. A tasting room and/or salesroom for sampling and purchasing of beverages produced on the premises may be permitted as an accessory use.
2. An instructional facility may be permitted as an accessory use to a winery.
3. A winery may include outdoor seating on the premises provided that the seating area is enclosed by fencing, landscaping, or gates at least 36 inches in height, and does not interfere with any necessary pedestrian or vehicular circulation.
4. The hours of operation where sales of alcoholic beverages for consumption on the premises is permitted shall be limited from 12:00PM to 10:00PM.
5. No operation of a kitchen or restaurant on the premises shall be permitted, and no prepared food shall be sold on the premises. Only finger foods and other snacks may be offered on the premises.
6. Live entertainment is permitted inside the facility during all hours of operation. Outdoor entertainment on the premises shall be limited from between the hours of 12:00PM to 10:00PM.
7. All storage of waste materials, garbage, and recyclable materials shall be in enclosed containers, and stored inside the primary building, or within a separately enclosed structure that will completely confine any odors.

b. Sales Room of Wineries

1. A sales room for a winery may include outdoor seating on the premises provided that the seating area is enclosed by fencing, landscaping, or gates at least 36 inches in height, and does not interfere with any necessary pedestrian or vehicular circulation.
2. The hours of operation where sales of alcoholic beverages for consumption on the premises is permitted shall be limited from 12:00PM to 10:00PM.
3. No operation of a kitchen or restaurant on the premises shall be permitted, and no prepared food shall be sold on the premises. Only finger foods and other snacks may be offered on the premises.
4. Live entertainment is permitted inside the facility during all hours of operation. Outdoor entertainment on the premises shall be limited from between the hours of 12:00PM to 10:00PM.
5. All storage of waste materials, garbage, and recyclable materials shall be in enclosed containers, and stored inside the primary building, or within a separately enclosed structure that will completely confine any odors.

BE IT FURTHER ORDAINED that should any section, paragraph, sentence, clause, or phase of this ordinance be declared unconstitutional or invalid for any reason, the remaining portion of this ordinance shall not be affected thereby and shall remain in full force and effect, and to that end the provisions of this ordinance are hereby declared to be severable; and

BE IT FURTHER ORDAINED that, after introduction, the Borough Clerk is hereby directed to submit a copy of the within Ordinance to the Planning/Zoning Board of the Borough of Roosevelt for its review in accordance with N.J.S.A. 40:55D-26 and N.J.S.A. 40:55D-64. The Planning Board is directed to make and transmit to the Borough's Mayor & Council, within 35 days after referral, a report including identification of any provisions in the proposed ordinance which are inconsistent with the master plan and recommendations concerning any inconsistencies and any other matter as the Board deems appropriate; and

BE IT FURTHER ORDAINED that this Ordinance shall take effect immediately upon (1) adoption; (2) publication in accordance with the laws of the State of New Jersey; and (3) filing of the final form of adopted ordinance by the Clerk with the Monmouth County Planning Board pursuant to N.J.S.A. 40:55D-16; and

BE IT FURTHER ORDAINED that all ordinances or parts of ordinances inconsistent with this amending ordinance are hereby repealed to the extent of their inconsistencies only.

PUBLIC NOTICE

PLEASE TAKE NOTICE that the foregoing Ordinance was introduced and passed on first reading on the 17th day of July, 2023, at a meeting of the Mayor and Council of the Borough of Roosevelt and will be taken up for final consideration and passage at a scheduled meeting of the Mayor and Council of the Borough of Roosevelt to be held on the 21st day of August, 2023 at the Municipal Building 33 N. Rochdale Avenue, Roosevelt, New Jersey. Kathleen Hart, Borough Clerk

*BOROUGH OF ROOSEVELT
COUNTY OF MONMOUTH
STATE OF NEW JERSEY*

**RESOLUTION NO. 23-85
MEETING DATE: 08-21-2023**

PAYMENT OF BILLS FOR AUGUST 21, 2023

C/ _____ offered the following resolution and moved its adoption, which was second by C/ _____.

WHEREAS, the attached list of bills have been submitted to the Council for payment approval; and

WHEREAS, the Chief Financial Officer has certified the availability of funds for the payment of bills.

NOW, THEREFORE, BE IT RESOLVED that the bills on the attached bill list be paid.

ROLL CALL:

AYES:

NAYS:

ABSTAIN:

ABSENT:

CERTIFICATION

I HEREBY CERTIFY the foregoing to be a true copy of a resolution adopted by the Borough Council at a meeting held on August 21, 2023.

Kathleen Hart
Borough Clerk

August 17, 2023
01:22 PM

BOROUGH OF ROOSEVELT
Bill List By Vendor Name

Page No: 1

8-21-23 BILL LIST

P.O. Type: All
 Range: First to Last
 Format: Condensed
 Vendors: All
 Rcvd Batch Id Range: First to Last
 Include Non-Budgeted: Y
 Open: N Paid: N Void: N
 Rcvd: Y Held: Y Aprv: N
 Bid: Y State: Y Other: Y Exempt: Y

Vendor #	Name	PO #	PO Date	Description	Status	Amount	Void Amount	Contract	PO Type
AFFOR005	AFFORDABLE TREE SERVICE, LLC	23-00352	07/11/23	CURBSIDE BRANCH PICKUP JUN2023	Open	1,750.00	0.00		
ATRAJ005	ATRA JANITORIAL SUPPLY CO, INC	23-00382	07/26/23	RESTROOM TOWELS FOR DISPENSER	Open	65.97	0.00		
BISDI005	BIS DIGITAL, INC.	23-00290	06/05/23	DIGITAL AUDIO RECORDER	Open	2,830.40	0.00		
		23-00291	06/05/23	RECORDER ON-SITE SUPPORT	Open	600.00	0.00		
						3,430.40			
BOROU005	BOROUGH OF HIGHTSTOWN	23-00380	07/24/23	SOLID WASTE CONTRACT:AUG 2023	Open	6,030.58	0.00		
		23-00410	08/10/23	LANDFILL TIPPING FEES:JUN 2023	Open	2,118.59	0.00		
						8,149.17			
COMPL010	COMPLETE CARE MAINTENANCE, LLC	23-00391	08/01/23	JUL 2023 SERVICES	Open	400.00	0.00		
COMPL005	COMPLETE SECURITY SYSTEMS, INC	23-00348	07/10/23	FIRE ALARM MONITORING-WWTP	Open	660.00	0.00		
CROSS005	CROSS OVER NETWORKS, LLC	23-00089	02/15/23	2023 IT SERVICES	Open	398.00	0.00		B
DILWO005	DILWORTH & PAXSON, LLP	23-00408	08/10/23	BOND COUNSEL SERVICES	Open	5,455.00	0.00		
		23-00413	08/10/23	PREPARE BOND ORD. 23-05	Open	570.00	0.00		
						6,025.00			
ETMAS005	ETM ASSOCIATES, LLC	23-00182	04/05/23	LANDSCAPE DESIGN:AMPHITHEATER	Open	17,200.00	0.00		B
FRANC005	FRANCOTYP-POSTALIA, INC.	23-00390	08/01/23	3/Q/2023 METER/SCALE RENTAL	Open	153.51	0.00		
GANNE005	GANNETT NJ NEWSPAPERS	23-00377	07/20/23	JUN 2023 NOTICES	Open	176.88	0.00		
GEORG005	GEORGE S COYNE CHEMICAL CO INC	23-00088	02/15/23	SEWER-2023 CES PAQL(DELTA FLOC	Open	4,622.46	0.00		B
		23-00258	05/17/23	SEWER-2023 SODIUM ALUMINATE	Open	4,935.42	0.00		B
						9,557.88			
HOLDE005	HOLDEN, JOHN B.	23-00066	02/02/23	2023 WATER PLANT MANAGEMENT	Open	5,306.82	0.00		B

Vendor #	Name	PO #	PO Date	Description	Status	Amount	Void Amount	Contract	PO Type
HOLDE005	HOLDEN, JOHN B.				Continued				
	23-00401	08/07/23	ADDITIONAL SERVICES-JUL 2023	Open	<u>123.62</u>	0.00			
					5,430.44				
INTER015	INTERSTATE WASTE SERVICES, INC								
	23-00018	01/12/23	2023 RECYCLING CONTRACT	Open	3,245.42	0.00			B
JCPL0005	JCP & L								
	23-00392	08/01/23	JUN 2023 ELECTRIC SERVICE	Open	1,041.31	0.00			
	23-00400	08/02/23	W/S-JUL 2023 ELECTRIC SERVICE	Open	<u>2,995.47</u>	0.00			
					4,036.78				
KYOCE005	KYOCERA DOCUMENT SOLUTIONS AME								
	23-00395	08/01/23	KYOCERA COPIER PYMT 58 OF 60	Open	212.37	0.00			
LYONS005	LYONS ENVIRONMENTAL SERV, LLC								
	23-00062	02/01/23	2023 SEWER PLANT MANAGEMENT	Open	9,075.00	0.00			B
	23-00398	08/02/23	WATER TESTING 7/5/23	Open	40.00	0.00			
	23-00399	08/02/23	ADDT'L SERVICES 6/22-7/18/23	Open	<u>325.45</u>	0.00			
					9,440.45				
MCCRO005	MCCROMETER, INC.								
	23-00342	07/10/23	METER REGISTER FOR WELL #4	Open	847.66	0.00			
MGLFO005	MGL FORMS-SYSTEMS, LLC								
	23-00388	07/31/23	BLANK WATER/SEWER BILLS	Open	641.00	0.00			
NJADV005	NJ ADVANCE MEDIA								
	23-00411	08/10/23	LEGAL NOTICES-7/31/23	Open	13.00	0.00			
NJDEP005	NJ DEPARTMENT OF HEALTH								
	23-00376	07/19/23	DOG REPORT:JUN 2023	Open	2.40	0.00			
NJDEP010	NJ DEPT OF LABOR/WORKFORCE DEV								
	23-00419	08/14/23	ANNUAL CIF ASSESSMENT	Open	65.00	0.00			
ORKIN005	ORKIN PEST CONTROL SERVICE								
	23-00409	08/10/23	AUG 2023 PEST CONTROL	Open	50.00	0.00			
PASSA005	PASSAIC VALLEY SEWERAGE								
	23-00420	08/15/23	SLUDGE DISPOSAL-JUL 2023	Open	638.40	0.00			
PEGER005	PEGER, KYLE d/b/a								
	23-00181	04/05/23	PUBLIC LAND MAINTENANCE:2023	Open	1,754.00	0.00			B
PETTY005	PETTY CASH								
	23-00373	07/17/23	REIMBURSE PETTY CASH	Open	11.50	0.00			
	23-00397	08/02/23	REIMBURSE PETTY CASH	Open	4.52	0.00			
	23-00403	08/09/23	REIMBURSE PETTY CASH	Open	69.50	0.00			
	23-00406	08/09/23	REIMBURSE PETTY CASH	Open	48.00	0.00			
	23-00415	08/14/23	REIMBURSE PETTY CASH	Open	37.29	0.00			
	23-00416	08/14/23	REIMBURSE PETTY CASH	Open	21.31	0.00			

Vendor #	Name	PO #	PO Date	Description	Status	Amount	Void Amount	Contract	PO Type
PETTY005	PETTY CASH				Continued				
	23-00418	08/14/23	REIMBURSE PETTY CASH	Open	<u>17.05</u>	0.00			
					209.17				
PSEGC005	PSE & G CO.								
	23-00424	08/16/23	JUL 2023 GAS SERVICE	Open	114.52	0.00			
RELIA005	RELIANCE GRAPHICS, INC.								
	23-00394	08/01/23	SAMPLE BALLOTS-6/6/23 PRIMARY	Open	430.00	0.00			
ROBER005	ROBERTS ENGINEERING GROUP, LLC								
	22-00273	05/13/22	ROAD IMPROVEMENTS:PINE DRIVE	Open	2,341.75	0.00			B
	22-00437	07/27/22	ROAD IMPROVEMENTS:TAMARA DRIVE	Open	2,325.00	0.00			B
	22-00438	07/27/22	WATER MAIN REPLACEMENT-TAMARA	Open	630.00	0.00			B
	23-00125	03/08/23	CERT OF 2022 STORMWATER PERMIT	Open	243.75	0.00			B
	23-00255	05/17/23	NJDOT FY2024 CURBS, SIDEWALKS	Open	439.00	0.00			B
	23-00257	05/17/23	NJDOT GRANT 2024 APPLICATION	Open	1,166.00	0.00			B
	23-00396	08/02/23	DRIVEWAY REVIEW-20 S.ROCHDALE	Open	435.00	0.00			
	23-00402	08/07/23	POOL REVIEW-22 S. ROCHDALE	Open	217.50	0.00			
	23-00422	08/16/23	STORMWATER/FLOODING REVIEW	Open	323.75	0.00			
	23-00423	08/16/23	MISC SEWER 6/21-7/11/23	Open	<u>180.00</u>	0.00			
					8,301.75				
RUSSE005	RUSSELL REID, INC.								
	23-00084	02/14/23	2023 SLUDGE REMOVAL	Open	2,365.51	0.00			B
STAPL005	STAPLES BUSINESS ADVANTAGE								
	23-00340	07/10/23	UPS FOR WTP PER PSI	Open	202.77	0.00			
	23-00341	07/10/23	OFFICE & JANITORIAL SUPPLIES	Open	<u>117.45</u>	0.00			
					320.22				
SUTPH005	SUTPHEN MEMORIAL, INC.								
	23-00015	01/12/23	2023 CEMETERY MANAGEMENT	Open	775.00	0.00			B
THEH0010	THE HOME DEPOT								
	23-00383	07/26/23	MISC ITEMS FOR WTP & WWTP	Open	51.48	0.00			
	23-00405	08/09/23	BATTERIES & DUPLICATE KEY	Open	<u>10.84</u>	0.00			
					62.32				
TOWNS015	TOWNSHIP OF MANALAPAN								
	23-00381	07/25/23	ANIMAL CONTROL SERV-AUG 2023	Open	1,000.00	0.00			
TREAS010	TREASURER, STATE OF NJ								
	23-00384	07/27/23	ANNUAL SAFE DRINKING WATER FEE	Open	120.00	0.00			
HUNTE005	TRU STOR, LLC dba								
	23-00319	06/22/23	AVAYA SUPPORT & EQUIP CONTRACT	Open	1,350.00	0.00			
USABL005	USA BLUEBOOK								
	23-00385	07/27/23	PARTS-CHEMICAL FEED PUMP	Open	1,259.24	0.00			
VERIZ015	VERIZON								
	23-00389	07/31/23	PHONE/INTERNET-JUL 2023	Open	684.90	0.00			

August 17, 2023
01:22 PM

BOROUGH OF ROOSEVELT
Bill List By Vendor Name

Page No: 4

Vendor #	Name	PO #	PO Date	Description	Status	Amount	Void Amount	Contract	PO Type
WBMAS005	W.B. MASON CO., INC.	23-00379	07/24/23	DELIVERY/RETURN/RENTAL-JUN/JUL	Open	41.86	0.00		
WRNEU005	W.R. NEUMANN COMPANY, INC.	23-00006	01/12/23	WATER-2023 SODIUM HYPOCHLORITE	Open	584.35	0.00		B
WEBHA005	WEB HAULING & DISTRIBUTION, INC	23-00179	04/04/23	PUMP LAKE DR PUMP PIT 3/28/23	Open	274.40	0.00		
		23-00337	07/06/23	PUMP LAKE DR PUMP PIT 6/28/23	Open	274.40	0.00		
		23-00393	08/01/23	PUMP LAKE DR PUMP PIT 7/27/23	Open	274.40	0.00		
						823.20			
WEBOU005	WEB OUTBACK	23-00387	07/31/23	RESTROOM RENTAL-JUN 2023	Open	150.00	0.00		
Total Purchase Orders: 69						Total P.O. Line Items: 0	Total List Amount: 92,935.77	Total Void Amount: 0.00	

Totals by Year-Fund		Budget Rcvd	Budget Held	Budget Total	Revenue Total	G/L Total	Total
Fund Description	Fund						
	3-01	42,893.06	0.00	42,893.06	0.00	0.00	42,893.06
	3-09	<u>41,727.06</u>	<u>0.00</u>	<u>41,727.06</u>	<u>0.00</u>	<u>0.00</u>	<u>41,727.06</u>
Year Total:		84,620.12	0.00	84,620.12	0.00	0.00	84,620.12
	C-04	4,666.75	0.00	4,666.75	0.00	0.00	4,666.75
	C-08	<u>1,244.00</u>	<u>0.00</u>	<u>1,244.00</u>	<u>0.00</u>	<u>0.00</u>	<u>1,244.00</u>
Year Total:		5,910.75	0.00	5,910.75	0.00	0.00	5,910.75
	G-02	1,750.00	0.00	1,750.00	0.00	0.00	1,750.00
	T-12	652.50	0.00	652.50	0.00	0.00	652.50
ANIMAL CONTROL	T-13	<u>2.40</u>	<u>0.00</u>	<u>2.40</u>	<u>0.00</u>	<u>0.00</u>	<u>2.40</u>
Year Total:		654.90	0.00	654.90	0.00	0.00	654.90
Total of All Funds:		<u><u>92,935.77</u></u>	<u><u>0.00</u></u>	<u><u>92,935.77</u></u>	<u><u>0.00</u></u>	<u><u>0.00</u></u>	<u><u>92,935.77</u></u>

RESOLUTION NO: 23-86
MEETING DATE: 08-21-2023

**AUTHORIZING THE EXECUTION OF A COMMODITY RESALE AGREEMENT
WITH THE COUNTY OF MONMOUTH**

C/ _____ offered the following Resolution and moved its adoption, which was second by C/ _____.

WHEREAS, *N.J.A.C. 5:34-7.15* authorizes local contracting units to enter into Commodity Resale Agreements for the purchase of certain commodities from other contracting units; and

WHEREAS, the County of Monmouth has authorized the renewal of the Monmouth County Commodity Resale System (SYSTEM IDENTIFIER 99174 – MCCRS), for the period of October 1, 2023 through September 30, 2028; and

WHEREAS, it would be in the best interest of this Municipality to become or remain a member of the Monmouth County Commodity Resale System for that period.

NOW, THEREFORE, BE IT RESOLVED by the Governing Body of the Borough of Roosevelt that the Mayor and Municipal Clerk be and they are hereby authorized to execute the attached Commodity Resale Agreement with the County of Monmouth.

BE IT FURTHER RESOLVED that the Municipal Clerk forward a certified copy of this resolution, along with the executed Commodity Resale Agreement to Office of Shared Services, County of Monmouth, Hall of Records Annex, First Floor, 1 East Main Street, Freehold, New Jersey, 07728.

ROLL CALL:

AYES:

NAYS:

ABSTAIN:

ABSENT:

Certification

I HEREBY CERTIFY the foregoing to be a true copy of a resolution adopted by the Borough Council at a meeting held on August 21, 2023.

Kathleen Hart
Borough Clerk

**COMMODITY RESALE AGREEMENT
BETWEEN THE COUNTY OF MONMOUTH (the "COUNTY")
AND
BOROUGH OF ROOSEVELT (the "LOCAL GOVERNMENT ENTITY")**

The County and the Local Government Entity enter into this agreement pursuant to the Rules governing cooperative purchasing, namely *N.J.A.C. 5:34-7.15 et seq.*

IT IS AGREED:

1. **Commodities Offered.** The County will offer the commodities listed on Exhibit A to the Local Government Entity through the Monmouth County Commodity Resale System (SYSTEM IDENTIFIER 99174 – MCCRS).
2. **Amendment to Services Offered.** The County, in its discretion, may amend Exhibit A from time to time, upon approval by the Director of the Division of Local Government Services, if necessary, and written notice to the Local Government Entity.
3. **No Obligation by Local Government Entity.** The Local Government Entity is under no obligation to purchase any commodities offered by the County.
4. **No Obligation by County.** The County is under no obligation to provide a commodity requested by the Local Government Entity if the County is not in a position to honor the request.
5. **Total Cost Undetermined.** The total cost of the commodities to be provided under this agreement cannot be estimated in advance, but will be determined by the extent to which the Local Government Entity avails itself of the commodities available.
6. **Effective Dates.** This agreement shall be in effect from the date it is executed below until September 30, 2028.
7. **Early Termination.** Either party may terminate this agreement, with or without cause, upon thirty (30) days written notice to the other party.
8. **County's Representative.** The County's Administrator or its Director of Public Works and Engineering, or his/her respective designee, will act on behalf of the County with regard to the commodities available to the Local Government Entity.
9. **Local Government Entity's Representative.** The Local Government Entity's [indicate title of one or more authorized representatives] Borough Council, or his/her respective designee, will act on behalf of the Local Government Entity with regard to a request for commodities from the County.

10. **Payment of Invoices.** The Local Government Entity will pay the County for commodities purchased under this agreement within thirty (30) days of the County's invoice for those commodities. If the Local Government Entity disputes a County invoice, the Local Government Entity will pay the undisputed portion and attempt to resolve the remaining portion in accordance with paragraph 11 below.
11. **Disputes.** This Contract shall be governed by and be interpreted in accordance with the laws of the State of New Jersey. All disputes arising under this Contract shall be resolved exclusively in the Superior Court of New Jersey, Monmouth County.
12. **Indemnification.** Each party will indemnify the other party and hold the other party harmless for the negligent or intentional acts of the indemnifying party.
13. **Authority to Execute Agreement.** The execution of this agreement has been duly authorized by the governing bodies of the County and the Local Government Entity.
14. **Counterparts.** This agreement may be fully executed in any number of counterparts, each of which shall be deemed to be an original and all of which taken together shall constitute one agreement binding upon all parties, notwithstanding that all parties have not signed the same counterpart. Such executions may be transmitted to the parties electronically or by facsimile, and such electronic or facsimile execution shall have the same force and effect as an original signature.
15. **Notices.** Any notices that are provided pursuant to this agreement shall be in writing (including facsimile and electronic transmissions) and mailed or transmitted or delivered as follows:

To Monmouth County:

County of Monmouth
 Address: 1 East Main Street, Freehold NJ 07728
 Attn: Office of Shared Services
 Email: sharedservices@co.monmouth.nj.us

To the Local Government Entity:

Borough of Roosevelt
P.O. Box 128, Roosevelt, NJ 08555
Kathleen Hart, Borough Clerk
clerk@rooseveltnj.us

Or to such other address or individual as any party may from time to time notify the other.

IN WITNESS WHEREOF, the parties have executed this agreement.

ATTEST:

COUNTY OF MONMOUTH

Name: TAMARA BROWN
Title: Clerk of the Board

By: _____
Name: THOMAS A. ARNONE
Title: Commissioner Director

Date: _____

LOCAL GOVERNMENT ENTITY

WITNESS OR ATTEST:

Borough of Roosevelt
Entity Name

Name (Print): *Kathleen Hart*
Title (Print): *Borough Clerk*

By: _____
Name: *Peggy Malin*
Title: *Mayor*

Date: _____

EXHIBIT A

MONMOUTH COUNTY COMMODITY RESALE SYSTEM

Commodities available:

- Gasoline
- Diesel fuel
- Snow removal chemicals
- Public works materials and supplies, including road and roadway construction materials
- Such other materials as may be approved by the Director of the Division of Local Government Services

Pricing:

It is the intent that the County will recoup its actual costs, but no profit. Therefore, the cost of the commodities shall be the actual cost paid by the County for the commodities plus a modest administrative fee, as quoted by the County.

Procedure:

If the Local Government Entity is interested in purchasing a commodity through the County's Commodity Resale System, the Local Government Entity will submit a completed Request Form to the County. If the County is able to honor the request, the County will approve the request and issue a price quotation. The Local Government Entity will then decide, at its option, whether or not to complete the requested purchase, at the price(s) quoted by the County.

*BOROUGH OF ROOSEVELT
COUNTY OF MONMOUTH
STATE OF NEW JERSEY*

**RESOLUTION NO. 23-87
MEETING DATE: 08-21-2023**

RESOLUTION APPOINTING CROSSING GUARD

C/ _____ offered the following resolution and moved its adoption, which was second by C/ _____.

WHEREAS, the Borough is need of a crossing guard; and

WHEREAS, Howard Kaufman has offered to be a crossing guard at a rate of \$18.50 per hour.

NOW, THEREFORE, BE IT RESOLVED that Howard Kaufman will fulfil the crossing guard position in the Borough of Roosevelt.

ROLL CALL:

AYES:

NAYS:

ABSTAIN:

ABSENT:

CERTIFICATION

I HEREBY CERTIFY the foregoing to be a true copy of a resolution adopted by the Borough Council at a meeting held on August 21, 2023.

Kathleen Hart
Borough Clerk

**RESOLUTION NO. 23-88
MEETING DATE: 08-21-2023**

**RESOLUTION AWARDING CONTRACT TO EARLE ASPHALT COMPANY FOR
INSTALLATION OF NEW WATER SERVICE AND SANITARY SEWER LATERAL
AT 19 SOUTH ROCHDALE AVENUE**

C/ _____ offered the following resolution and moved its adoption, which was seconded by
C/ _____.

WHEREAS, a new home has been approved for development at 19 South Rochdale Avenue and as such, a new water service and sanitary sewer lateral is required in order to serve the new dwelling; and

WHEREAS, the Borough must provide a water service connection between the existing water main in the roadway to a new curb valve and meter behind the curb line and also provide a new sanitary sewer lateral between the existing sewer main in the roadway to a new cleanout behind the curb line; and

WHEREAS, the Borough cannot install the new connections in-house, the Borough Engineer contacted three contractors to obtain quotes for installation of both connections; and

WHEREAS, only one quote was received from Earle Asphalt Company in the amount of \$16,092.12; and

WHEREAS, the Borough requested and received escrow from the property owners at 19 South Rochdale Avenue in the amount of \$19,500.00 to cover the estimated costs of construction and inspection; and

WHEREAS, the Borough's Chief Financial Officer has certified the availability of funds.

NOW, THEREFORE BE IT RESOLVED, by the Governing Body of the Borough of Roosevelt, County of Monmouth, State of New Jersey that Earle Asphalt Company is hereby authorized to complete install new water service and sanitary sewer lateral at 19 South Rochdale Avenue in the amount of \$16,092.12.

BE IT FURTHER RESOLVED, that a certified copy of this resolution be sent to the Chief Financial Officer, Purchasing Agent, Roberts Engineering Group, LLC and Earle Asphalt Company.

ROLL CALL:

AYES:

NAYS:

ABSTAIN:

ABSENT:

CERTIFICATION

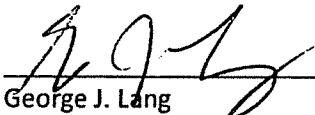
I HEREBY CERTIFY the foregoing to be a true copy of a resolution adopted by the Borough Council at a meeting held on August 17, 2023.

Kathleen Hart
Borough Clerk

BOROUGH OF ROOSEVELT

I, George J. Lang, Chief Financial Officer of the Borough of Roosevelt, do hereby certify that funds are available for the following contract to be awarded:

<u>Vendor</u>	<u>Budget Account</u>	<u>Total Award</u>
Earle Asphalt Company (New W/S Connection at 19 S. Rochdale Avenue)	Escrow-19 S. Rochdale Avenue	16,092.12


George J. Lang
Chief Financial Officer

Dated: 8/21/23

**RESOLUTION NO. 23-89
MEETING DATE: 08-21-2023**

**RESOLUTION AUTHORIZING ROBERTS ENGINEERING GROUP LLC TO INSPECT
INSTALLATION OF THE SEWER LATERAL AND TRENCH RESTORATION AND H2O
SERVICES TO INSPECT INSTALLATION OF THE WATER SERVICE AT 19 SOUTH
ROCHDALE AVENUE**

C/ _____ offered the following resolution and moved its adoption, which was seconded by
C/ _____.

WHEREAS, a new home has been approved for development at 19 South Rochdale Avenue and as such, a new water service and sanitary sewer lateral is required in order to serve the new dwelling; and

WHEREAS, the Borough must provide a water service connection between the existing water main in the roadway to a new curb valve and meter behind the curb line and also provide a new sanitary sewer lateral between the existing sewer main in the roadway to a new cleanout behind the curb line; and

WHEREAS, the Borough cannot install the new connections in-house and will be installed by a contractor; and

WHEREAS, Roberts Engineering Group LLC will inspect the installation of the sewer lateral and trench restoration and H2O Services will inspect the installation of the water service at an estimated cost of \$3,400.00.

WHEREAS, the Borough requested and received escrow from the property owners at 19 South Rochdale Avenue in the amount of \$19,500.00 to cover the estimated costs of construction and inspection; and

WHEREAS, the Borough's Chief Financial Officer has certified the availability of funds.

NOW, THEREFORE BE IT RESOLVED, by the Governing Body of the Borough of Roosevelt, County of Monmouth, State of New Jersey that Roberts Engineering Group LLC and H2O is hereby authorized to inspect the installation of the sewer lateral and trench restoration and installation of the water service at an estimated cost of \$3,400.00.

BE IT FURTHER RESOLVED, that a certified copy of this resolution be sent to the Chief Financial Officer, Purchasing Agent, Roberts Engineering Group, LLC and H2O Services.

ROLL CALL:

AYES:

NAYS:

ABSTAIN:

ABSENT:

CERTIFICATION

I HEREBY CERTIFY the foregoing to be a true copy of a resolution adopted by the Borough Council at a meeting held on August 21, 2023.

Kathleen Hart
Borough Clerk

BOROUGH OF ROOSEVELT

I, George J. Lang, Chief Financial Officer of the Borough of Roosevelt, do hereby certify that funds are available for the following contract to be awarded:

<u>Vendor</u>	<u>Budget Account</u>	<u>Total Award</u>
Roberts Engineering Group (Construction Coordination and Inspection on new W/S Connection at 19 S. Rochdale Avenue)	Escrow-19 S. Rochdale Avenue	2,000.00


George J. Lang
Chief Financial Officer

Dated: 8/21/23

**ORDINANCE NO.: 2023-
INTRODUCTION DATE:
PUBLIC HEARING DATE:**

**AN ORDINANCE AMENDING CHAPTER 2 “ADMINISTRATION”, ARTICLE VII:
“ADMINISTRATIVE FEES”, SUBSECTION 2-59 BOROUGH HALL USE**

WHEREAS, the Borough of Roosevelt (the “Borough”), as a municipal corporation, is empowered by Title 40 of the New Jersey Revised Statutes to issue and administer certain licenses and approvals, and to regulate and license certain activities within its limits; and

WHEREAS, the Borough charges certain fees for the provision of municipal services and the administration of its duties under New Jersey law and the Borough Code; and

WHEREAS, from time-to-time, pursuant to its authority under New Jersey law, it is necessary for the Borough to amend certain administrative fees to reflect changed circumstances and/or the cost(s) to the Borough of administering the applicable service or regulation;

NOW, THEREFORE, BE IT ORDAINED by the Governing Body of the Borough of Roosevelt, County of Monmouth, State of New Jersey, hereby amends Chapter 2 “Administration, Article VII: “Administrative Fees”, Subsection 2-59 as follows: (~~stricken text~~ indicates deletions, underlined text indicates additions):

§2-59 BOROUGH HALL RENTAL.

- A. ~~*Availability.* The Borough Hall Council Meeting Room, together with its Kitchen and Restrooms, shall be available for event rental at such times as may be designated and upon such conditions as may be imposed by the Borough in its sole discretion.~~ *Eligibility.* Use is limited to all Roosevelt residents (21 years of age and older), Roosevelt-based community organizations, and former Roosevelt residents.
- B. ~~*Rental Application.* Any person or entity seeking to schedule an event rental shall make such request upon an Application to be provided by the Borough, which shall be accompanied by the Security Deposit, and if applicable, the Rental Fee.~~ *Availability.* The Borough Hall Council Meeting Room, together with its Kitchen and Restrooms, shall be available for event use at such times as may be designated and upon such conditions as may be imposed by the Borough in its sole discretion.
- C. ~~*Security Deposit.* All Applications shall be accompanied by a Refundable Security Deposit in the amount of \$300.00. The Borough shall have the right to retain the Security Deposit, and charge the applicant for any sum in excess of the deposit, to clean, repair, and/or restore the premises to its original condition, including cleaning and sanitizing the Borough Hall Council Meeting Room, and its attendant Kitchen and Restrooms, following the event.~~ *Application.* Any person or entity seeking to schedule an event shall make such request upon an Application to be provided by the Borough, which shall be accompanied by the

Security Deposit. All applications must be approved by the Borough Council prior to the requested event date. All applicants shall make application at least 3 weeks prior to their event.

D. ~~*Rental Fee.* All Roosevelt residents and Roosevelt-based community organizations shall be exempt from the Rental Fee. All other Applications shall be submitted with a non-refundable Rental Fee in the amount of \$150.00 to cover the Borough's administrative and janitorial costs.~~ *Security Deposit.* All Applications shall be accompanied by a Refundable Security Deposit in the amount of \$300.00. The Borough shall have the right to retain the Security Deposit or a portion thereof, and charge the applicant for any sum in excess of the deposit, to clean, repair, and/or restore the premises to its original condition, including cleaning the Borough Hall Council Meeting Room, Kitchen and Restroom.

E. *Alcohol Prohibited.* No alcohol is permitted within Borough Hall during any event.

F. *Insurance.* All Applications shall be accompanied by proof of insurance for the event, with named insured(s), provisions, and limits acceptable to the Borough's insurer(s) as may be revised from time-to-time. The Borough's current insurance requirements for event are available by contacting Borough Hall during regular business hours.

BE IT FURTHER ORDAINED that a copy of this Ordinance, upon introduction, shall be provided to all appropriate municipal agencies for their review and comment pursuant to applicable New Jersey Statutes; and

BE IT FURTHER ORDAINED that any ordinances or portions thereof which are inconsistent with the provisions of this Ordinance are hereby repealed as of the effective date of this Ordinance. All other provisions of the Revised General Ordinances are ratified and remain in full force and effect; and

BE IT FURTHER ORDAINED that, if any provision of this Ordinance or the application of such provision to any person or circumstance is declared invalid, such invalidity shall not affect the other provisions or applications of this Ordinance which can be given effect, and to this end, the provisions of this Ordinance are declared to be severable; and

BE IT FURTHER ORDAINED that this ordinance shall be in full force and take effect immediately upon final passage and publication.

ATTEST:

APPROVED

Kathleen Hart, Borough Clerk

Peggy Malkin, Mayor