

DRAFT
BOROUGH OF ROOSEVELT
33 N. Rochdale Ave, Roosevelt Borough, NJ 08555

COUNCIL REGULAR MEETING AGENDA
July 3, 2023 @ 7:00 P.M.

TIME IN _____

Adequate notice of this meeting, as required by Chapter 231, P.L. 1975, has been provided by a public notice on January 6, 2023 which was posted on the Bulletin Board Roosevelt Post Office and in the Borough Hall. The notice was published in The Times and Asbury Park Press.

ROLL CALL

Councilmember Robert Atwood
Councilmember Louis Esakoff
Councilmember Michael Hamilton
Councilmember Constance Herrstrom
Councilmember Steven Macher
Councilmember Joseph Trammell
Mayor Peggy Malkin

MAYOR'S REPORT:

PUBLIC COMMENT: (Agenda items only)

CORRESPONDENCE:

1. Letter from Roberts Engineering, dated June 23, 2023 regarding NJDOT Application for Local Transportation Project Fund Grant FY2024.
2. Letter from Roberts Engineering, dated June 20, 2023 regarding NJDOT Trust Fund Application for Municipal Aid Fiscal Year 2024.
3. Letter from Prevention Coalition of Monmouth County, dated June 16, 2023 regarding International Overdose Awareness Day.
4. Loss Control Report from J.A. Montgomery Consulting, dated June 12, 2023.

MINUTES: None Presented

ORDINANCES:

SECOND READING AND PUBLIC HEARING:

BOND ORDINANCE 2023-05 BOND ORDINANCE AMENDING IN PART BOND ORDINANCE NO. 2022-03 ADOPTED ON APRIL 4, 2022, PROVIDING FOR VARIOUS WATER UTILITY IMPROVEMENTS, IN ORDER TO INCREASE THE APPROPRIATION THEREFOR BY \$180,000 FOR A TOTAL APPROPRIATION OF \$525,000, AND TO INCREASE THE AUTHORIZED BONDS AND NOTES TO BE ISSUED TO FINANCE A PORTION OF THE COSTS THEREOF BY \$180,000 FOR A TOTAL DEBT AUTHORIZATION OF \$525,000, AUTHORIZED IN AND BY THE BOROUGH OF ROOSEVELT, IN THE COUNTY OF MONMOUTH, NEW JERSEY

M/Malkin opens the public comment at _____
M/Malkin closes the public comment at _____

SECOND READING AND PUBLIC HEARING:

BOND ORDINANCE 2023-06 BOND ORDINANCE PROVIDING FOR VARIOUS IMPROVEMENTS TO NORTH VALLEY ROAD, APPROPRIATING \$470,000 THEREFOR AND AUTHORIZING THE ISSUANCE OF \$238,000 BONDS AND NOTES TO FINANCE A PORTION OF THE COSTS THEREOF, AUTHORIZED IN AND BY THE BOROUGH OF ROOSEVELT, IN THE COUNTY OF MONMOUTH, NEW JERSEY

M/Malkin opens the public comment at _____
M/Malkin closes the public comment at _____

CONSENT AGENDA RESOLUTIONS:

Resolution 23-71 Payment of Bills for July 3, 2023
Resolution 23-72 Resolution: Approval to Submit a Grant Application and Execute a Grant Contract with the New Jersey Department of Transportation for the Improvements to Lake Drive and Spruce Lane
Resolution 23-73 Municipal Resolution

REPORTS OF COMMITTEE CHAIRS:

Councilmember Atwood	Envi, Health & Safety
Councilmember Esakoff	Administration
Councilmember Hamilton	Finance
Councilmember Herrstrom	Community Dev/Code
Councilmember Macher	Public Works
Councilmember Trammell	Utilities

REPORTS OF BOROUGH OFFICIALS:

UNFINISHED BUSINESS:

NEW BUSINESS:

PUBLIC COMMENT (Any item)

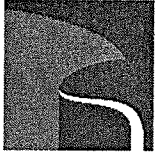
M/Malkin opens the public comment at _____
M/Malkin closes the public comment at _____

CLOSED SESSION:

Resolution 23-xx Providing for a Private Executive Meeting that Excludes the Public
Time In: _____ Time Out: _____

ADJOURNMENT

TIME OUT: _____



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609-586-1141 fax 609-586-1143
www.RobertsEngineeringGroup.com

June 23, 2023

Mayor and Council
Borough of Roosevelt
P.O. Box 128
33 North Rochdale Avenue
Roosevelt, New Jersey 08555

Re: Rochdale Avenue Curbs and Sidewalks
NJDOT Application for Local Transportation Project Fund Grant FY2024
Borough of Roosevelt, Monmouth County, New Jersey
Our File No.: R4603

Dear Mayor and Council:

As you know, this office was authorized to prepare and submit an application to the NJDOT through the Local Transportation Project Fund (LTPF) for Rochdale Avenue Curbs and Sidewalks. This application was intended to supplement prior applications for curbs and sidewalks on Rochdale Avenue.

NJDOT representatives initially indicated that the LTPF grant program was a 'rolling' process that would allow for submissions through the end of the NJDOT's Fiscal Year (July 1, 2023). The NJDOT website indicates that the NJDOT is 'Accepting Applications' and SAGE, the website used to submit applications, indicates that the deadline for submission is June 30, 2023. See attached screenshots for your reference.

On June 19, 2023, an NJDOT representative indicated that the LTPF program is a rolling application process that would allow for submissions through June 30 had funds been available. However, we have recently learned that the funding for the LTPF program has been exhausted and the NJDOT is no longer accepting applications for funding through the LTPF program. Therefore, we are unable to submit an application for Rochdale Avenue Curbs and Sidewalks through the LTPF program.

The Municipal Aid Program, which the Borough authorized this office to prepare an application for Improvements to Lake Drive & Spruce Lane, was submitted on June 20, 2023, and is not impacted by the LTPF program funding. The Municipal Aid Program is still open and accepting applications through July 1, 2023.

We will maintain a copy of the draft application that was intended for the LTPF submission, so that it may be reused should the Borough choose to apply for the same project under a future round of grant applications. Should you have any questions, please feel free to contact me.

Very truly yours,

A handwritten signature in cursive script that reads "Carmela Roberts".

Carmela Roberts, P.E., C.M.E.
Borough Engineer

cc: Kathleen Hart, Borough Clerk
George Lang, Borough CFO
Ana Debevec, Borough Treasurer
Cameron Corini, P.E., C.M.E., Roberts Engineering Group, LLC
Kelly Pham, EIT, Roberts Engineering Group, LLC
Jessica Guerrero, Roberts Engineering Group, LLC

Info Name	Organization	Current Status	Date Received	Date Due	Fiscal Year
Application In Process					
Local Transportation Project Fund	Municipal	Application In Process	4/20/2023	6/30/2023	2023

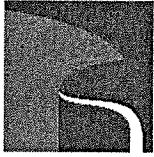
LOCAL TRANSPORTATION PROJECTS FUND

Accepting applications Competitive

Subject to funding appropriation, the Local Transportation Projects Fund is established to address specific focused local transportation issues throughout the State. Any county or municipality may apply at any time using SAGE (System for Administering Grants Electronically). All proposals for funding are approved at the discretion of the Commissioner. Approved projects are administered within the same guidelines as Municipal Aid. All applications must be submitted through SAGE. Link to log in to SAGE can be found below.

Follow Us for Program Updates!





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June 20, 2023

Kathleen Hart, RMC, CMR, Borough Clerk
Borough of Roosevelt
P.O. Box 128
33 North Rochdale Avenue
Roosevelt, NJ 08555

Re: NJDOT Trust Fund Application
Municipal Aid Fiscal Year 2024
Improvements to Lake Drive and Spruce Lane
Our File No.: R4603

Dear Kathleen:

For your records we have attached a copy of the complete Municipal Aid 2024 Grant Application. Please have the Mayor and Clerk execute a Resolution/Agreement for the application; see attached sample resolution. Please have it adopted at the next Borough Council meeting. The application was submitted on June 20, 2023. The Resolution/Agreement must be submitted within 30 days of the electronic submission date.

Please submit a copy of the Resolution/Agreement onto the NJDOT's newly implemented Project Management and Reporting System (PMRS) website by July 20, 2023. Detailed directions on how to submit the resolution onto PMRS are attached.

In addition, the Mayor will have to access PMRS through her individual account to fill out her respective section as dictated in the attached directions.

To summarize, the steps are as follows:

1. Log onto: <https://njdotlocalaidrc.com/pmrs/>;
2. Upload the executed Resolution/Agreement (sample attached);
3. Once the Resolution has been uploaded, we will fill out the LAEE-1 section on our end and we will notify you once it has been updated;
4. Then, the Mayor must fill out the LAEE-1 section on her account;
5. Finally, you will have to log on your account to review the LAEE-1 section and submit by choosing the "signed" selection from the dropdown menu.

Should you have any questions, please do not hesitate to contact our office.

Very truly yours,

Carmela Roberts, P.E., C.M.E.
Borough Engineer

cc: Mayor and Council
Ana Debevec, Borough Treasurer
Cameron Corini, PE, CME, Roberts Engineering Group, LLC
Kelly Pham, EIT, Roberts Engineering Group, LLC

Borough of Roosevelt
Resolution No.

Resolution: Approval to submit a grant application and execute a grant contract with the New Jersey Department of Transportation for the Improvements to Lake Drive and Spruce Lane

NOW, THEREFORE, BE IT RESOLVED that Council of the Borough of Roosevelt formally approves the grant application for the above stated projects.

BE IT FURTHER RESOLVED that the Mayor and Clerk are hereby authorized to submit an electronic grant application identified as MA-2024-Improvements to Lake Drive and Spruce Lane-00298 to the New Jersey Department of Transportation on behalf of the Borough of Roosevelt.

BE IT FURTHER RESOLVED that Mayor and Clerk are hereby authorized to sign the grant agreement on behalf of the Borough of Roosevelt and that their signature constitutes acceptance of the terms and conditions of the grant agreement and approves the execution of the grant agreement.

Certified as a true copy of the Resolution adopted by the Council
On this day of , 20

Clerk

My signature and the Clerk's seal serve to acknowledge the above resolution and constitute acceptance of the terms and conditions of the grant agreement and approve the execution of the grant agreement as authorized by the resolution above.

ATTEST and AFFIX SEAL

(Clerk)

(Presiding Officer)

Municipal Aid Application 2024
MA-2024-Improvements to Lake Drive and Spruc-00298

Type of Improvement: 1

Infrastructure

Bikeway

Purpose

Primary project purpose is for constructing new bikeways (e.g. bike lanes, bike paths, bike compatible roadways).

Bridge Preservation

Primary project purpose is for improving the condition of bridge infrastructure (e.g. new deck, rehabilitation, replacement).

Mobility

Primary project purpose is to enhance mobility and reduce congestion (e.g. adding lanes, signal optimization).

Pedestrian Safety

Primary project purpose is to enhance pedestrian safety (e.g. new sidewalks, new crosswalks, traffic calming, pedestrian overpass).

Quality of Life

Primary project purpose is for beautification, environmental mitigation, economic development or historic preservation.

Roadway Preservation

Primary project purpose is for improving the condition of roadway infrastructure (e.g. resurfacing, reconstruction, drainage).

Roadway Safety

Primary project purpose is to enhance vehicular safety (e.g. guide rail, signing, warning devices, striping).

Project Title:

DO NOT use generic names like "Various Streets", "Roadway Resurfacing Program", "2024 Resurfacing program" for project title. We encourage you to use more specific names like "Main St, First Ave, and Second St Improvements". Please refrain from typing project names in all capital letters.

Improvements to Lake Drive and Spruce Lane

GIS Upload

Please click on the link below to open the GIS mapping tool. Once the GIS mapping tool is opened, please use the drawing tool to show the new project limits. Once you have identified the project limits, please download the map from the GIS mapping tool and upload it in the Project Location Map upload below.

All project locations must be entered into the GIS.

GIS Mapping tool: <http://njdotlocalaidrc.com/mapmaker>

GIS Map: https://njsage.intelligrants.com/_Upload/2958079_2178638-Keymap,06.16.23.pdf

Once project limits are identified on the map, please enter the Project Location information in the fields below.

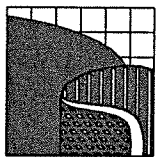
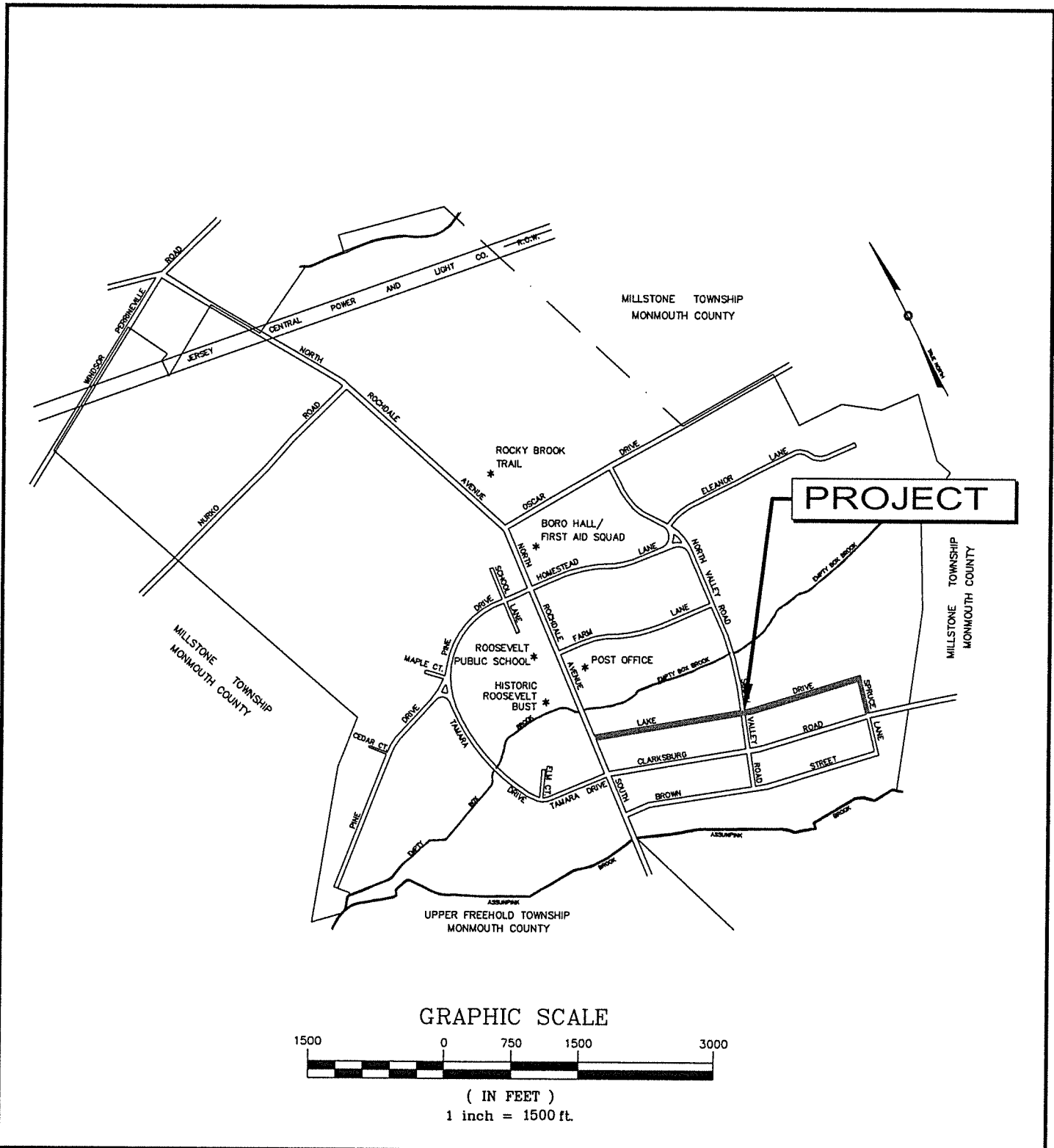
There is a limit of 3 locations per application. Applications submitted with more than 3 locations may be ineligible for funding.

Location	From:	To:	Route Identifier	Milepost From	Milepost To	Project Distance
1. Lake Drive	South Rochdale Avenue	Spruce Lane	n/a	0	0	0.63
2. Spruce Lane	Lake Drive	Clarksburg Road	n/a	0	0	0.09
3.						
Traffic Volume	Truck Traffic	Commuter Bus Route	Construction Cost			
Current ADT	Over 5 tons (%)	(Yes/No)				
1. 0	0	Yes () No (<input checked="" type="checkbox"/>)	\$814,785.00			
2. 0	0	Yes () No (<input checked="" type="checkbox"/>)	\$119,965.00			

Municipal Aid Application 2024
MA-2024-Improvements to Lake Drive and Spruc-00298
Project Information: Improvements to Lake Drive and Spruce Lane

3.

Yes () No ()



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CERTIFICATE OF AUTHORIZATION: 24GA28I59100

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MUNICIPAL AID FY2024

KEY MAP
IMPROVEMENTS TO
LAKE DRIVE AND SPRUCE LANE
BOROUGH OF ROOSEVELT,
MONMOUTH COUNTY, NEW JERSEY

SCALE: 1" = 1500'

DWG. No: R4603
DATE: June 16, 2023

Municipal Aid Application 2024
MA-2024-Improvements to Lake Drive and Spruc-00298
Project Location

County to filter by: Monmouth County

Municipalities: Roosevelt Borough

Municipal Aid Application 2024
MA-2024-Improvements to Lake Drive and Spruc-00298
Scope Of Work

Please provide description for Scope of Work:

This application requests funding for improvements to Lake Drive and Spruce Lane. Lake Drive and Spruce Lane have experienced ponding of water throughout the roadways and deteriorated pavement with potholes, alligator, transverse, and longitudinal cracking. Spruce Lane does not currently have any sidewalk on either side of the road. From Spruce Lane to North Valley Road, there is a combination of asphalt and concrete sidewalk on both sides of the road on Lake Drive. From North Valley Road to South Rochdale Avenue, there is a concrete sidewalk on one side of Lake Drive.

For Lake Drive and Spruce Lane, the proposed improvements will include milling and overlay with subbase repairs as necessary, and the replacement of deteriorated curb, manholes, signage, and pavement markings. In addition, deteriorated existing sidewalk will be replaced and curb ramps will be brought into ADA compliance as necessary.

The proposed improvements to Lake Drive and Spruce Lane consist of curb replacement as needed and new curb where none currently exist on Spruce Lane between Lake Drive and Clarksburg Road.

All existing inlets will be upgraded to meet the NJDOT Bicycle Safe Grate Standards and NJDEP Stormwater Regulations.

The project will directly connect to proposed improvements made to North Valley Road which received Municipal Aid Funding in 2023. The Borough has received Municipal Aid Grants throughout the years which have made numerous improvements to the Borough's streets, curbs, sidewalks, curb ramps, inlets, etc. The Borough has a proven record of utilizing grant funding to greatly enhance their municipally owned infrastructure.

You may include photos with your application by uploading the file here:

https://njsage.intelligrants.com/Upload/2963126_2178184-ApplicationPhotos06.19.23.pdf

Does this project include a traffic signal? Yes No

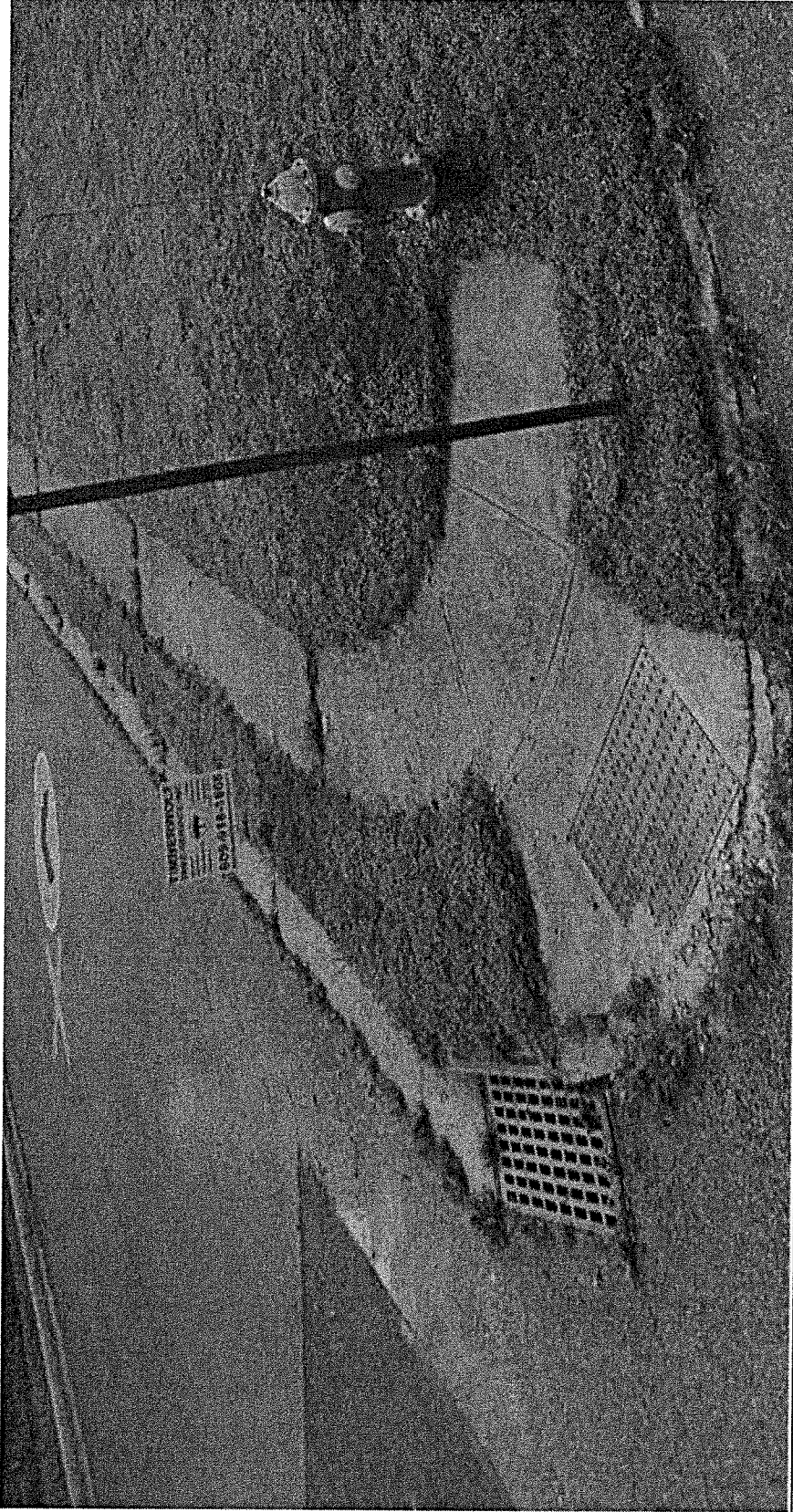
If **Yes**, Please attach authorization to design or install if available.

Will the project meet AASHTO standards? Yes No

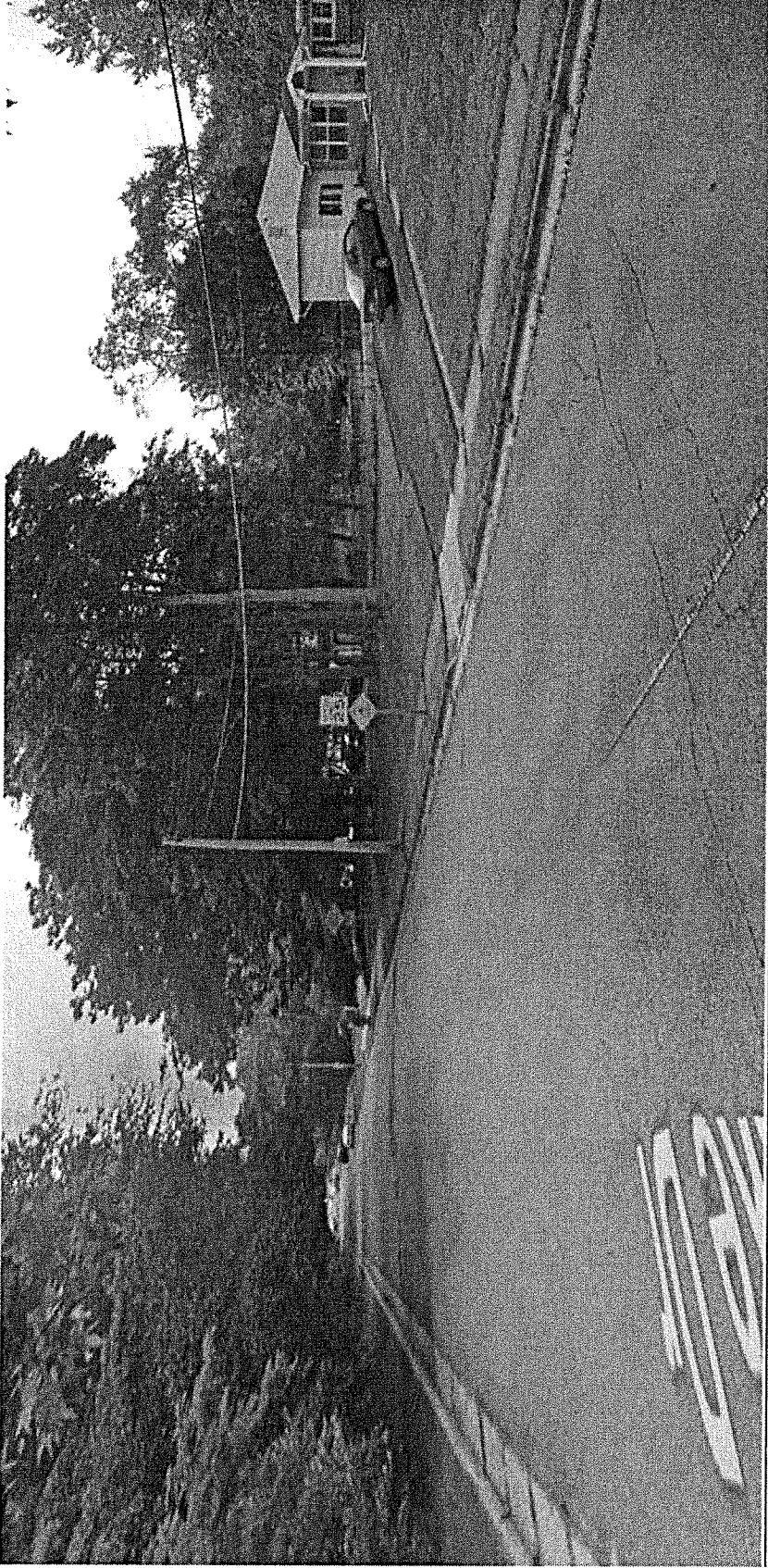
Project must adhere to ADA design and construction standards as per AASHTO.

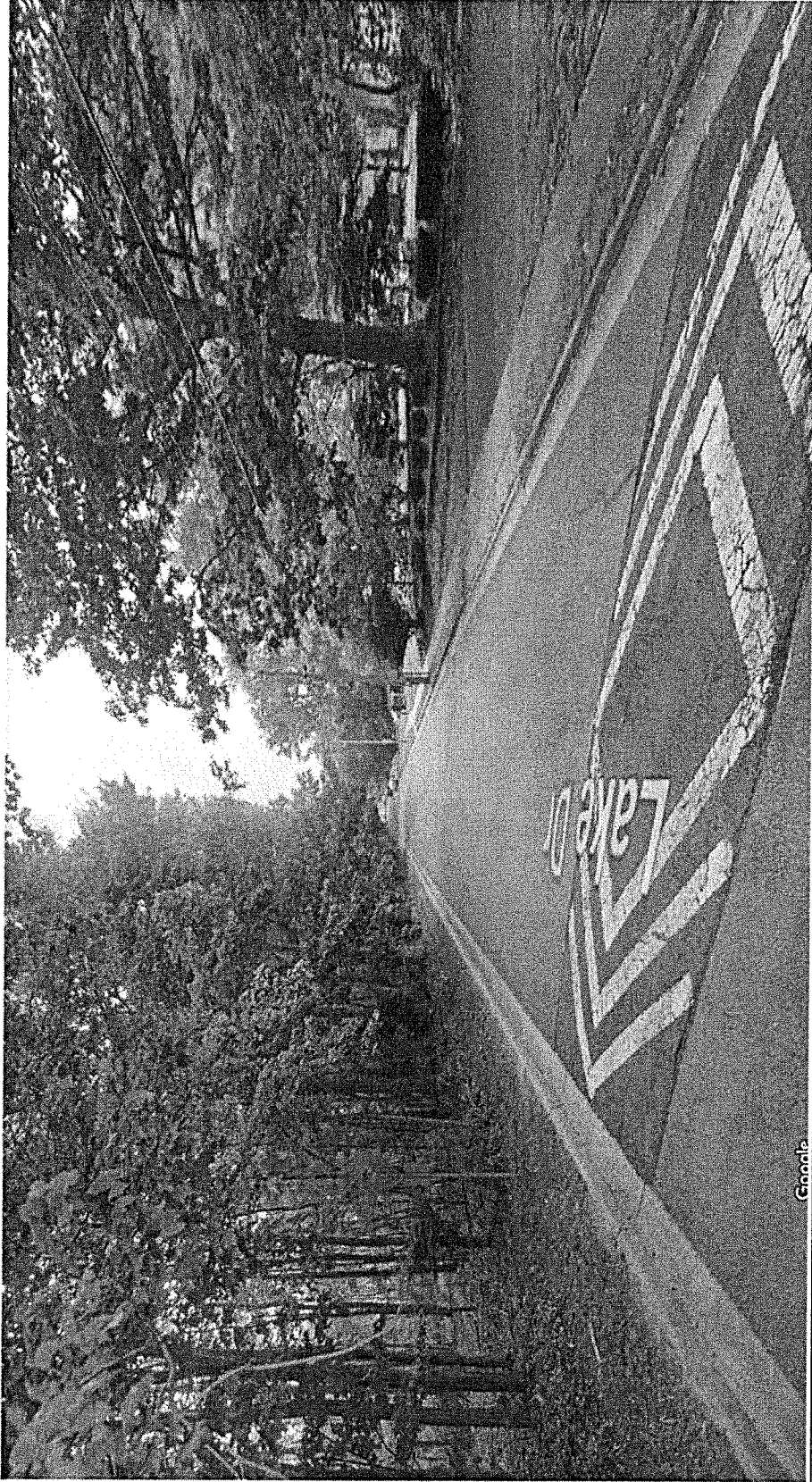
If **No**, list Design Exceptions below

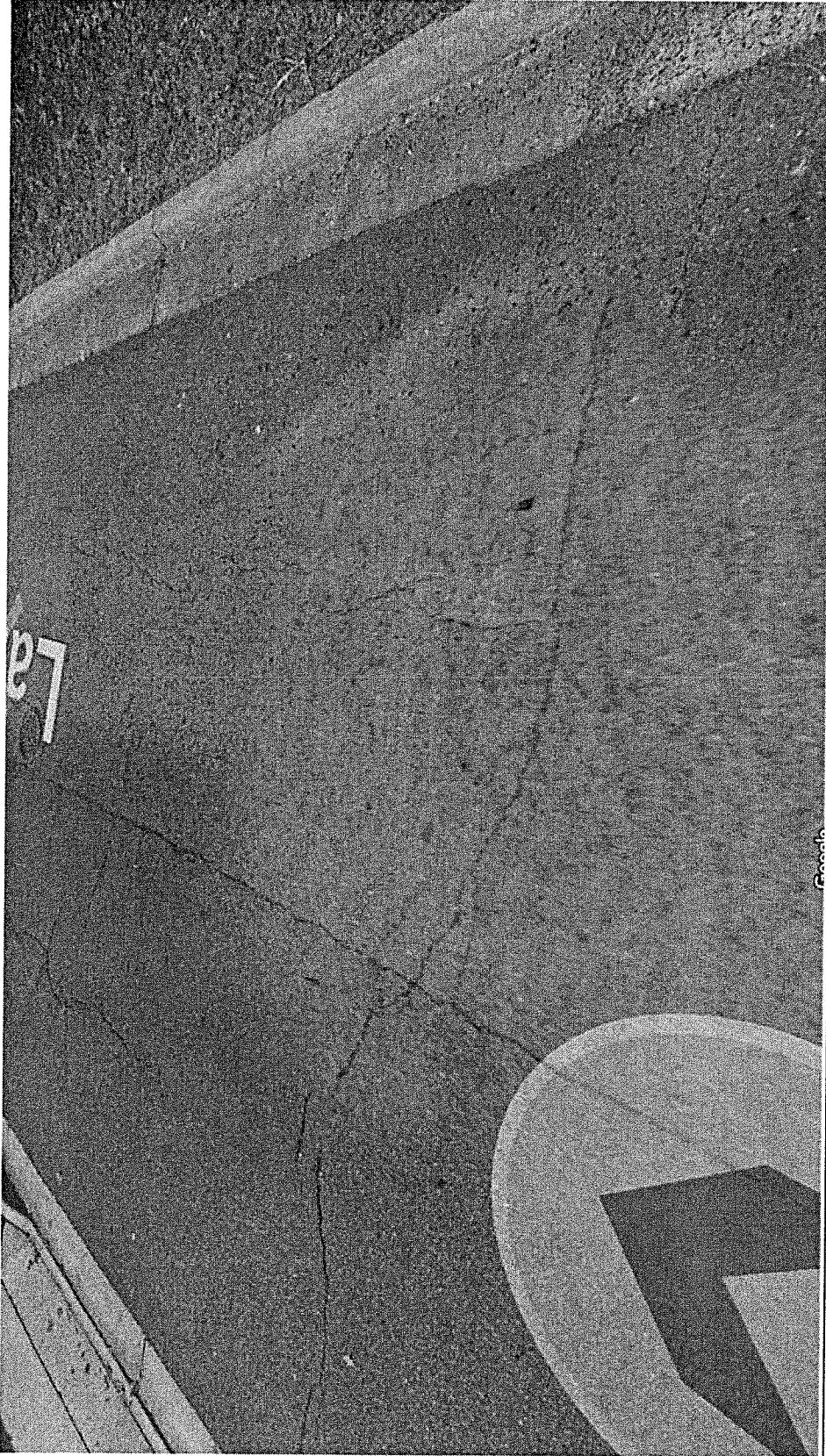
NJDOT Municipal Aid FY2024 Application
Improvements to Lake Drive & Spruce Lane
Borough of Roosevelt, Monmouth County, NJ
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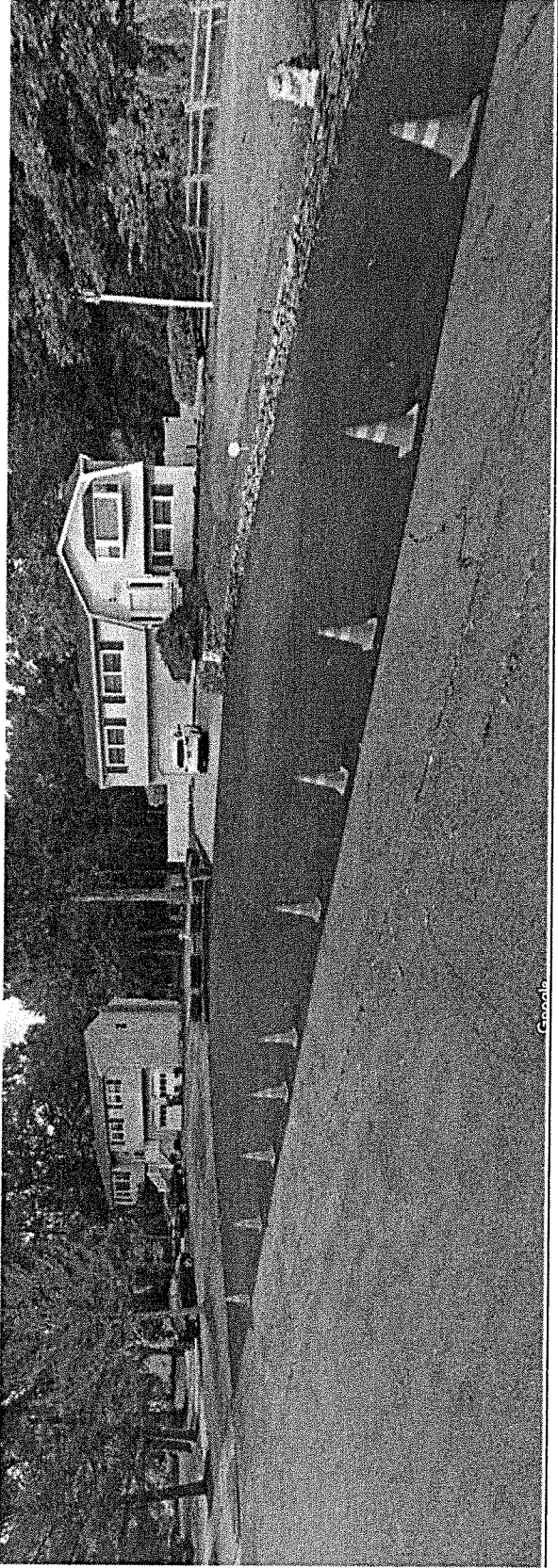
NJDOT Municipal Aid FY2024 Application
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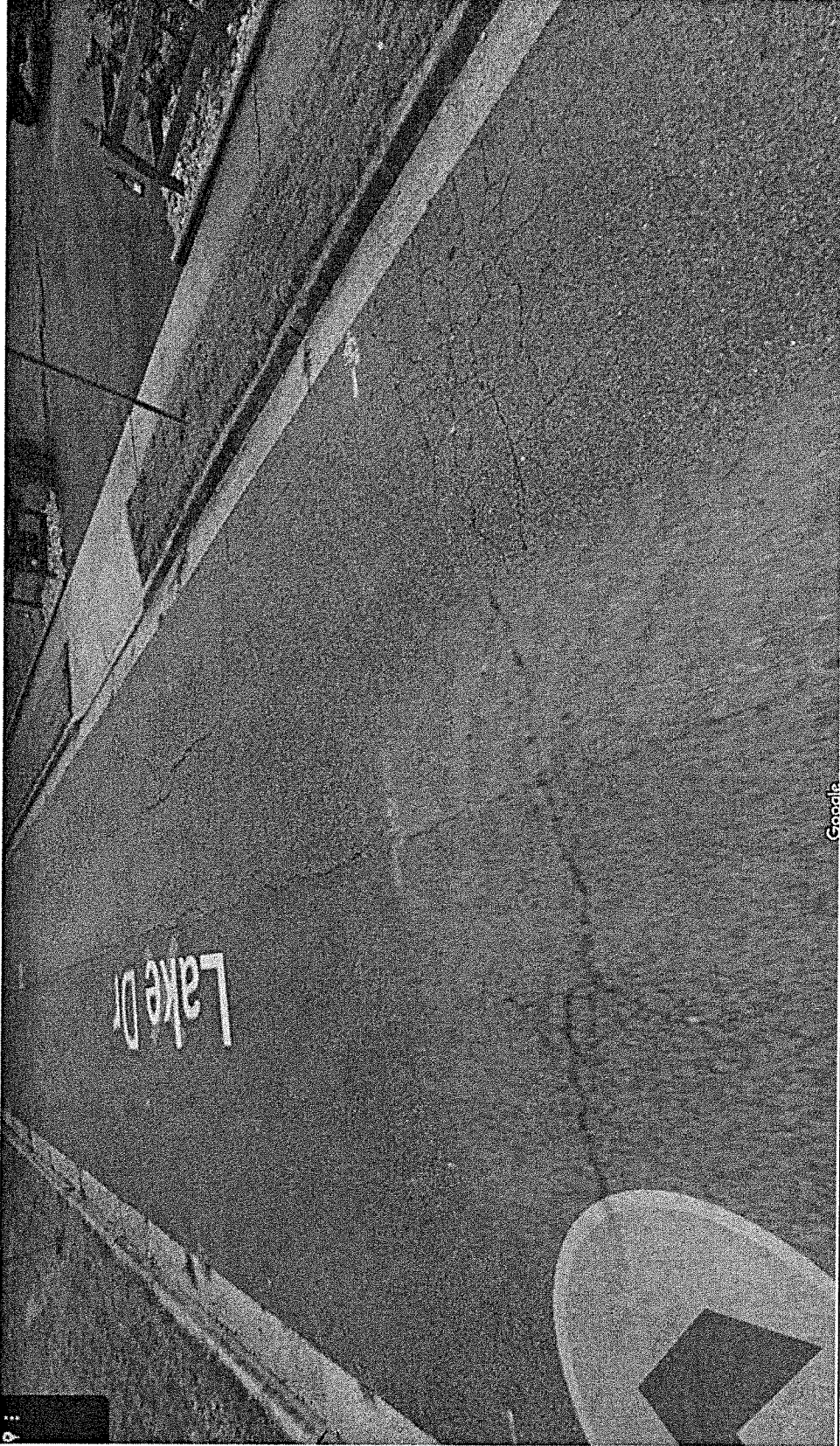




NJDOT Municipal Aid FY2024 Application
Improvements to Lake Drive & Spruce Lane
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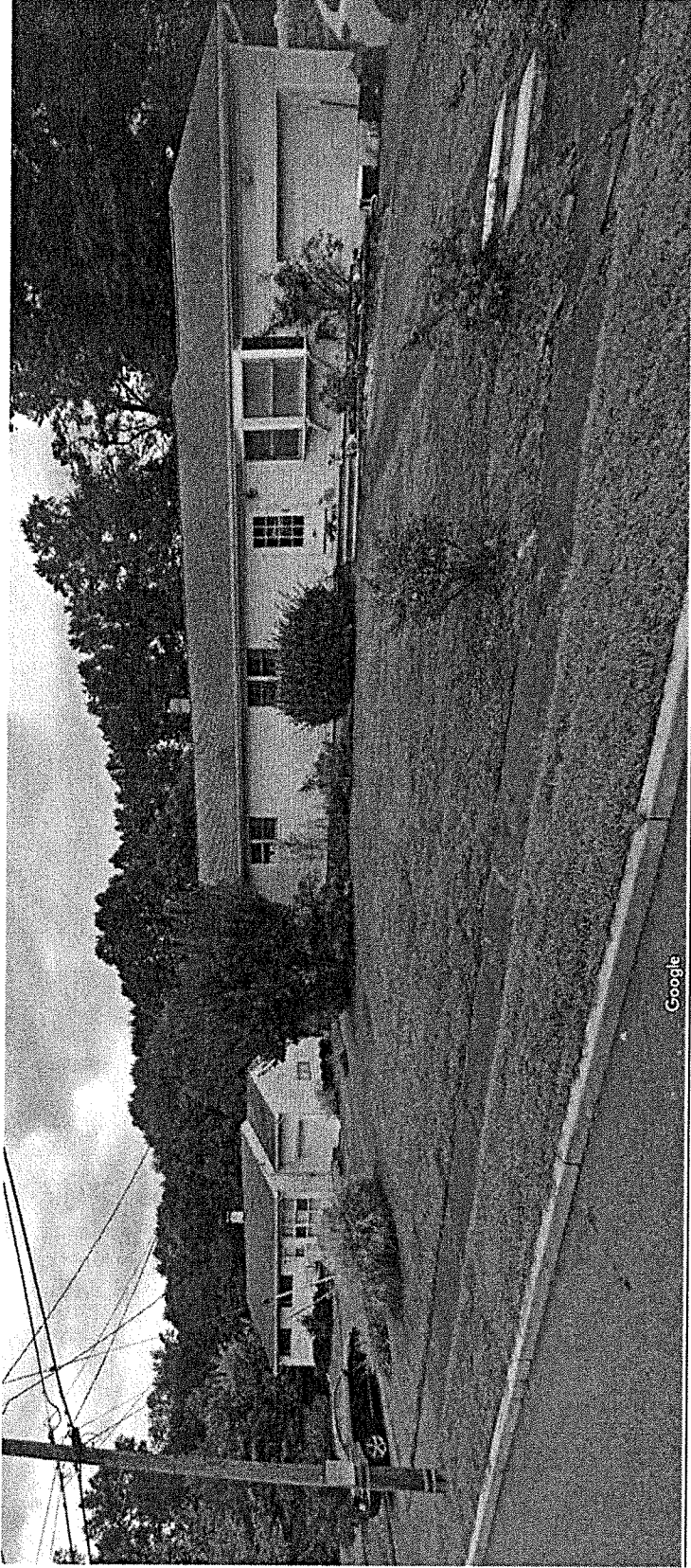
NJDOT Municipal Aid FY2024 Application
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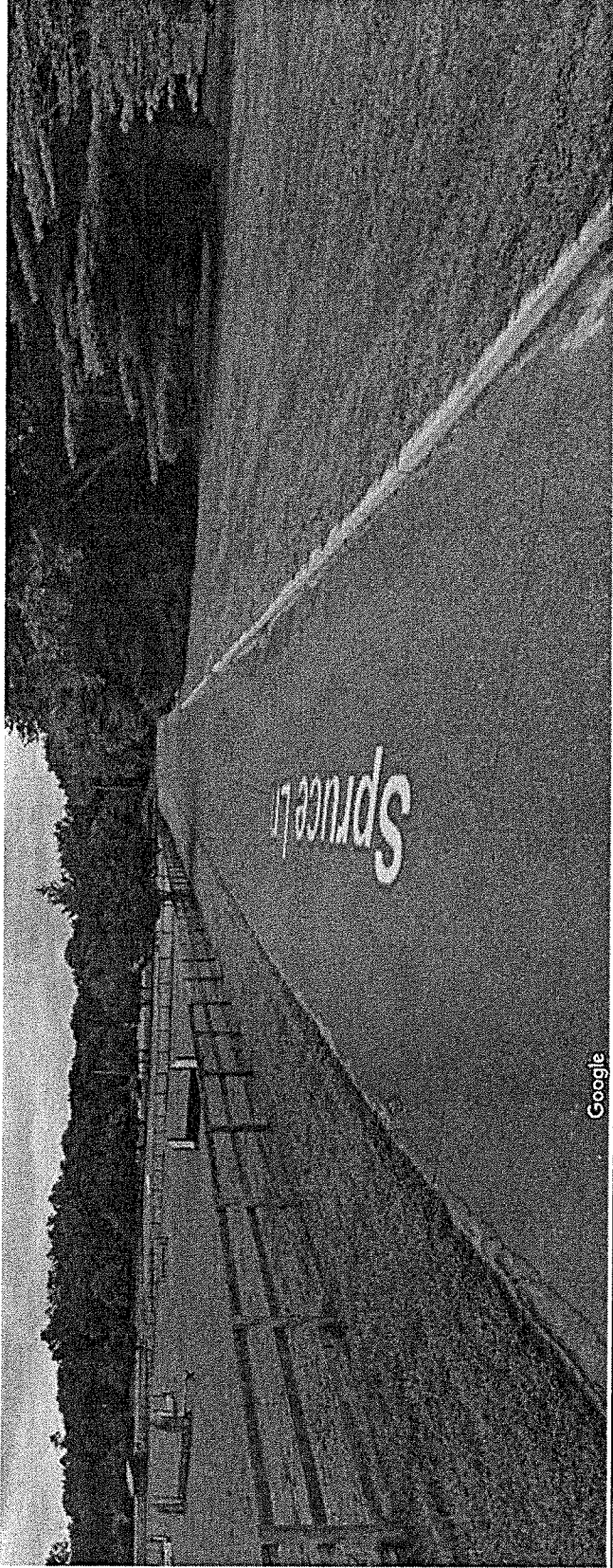


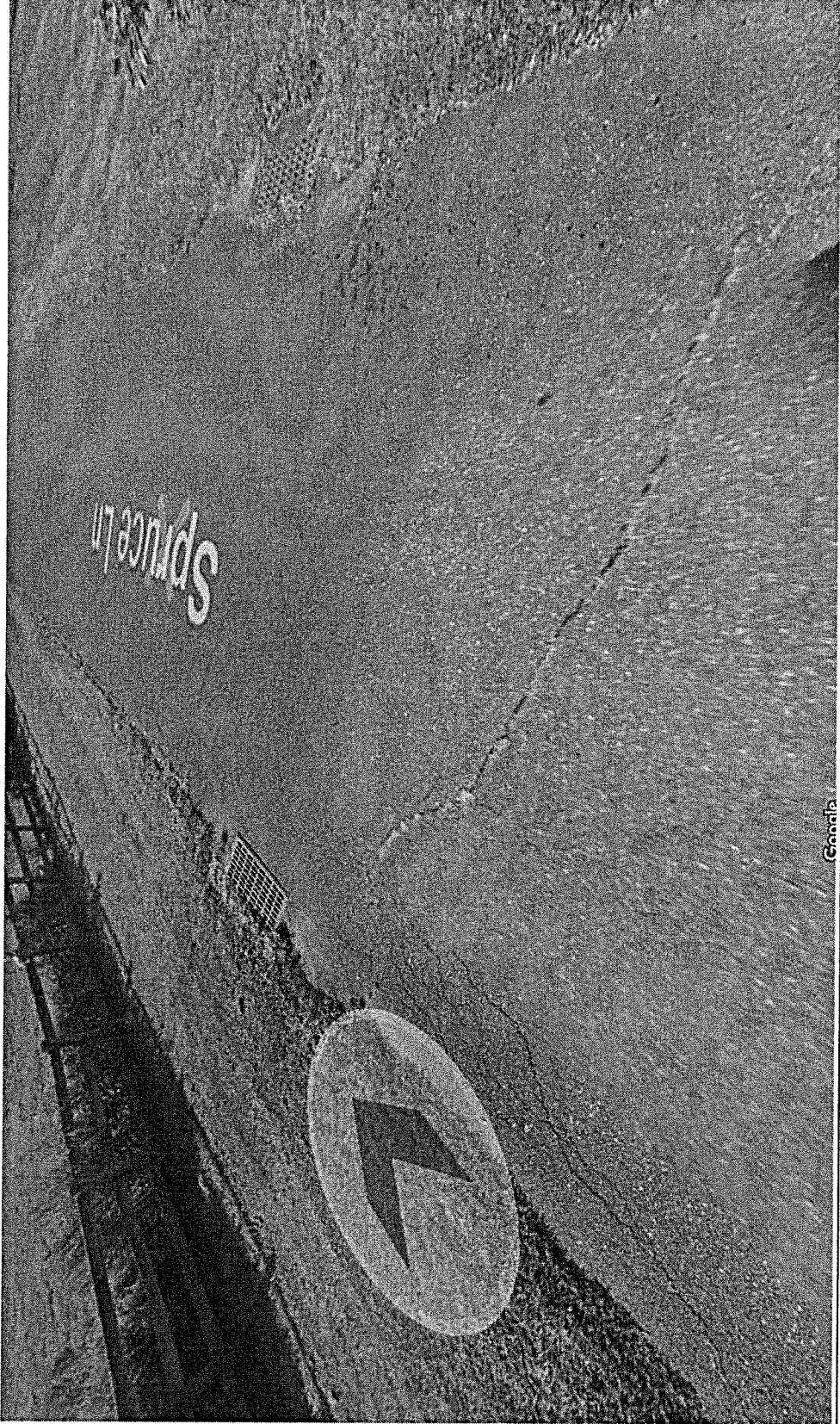
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Improvements to Lake Drive & Spruce Lane
Borough of Roosevelt, Monmouth County, NJ
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NJDOT Municipal Aid FY2024 Application
Improvements to Lake Drive & Spruce Lane
Borough of Roosevelt, Monmouth County, NJ
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© 2024

Municipal Aid Application 2024
MA-2024-Improvements to Lake Drive and Spruc-00298
Roadway Data Sheet

Project Classification

Please check the one most applicable:

- Resurfacing
- Reconstruction
- Surface Treatment
- Drainage
- Widening
- New Roadway

Existing Road Conditions. Please enter minimum widths (where applicable).

Current ADT: 0

Truck Traffic over 5 Tons (%): 0

Legal Speed Limit (mph): 25

Are there any commuter bus stops within the project limit? Yes No
Please identify the approximate location in the box below.

Right of Way Width (feet): 60

Pavement Width (feet): 30

Shoulder Width (feet): 0

Curbing: One Side Both Sides Neither

Sidewalk: One Side Both Sides Neither

Existing Minimum Width (feet): 4

Parking Restrictions: No street parking during designated hours

Proposed Improvements. Please enter minimum widths (if applicable).

Right of Way Width (feet): 60

Municipal Aid Application 2024
MA-2024-Improvements to Lake Drive and Spruc-00298
Roadway Data Sheet

Pavement Width (feet): 30

Shoulder Width (feet): 0

Curbing: () One Side () Both Sides () Neither

Sidewalk: () One Side () Both Sides () Neither

Proposed Minimum Width (feet): 4

Parking Restrictions: No street parking during designated hours

Does the project serve any of the public facilities listed below within the project limit? () Yes () No

- Municipal Building
- Police Station
- Public School(K-12)
- Parks/Recreational Facilities
- Post Office

Does the project involve any of the safety improvements listed below? If so, please check () Yes () No
all applicable and add a narrative of proposed safety improvements in the box below.

Safety improvements should not be replacement in kind, it must enhance/improve existing.

- Geometric Improvements
- Traffic Control Device
- Drainage Improvements (increase capacity/new drainage)

Drainage improvements will be undertaken to provide sufficient drainage on Lake Drive and Spruce Lane. Existing damaged drainage structures and noncompliant inlet grates will be replaced to meet NJDOT Bicycle Safe Grate Standards and NJDEP Stormwater Regulations. Milling and paving will eliminate ponding on the roadways as well as the alligator, longitudinal, and transverse cracking. Replacement of deteriorated curb and installation of new curb will improve stormwater movement to the inlets.

Existing deteriorated regulatory signage and pavement striping will be replaced with new signage compliant with standards of the NJDOT and Manual on Uniform Traffic Control Devices. In addition, existing deteriorated curb ramps and sidewalk will be replaced to provide safe pedestrian traffic and meet current ADA requirements.

Lake Drive will have new curbs installed, curb ramps constructed, and deteriorated sidewalk

Municipal Aid Application 2024
MA-2024-Improvements to Lake Drive and Spruc-00298
Roadway Data Sheet

replaced, as necessary. In addition, Spruce Lane will have new curbs installed. The project will create a safe, continuous sidewalk route for pedestrians to travel.

Municipal Aid Application 2024
MA-2024-Improvements to Lake Drive and Spruc-00298
Total Estimated Cost of Improvement

Construction Cost: \$934,750.00

Please attach a Detailed Construction Cost Estimate
(Word, Excel, or PDF format please)

https://njsage.intelligrants.com/_Upload/2963130_2178191-Engineer'sEstimate,06.16.23.pdf

Design Engineering: \$93,000.00
(Eligible for up to 5% of Grant Amount)

Right-of-Way: \$0
(List only if eligible for Urban Aid or as a Depressed Rural Center)

Construction Inspection and Material Testing if requesting: \$139,500.00
(15% of the final allowable construction cost maximum)

Total Estimated Cost: \$1,167,250.00

Total Requested Amount \$1,167,250.00

You will be able to submit a maximum of 2 applications. If you have submitted or plan to submit other applications, please prioritize your applications by assigning them a priority rating. Use number 1 for the highest priority. If you only plan to submit this application, please enter 1 as the priority rating:

1



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ENGINEER'S ESTIMATE
IMPROVEMENTS TO LAKE DRIVE AND SPRUCE LANE
SITUATED IN
BOROUGH OF ROOSEVELT, MONMOUTH COUNTY, NEW JERSEY

Our File No.: R4603

June 16, 2023

Lake Drive Road Length = 3,300 LF, Road Width = 30 LF

Spruce Lane Road Length = 450 LF, Road Width = 20 LF

ITEM	DESCRIPTION	UNITS	QUANTITY	PRICE	TOTAL
1	Mobilization	LS	1	\$30,000.00	\$30,000.00
2	Clearing Site	LS	1	\$30,000.00	\$30,000.00
3	Traffic Control	LS	1	\$10,000.00	\$10,000.00
4	Soil Erosion and Sediment Control	LS	1	\$5,000.00	\$5,000.00
5	Tree Removal	UNIT	6	\$2,000.00	\$12,000.00
6	Inlet Repair, If & Where Directed	UNIT	12	\$750.00	\$9,000.00
7	Manhole Frame and Cover	UNIT	7	\$450.00	\$3,150.00
8	Type 'N' Eco Curb Piece	UNIT	4	\$500.00	\$2,000.00
9	Inlet Frame and Grate, Type 'B'	UNIT	4	\$1,500.00	\$6,000.00
10	Inlet Frame and Grate, Type 'E'	UNIT	2	\$3,500.00	\$7,000.00
11	6"x8"x18" Concrete Vertical Curb	LF	750	\$35.00	\$26,250.00
12	Concrete Gutter, 24" Wide	LF	750	\$75.00	\$56,250.00
13	HMA Sidewalk	SY	750	\$100.00	\$75,000.00
14	Concrete Sidewalk, 4" Thick	SY	600	\$85.00	\$51,000.00
15	Detectable Warning Surface	UNIT	7	\$400.00	\$2,800.00
16	Concrete Sidewalk, Reinforced, 6" Thick	SY	500	\$95.00	\$47,500.00
17	Hot Mix Asphalt Driveway, 2" Thick	SY	350	\$100.00	\$35,000.00
18	HMA Milling, 3" or Less	SY	12,000	\$5.00	\$60,000.00
19	Hot Mix Asphalt, 9.5M64 Surface Course, 2" Thick	TON	1,500	\$110.00	\$165,000.00
20	Hot Mix Asphalt Leveling Course 9.5M64, Variable Thickness	TON	200	\$110.00	\$22,000.00
21	HMA Pavement Repair	SY	3,000	\$50.00	\$150,000.00
22	Tack Coat	GAL	1,200	\$1.00	\$1,200.00
23	HMA Speed Hump	UNIT	5	\$15,000.00	\$75,000.00
24	Dense Graded Aggregate, If & Where Directed	CY	50	\$25.00	\$1,250.00
25	1 1/2" Clean Stone, If & Where Directed	CY	50	\$25.00	\$1,250.00
26	Traffic Marking, 24" Wide White	LF	225	\$12.00	\$2,700.00
27	Traffic Stripe, 8" Wide White	LF	300	\$5.00	\$1,500.00
28	Traffic Stripe, 4" Wide Yellow	LF	100	\$4.00	\$400.00
29	Regulatory Sign	UNIT	5	\$500.00	\$2,500.00
30	Warning Sign	UNIT	25	\$500.00	\$12,500.00
31	Street Sign	UNIT	4	\$500.00	\$2,000.00
32	Tree Planting, 2" Cal.	UNIT	6	\$1,000.00	\$6,000.00
33	Fertilizing and Seeding, Type A-3	SY	1,500	\$6.00	\$9,000.00
34	Topsoiling, 5" Thick	SY	1,500	\$3.00	\$4,500.00
35	Asphalt Price Adjustment	LS	1	\$6,500.00	\$6,500.00
36	Fuel Price Adjustment	LS	1	\$3,500.00	\$3,500.00
TOTAL ESTIMATED COST					\$934,750.00

Carmela Roberts

Carmela Roberts, P.E., C.M.E.
N.J. License No. 34419

Municipal Aid Application 2024
MA-2024-Improvements to Lake Drive and Spruc-00298
Applicant Information

Name of Grantee: Roosevelt Borough

Organization Address

Roosevelt Borough
33 North Rochdale Avenue
Roosevelt, NJ 08555
Phone: (609) 448-0539

Email Address:

Federal Tax Identification Number: 216001074
Vendor Number: 216001074-06
Vendor Unit: ROOSEVELT BORO
Vendor Unit Address PO BOX 128
ROOSEVELT, NJ 08555

Application Initiation Date: 06/12/2023

Municipality applicants should update Mayor, Clerk and Municipal Engineer Information. County applicants should update County Executive/County Commissioner, Clerk and County Engineer information.

Mayor Information

Update information here:

First Name: Peggy
Last Name: Malkin
County: Monmouth
Municipality: Roosevelt Borough
Address 1: 33 North Rochdale Avenue
Address 2:
City: Roosevelt Borough
State: New Jersey
Zip: 08555
Phone: 6094480539
E-Mail: mayor@rooseveltnj.us

Municipal Aid Application 2024
MA-2024-Improvements to Lake Drive and Spruc-00298
Applicant Information

Clerk Information

Update information here:

First Name: Kathleen
Last Name: Hart
County: Monmouth
Municipality: Roosevelt Borough
Address 1: 33 North Rochdale Avenue
Address 2:
City: Roosevelt Borough
State: New Jersey
Zip: 08555
Phone: 6094480539
E-Mail: clerk@rooseveltnj.us

Municipal Engineer

Update information here:

First Name: Carmela
Last Name: Roberts
County: Mercer
Municipality: Hamilton Township
Address 1: 1670 Whitehorse-Hamilton Street
Address 2:
City: Hamilton Township (Mercer)
State: New Jersey
Zip: 08690
Phone: 6095861141
E-Mail: CRoberts@robertsengineeringgroup.com

Municipal Aid Application 2024
MA-2024-Improvements to Lake Drive and Spruc-00298
Signature Page

Title of presiding officer who will be signing this application/agreement: Mayor Peggy Malkin

You will need to submit your Resolution/Agreement using **PMRS**. Once you submit the application, Project will be created in **PMRS** the next business day. The Engineer listed on this application will be assigned to LPA Project Manager role and will have the project in their court to start the Resolution and Agreement Execution Process (**LAEE**). Next Agreement Execution Process (**LAEE**) will go to the Presiding Officer and then to the Clerk to capture the electronic signatures. Please complete the resolution submission within **30 days** of your application submission in **PMRS**.



Prevention Coalition
of Monmouth County
AN AFFILIATE OF prevention first

Providing Awareness, Education and Advocacy through Collaborative Efforts

June 16, 2023

Dear Mayor,

August 31 is International Overdose Awareness Day. As of March 31, 2023, Monmouth County has lost **50** persons due to overdose. To end the stigma that surrounds mental health and substance use and support our residents and families who have experienced the loss of a loved one, we must unify as a County and act now.

For the past three years, the Prevention Coalition of Monmouth County (PCMC): Opioid Task Force created a **visually impactful display to raise awareness, end the stigma** and, just as importantly, **honor** those whose lives have been lost and **celebrate** those in recovery. Last year **49** municipalities and multiple businesses participated in this important campaign. This year, PCMC hopes to expand these efforts county-wide to include all municipalities.

The display consists of 50 purple flags that each represent one life lost to overdose in Monmouth County from January 1, 2023 – March 31, 2023, two (2) signs that explain the display, and two (2) white flags that represent all individuals who lost their lives to an overdose throughout 2022. Each participating municipality and business will be displayed on Facebook, town community pages and the Coalition's website, PCofMC.org.

It is our sincere hope that you will allow this impactful display of fifty (50) purple flags, two (2) white flags, and two (2) signs at your municipal center or location of your choice from **August 8 to September 5**.

PCMC provided all participating towns in 2022 with purple flags and signs to keep for future use. Please contact Samantha Paulsen, Opioid Task Force Liaison to schedule the following:

- If you need additional materials to complete a display of 50 purple flags, 2 white flags and 2 signs.
- If you need an entire display; 50 purple flags, 2 white flags and 2 signs.
- If you would like PCMC volunteers and staff to help set up your display.

The Opioid Task Force of the PCMC appreciates your consideration in this very serious matter. Please contact Samantha Paulsen, Opioid Task Force Liaison at slpaulsen@preventionfirst.net to secure your participation for this community event.

Don't forget to declare August 31 **Overdose Awareness Day** by Proclamation of the Township Committee.

We look forward to your timely response.

Sincerely,

Samantha Paulsen,
Opioid Task Force Liaison

Monmouth County Municipal Joint Insurance Fund

Roosevelt Borough

To: Mr. Fred Septak, Fund Commissioner

Submitted by: Mr. Joseph Mirarchi, MPA

Date of Survey: June 12, 2023

Contact & Title: Mr. Fred Septak, Safety Coordinator

NOTE TO FUND COMMISSIONER:

The survey revealed strong management commitment, and all Regulatory Compliance Documentation has been updated, along with RTK Files. MSI Training is a continuing process. New Suggestions for Improvement are being submitted.

OBJECTIVES OF THE SURVEY:

1. Conduct a Loss Control Survey of Borough Buildings.
2. Review the MEL Safety Institute (MSI) Training Resources.
3. New and Outstanding Suggestions for Improvement.

SURVEY RESULTS:

OBJECTIVE #1: Conduct A Loss Control Survey of Borough Buildings.

I visited the following buildings:

- Sewer Plant
- Water Plant
- Borough Hall
- DPW Garage

OBJECTIVE #2: Review the MEL Safety Institute (MSI) Resources.

MSI LIVE features real-time, instructor-led classes both in-person and virtually. Experienced instructors provide an interactive experience for the learner on a broad spectrum of safety and risk control topics. Most MSI LIVE offerings have been awarded continuing education credits for municipal designations and certifications.

This report does not and is not intended to address every loss potential but covers only those conditions specifically examined at time of the survey. There may be other conditions not examined or brought to our attention at the time of this survey, which may contain a potential for liability. This report does not include matters of a legal nature or violations of any federal, state, or local statute, ordinance, or regulation, except as specifically noted in the report.

The [MSI LIVE Catalog](#) describes the course, the intended audience, and available credits. Enrollment is required for all [MSI LIVE](#) classes.

MSI LIVE classes are subject to cancellation or rescheduling at any time. Members are reminded to log on to the [MSI LMS](#), where you can enroll your employees and verify classes. Registering your staff ensures you will be notified of any schedule changes.

[MSI NOW](#) provides on-demand streaming videos and online classes that can be viewed 24/7 by our members. Topics include safety, risk control, employment practices, and supervision; most can be viewed in under 20 minutes.

All resources can be completed individually or in a group setting and will be recorded in the student's learning history in the MSI Learning Management System. If you need assistance using the MSI Learning Management System, please call Andrea Felip at 856-552-4740.

We also reviewed the [MSI Bulletins](#) and [MSI Briefings](#), which can be used as toolbox talks or safety committee meeting topics. Additionally, we discussed the [Forms and Checklists](#) that are available to be used for the Safety Incentive Program as well as general inspections of buildings, facilities, and job sites.

OBJECTIVE #3: New and Outstanding Suggestions for Improvement.

New Suggestions for Improvement

New Suggestions for Improvement system are classified as follows:

- ***"Urgent" (U)*** SFI's refer to situations of "imminent danger" or "critical" safety/health issues, which may cause serious physical harm or death.
- ***"Important" (I)*** SFI's would encompass regulatory concerns and hazards not classified as either "Urgent" or "Program Improvement" suggestions.
- ***"Program Improvement" (PI)*** SFI's would encompass suggestions related to safety, process improvements, management systems, and other practices that would improve the organization's overall safety, quality, and effectiveness.

Sewer Plant

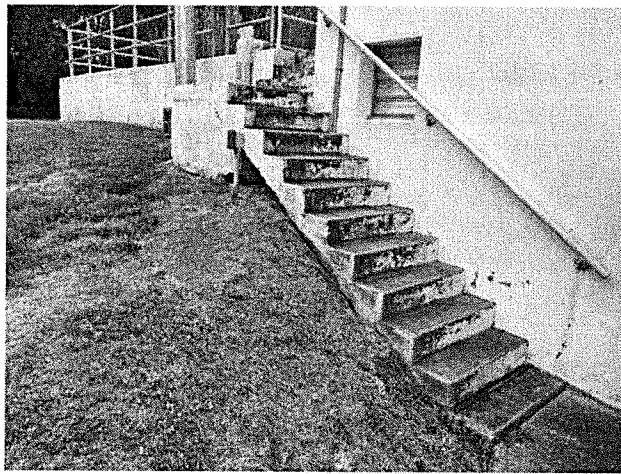
1-2023 (I) Compressed gas tanks must be supported.



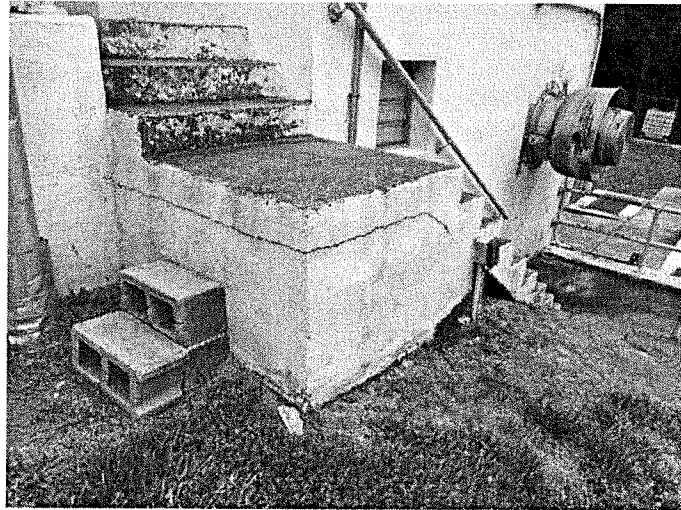
2-2023 (I) The gasoline will have to be stored in a flammable cabinet or removed.



3-2023 (I) The staircase needs a handrail installed.



4-2023 (I) The landing must install a fall protection railing.



Outstanding Suggestions for Improvement

Outstanding Suggestions for Improvement (OSFI) status is based upon information provided to J. A. Montgomery during the survey:

SFI Number	Rating	Status	Comment
None			

For your reference, a report showing the status of your Suggestions for Improvement is included. Please take a few moments to verify that it is correct.

When corrective action has been completed, please notify our office using the reply form or mark your reply on the SFI summary and fax or email it back. Thank you for your attention.

Please distribute copies of this report to all the previously mentioned departments. For additional information or any questions regarding this survey, contact this office.

cc: Fred Septak, Safety Coordinator
Charles L. Casagrande, Risk Manager, Danskin Agency
Stephen Sacco, Executive Director, PERMA

Open Suggestions for Improvement (OSFI)

Monmouth JIF

Report Date 6/15/2023

Town OSFI # Rating Date of Survey Location

BOROUGH OF ROOSEVELT

1-2023	I	6/12/2023	<u>Sewer Plant</u> Compressed gas tanks must be supported.
2-2023	I	6/12/2023	<u>Sewer Plant</u> The gasoline will have to be stored in a flammable cabinet or removed.
3-2023	I	6/12/2023	<u>Sewer Plant</u> The staircase needs a handrail installed.
4-2023	I	6/12/2023	<u>Sewer Plant</u> The landing must install a fall protection railing.

Rating

U - Urgent

I - Important

PI - Program Improvement

Total Count of OSFI: 4

Survey Date

The date the survey was conducted.

**BOROUGH OF ROOSEVELT
COUNTY OF MONMOUTH**

**BOND ORDINANCE NO. 2023-05
INTRODUCTION DATE: 06-19-2023
PUBLIC HEARING DATE: 07-03-2023**

BOND ORDINANCE AMENDING IN PART BOND ORDINANCE NO. 2022-03 ADOPTED ON APRIL 4, 2022, PROVIDING FOR VARIOUS WATER UTILITY IMPROVEMENTS, IN ORDER TO INCREASE THE APPROPRIATION THEREFOR BY \$180,000 FOR A TOTAL APPROPRIATION OF \$525,000, AND TO INCREASE THE AUTHORIZED BONDS AND NOTES TO BE ISSUED TO FINANCE A PORTION OF THE COSTS THEREOF BY \$180,000 FOR A TOTAL DEBT AUTHORIZATION OF \$525,000, AUTHORIZED IN AND BY THE BOROUGH OF ROOSEVELT, IN THE COUNTY OF MONMOUTH, NEW JERSEY

WHEREAS, the Borough of Roosevelt, in the County of Monmouth, New Jersey (the "Borough") finally adopted Bond Ordinance No. 2022-03 on April 4, 2022 (the "Prior Ordinance"), providing for various Water Utility improvements; and

WHEREAS, the Borough has determined that the costs associated with said improvements are higher than anticipated and has determined to supplement the appropriation and bonds and notes authorized therefor.

NOW, THEREFORE, BE IT ORDAINED by the BOROUGH COUNCIL OF THE BOROUGH OF ROOSEVELT, IN THE COUNTY OF MONMOUTH, STATE OF NEW JERSEY (not less than two-thirds of all members thereof affirmatively concurring), AS FOLLOWS:

Section 1. The improvements described in Section 3(a) of this bond ordinance are hereby authorized as Water Utility improvements to be undertaken in and by the Borough and were previously authorized by the Borough by the Prior Ordinance. For the improvements or purposes described in Section 3(a), there is hereby appropriated the sum of \$180,000 in addition to the \$345,000 appropriated by the Prior Ordinance, said sums being inclusive of all appropriations heretofore made therefor. No down payment is required or appropriated herein, in accordance with N.J.S.A. 40A:2-11c of the Local Bond Law, as this bond ordinance authorizes obligations solely for purposes which are self-liquidating and deductible from the gross debt of the Borough as set forth in N.J.S.A. 40A:2-7h.

Section 2. In order to finance the costs of said improvements or purposes, \$180,000 negotiable bonds are hereby authorized to be issued in addition to the \$345,000 previously authorized by the Prior Ordinance for a total principal amount not to exceed \$525,000 pursuant to the Local Bond Law. In anticipation of the issuance of said bonds and to temporarily finance said improvements or purposes, negotiable bond anticipation notes are hereby authorized to be issued pursuant to and within the limitations prescribed by the Local Bond Law.

Section 3. (a) The improvements hereby authorized and the purpose for which the bonds are to be issued consist of Water Utility improvements within the Borough, including replacement of the existing water main and water services along Pine Drive, together with all purposes necessary, incidental or appurtenant thereto, all as shown on and in accordance with contracts, plans, specifications or requisitions therefor on file with or through the Borough Clerk, as finally approved by the governing body of the Borough.

(b) The estimated maximum amount of bonds or notes to be issued for the improvements or purposes described in Section 3(a) hereof is \$525,000 including the \$180,000 authorized herein, as stated in Section 2 hereof.

(c) The estimated cost of the improvements or purposes described in Section 3(a) hereof is \$525,000, which is equal to the amount of the \$180,000 supplemental appropriation herein made therefor and the \$345,000 appropriation made by the Prior Ordinance.

Section 4. All bond anticipation notes issued hereunder shall mature at such times as may be determined by the chief financial officer of the Borough, provided that no note shall mature later than one (1) year from its date. All notes issued hereunder may be renewed from time to time subject to the provisions of N.J.S.A. 40A:2-8. The notes shall bear interest at such rate or rates and be in such form as may be determined by the chief financial officer, who shall determine all matters in connection with notes issued pursuant to this ordinance, and the chief financial officer's signature upon the notes shall be conclusive evidence as to all such determinations. The chief financial officer is hereby authorized to sell part or all of the notes from time to time at public or private sale and to deliver them to the purchasers thereof upon receipt of payment of the purchase price plus accrued interest from their dates to the date of delivery thereof. The chief financial officer is directed to report in writing to the governing body at the meeting next succeeding the date when any sale or delivery of such notes occurs, such report shall include the amount, the description, the interest rate and the maturity schedule of the notes sold, the price obtained and the name of the purchaser.

Section 5. The following additional matters are hereby determined, declared, recited and stated:

(a) The improvements or purposes described in Section 3 of this bond ordinance are not a current expense and are improvements or purposes that the Borough may lawfully undertake as Water Utility improvements and no part of the cost thereof has been or shall be specially assessed on property specially benefited thereby.

(b) The average period of usefulness of the improvements or purposes, within the limitations of the Local Bond Law and taking into consideration the amount of the obligations authorized for said purposes, according to the reasonable life thereof computed from the date of the bonds authorized by this bond ordinance, is forty (40) years.

(c) The Supplemental Debt Statement required by the Local Bond Law has been duly prepared and filed in the office of the Municipal Clerk, and a complete executed duplicate thereof has been filed in the office of the Director of the Division of Local Government Services in the Department of Community Affairs of the State of New Jersey. Such Statement shows that the gross debt of the Borough as defined in the Local Bond Law is increased by the authorization of the bonds and notes provided in this bond ordinance by \$180,000 and the obligations authorized herein will be within all debt limitations prescribed by that Law.

(d) An aggregate amount not exceeding \$40,000 authorized by the Prior Ordinance for interest on said obligations, costs of issuing said obligations, engineering costs, legal fees and other items of expense listed in and permitted under N.J.S.A. 40A:2-20 is included as part of the cost of said improvements and is included in the estimated cost indicated herein for said improvements.

(e) To the extent that moneys of the Borough are used to finance, on an interim basis, costs of said improvements or purposes, the Borough reasonably expects such costs to be paid or reimbursed with the proceeds of obligations issued pursuant hereto. This ordinance shall constitute a declaration of official intent for the purposes and within the meaning of Section 1.150-2(e) of the United States Treasury Regulations.

(f) This bond ordinance authorizes obligations of the Borough solely for purposes described in subparagraph (h) of §40A:2-7 of the Local Bond Law, and the obligations authorized herein are to be issued for purposes which are self-liquidating within the meaning and limitation of N.J.S.A. 40A:2-45 of said Law and are deductible from the gross debt of the Borough pursuant to N.J.S.A. 40A:2-44c and N.J.S.A. 40A:2-46 of said Law.

Section 6. The capital budget of the Borough is hereby amended to conform with the provisions of this ordinance to the extent of any inconsistency herewith. The resolution in the form promulgated by the Local Finance Board showing full detail of the amended capital budget and capital program as approved by the Director of the Division of Local Government Services is on file with the Municipal Clerk and is available there for public inspection.

Section 7. Any grant or similar moneys from time to time received by the Borough for the improvements or purposes described in Section 3 hereof, shall be applied either to direct payment of the cost of the improvements or to payment of the obligations issued pursuant to this ordinance. The amount of obligations authorized but not issued hereunder shall be reduced to the extent that such funds are received and so used.

Section 8. The full faith and credit of the Borough are hereby pledged to the punctual payment of the principal of and the interest on the obligations authorized by this bond ordinance. The obligations shall be direct, unlimited obligations of the Borough, and, unless paid from other sources, the Borough shall be obligated to levy *ad valorem* taxes upon all the taxable property within the Borough for the payment of the obligations and the interest thereon without limitation as to rate or amount.

Section 9. All Ordinances or parts of ordinances in conflict or inconsistent with any of the terms of this ordinance are hereby repealed to the extent that they are in such conflict or are inconsistent. In the event that any section, part or provision of this ordinance shall be held to be unconstitutional or invalid by any court, such holding shall not affect the validity of this ordinance as a whole, or any part hereof other than the part so held unconstitutional or invalid.

Section 10. This bond ordinance shall take effect twenty (20) days after the first publication thereof after final adoption, as provided by the Local Bond Law.

**BOROUGH OF ROOSEVELT
COUNTY OF MONMOUTH**

**BOND ORDINANCE NO. 2023-06
INTRODUCED DATE: 06-19-2023
PUBLIC HEARING: 07-03-2023**

BOND ORDINANCE PROVIDING FOR VARIOUS IMPROVEMENTS TO NORTH VALLEY ROAD, APPROPRIATING \$470,000 THEREFOR AND AUTHORIZING THE ISSUANCE OF \$238,000 BONDS AND NOTES TO FINANCE A PORTION OF THE COSTS THEREOF, AUTHORIZED IN AND BY THE BOROUGH OF ROOSEVELT, IN THE COUNTY OF MONMOUTH, NEW JERSEY

BE IT ORDAINED by the BOROUGH COUNCIL OF THE BOROUGH OF ROOSEVELT, IN THE COUNTY OF MONMOUTH, STATE OF NEW JERSEY (not less than two-thirds of all members thereof affirmatively concurring), AS FOLLOWS:

Section 1. The improvements described in Section 3 of this bond ordinance are hereby authorized as general improvements to be undertaken in and by the Borough of Roosevelt, in the County of Monmouth, New Jersey (the "Borough"). For the improvements or purposes described in Section 3, there is hereby appropriated the sum of \$470,000, said sum being inclusive of all appropriations heretofore made therefor, including \$219,420 grant funds expected to be received from the New Jersey Department of Transportation (NJDOT), and the sum of \$12,580 as the down payment for said purposes as required by the Local Bond Law, N.J.S.A. 40A:2-1 et seq. The down payment is now available by virtue of provision for down payment or for capital improvement purposes in the Capital Improvement Fund of one or more previously adopted budgets.

Section 2. In order to finance the costs of said improvements or purposes not provided for by the application of the down payment, negotiable bonds are hereby authorized to be issued in the principal amount not to exceed \$238,000, pursuant to the Local Bond Law. In anticipation of the issuance of said bonds and to temporarily finance said improvements or purposes, negotiable bond anticipation notes are hereby authorized to be issued pursuant to and within the limitations prescribed by the Local Bond Law.

Section 3. (a) The improvements hereby authorized and the purposes for which the obligations are to be issued consist of various improvements to North Valley Road, including, but not limited to, milling and paving, drainage improvements, and replacement of deteriorated curbing, manhole castings, signage, and pavement markings, together with all purposes necessary, incidental or apparent thereto, all as shown on and in accordance with plans, specifications or requisitions therefor on file with or through the chief financial officer of the Borough (the "Chief Financial Officer"), as finally approved by the governing body of the Borough.

(b) The estimated maximum amount of bonds or notes to be issued for the improvements or purposes described in Section 3(a) hereof is \$238,000, as stated in Section 2 hereof.

(c) The estimated cost of the improvements or purposes described in Section 3(a) hereof is \$470,000, which is equal to the amount of the appropriation herein made therefor. The excess of the appropriation of \$470,000 over the estimated maximum amount of bonds or notes to be issued therefor

being the amount of said \$12,580 down payment for said purposes, and the \$219,420 grant funds expected to be received from the NJDOT for said improvements.

Section 4. All bond anticipation notes issued hereunder shall mature at such times as may be determined by the Chief Financial Officer, provided that no note shall mature later than one (1) year from its date. All notes issued hereunder may be renewed from time to time subject to the provisions of N.J.S.A. 40A:2-8. The notes shall bear interest at such rate or rates and be in such form as may be determined by the Chief Financial Officer, who shall determine all matters in connection with notes issued pursuant to this ordinance, and the Chief Financial Officer's signature upon the notes shall be conclusive evidence as to all such determinations. The Chief Financial Officer is hereby authorized to sell part or all of the notes from time to time at public or private sale and to deliver them to the purchasers thereof upon receipt of payment of the purchase price plus accrued interest from their dates to the date of delivery thereof. The Chief Financial Officer is directed to report in writing to the governing body at the meeting next succeeding the date when any sale or delivery of such notes occurs, such report shall include the amount, the description, the interest rate and the maturity schedule of the notes sold, the price obtained and the name of the purchaser.

Section 5. The following additional matters are hereby determined, declared, recited and stated:

(a) The improvements or purposes described in Section 3 of this bond ordinance are not a current expense and are improvements or purposes that the Borough may lawfully undertake as general improvements, and no part of the cost thereof has been or shall be specially assessed on property specially benefited thereby.

(b) The average period of usefulness of the improvements or purposes, within the limitations of the Local Bond Law and taking into consideration the amount of the obligations authorized for said purposes, according to the reasonable life thereof computed from the date of the bonds authorized by this bond ordinance, is ten (10) years.

(c) The Supplemental Debt Statement required by the Local Bond Law has been duly prepared and filed in the office of the Borough Clerk, and a complete executed duplicate thereof has been filed in the office of the Director of the Division of Local Government Services in the Department of Community Affairs of the State of New Jersey. Such Statement shows that the gross debt of the Borough as defined in the Local Bond Law is increased by the authorization of the bonds and notes provided in this bond ordinance by \$238,000 and the obligations authorized herein will be within all debt limitations prescribed by that Law.

(d) An aggregate amount not exceeding \$70,000 for interest on said obligations, costs of issuing said obligations, engineering costs, legal fees and other items of expense listed in and permitted under N.J.S.A. 40A:2-20 is included as part of the cost of said improvements and is included in the estimated cost indicated herein for said improvements.

(e) To the extent that moneys of the Borough are used to finance, on an interim basis, costs of said improvements or purposes, the Borough reasonably expects such costs to be paid or reimbursed with the proceeds of obligations issued pursuant hereto. This ordinance shall

constitute a declaration of official intent for the purposes and within the meaning of Section 1.150-2(e) of the United States Treasury Regulations.

Section 6. The capital budget of the Borough is hereby amended to conform with the provisions of this ordinance to the extent of any inconsistency herewith. The resolution in the form promulgated by the Local Finance Board showing full detail of the amended capital budget and capital program as approved by the Director of the Division of Local Government Services is on file with the Borough Clerk and is available there for public inspection.

Section 7. Any grant or similar moneys from time to time received by the Borough for the improvements or purposes described in Section 3 hereof, shall be applied either to direct payment of the cost of the improvements within the appropriation herein authorized or to payment of the obligations issued pursuant to this ordinance. The amount of obligations authorized but not issued hereunder shall be reduced to the extent that such funds are received and so used.

Section 8. The full faith and credit of the Borough are hereby pledged to the punctual payment of the principal of and the interest on the obligations authorized by this bond ordinance. The obligations shall be direct, unlimited obligations of the Borough, and, unless paid from other sources, the Borough shall be obligated to levy ad valorem taxes upon all the taxable property within the Borough for the payment of the obligations and the interest thereon without limitation as to rate or amount.

Section 9. This bond ordinance shall take effect twenty (20) days after the first publication thereof after final adoption, as provided by the Local Bond Law.

*BOROUGH OF ROOSEVELT
COUNTY OF MONMOUTH
STATE OF NEW JERSEY*

**RESOLUTION NO. 23-71
MEETING DATE: 07-03-2023**

PAYMENT OF BILLS FOR JULY 3, 2023

C/ _____ offered the following resolution and moved its adoption, which was second by C/ _____.

WHEREAS, the attached list of bills have been submitted to the Council for payment approval; and

WHEREAS, the Chief Financial Officer has certified the availability of funds for the payment of bills.

NOW, THEREFORE, BE IT RESOLVED that the bills on the attached bill list be paid.

ROLL CALL:

AYES:

NAYS:

ABSTAIN:

ABSENT:

CERTIFICATION

I HEREBY CERTIFY the foregoing to be a true copy of a resolution adopted by the Borough Council at a meeting held on July 3, 2023.

Kathleen Hart
Borough Clerk

June 29, 2023
12:01 PM

BOROUGH OF ROOSEVELT
Bill List By Vendor Name

Page No: 1

7-3-23 BILL LIST

P.O. Type: All
 Range: First to Last
 Format: Condensed
 Vendors: All
 Rcvd Batch Id Range: First to Last
 Include Non-Budgeted: Y
 Open: N Paid: N Void: N
 Rcvd: Y Held: Y Aprv: N
 Bid: Y State: Y Other: Y Exempt: Y

Vendor #	Name	PO #	PO Date	Description	Status	Amount	Void Amount	Contract	PO Type
BOROU005	BOROUGH OF HIGHTSTOWN	23-00328	06/28/23	SOLID WASTE CONTRACT:JUL 2023	Open	6,030.58	0.00		
CANNI005	CANNIZZARO, SALVATORE	23-00323	06/27/23	TAX COLL-REIMB:INK CARTS	Open	68.22	0.00		
GANNE005	GANNETT NJ NEWSPAPERS	23-00321	06/26/23	MAY 2023 NOTICES	Open	175.56	0.00		
JCPL0005	JCP & L	23-00320	06/26/23	MAY 2023 ELECTRIC SERVICE	Open	981.44	0.00		
KLENZ005	KLENZOID, INC.	23-00322	06/26/23	WATER-KLENPHOS 6/16/23	Open	3,780.00	0.00		
MONMO045	MONMOUTH COUNTY TREASURER	23-00330	06/28/23	POSTAGE FOR SAMPLE BALLOTS	Open	62.98	0.00		
PETTY005	PETTY CASH	23-00315	06/21/23	REIMBURSE PETTY CASH	Open	71.25	0.00		
		23-00316	06/21/23	REIMBURSE PETTY CASH	Open	51.24	0.00		
						122.49			
ROOSE025	ROOSEVELT ARTS PROJECT	23-00304	06/12/23	CLEAN COMM-LITTER PICKUP	Open	100.00	0.00		
ROOSE005	ROOSEVELT BOARD OF EDUCATION	23-00326	06/28/23	JUL 2023 SCHOOL TAXES	Open	159,052.00	0.00		
		23-00327	06/28/23	LEASE PAYMENT FOR 2023	Open	1.00	0.00		
						159,053.00			
STAPL005	STAPLES BUSINESS ADVANTAGE	23-00314	06/20/23	OFFICE & JANITORIAL SUPPLIES	Open	101.43	0.00		
THEHO010	THE HOME DEPOT	23-00317	06/21/23	9VOLT BATTERIES	Open	17.87	0.00		
		23-00318	06/22/23	CHAINS & EYE BOLTS	Open	52.97	0.00		
						70.84			
THEKI005	THE KIDS AT OUR HOUSE, INC.	23-00329	06/28/23	PERFORMANCE ON 7/4/23	Open	425.00	0.00		
VERIZ015	VERIZON	23-00325	06/27/23	PHONE/INTERNET-JUN 2023	Open	688.25	0.00		
WRNEU005	W.R. NEUMANN COMPANY, INC.	23-00006	01/12/23	WATER-2023 SODIUM HYPOCHLORITE	Open	593.34	0.00		B

June 29, 2023
12:01 PM

BOROUGH OF ROOSEVELT
Bill List By Vendor Name

Page No: 2

Vendor #	Name	PO #	PO Date	Description	Status	Amount	Void Amount	Contract	PO Type
WALTE005	WALTER, GEORGE ALBERT	22-00710	12/12/22	WATER LEAK DETECTION SURVEY	Open	2,400.00	0.00		
Total Purchase Orders: 18					Total P.O. Line Items: 0	Total List Amount:	174,653.13	Total Void Amount:	0.00

Totals by Year-Fund		Budget Rcvd	Budget Held	Budget Total	Revenue Total	G/L Total	Total
Fund Description	Fund						
	2-09	2,400.00	0.00	2,400.00	0.00	0.00	2,400.00
	3-01	167,521.79	0.00	167,521.79	0.00	0.00	167,521.79
	3-09	4,631.34	0.00	4,631.34	0.00	0.00	4,631.34
Year Total:		172,153.13	0.00	172,153.13	0.00	0.00	172,153.13
	G-02	100.00	0.00	100.00	0.00	0.00	100.00
Total of All Funds:		174,653.13	0.00	174,653.13	0.00	0.00	174,653.13

*BOROUGH OF ROOSEVELT
COUNTY OF MONMOUTH
STATE OF NEW JERSEY*

**RESOLUTION NO. 23-72
MEETING DATE: 07-03-2023**

**RESOLUTION: APPROVAL TO SUBMIT A GRANT APPLICATION AND EXECUTE
A GRANT CONTRACT WITH THE NEW JERSEY DEPARTMENT OF
TRANSPORTATION FOR THE IMPROVEMENTS TO LAKE DRIVE AND SPRUCE
LANE**

C/_____ offered the following resolution and moved its adoption, which was seconded by C/_____.

NOW, THEREFORE BE IT RESOLVED, that the Council of the Borough of Roosevelt formally approves the grant application for the above stated projects.

BE IT FURTHER RESOLVED that the Mayor and Clerk are hereby authorized to submit an electronic grant application identified as MA-2024-Improvements to Lake Drive and Spruce Lane-00298 to the New Jersey Department of Transportation on behalf of the Borough of Roosevelt.

BE IT FURTHER RESOLVED that the Mayor and Clerk are hereby authorized to sign the grant agreement on behalf of the Borough of Roosevelt and that their signature constitutes acceptance of the terms and conditions of the grant agreement and approves the execution of the grant agreement.

ROLL CALL:

AYES:

NAYS:

ABSTAIN:

ABSENT:

CERTIFICATION

I HEREBY CERTIFY the foregoing to be a true copy of a resolution adopted by the Borough Council at a meeting held on July 3, 2023.

Kathleen Hart
Borough Clerk

My signature and the Clerk's seal serve to acknowledge the above resolution and constitute acceptance of the terms and conditions of the grant agreement and approve the execution of the grant agreement as authorized by the resolution above.

ATTEST AND AFFIX SEAL _____

(Clerk)

(Presiding Officer)

*BOROUGH OF ROOSEVELT
COUNTY OF MONMOUTH
STATE OF NEW JERSEY*

**RESOLUTION NO. 23-73
MEETING DATE: 07-03-2023**

MUNICIPAL RESOLUTION

C/_____ offered the following resolution and moved its adoption, which was seconded by C/_____.

WHEREAS, the Monmouth County Board of County Commissioners has approved an Open Space Trust Fund and established a Municipal Open Space Program to provide Program Grant funds in connection with municipal acquisition of lands for County Park, recreation, conservation and farmland preservation purposes, as well as for County recreation and conservation development and maintenance purposes; and

WHEREAS, the Governing Body of the Borough of Roosevelt desires to obtain County Open Space Trust Funds in the amount of \$_____ to fund the Restoration of the Franklin Delano Roosevelt Memorial Amphitheater and Grounds located on that part of Block 3, Lot 33 (Roosevelt Public School) as further described in Borough Ordinance #60 adopted June 14, 1961 authorizing a lease between the Borough and the Board of Education; and

WHEREAS, the total cost of the project including all matching funds is \$_____ ; and

WHEREAS, the Borough of Roosevelt is the owner of and controls the project site.

NOW, THEREFORE, BE IT RESOLVED BY the Borough of Roosevelt that:

1. Ana Debevec, Borough Treasurer, or his/her successor is authorized to (a) make an application to the County of Monmouth for Open Space Trust Funds, (b) provide additional application information and furnish such documents as may be required for the Municipal Open Space Grants Program and (c) act as the municipal contact person and correspondent of the above named municipality; and
2. The Borough of Roosevelt is committed to this project and will provide the balance of funding necessary to complete the project as described in the grant application in the form of non-county matching funds as required in the Policy and Procedures Manual for the Program; and
3. If the County of Monmouth determines that the application is complete and in conformance with the Monmouth County Municipal Open Space Program and the Policy and Procedures Manual for the Municipal Grants Program adopted thereto, the municipality is willing to use the approved Open Space Trust Funds in accordance with such policies and procedures, and applicable federal, state, and local government rules, regulations and statutes thereto; and
4. Ana Debevec, Borough Treasurer, or his/her successor is hereby authorized to sign and execute any required documents, agreements, and amendments thereto with the County of Monmouth for the approved Open Space Trust Funds; and
5. This resolution shall take effect immediately.

ROLL CALL:

AYES:

NAYS:

ABSTAIN:

ABSENT:

CERTIFICATION

I, Kathleen Hart do hereby certify that the foregoing is a true copy of a resolution adopted by the Governing Body of the Borough of Roosevelt at a meeting held on the 3rd day of July, 2023.

In Witness Whereof, I have hereunder set my hand and official seal of the municipality this 3rd day of July, 2023.

Kathleen Hart, Borough Clerk

Peggy Malkin, Mayor