

**Borough of Roosevelt
33 N. Rochdale Avenue
Roosevelt, NJ 08555**

**Mayor and Council
Regular Meeting Minutes of December 20, 2022**

Mayor Malkin opened the meeting at 7:11 pm and read the Open Public Meetings Act notice which stated, “Adequate notice of this meeting, as required by Chapter 231, P.L. 1975, has been provided by a public notice on October 28, 2022, which was posted on the Bulletin Board at the Roosevelt Post Office, on the Bulletin Board in the Roosevelt Post Office and in the Borough Hall. The notice was published in The Times and Asbury Park Press.”

ROLL CALL

	PRESENT	ABSENT	LATE ARRIVAL
<i>Councilmember Robert Atwood</i>	✓		
<i>Councilmember Lou Esakoff</i>	✓		
<i>Councilmember Michael Hamilton</i>	✓		
<i>Councilmember Constance Herrstrom</i>	✓		
<i>Councilmember Steven Macher</i>	✓		
<i>Councilmember Joe Trammell</i>	✓		
<i>Mayor Peggy Malkin</i>	✓		

Also in attendance: Christine Malamut, Esq., and Kathleen Hart, Borough Clerk.

MAYOR’S REPORT: None

PUBLIC COMMENT (Agenda items only)

M/Malkin opened the meeting to Public Comment for agenda items only at 7:12pm.
No Public Comment
M/Malkin closed the Public Comment for agenda items at 7:12pm.

APPROVAL OF MINUTES:

1. November 21, 2022 Regular Meeting Minutes

On a motion by C/Hamilton to accept the minutes, with a second offered by C/Atwood the minutes were approved by the following roll call vote:

Roll Call:

AYES: C/Atwood, C/Esakoff, C/Hamilton, C/Herrstrom, C/Macher, C/Trammell
NAYS: None ABSTAIN: None ABSENT: None

CONSENT AGENDA RESOLUTIONS:

- Resolution 22-114 Payment of Bills for December 20, 2022
- Resolution 22-115 Resolution Authorizing Transfer of Appropriations for 2022
- Resolution 22-116 Resolution Canceling Appropriation Balances
- Resolution 22-117 Resolution Approving Project Agreement with The Fund for Roosevelt to Reimburse the Soft Costs Associated with The Borough’s Planned Renovation of The Franklin Delano Roosevelt Memorial Amphitheater

C/Trammell made a motion to adopt, with a second offered by C/Herrstrom, to adopt the Consent Agenda Resolutions 22-114 through 22-117.

Roll Call:

AYES: C/Atwood, C/Esakoff, C/Hamilton, C/Herrstrom, C/Macher, C/Trammell
NAYS: None ABSTAIN: None ABSENT: None

REPORTS OF COMMITTEE CHAIRS:

Environmental, Health & Safety: No Report

Administration: No Report

Finance: C/Hamilton reports that the financial resolutions that we just passed are routine. Canceling Appropriation Balances of \$50,000 on the Utility Fund is good news, it means we are doing really well in that fund and thanked the operators as they do a great job. M/Malkin states they are very good on their reporting too. The Transfer on Appropriations were minor. The General Fund is in good shape too. We will have a meeting soon to go over year end.

Community Dev/Code: C/Herrstrom gives an update on the Amphitheater. Since our last meeting, C/Marcher has been working on the survey of the property. It shows where the 200X200 road is. He is still working on the piece that is deeper in the woods. C/Marcher states in the next couple of weeks he will have something that is a little more usable. A lot of the property is in the woods. C/Herrstrom states tonight we passed a resolution approving a project agreement with the Fund for Roosevelt, it will be a combined effort. We are also working on the timeline and have tried to shorten it a bit to at least get us through designation of the consultant that we want to present to the Council by April 3, 2023. At that time, we would like to have a list of proposals with a summary narrative, so then we can choose a few of them that we want to get additional information and interview further and choose one to put forward to the Council. Kathleen Hart states that RFQ's need to be advertised, C/Herrstrom states they would like the RFPs to go out by January 13, 2023, with a due date of February 17, 2023 at 3:00pm. Ana will handle the RFQ opening of the RFQ's and then pass them on to the C/Herrstrom and Allan Mallach. The Committee will meet again on the January 12th. C/Herrstrom has a list of landscape architects to send the RFP's too. Kathleen Hart states that it will have to be advertised in the newspaper first and explains the process to the Council. C/Herrstrom states if any of these people are interested in the project and have questions that Allan Mallach would be the person to answer these questions and everyone who received the RFP would receive the answers. C/Hamilton states that if it doesn't work this year we will keep applying to the County.

Public Works: No Report

Utilities: C/Trammell reports Lake Drive lift station pumps are out for repair and waiting for parts. Also. States that residents should be aware that they should have their hot water heater flushed once a year.

C/Hamilton states that the project agreement needs to be executed by the Mayor and someone from the Fund for Roosevelt and asks the Borough Attorney if this can be done through their office. Borough Attorney, Christine Malamut will work on the agreement.

REPORTS OF BOROUGH OFFICIALS:

Michael Ticktin, 37 N. Valley Road, states as Borough Historian, he gave a very nice tour to Scott Drysdale, who is the Uncle of Diane Lowery. He is an artist and was very interested in the mural and the town. He is visiting from Scotland.

UNFINISHED BUSINESS:

C/Herrstrom wants to do some exploration after the discussion from last meeting in regards to the ceiling in Borough Hall. A slow-motion video has been posted on the Borough website for people to see where things were hung. M/Malkin states that the Borough Use Form states that nothing will be hung from the ceiling. C/Herrstrom states the Roosevelts Arts Project Committee provides publicity

for Roosevelt, and feels we need to support them. M/Malkin states we should let this go for now. Whether its paintings, pictures or curtains that are being hung the form states nothing will be hung. All groups post \$300 deposit before the event, we don't ask RAP to do that. C/Hamilton states that before the use of Borough Hall someone from the Borough should photograph the condition of the room and then after the event we inspect the room for problems. The Council discusses the problem with the ceiling and conclude that we will hire someone to see if the ceiling needs to be repaired or replaced and will also create a policy for the use of the room.

NEW BUSINESS:

1. Use of Borough Hall: Resident request for an event on January 17, 2023 from 7pm-9pm for Dessert and Discussion. Request form on file.
C/Trammell made a motion to approve the use of the Borough Hall for Dessert and Discussion on January 17, 2023 from 7-9pm, with a second offered by C/Atwood. All are in favor.
2. Use of Borough Hall: Resident request for an event on February 18, 2023 from 10am-12pm for a Seed Swap. Request form on file. C/Trammell made a motion to approve the use of the Borough Hall for Seed Swap on February 18, 2023 from 10am-12pm, with a second offered by C/Esakoff. All are in favor.

PUBLIC COMMENT: (Any item)

M/Malkin opens the public comment at 8:04pm
No Public Comment
M/Malkin closes the public comment at 8:04pm

ADJOURNMENT

C/Esakoff made a motion, with a second offered by C/Trammell, to adjourn meeting with an All in Favor.

Time Out: 8:05pm

The audio tape is available in the Clerk's Office at Borough Hall.

Respectfully Submitted,

Kathleen Hart, Borough Clerk

Adopted Date: February 6, 2023