

**Borough of Roosevelt  
33 N. Rochdale Avenue  
Roosevelt, NJ 08555**

**Mayor and Council  
Regular Meeting Minutes of March 7, 2022**

Mayor Malkin opened the meeting at 7:04 pm and explained that due to the Coronavirus and the need for social distancing, this meeting is being held remotely and available to the public in a live feed. Mayor Malkin read the Open Public Meetings Act statement: “Adequate notice of this meeting, as required by Chapter 231, P.L. 1975, has been provided by a public notice on January 12, 2022, which was posted on the Bulletin Boards at the Roosevelt Post Office and in the Borough Hall. The notice was published in The Times and Asbury Park Press.”

**ROLL CALL**

	<b>PRESENT</b>	<b>ABSENT</b>	<b>LATE ARRIVAL</b>
<i>Councilmember Robert Atwood</i>	✓		
<i>Councilmember Lou Esakoff</i>	✓		
<i>Councilmember Michael Hamilton</i>	✓		
<i>Councilmember Constance Herrstrom</i>	✓		
<i>Councilmember Steven Macher</i>	✓		
<i>Councilmember Joe Trammell</i>		✓	
<i>Mayor Peggy Malkin</i>	✓		

Also in attendance: Christina Malamut, Esq., Kathleen Hart, Borough Clerk.

**MAYOR’S REPORT:** M/Malkin states that our very long time Borough Planner Tom Thomas has passed away. Tom was semi-retired and his son Andrew has been doing most of the work for Roosevelt. Tom was our planner for over 20 years, he was very fond of Roosevelt and we were very fond of him. C/Hamilton states that he was a very good planner and helped out a lot with the affordable housing.

**PUBLIC COMMENT (Agenda items only):**

M/Malkin opened the meeting to Public Comment for agenda items only at 7:07 pm.  
No public comment.  
M/Malkin closed the Public Comment for agenda items at 7:07 pm.

**APPROVAL OF MINUTES:**

- **February 7, 2022 – Regular Council Meeting Minutes**

C/Hamilton states that he would like the finance report lined two to be amended as follows: “The overall loss of \$41,228 will be significant hit to both the school and municipal taxes with the school taking a bigger hit as almost 2/3 of that will be school taxes.” On a motion by C/Esakoff to accept the minutes as amended by C/Hamilton, with a second offered by C/Atwood, the February 7, 2022 Regular Session Meeting Minutes were approved by the following roll call vote:

**Roll Call:**

AYES: C/Atwood, C/Esakoff, C/Hamilton, C/Herrstrom, C/Macher  
NAYS: None  
ABSTAIN: None  
ABSENT: C/Trammell

**CORRESPONDENCE: None**

**ORDINANCE:**

**First Reading**

**Ordinance 2022-01 AN ORDINANCE SETTING THE SALARY RANGE AND COMPENSATION OF CERTAIN OFFICIALS, POSITIONS AND EMPLOYEES IN THE BOROUGH OF ROOSEVELT, COUNTY OF MONMOUTH, STATE OF NEW JERSEY**

C/Esakoff made a motion to adopt on first reading Ordinance 2022-01, with a second offered by C/Hamilton.

**Roll Call:**

AYES: C/Atwood, C/Esakoff, C/Hamilton, C/Herrstrom, C/Macher

NAYS: None

ABSTAIN: None

ABSENT: C/Trammell

Public Hearing to be held on March 21, 2022 at 7:00 p.m. at the Borough of Roosevelt, 33 N. Rochdale Avenue, Roosevelt, NJ 08555

**CONSENT AGENDA RESOLUTIONS:**

Resolution 22-40 Payment of Bills for March 7, 2022

Resolution 22-41 Appointing Part-Time Public Works Employee

C/Esakoff made a motion, with a second offered by C/Herrstrom, to adopt the Consent Agenda Resolutions 22-40 through 22-41.

**Roll Call:**

AYES: C/Atwood C/Esakoff, C/Hamilton, C/Herrstrom, C/Macher

NAYS: None

ABSTAIN: None

ABSENT: C/Trammell

**REPORTS OF COMMITTEE CHAIRS:**

**Environmental, Health & Safety:** No report

**Administration:** No report

**Finance:** No report

**Community Development/Code Enforcement:** No report

**Public Works:** No report

**Utilities:** No report

**REPORTS OF BOROUGH OFFICIALS:**

Mike Ticktin, 37 N. Valley Road, Environmental Commission Chairman, reports that at the last Environmental Commission meeting they passed a resolution in support allowing municipalities to have more stringent storm water requirements, which the Watershed Institute had requested and is also recommending that the Council adopt a similar resolution. Mr. Ticktin asks the status on the contract with Ron Farr regarding the forestry work for the Borough. Municipal Clerk Hart states that it has been forwarded to the Borough Attorney for his review and Attorney Christine Malanut will follow up with Greg Cannon. The Environmental Commission also passed a resolution regarding the trail maintenance plan that Sam Ashburner and Ellen Silverman worked on. C/Hamilton would like to see a resolution in support of the more stringent storm water requirements be on the next council agenda.

**UNFINISHED BUSINESS:**

1. Water Treatment Plan – Roof Repair: Mayor Malkin states that C/Trammell met with Carmela Roberts and Cameron Corini of Roberts Engineering on Friday. A letter was distributed to the Council on their findings. C/Hamilton would like to discuss this at the next meeting when C/Trammell is in attendance.

**NEW BUSINESS:**

1. Use of Borough Hall – RAP on 4/02/22 from 8 pm - 10 pm for the event Shibori and How One Artist Uses It
2. Use of Borough Hall – RAP on 4/30/22 from 8 pm – 10 pm for the event Word Riffs

C/Esakoff made a motion to approve the use of the Borough Hall for RAP events on 4/2/22 and 4/30/22, with a second offered by C/Atwood. All are in favor.

3. NJDOT Grant – Pine Drive – 6-month extension denied: C/Esakoff states we need to start the process for Bond Ordinances as we don't have much time. M/Malkin states we were surprised that we were denied. C/Hamilton states that the bids had to be increased because of supply and demand and came in significantly higher. We decided to ask for an extension to see if the prices would come down. However, it is unlikely that they are going to come down, with gas prices going through the roof. C/Esakoff states we need to get moving on this as we only have to November. Borough Clerk Kathleen Hart will contact the CFO who will inform the Bond Council to prepare the bond ordinances for the road program and water/sewer. The first reading will be at the March 21, 2022 meeting and adoption at the April 4, 2022 meeting. We will also need to have a resolution on the April 4, 2022 meeting authorizing the Engineer to move forward with this project.
4. Bureau of Watershed Management – Will be discussed at the next meeting.
5. Summer Camp – M/Malkin asks the Council since things are trendy down that we should be able to move forward with Summer Camp this year. The Council agrees and M/Malkin will discuss with Eric Schubiger.

**PUBLIC COMMENT: (Any item)**

M/Malkin opens the public comment at 7:30pm

1. Mike Ticktin – 37 N. Valley Road, would like to acknowledge the great work that Kim Felong, of the Environmental Commission, has done going through the whole town identifying the storm drains and creating a list of their locations. This is important in order to implement the adopt a storm drain program. C/Hamilton asks how can we get the data integrated into the State website. Mike Ticktin says we are just looking to identify the storm drains and find people who are willing to adopt them and accept responsibility for keeping them clean. C/Esakoff states the problem he finds is there is nowhere to put the debris other than on your lawn. C/Hamilton states maybe we need to write up some guidelines on how to remove the debris along with safety precautions.

M/Malkin closes the public comment at 7:32pm

**CLOSED SESSION:**

Resolution 22-42 Providing for a Private Executive Meeting that Excludes the Public

C/Esakoff made a motion, with a second offered by C/Herrstrom, to adopt Closed Session Resolution

**WHEREAS**, the “Open Public Meetings Act” enacted October 21, 1975 permits a public body to exclude the public from meetings or portions thereof wherein matters are to be discussed which are exempted from the requirements of the Act; and

**WHEREAS**, the said Act requires that prior to the holding of a meeting or portion thereof from which the public shall be excluded, the public body should adopt a Resolution at a public meeting providing for the holding of a private meeting; and

**WHEREAS**, the Borough Council of the Borough of Roosevelt has determined that a meeting should be held from which the public should be excluded in order to discuss a subject which is exempted under the said Act.

**NOW, THEREFORE, BE IT RESOLVED** by the Borough Council, as follows:

- That the next portion of this meeting be held in Private Session.
- That the general nature of the matter(s) to be discussed relate to the matters:
  - a. Potential Litigation – Green Acres Encroachment
  - b. Potential Litigation/Contractual – Private Property Drainage
  - c. Potential Litigation/Nurko Road – Right of Way Encroachment
- That no official action will be taken at the meeting but Minutes shall be kept and shall be available to the public after official action on the subject matter has been taken.
- It is anticipated the discussion conducted in closed session can be disclosed to the public after no further action is required in the matter.

Roll Call:

AYES: C/Atwood C/Esakoff, C/Hamilton, C/Herrstrom, C/Macher

NAYS: None

ABSTAIN: None

ABSENT: C/Trammell

Time In: 7:37pm Time Out: 8:12pm

C/Esakoff made a motion, with a second offered by C/Atwood, to adjourn meeting with an All in Favor.

Time Out: 8:14pm

The audio tape is available in the Clerk’s Office at Borough Hall.

Respectfully Submitted,

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Kathleen Hart, Borough Clerk

Adopted Date: March 21, 2022