

**Borough of Roosevelt
33 N. Rochdale Avenue
Roosevelt, NJ 08555**

**Mayor and Council
Regular Meeting Minutes of February 7, 2022**

Mayor Malkin opened the meeting at 7:02 pm and explained that due to the Coronavirus and the need for social distancing, this meeting is being held remotely and available to the public in a live feed. Mayor Malkin read the Open Public Meetings Act statement: "Adequate notice of this meeting, as required by Chapter 231, P.L. 1975, has been provided by a public notice on January 12, 2022, which was posted on the Bulletin Boards at the Roosevelt Post Office and in the Borough Hall. The notice was published in The Times and Asbury Park Press.

ROLL CALL

	PRESENT	ABSENT	LATE ARRIVAL
<i>Councilmember Robert Atwood</i>	✓		7:04PM
<i>Councilmember Lou Esakoff</i>	✓		
<i>Councilmember Michael Hamilton</i>	✓		
<i>Councilmember Constance Herrstrom</i>	✓		
<i>Councilmember Steven Macher</i>	✓		
<i>Councilmember Joe Trammell</i>	✓		
<i>Mayor Peggy Malkin</i>	✓		

Also in attendance: Christina Malamut, Esq., Kathleen Hart, Borough Clerk.

MAYOR'S REPORT: None

PUBLIC COMMENT (Agenda items only):

M/Malkin opened the meeting to Public Comment for agenda items only at 7:05 pm.
No public comment.

M/Malkin closed the Public Comment for agenda items at 7:05 pm.

APPROVAL OF MINUTES:

• **December 6, 2021 – Regular Council Meeting Minutes**

On a motion by C/Esakoff to accept the minutes as presented by the Borough Clerk, with a second offered by C/Atwood, the December 6, 2021 Regular Session Meeting Minutes were approved by the following roll call vote:

Roll Call:

AYES:	C/Atwood, C/Esakoff, C/Hamilton, C/Herrstrom, C/Macher, C/Trammell
NAYS:	None
ABSTAIN:	None
ABSENT:	None

• **December 20, 2021 – Regular Council Meeting Minutes**

On a motion by C/Esakoff to accept the minutes as presented by the Borough Clerk, with a second offered by C/Herrstrom, the December 20, 2021 Regular Session Meeting Minutes were approved by the following roll call vote:

Roll Call:

AYES:	C/Atwood, C/Esakoff, C/Hamilton, C/Herrstrom, C/Macher, C/Trammell
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NAYS: None
ABSTAIN: None
ABSENT: None

• **January 4, 2022 – Regular Council Meeting Minutes**

On a motion by C/Esakoff to accept the minutes as presented by the Borough Clerk, with a second offered by C/Hamilton, the January 4, 2022 Regular Session Meeting Minutes were approved by the following roll call vote:

Roll Call:

AYES: C/Atwood, C/Esakoff, C/Hamilton, C/Herrstrom, C/Macher, C/Trammell
NAYS: None
ABSTAIN: None
ABSENT: None

CORRESPONDENCE:

1. Letter from State of New Jersey, Department of Environmental Protection, dated January 18, 2022 regarding a mandatory Flood Damage Prevention Ordinance.
2. Letter received from County of Monmouth, Mosquito Control Division, dated January 26, 2022 regarding aerial surveillance and treatment program starting about April 1, 2022 and continuing until November 30, 2022.
3. Letter from Roberts Engineering Group LLC, dated January 17, 2022 requesting authorization to prepare Annual Certification and Stormwater Permit Compliance.
4. Letter from Roberts Engineering Group LLC, dated January 20, 2022 regarding NJ Infrastructure Bank funding.
5. Letter from Roberts Engineering Group LLC, dated January 25, 2022 requesting authorization to prepare a Yearly Water Audit for 2021.
6. Loss Control Report from Monmouth County Municipal Joint Insurance Fund, dated January 24, 2022.

CONSENT AGENDA RESOLUTIONS:

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|------------------|--|
| Resolution 22-31 | Payment of Bills for February 7, 2022 |
| Resolution 22-32 | Authorizing the County of Monmouth Mosquito Control Division to Conduct Aerial Mosquito Control Operations Within Roosevelt Borough |
| Resolution 22-33 | Resolution Authorizing Roberts Engineering Group, LLC, To Prepare a Yearly Water Audit for 2021 and Submit to the Delaware River Basin Commission (DRBC) |
| Resolution 22-34 | Resolution Authorizing Roberts Engineering Group, LLC to Prepare the Annual Certification and Stormwater Permit for the Borough of Roosevelt |
| Resolution 22-35 | Resolution to Amend Resolution 22-07 Consent to Appointments for 2022 - Borough Officials (Fred Septak – Joint Insurance Fund Commissioner, Safety Coordinator and Right to Know Coordinator. They are all positions he is taking over for Gregg Possiel. Maria Dellasala - Clean Communities Coordinator and Alissa Schembry – School Crossing Guard, Terms expire December 31, 2022. |
| Resolution 22-36 | Resolution Appointing Part-Time Deputy Borough Clerk and Environmental Commission Secretary (Maria Dellasala) |
| Resolution 22-37 | Resolution Creating the Borough of Roosevelt's Adopt-A-Storm-Drain Program and Authorizing the Borough's Environmental Commission to Implement Same |

C/Esakoff made a motion, with a second offered by C/Atwood, to adopt the Consent Agenda Resolutions 22-31 through 22-37.

Roll Call:

AYES: C/Atwood C/Esakoff, C/Hamilton, C/Herrstrom, C/Macher, C/Trammell
NAYS: None
ABSTAIN: None
ABSENT: None

REPORTS OF COMMITTEE CHAIRS:

Environmental Health & Safety: No report.

Administration: No report.

Finance: C/Hamilton reports that Solar Village applied for and probably will be approved as tax exempt for property tax this calendar year and moving forward. The overall loss of \$41,228 will be a significant hit to both the school and municipal taxes with the school taking a bigger hit as almost 2/3 of that will be school taxes. George Lang will take a look at the impact to the Borough. The utilities budget will not be impacted; currently the utilities paid are over \$47,000. The Fire Service contract also has increased and both of these will be considered in this year's budget. C/Hamilton states that he was surprised that years ago Solar Village hadn't been tax exempt and asks Michael Ticktin if he could explain. Michael Ticktin explained when it was first established the law was very specific and it was limited only to projects that were organized under a specific HUD program and the Farmer Home Program didn't qualify. Subsequently the law changed (this has been going on since 1983). The management company made an application for Solar Village. Michael Ticktin explains the valuation of the property and the impact.

Community Development/Code Enforcement: No report.

Public Works: C/Macher said that the plowing of the recent snow storm went well with only one complaint.

Utilities: No Report

REPORTS OF BOROUGH OFFICIALS:

Environmental Commission: Michael Ticktin has nothing to report and asks C/Hamilton if he would like to add anything from the Environmental Commission meeting. C/Hamilton states that the proposed curbing on the School Lane project was discussed and the concern is that it slopes towards the school which would cause ponding of water. The Environmental Commission recommends not putting curbs in as part of the project on School Lane. M/Malkin states that she has asks Carmella to research if the curbs on School Lane can be omitted from the project. C/Hamilton states that the Environmental Commission noticed a new trail along the bike path to the school from a residence property. There is some concern with the removal of habitat and if other homeowners will put in their own trails to the bike path. It's something to think about and if the Council wants to get involved. C/Hamilton discusses the removal of healthy trees from homeowner's properties without permits and the Environmental Commission would like more public outreach. M/Malkin states that signs have been ordered and will be posted around town. C/Hamilton also suggest to post on the water bills and also a notice with big bold print on the bulletin board in town along with the permit application form and also may need to revisit the tree ordinance. M/Malkin states that there are many new families in town and they may not realize that the trail behind their homes are State Green Acres and will need to inform them with a notice on the bulletin board.

School Board: C/Hamilton states a vacancy on the School Board was filled by Heather Giske. Michael Ticktin and Dave Schembry were sworn in again as school board reps. C/Hamilton discusses the future of the Roosevelt Public School. A lot is going on with the school and informal citizen groups are being formed.

UNFINISHED BUSINESS:

1. Curbs on School Lane – Cameron Corini discusses the proposed plan on School Lane and states that any projects that are fund by DOT they recommend curbing. DOT has approved the project and will need to contact to see if the curbing can be removed from School Lane. A one-page form needs to be submitted to DOT with the modification to the project and could take up to four weeks for a decision. Informally, they have indicated they would not reduce the grant that you were awarded. Mayor Malkin states that will make everyone very happy. The Council discussed. C/Hamilton made a motion to amend the project eliminating the curbs on the west side of southern portion of School Lane; with a second offered by C/Trammell.

Roll Call:

AYES: C/Atwood C/Esakoff, C/Hamilton, C/Herrstrom, C/Macher, C/Trammell
NAYS: None
ABSTAIN: None
ABSENT: None

NEW BUSINESS:

C/Trammell discusses updating the electrical panel at Borough Hall. He thinks it would be advisable to get a licensed electrician to review, tighten all connectors on inside and replace old breaker cover with one that has numbers on it. The Council discusses and C/Hamilton suggests somewhere down the line when we have an electrician in to do other work, we should have the electrical panel inspected.

PUBLIC COMMENT: (Any item)

M/Malkin opened the meeting to Public Comment for any item at 7:55pm

Michael Ticktin 37 North Valley Road – Thanks the Borough Council for appointing the Environmental Commission Secretary, Maria Dellasala. However, technically the Environmental Commission selects its own officers and will also appointing Maria Dellasala at the next Environmental Commission meeting.

M/Malkin closed the meeting to Public Comment at 7:57pm

C/Hamilton discusses the Adopt-A-Storm Drain program and there is a website that has a map of the Borough storm drains. It is a State run program and you choose a drain to adopt. The website is nj.adopt-a-drain.org. Christina Malamut, Esq., states that there is a portion on the website that gives instructions on how to property clear a drain. C/Hamilton is not sure if all the Borough drains are on the website and Ana will check to see if there is a storm drain map. C/Hamilton discusses the Tamara Road project and whether or not the Council decided on doing half or full road project. The Council discusses with Cameron Corini. Cameron Corini speaks about other grants, transportation loans and other programs that would be available to complete the whole project. M/Malkin states that it is always better to do the whole street at once, if that's feasible. M/Malkin asks the Council who would be in favor or doing all of Tamara Drive and all were in favor. C/Hamilton states that the 30-year loan on the sewer treatment plant for renovations will paid off next month. C/Hamilton will have a finance meeting with the CFO soon. M/Malkin states one of the problems with the gas station property is that there is no water/sewer and asked the Borough Engineer for an estimate cost (approximately \$100,000). There are some other fund options available.

CLOSED SESSION:

Resolution 22-38 Providing for a Private Executive Meeting that Excludes the Public

C/Esakoff made a motion, with a second offered by C/Hamilton, to adopt Closed Session Resolution

WHEREAS, the “Open Public Meetings Act” enacted October 21, 1975 permits a public body to exclude the public from meetings or portions thereof wherein matters are to be discussed which are exempted from the requirements of the Act; and

WHEREAS, the said Act requires that prior to the holding of a meeting or portion thereof from which the public shall be excluded, the public body should adopt a Resolution at a public meeting providing for the holding of a private meeting; and

WHEREAS, the Borough Council of the Borough of Roosevelt has determined that a meeting should be held from which the public should be excluded in order to discuss a subject which is exempted under the said Act.

NOW, THEREFORE, BE IT RESOLVED by the Borough Council, as follows:

- That the next portion of this meeting be held in Private Session.
- That the general nature of the matter(s) to be discussed relate to the matters:
 - a. Potential Litigation – Green Acres Encroachment
 - b. Potential Litigation/Contractual – Private Property Drainage
- That no official action will be taken at the meeting but Minutes shall be kept and shall be available to the public after official action on the subject matter has been taken.
- It is anticipated the discussion conducted in closed session can be disclosed to the public after no further action is required in the matter.

Roll Call:

AYES: C/Atwood C/Esakoff, C/Hamilton, C/Herrstrom, C/Macher, C/Trammell

NAYS: None

ABSTAIN: None

ABSENT: None

Time In: 8:21pm Time Out: 9:10pm

C/Esakoff made a motion, with a second offered by C/Trammell, to close Closed Session with an All in Favor.

C/Esakoff made a motion, with a second offered by C/Herrstrom, to adjourn meeting with an All in Favor.

Time Out: 9:11pm

The audio tape is available in the Clerk’s Office at Borough Hall.

Respectfully Submitted,

Kathleen Hart, Borough Clerk

Adopted Date: March 7, 2022