

**BOROUGH OF ROOSEVELT**  
**33 N. Rochdale Ave, Roosevelt Borough, NJ 08555**

**DRAFT**  
**COUNCIL MEETING AGENDA**  
**MAY 16, 2022 @ 7:00 P.M.**

DUE TO THE CORONAVIRUS AND THE NEED FOR SOCIAL DISTANCING, THIS MEETING WILL ALSO BE HELD REMOTELY AND AVAILABLE TO THE PUBLIC IN A LIVE FEED. TO ACCESS THE MEETING PLEASE FOLLOW THE INSTRUCTIONS BELOW:

Join Zoom Meeting

<https://us02web.zoom.us/j/3251865085?pwd=L1RWNIhPYTZZdUZ5R3piT0NZWHhuUT09>

Meeting ID: 325 186 5085; Passcode: 968068

One tap mobile

+16465588656,,3251865085#,,,,\*968068# US (New York)

+13017158592,,3251865085#,,,,\*968068# US (Washington DC)

Dial by your location

+1 646 558 8656 US (New York); +1 301 715 8592 US (Washington DC)

+1 312 626 6799 US (Chicago); +1 669 900 9128 US (San Jose)

+1 253 215 8782 US (Tacoma); +1 346 248 7799 US (Houston)

Standard protocols for Remote Meetings set forth in Resolution 20-108 adopted November 23, 2020:

- 1) Members of the public wishing to make a comment during a remote meeting shall be permitted to do so using the audio and/or video technology under which the remote meeting is being held.
- 2) Members of the public may also submit written comments to the Council, through the Borough Clerk, by either e-mail to [clerk@rooseveltnj.us](mailto:clerk@rooseveltnj.us) or written letter to Borough Clerk, Borough of Roosevelt, 33 North Rochdale Ave, P.O. Box 128, Roosevelt, NJ 08555. Written comments must be received at least 24 hours prior to the noticed start of the remote meeting in order to be included in the meeting.
- 3) Public comments shall be received and/or read into the record during times designated during the meeting for public participation.
- 4) The Council reserves the right to pass over duplicative written comments; however, each duplicative comment shall be noted for the record with the content summarized.
- 5) A member of the public wishing to speak during a remote meeting shall state their name and address for the record prior to making their comment.
- 6) Members of the public commenting during a remote meeting shall not act in any manner to disrupt the meeting. If such a member of the public becomes disruptive during the meeting, the individual chairing the meeting shall mute, or direct the muting of, the disruptive member and warn that any continued disruption may result in the member being prevented from speaking during the meeting or be removed from the remote meeting. Disruptive conduct includes, but is not limited to, sustained inappropriate behaviors such as shouting, interruption, and the use of profanity.
- 7) Any member who continues to be disruptive after receiving a warning may be muted while other members of the public are allowed to proceed with their comments. If time permits, the disruptive individual shall be allowed to speak after all other members of the public are provided an opportunity to comment. Should the individual remain disruptive, the individual may be muted or kept on mute for the remainder of the remote meeting or removed from the meeting.

**TIME IN \_\_\_\_\_**

Adequate notice of this meeting, as required by Chapter 231, P.L. 1975, has been provided by a public notice on January 12, 2022 which was posted on the Bulletin Board at the Roosevelt Post Office and in the Borough Hall. The notice was published in The Times and Asbury Park Press.

**ROLL CALL**

Councilmember Robert Atwood  
Councilmember Louis Esakoff  
Councilmember Michael Hamilton  
Councilmember Constance Herrstrom  
Councilmember Steven Macher  
Councilmember Joseph Trammell  
Mayor Peggy Malkin

**MAYOR'S REPORT**

**PUBLIC COMMENT (Agenda items only)**

**PRESENTATION:**

1. Cannabis Presentation and Discussion

**APPROVAL OF MINUTES:**

1. Regular Meeting Minutes – May 2, 2022

**CORRESPONDENCE:**

1. Letter received from Roberts Engineering, dated May 4, 2022 regarding NJDOT Application for Municipal Aid Grant FY2023
2. Resolution adopted by the Monmouth County Board of County Commissioners amending the Monmouth County Bicycle Facility Policy and Guidelines, Resolution 2022-0325

**CONSENT AGENDA RESOLUTIONS:**

Resolution 22-62	Payment of Bills for May 16, 2022
Resolution 22-63	Resolution Awarding Contract for Periodic Maintenance and Repair of the Borough's Emergency Standby Generators
Resolution 22-64	Resolution Authorizing Return of Escrow Funds for 2 Eleanor Lane (Block 7, Lot 6)

**REPORT:**

1. Annual Planning/Zoning Board Report for 2021

**REPORTS OF COMMITTEE CHAIRS:**

Councilmember Atwood	Envi, Health & Safety
Councilmember Esakoff	Administration
Councilmember Hamilton	Finance
Councilmember Herrstrom	Community Dev/Code

Councilmember Macher  
Councilmember Trammell

Public Works  
Utilities

**REPORTS OF BOROUGH OFFICIALS:**

**UNFINISHED BUSINESS:**

**NEW BUSINESS:**

1. Use of Borough Hall: Carol Miller, 51 Tamara Drive request the use of the Borough Hall on May 28, 2022 from 1pm – 3pm for a birthday party.
2. NJDOT Application for Municipal Aid Grant FY2023

**PUBLIC COMMENT: (Any item)**

M/Malkin opens the public comment at \_\_\_\_\_

M/Malkin closes the public comment at \_\_\_\_\_

**CLOSED SESSION:**

Resolution 22-xx Providing for a Private Executive Meeting that Excludes the Public

Time In: \_\_\_\_\_ Time Out: \_\_\_\_\_

**ADJOURNMENT**

**TIME OUT** \_\_\_\_\_



**Roberts**  
ENGINEERING GROUP LLC  
*Women Business Enterprise Certified*

1670 Hitchhorse-Hamilton Square Rd.  
Hamilton, New Jersey 08690  
609-586-1141 fax 609-586-1143  
www.RobertsEngineeringGroup.com

May 4, 2022

Mayor and Council  
Borough of Roosevelt  
33 North Rochdale Avenue  
Roosevelt, New Jersey 08555

Re: NJDOT Application for Municipal Aid Grant FY2023  
Our File No.: R4603

Dear Mayor and Council:

The New Jersey Department of Transportation has announced that it will be accepting applications for the Municipal Aid, Transit Village, Bikeway, and Safe Streets to Transit grant Programs. Applications must be submitted on or before July 1, 2022. I have reviewed the grant programs and recommend the Borough make application under the Municipal Aid Program this year. This year I am recommending that a grant application be submitted for one of the following projects:

1. Improvements to North Valley Road between Homestead Lane and approximately 500 feet south of Farm Lane.
2. Improvements to Pine Drive from Maple Court to the end of Pine Drive by the Wastewater Treatment Plant.

Improvements on both options would include curb replacement as necessary, upgrades to existing storm drains to meet NJDOT Bicycle Safe Standards and NJDEP Stormwater Regulation, milling and overlay, and pavement base repairs as necessary. Under the first option, the project may also address the stormwater piping behind the easterly curb on North Valley Road between Farm Lane and Homestead Lane as discussed in our previous letter dated March 25, 2022.

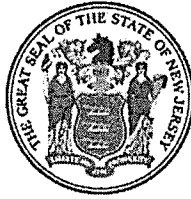
I am prepared to move forward with preparation of an application and request authorization at your next available Council Meeting. Our cost to prepare the application will be at a cost not to exceed \$4,000.00.

Should you have any questions, please do not hesitate to contact me.

Very truly yours,

Carmela Roberts, P.E., C.M.E.  
Borough Engineer

cc: Kathleen Hart, RMC, CMR, Borough Clerk  
George Lang, Borough CFO  
Ana Debevec, Borough Treasurer  
Cameron Corini, PE, CME, Roberts Engineering Group, LLC  
Kelly Pham, EIT, Roberts Engineering Group, LLC

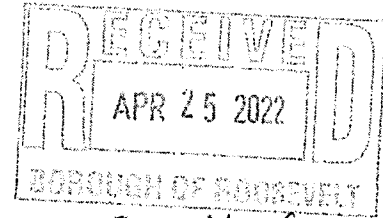


## State of New Jersey

DEPARTMENT OF TRANSPORTATION  
P.O. Box 600  
Trenton, New Jersey 08625-0600

PHILIP D. MURPHY  
*Governor*

SHEILA Y. OLIVER  
*Lt. Governor*



CC: M & C  
K. Hart  
C. Roberts  
DOT-server

DIANE GUTIERREZ-SCACETTI  
*Commissioner*

April 21, 2022

Dear Mayor/County Commissioner/County Executive:

On behalf of Governor Phil Murphy, I am pleased to announce that applications will now be accepted for the New Jersey Department of Transportation's (NJDOT) Fiscal Year 2023 State Aid programs. **The deadline for grant application submissions is July 1<sup>st</sup>.** Grant awards are expected to be announced in November.

As you may know, the Transportation Trust Fund Reauthorization Act of 2016 increased funding for Local Aid programs to counties and municipalities from \$190 million per year to \$430 million. The reason for the steep increase is that the majority of New Jersey's roadway mileage—about 90 percent—is under local government jurisdiction and is in as much need of repair as the state roadway network.

Over the past year, improvements to the grant application and project delivery processes have been implemented.

- The Project Management and Reporting System (PMRS) was launched. This new system reduces paper consumption and adds efficiencies. You will continue to submit applications through SAGE (System for Administering Grants Electronically), but you are now required to submit your Resolution of Support through the PMRS platform no later than July 31<sup>st</sup>.
- Your grant announcement and project management processes will now be through PMRS. Older projects will be phased into the PMRS platform in the next two months.
- A Map Maker Tool is now available to all grant applicants to standardize all map submissions.

This year, following federal and state guidance, equity is incorporated into all State Aid programs to promote an equitable delivery of government benefits. Additional points will be added to projects in areas where vulnerable populations exist. Current census data will be used to determine if a project meets the equity criteria. Equity information will be available on NJDOT's Local Aid Resource Center website at: [NJ DOT - Local Aid Resource Center \(njdotlocalaidrc.com\)](http://NJDOT-LocalAidResourceCenter(njdotlocalaidrc.com))

A series of training classes were held to communicate the changes, and a wide range of informational resources were developed and are now available on our Local Aid Resource Center website. Please reach out to the Local Aid Resource Center with any questions.

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The following is a brief description of each grant program:

- **Municipal Aid** - This \$151.25 million program with an additional \$10 million in Urban Aid provides funding for local transportation projects for a total of \$161.25 million. Municipalities are encouraged to consider projects that support walking and biking safety.
- **Transit Village\*** - This program is open to the 34 municipalities that have been designated as Transit Villages by the Commissioner of Transportation and the inter-agency Transit Village Task Force. A total of \$1 million is available to fund traditional and non-traditional transportation projects that enhance walking, biking and/or transit ridership within a half mile of the transit facility. The approved Transit Village municipalities are provided in the following link:  
<http://www.state.nj.us/transportation/business/localaid/transitvillagef.shtm>
- **Bikeways\*** - This \$1 million program is intended to fund bicycle projects which create new Bike Path Mileage. This program encourages new bikeways that are physically separated from motorized vehicular traffic by an open space or barrier, but on-road bike lanes and other bike routes and facilities are also eligible for funding. Counties and municipalities are eligible.
- **Safe Streets to Transit\*** - This program encourages counties and municipalities to construct safe and accessible pedestrian linkages to transit facilities to promote transit usage for all. A total of \$1 million is available for grant awards.

\*Note: An additional \$15.3 million was provided in the FY 22 state budget to disperse among these programs for a total of \$18.3 million allowing the award of many more grants and more fully funded grants.

All projects funded through the Transportation Trust Fund must comply with the Americans with Disabilities Act (ADA). ADA guidance, program descriptions and application guidance materials can be found on the NJDOT website at: <http://www.state.nj.us/transportation/business/localaid/stateaid.shtm>

If you choose to apply, please be aware that Municipal Aid regulations require projects receiving this type of aid to award a construction contract within **24 months** from the date of grant notification.

I encourage you to submit applications for these Local Aid programs. Each program application will be evaluated independently, affording counties and municipalities the opportunity to receive funding in more than one category.

The enclosed map provides contact information for each Local Aid District Office. If you need assistance preparing your application, please contact your Local Aid District Office. Please keep in mind that a separate application for each project must be completed and submitted on or before **July 1st, 2022**, on-line through the Department's electronic grants administration system, known by its acronym, SAGE, at: <https://njsage.intelligrants.com/Login.aspx?APPTHEME=NJSAGE>

As Commissioner of Transportation, I am committed to maintaining and improving New Jersey's local transportation infrastructure by providing financial assistance, technical expertise, and training in surmounting the application process for traditional and non-traditional local transportation initiatives. Our counties and municipalities will be well positioned to design and construct important local projects without the need to impact property taxes. Your success in building projects and spending the additional capital will mean success not only for your constituents, but for the entire state.

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Thank you for your continued interest and support of NJDOT, and best wishes for success with your project applications.

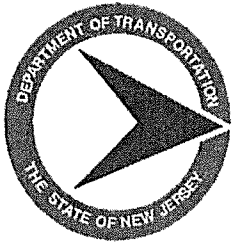
Sincerely,



Diane Gutierrez-Scaccetti  
Commissioner

Enclosure

PMRS notification: County/Municipal Clerk  
County/Municipal Engineer



## ***Local Aid and Economic Development*** **Our District Offices**

### **Main Office**

1035 Parkway Avenue  
PO Box 600  
Trenton, NJ 08625-0600  
Phone: 609.963.2021  
Fax: 609.530.8044  
Manager: David Bruccoleri

### **District 1, Mount Arlington**

Roxbury Corporate Center  
200 Stierli Court  
Mount Arlington, NJ 07856  
Phone: 973.810.9120  
Fax: 973.601.6709  
Manager: Adam Iervolino

### **District 2, Newark**

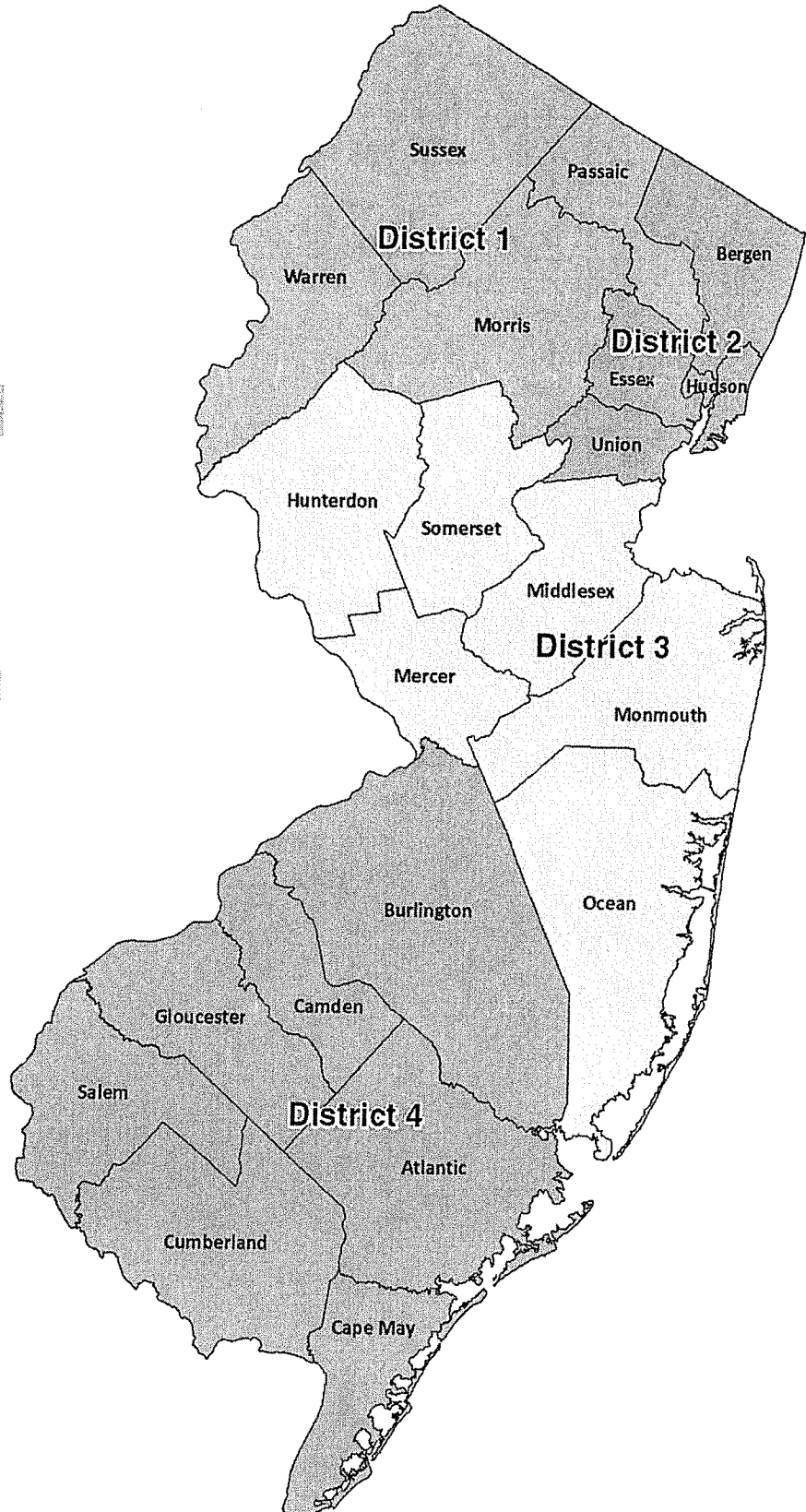
153 Halsey Street, 5th floor  
Newark, NJ 07102  
Phone: 973.877.1500  
Fax: 973.648.4547  
Manager: TBD

### **District 3, Trenton**

1035 Parkway Avenue PO Box 600  
Trenton, NJ 08625-0600  
Phone: 609.963.2020  
Fax: 609.530.8044  
Manager: Deval Desai

### **District 4, Cherry Hill**

One Executive Campus  
Route 70 West, 3rd Floor  
Cherry Hill, NJ 08002  
Phone: 856.414.8414  
Fax: 856.486.6771  
Manager: Thomas Berryman





THE BOARD OF COUNTY COMMISSIONERS  
OF THE  
COUNTY OF MONMOUTH

cc: M+C  
Eng  
And

THOMAS A. ARNONE  
DIRECTOR

SUSAN M. KILEY  
DEPUTY DIRECTOR

LILLIAN G. BURRY  
NICK DIROCCO  
ROSS F. LICITRA



TERI O'CONNOR  
ACTING CLERK OF THE BOARD

HALL OF RECORDS  
1 EAST MAIN STREET  
FREEHOLD, NEW JERSEY 07728  
TELEPHONE: 732-431-7384

FAX: 732-431-6519  
EMAIL: [teri.o'connor@co.monmouth.nj.us](mailto:teri.o'connor@co.monmouth.nj.us)

**Transmittal Letter**

April 26, 2022

Borough of Roosevelt  
PO Box 128  
Roosevelt, NJ. 08555-0128  
Attn: Kathleen Hart, Borough Clerk

**Re: Resolution adopting an amended Monmouth County Bicycle Facility Policy and Guidelines**

Dear Ms. Hart:

Enclosed please find a copy of the above certified resolution adopted by the Monmouth County Board of County Commissioners at its Regular Public Meeting of April 25, 2022.

Sincerely Yours,

A handwritten signature in cursive script, appearing to read 'Teri O'Connor', is written over a faint circular stamp.

Teri O'Connor  
Acting Clerk of the Board

MM: sct  
Enclosure(s)

"SEPTEMBER 2d, 1609 THIS IS A VERY GOOD LAND TO FALL IN WITH AND A PLEASANT LAND TO SEE."

Entry in the log of Henry Hudson's Ship Half Moon made after the Dutch Explorer became the first European to come ashore in what was later known as Monmouth County

**Monmouth County Board of County Commissioners**

Meeting Venue:

Date: Apr 25, 2022 - 2:00 PM

Location: Hall of Records  
 Commissioner's Meeting Room  
 1 East Main Street  
 Freehold, NJ 07728

Agenda: Resolution adopting an amended Monmouth County Bicycle Facility Policy and Guidelines

Official Document #	Res# 2022-0325						
Meeting Date	04/25/2022						
Introduced Date	04/25/2022						
Adopted Date	04/25/2022						
Agenda Item	15						
COUNTY COMMISSIONER	PRES.	ABS.	MOVE	SEC	AYE	NAY	ABST.
Licitra	<			<	<		
DiRocco	<		<		<		
Burry	<				<		
Kiley	<				<		
Arnone	<				<		

**CERTIFICATION**

I HEREBY CERTIFY THE ABOVE TO BE A TRUE COPY OF A RESOLUTION ADOPTED BY THE BOARD OF COUNTY COMMISSIONERS OF THE COUNTY OF MONMOUTH AT A MEETING HELD

April 25, 2022  
*[Signature]*

ACTING CLERK

Engineering

**RESOLUTION ADOPTING AN AMENDED MONMOUTH COUNTY BICYCLE FACILITY POLICY AND GUIDELINES**

**WHEREAS**, the Monmouth County Board of County Commissioners passed Resolution No. 10-592, dated July 22, 2010, establishing and adopting a Complete Streets Policy; and

**WHEREAS**, in doing so, the Board recognized the benefits of providing connections to bicycling and walking trip generators such as employment, education, residential, recreation, retail centers and public facilities; and

**WHEREAS**, the planning and design of bicycle facilities should integrate into Municipal, County and State roadway improvement projects to advance the development of a comprehensive network of bicycle facilities; and

**WHEREAS**, the County of Monmouth wishes to support bicycle facility planning and implementation efforts and in its sole discretion may include the construction of bicycle facilities along County roads as part of a roadway improvement project; and

**WHEREAS**, there is a need to establish a uniform policy regarding the design and installation of bicycle facilities on County roads; and

**WHEREAS**, the Board passed Resolution No. 2015-0631, dated July 23, 2015, adopting an amended Monmouth County Bicycle Facility Policy and Guidelines; and

**WHEREAS**, the Board has requested that the Bicycle Facility Policy and Guidelines be revised to facilitate and guide the installation of bicycle facilities; and

**WHEREAS**, the County Engineer has prepared the attached Monmouth County Bicycle Facility Policy and Guidelines, amended April 25, 2022, and has recommended its adoption.

Introduced on: April 25, 2022  
Adopted on: April 25, 2022  
Official Resolution#: 2022-0325

**NOW, THEREFORE, BE IT RESOLVED** by the Board of County Commissioners that the attached "Monmouth County Bicycle Facility Policy and Guidelines", revised April 25, 2022, is hereby adopted.

**BE IT FURTHER RESOLVED** that the Acting Clerk of the Board shall forward a certified true copy of this Resolution to the County Engineer, and to:

Township of Aberdeen  
One Aberdeen Square  
Aberdeen, New Jersey 07747  
Attention: Michele Wiezoreck, Administrator

Borough of Allenhurst  
125 Corlies Avenue  
Allenhurst, New Jersey 07711  
Attention: Donna Campagna, Municipal Clerk/Administrator

Borough of Allentown  
8 North Main Street  
Allentown, New Jersey 08501  
Attention: Laurie A. Roth, Municipal Clerk/Administrator

City of Asbury Park  
One Municipal Plaza  
Asbury Park, New Jersey 07712  
Attention: Donna Vieiro, City Manager

Borough of Atlantic Highlands  
100 First Avenue  
Atlantic Highlands, New Jersey 07716  
Attention: Robert Ferragina, Administrator

Borough of Avon-By-The-Sea  
301 Main Street  
Avon, New Jersey 07717  
Attention: Timothy Gallagher, Administrator

Borough of Belmar  
601 Main Street  
Belmar, New Jersey 07719  
Attention: Edward D. Kirschenbaum Sr., Administrator

Introduced on: April 25, 2022  
Adopted on: April 25, 2022  
Official Resolution#: 2022-0325

Borough of Bradley Beach  
701 Main Street  
Bradley Beach, New Jersey 07720  
Attention: David G. Brown II, Administrator

Borough of Brielle  
601 Union Lane  
Brielle, New Jersey 08730  
Attention: Thomas F. Nolan, Municipal Clerk/Administrator

Township of Colts Neck  
124 Cedar Drive  
Colts Neck, New Jersey 07722  
Attention: Kathleen Capristo, Administrator

Borough of Deal  
190 Norwood Avenue  
Deal, New Jersey 07723  
Attention: Stephen R. Carasia, Municipal Clerk/Administrator

Borough of Eatontown  
47 Broad Street  
Eatontown, New Jersey 07724  
Attention: William P. Lucia, III, Interim Borough Administrator

Borough of Englishtown  
15 Main Street  
Englishtown, New Jersey 07726  
Attention: Gretchen McCarthy, Clerk

Borough of Fair Haven  
748 River Road  
Fair Haven, New Jersey 07704  
Attention: Theresa Casagrande, Administrator

Borough of Farmingdale  
11 Asbury Avenue  
Farmingdale, New Jersey 07727  
Attention: Corinne DiCorcia, Clerk

Borough of Freehold  
30 Mechanic Street  
Freehold, New Jersey 07728  
Attention: Stephen Gallo, Administrator

Township of Freehold  
1 Municipal Plaza  
Freehold, New Jersey 07728  
Attention: Peter Valesi, Administrator

Township of Hazlet  
1766 Union Avenue  
PO Box 371  
Hazlet, New Jersey 07730  
Attention: Dennis Pino, Administrator

Borough of Highlands  
42 Shore Drive  
Highlands, New Jersey 07732  
Attention: Michael Muscillo, Administrator

Township of Holmdel  
4 Crawfords Corner Road  
Holmdel, New Jersey 07733  
Attention: Cherron Rountree, Administrator

Township of Howell  
4567 Route 9 North  
Howell, New Jersey 07731  
Attention: Brian Geoghegan, Manager

Borough of Interlaken  
100 Grasmere Avenue  
Interlaken, New Jersey 07712  
Attention: Lori Reibrich, Administrator

Borough of Kearsburg  
29 Church Street  
Kearsburg, New Jersey 07734  
Attention: Raymond B. O'Hare, Manager

Borough of Keyport  
70 West Front Street  
PO Box 70  
Keyport, New Jersey 07735  
Attention: Jay Delaney, Administrator

Borough of Lake Como  
1740 Main Street  
Lake Como, New Jersey 07719-0569  
Attention: Andrew Huisman, Administrator

Introduced on: April 25, 2022  
Adopted on: April 25, 2022  
Official Resolution#: 2022-0325

Borough of Little Silver  
480 Prospect Avenue  
Little Silver, New Jersey 07739  
Attention: Kevin Burke, Administrator

Village of Loch Arbour  
550 Main Street  
Loch Arbour, New Jersey 07711  
Attention: Marilyn Simons, Clerk

City of Long Branch  
344 Broadway  
Long Branch, New Jersey 07740  
Attention: George Jackson, Administrator

Township of Manalapan  
120 Route 522  
Manalapan, New Jersey 07726  
Attention: Tara L. Lovrich, Administrator

Borough of Manasquan  
201 East Main Street  
Manasquan, New Jersey 08736  
Attention: Thomas Flarity, Administrator

Township of Marlboro  
1979 Township Drive  
Marlboro, New Jersey 07746  
Attention: Jonathan Capp, Administrator

Borough of Matawan  
201 Broad Street  
Matawan, New Jersey 07747  
Attention: Scott Carew, Administrator

Township of Middletown  
One Kings Highway  
Middletown, New Jersey 07748  
Attention: Anthony P. Mercantante, Administrator

Township of Millstone  
470 Stagecoach Road  
Millstone, New Jersey 08510  
Attention: Kevin Abernathy, Administrator

Introduced on: April 25, 2022  
Adopted on: April 25, 2022  
Official Resolution#: 2022-0325

Borough of Monmouth Beach  
22 Beach Road  
Monmouth Beach, New Jersey 0775  
Attention: Anthony M. Villane, Administrator

Borough of Neptune City  
106 West Sylvania Avenue  
Neptune City, New Jersey 07753  
Attention: Al Jardine, Administrator

Township of Neptune  
25 Neptune Boulevard  
Neptune, New Jersey 07754-1125  
Attention: Gina LaPlaca, Administrator

Township of Ocean  
399 Monmouth Road  
Oakhurst, New Jersey 07755  
Attention: David G. Brown, II, Township Manager

Borough of Oceanport  
222 Monmouth Boulevard  
Oceanport, New Jersey 07757  
Attention: Jeanne Smith, Borough Clerk

Borough of Red Bank  
90 Monmouth Street  
Red Bank, New Jersey 07701  
Attention: Darren McConnell, Interim Business Administrator

Borough of Roosevelt  
PO Box 128  
Roosevelt, New Jersey 08555-0128  
Attention: Kathleen Hart, Borough Clerk

Borough of Rumson  
80 East River Road  
Rumson, New Jersey 07760  
Attention: Thomas S. Rogers, Administrator

Borough of Sea Bright  
1167 Ocean Avenue  
Sea Bright, New Jersey 07760  
Attention: Joseph Verruni, Administrator



Borough of Sea Girt  
321 Baltimore Boulevard  
Sea Girt, New Jersey 08750  
Attention: James Gant, Administrator

Borough of Shrewsbury  
419 Sycamore Avenue  
Shrewsbury, New Jersey 07702  
Attention: Christopher Cherbini, Administrator

Township of Shrewsbury  
1979 Crawford Street  
Eatontown, New Jersey 07724  
Attention: Katrina Thornton, Acting Municipal Clerk

Borough of Spring Lake  
423 Warren Avenue  
Spring Lake, New Jersey 07762  
Attention: W. Bryan Dempsey, Administrator

Borough of Spring Lake Heights  
555 Brighton Avenue  
Spring Lake Heights, New Jersey 07762  
Attention: John Barrett, Administrator

Borough of Tinton Falls  
556 Tinton Avenue  
Tinton Falls, New Jersey 07724  
Attention: Charles W. Terefenko, Administrator

Borough of Union Beach  
650 Poole Avenue  
Union Beach, New Jersey 07735  
Attention: Robert M. Howard Jr., Administrator

Township of Upper Freehold  
314 Route 539  
Cream Ridge, New Jersey 08514  
Attention: Dana Tyler, Administrator

Township of Wall  
2700 Allaire Road  
Wall, New Jersey 07719  
Attention: Jeff Bertrand, Administrator

Borough of West Long Branch  
965 Broadway  
West Long Branch, New Jersey 07764  
Attention: Stephanie Dollinger, Administrator

Introduced on: April 25, 2022  
Adopted on: April 25, 2022  
Official Resolution#: 2022-0325

Last Amended: April 25, 2022

MONMOUTH COUNTY BICYCLE FACILITY POLICY AND GUIDELINES

The Monmouth County Board of County Commissioners passed a Resolution establishing and adopting a Complete Streets Policy on July 22, 2010. In doing so, the Board recognized the benefits of providing connections to bicycling and walking trip generators such as employment, education, residential, recreational, retail, and public centers and facilities.

Where shared-use paths, dedicated bicycle lanes, or shared travel lanes along a County roadway are proposed, the following guidance shall apply:

1. Municipalities are encouraged to develop a Bicycle Master Plan, a Bicycle and Pedestrian Master Plan, or a Bicycle Element within their Municipal Master Plan that identifies proposed bicycle routes and bicycle facilities. The plan (or element) should consider the suitability of the existing roadway network and right-of-way to accommodate the various types of bicycle facilities.
2. The installation of bicycle facilities in County Road right-of-way by a Municipality requires the review and approval of the Monmouth County Board of County Commissioners.
3. A Municipality may request that the County include construction of a bicycle facility as part of a planned County roadway improvement project, provided that the integration of a bicycle facility is consistent with the need and scope of the project and will not jeopardize the project funding or ability to obtain environmental permits.
4. The design of the bicycle facility shall follow the guidance established in the latest editions of the American Association of State Highway and Transportation Officials' "AASHTO Guide for the Development of Bicycle Facilities," the National Association of City Transportation Officials' "NACTO Urban Bikeway Design Guide" and the New Jersey Department of Transportation's "New Jersey Complete Streets Design Guide."
5. The design of all pavement markings and signs shall comply with the requirements of the latest edition of the "Manual on Uniform Traffic Control Devices" (MUTCD).
6. Lane widths on County roads shall satisfy the AASHTO requirements for the functional classification of the roadway.
7. Improvements shall comply with the Americans with Disabilities Act of 1990 (ADA) and complement the context of the surrounding community.
8. No part of any bicycle facility shall be installed or extend outside of the public right-of-way without separate agreement.

Introduced on: April 25, 2022  
Adopted on: April 25, 2022  
Official Resolution#: 2022-0325

**RESOLUTION NO. 22-62**  
**MEETING DATE: 05-16-2022**

**PAYMENT OF BILLS FOR MAY 16, 2022**

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C/\_\_\_\_\_ offered the following resolution and moved its adoption, which was second by C/\_\_\_\_\_.

**WHEREAS**, the attached list of bills have been submitted to the Council for payment approval; and

**WHEREAS**, the Chief Financial Officer has certified the availability of funds for the payment of bills.

**NOW, THEREFORE, BE IT RESOLVED** that the bills on the attached bill list be paid.

**ROLL CALL:**

**AYES:**

**NAYS:**

**ABSTAIN:**

**ABSENT:**

**CERTIFICATION**

**I HEREBY CERTIFY** the foregoing to be a true copy of a resolution adopted by the Borough Council at a meeting held on May 16, 2022.

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Kathleen Hart  
Borough Clerk

May 12, 2022  
01:06 PM

BOROUGH OF ROOSEVELT  
Bill List By Vendor Name

5-16-22 BILL LIST

P.O. Type: All  
Range: First  
Format: Condensed

to Last

Open: N Paid: N Void: N  
Rcvd: Y Held: Y Aprv: N  
Bid: Y State: Y Other: Y Exempt: Y

Vendor #	Name	PO #	PO Date	Description	Status	Amount	Void Amount	Contract	PO Type
ALLIE010	ALLIED METER SERVICE, INC.	22-00223	04/18/22	REPAIR METER ON WELL#3	Open	595.00	0.00		
BOROU005	BOROUGH OF HIGHTSTOWN	22-00262	05/09/22	LANDFILL TIPPING FEES:APR 2022	Open	4,119.15	0.00		
		22-00271	05/12/22	SOLID WASTE CONTRACT:MAY 2022	Open	<u>5,912.33</u>	0.00		
						10,031.48			
CANNI005	CANNIZZARO, SALVATORE	22-00269	05/11/22	TAX COLL-REIMB:INK CART & TAPE	Open	60.32	0.00		
CENTR005	CENTRAL JERSEY WASTE &	22-00035	01/21/22	2022 RECYCLING CONTRACT	Open	3,150.83	0.00		B
COMPL010	COMPLETE CARE MAINTENANCE, LLC	22-00263	05/09/22	APR 2022 SERVICES	Open	400.00	0.00		
GANNI005	GANNETT NJ NEWSPAPERS	22-00224	04/19/22	MAR 2022 NOTICES	Open	322.18	0.00		
GEORG005	GEORGE S COYNE CHEMICAL CO INC	22-00045	01/26/22	SEWER-2022 SODIUM ALUMINATE	Open	4,250.40	0.00		B
GLUCK005	GLUCK WALRATH, LLP	22-00248	05/03/22	PREPARE BOND ORD. 22-02	Open	570.00	0.00		
		22-00249	05/03/22	PREPARE BOND ORD. 22-03	Open	<u>570.00</u>	0.00		
						1,140.00			
HACHC005	HACH COMPANY	22-00183	03/28/22	WATER-LAB TESTING SUPPLIES	Open	276.28	0.00		
HOLDE005	HOLDEN, JOHN B.	22-00069	02/03/22	2022 WATER PLANT MANAGEMENT	Open	5,228.39	0.00		B
		22-00247	05/03/22	ADDITIONAL SERVICES-APR 2022	Open	<u>1,282.81</u>	0.00		
						6,511.20			
JCPL0005	JCP & L	22-00259	05/06/22	W/S-APR 2022 ELECTRIC SERVICE	Open	3,789.96	0.00		
KYOCE005	KYOCERA DOCUMENT SOLUTIONS AME	22-00253	05/03/22	KYOCERA COPIER PYMT 43 OF 60	Open	197.54	0.00		
LYONS005	LYONS ENVIRONMENTAL SERV, LLC	22-00052	01/31/22	2022 SEWER PLANT MANAGEMENT	Open	9,075.00	0.00		B
		22-00267	05/10/22	WATER TESTING 3/24 & 4/5/22	Open	305.35	0.00		
		22-00268	05/10/22	ADDT'L SERVICES 4/4-4/28/22	Open	<u>637.50</u>	0.00		
						10,017.85			

May 12, 2022  
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BOROUGH OF ROOSEVELT  
Bill List By Vendor Name

Page No: 2

Vendor #	Name	PO #	PO Date	Description	Status	Amount	Void Amount	Contract	PO Type	
MONM0020	MONMOUTH MUNICIPAL JIF	22-00266	05/10/22	2022 INSUR-SECOND INSTALLMENT	Open	17,121.00	0.00			
NJDEP005	NJ DEPARTMENT OF HEALTH	22-00256	05/04/22	DOG REPORT:APR 2022	Open	16.20	0.00			
PASSA005	PASSAIC VALLEY SEWERAGE	22-00257	05/06/22	SLUDGE DISPOSAL-APR 2022	Open	672.00	0.00			
PEGER005	PEGER, KYLE d/b/a	22-00198	04/06/22	PUBLIC LAND MAINTENANCE:2022	Open	1,672.00	0.00		B	
PETTY005	PETTY CASH	22-00246	05/02/22	REIMBURSE PETTY CASH	Open	15.98	0.00			
		22-00252	05/03/22	REIMBURSE PETTY CASH	Open	120.00	0.00			
		22-00258	05/06/22	REIMBURSE PETTY CASH	Open	10.98	0.00			
						<u>146.96</u>				
READY005	READY REFRESH BY NESTLE	22-00264	05/10/22	FINAL BILL-MAR 2022 BALANCE	Open	15.97	0.00			
ROBER005	ROBERTS ENGINEERING GROUP, LLC	22-00250	05/03/22	VERIZON-REVIEW-ADDT'L ANTENNAS	Open	1,305.00	0.00			
		22-00260	05/06/22	WTP ROOF, WTP FLOOD RISK	Open	1,456.25	0.00			
						<u>2,761.25</u>				
RUSSE005	RUSSELL REID, INC.	22-00085	02/14/22	2022 SLUDGE REMOVAL	Open	821.80	0.00		B	
SUTPH005	SUTPHEN MEMORIAL, INC.	22-00031	01/21/22	2022 CEMETERY MANAGEMENT	Open	775.00	0.00		B	
THEHO010	THE HOME DEPOT	22-00245	05/02/22	MISC ITEMS FOR BORO HALL	Open	22.92	0.00			
		22-00251	05/03/22	MULCH (12) BAGS-BORO HALL	Open	41.76	0.00			
		22-00254	05/04/22	VARIOUS ITEMS FOR CLEAN COMM	Open	175.63	0.00			
		22-00255	05/04/22	MULCH (6) BAGS-BORO HALL	Open	20.88	0.00			
						<u>261.19</u>				
WBMAS005	W.B. MASON CO., INC.	22-00265	05/10/22	COOLER RENTAL-MAY 2022	Open	4.99	0.00			
WARSH005	WARSHAUER GENERATOR, LLC	21-00208	04/07/21	2021 GENERATOR MAINT CONTRACT	Open	1,400.00	0.00		B	
Total Purchase Orders: 36						Total P.O. Line Items: 0	Total List Amount: 66,411.40	Total Void Amount: 0.00		

Totals by Year-Fund		Budget Rcvd	Budget Held	Budget Total	Revenue Total	G/L Total	Total
Fund Description	Fund						
	1-01	350.00	0.00	350.00	0.00	0.00	350.00
	1-09	<u>1,050.00</u>	<u>0.00</u>	<u>1,050.00</u>	<u>0.00</u>	<u>0.00</u>	<u>1,050.00</u>
Year Total:		1,400.00	0.00	1,400.00	0.00	0.00	1,400.00
	2-01	30,650.07	0.00	30,650.07	0.00	0.00	30,650.07
	2-09	<u>31,651.46</u>	<u>0.00</u>	<u>31,651.46</u>	<u>0.00</u>	<u>0.00</u>	<u>31,651.46</u>
Year Total:		62,301.53	0.00	62,301.53	0.00	0.00	62,301.53
	C-04	606.96	0.00	606.96	0.00	0.00	606.96
	C-08	<u>606.08</u>	<u>0.00</u>	<u>606.08</u>	<u>0.00</u>	<u>0.00</u>	<u>606.08</u>
Year Total:		1,213.04	0.00	1,213.04	0.00	0.00	1,213.04
	G-02	175.63	0.00	175.63	0.00	0.00	175.63
	T-12	1,305.00	0.00	1,305.00	0.00	0.00	1,305.00
ANIMAL CONTROL	T-13	<u>16.20</u>	<u>0.00</u>	<u>16.20</u>	<u>0.00</u>	<u>0.00</u>	<u>16.20</u>
Year Total:		1,321.20	0.00	1,321.20	0.00	0.00	1,321.20
Total of All Funds:		<u><u>66,411.40</u></u>	<u><u>0.00</u></u>	<u><u>66,411.40</u></u>	<u><u>0.00</u></u>	<u><u>0.00</u></u>	<u><u>66,411.40</u></u>

**RESOLUTION NO. 22-63**  
**MEETING DATE: 05-16-2022**

**RESOLUTION AWARDING CONTRACT FOR PERIODIC MAINTENANCE AND REPAIR OF  
THE BOROUGH'S EMERGENCY STANDBY GENERATORS**

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C/ \_\_\_\_\_ offered the following resolution and moved its adoption, which was second by  
C/ \_\_\_\_\_.

**WHEREAS**, the Borough of Roosevelt, County of Monmouth, State of New Jersey (the "Borough") has a need to retain the services of a qualified contractor for the periodic maintenance and repair of the Borough's four (4) standby emergency generators located at Borough Hall, the Lake Drive lift station, the wastewater treatment plant, and the water treatment plant; and

**WHEREAS**, the Borough of Roosevelt wishes to utilize, under State Contract No. T2732, Warshauer Generator, LLC, 800 Shrewsbury Avenue, Tinton Falls, NJ 07724 to perform periodic maintenance and repair of the Borough's four (4) standby emergency generators located at Borough Hall, the Lake Drive lift station, the wastewater treatment plant, and the water treatment plant in the amount of \$2,800.00; and

**WHEREAS**, in accordance with the requirements of the Local Public Contract Law N.J.S.A. 40:11-12 et seq., and the regulations promulgated thereunder, the purchase of goods and services by local contracting units without competitive bids is authorized from vendor(s) with state contracts; and

**WHEREAS**, the Borough's Chief Financial Officer has certified the availability of funds in the amount of \$2,800.00.

**NOW, THEREFORE, BE IT RESOLVED** by the Mayor and Council of the Borough of Roosevelt that the Borough hereby authorizes the Warshauer Generator, LLC, 800 Shrewsbury Avenue, Tinton Falls, NJ 07724, State Contract No. T2732 for a total amount of \$2,800.00.

**BE IT FURTHER RESOLVED** that a copy of this Resolution, certified by the Borough Clerk to be a true copy, be forwarded to the following:

1. Warshauer Generator, LLC
2. Borough Treasurer

ROLL CALL:  
AYES:  
NAYS:  
ABSTAIN:  
ABSENT:

Certification

I hereby certify the foregoing to be a true copy of a resolution adopted by the Borough Council at a meeting held on May 16, 2022.

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Kathleen Hart  
Borough Clerk

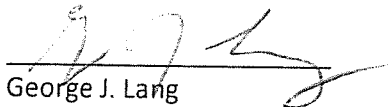


BOROUGH OF ROOSEVELT

I, George J. Lang, Chief Financial Officer of the Borough of Roosevelt, do hereby certify that funds are available for the following contract to be awarded:

<u>Vendor</u>	<u>Budget Account</u>	<u>Total Award</u>
Warshauer Generator, LLC	Buildings & Grounds-O/E	700.00
	Water-O/E	700.00
	Sewer-O/E	1,400.00

Only amounts in the temporary budget are certified as available. Amounts past the temporary budget are subject to sufficient funds being available in the adopted budget.

  
George J. Lang  
Chief Financial Officer

Dated: 5/16/22

**RESOLUTION NO. 22-64**  
**MEETING DATE: 05-16-2022**

**RESOLUTION AUTHORIZING RETURN OF ESCROW FUNDS FOR  
2 ELEANOR LANE (BLOCK 7, LOT 6)**

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C/ \_\_\_\_\_ offered the following resolution and moved its adoption, which was second by  
C/ \_\_\_\_\_.

**WHEREAS**, Ken LeCompte of 2 Eleanor Lane (Block 7, Lot 6) submitted \$400.00 for engineering review escrow funds; and

**WHEREAS**, it has been determined that no Professional Service invoices are due on this account, all having been paid in full; and

**WHEREAS**, there is a balance of \$82.50 in said escrow accounts that should be refunded to the applicant; and

**WHEREAS**, it has been requested that the escrow balance in the amount of \$82.50 be refunded to the applicant.

**NOW, THEREFORE, BE IT RESOLVED** by the Mayor and Council of the Borough of Roosevelt that the Treasurer is hereby authorized to issue a refund of escrow funds in the amount of \$82.50 to Ken LeCompte of 2 Eleanor Lane (Block 7, Lot 6), Roosevelt, NJ 08555 representing the escrow balance(s) as set forth herein.

ROLL CALL:

AYES:

NAYS:

ABSTAIN:

ABSENT:

Certification

I hereby certify the foregoing to be a true copy of a resolution adopted by the Borough Council at a meeting held on May 16, 2022.

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Kathleen Hart  
Borough Clerk

## ANNUAL PLANNING/ ZONING BOARD REPORT—2021

Prepared by Vice Chair Allison Petrilla

### Purpose:

Municipal Land Use Law (MLUL), in Section 40:55D-70.1 states:

“The board of adjustment shall, at least once a year, review its decisions on applications and appeals for variances and adopt by resolution a report on its findings on zoning ordinance provisions which were (1) the subject of variance requests and (2) its recommendations for zoning ordinance amendment or revision, if any. The board of adjustment shall send copies of the report and resolution to the governing body and planning board.”

The Roosevelt Planning Board, in accordance with the provisions of MLUL subsection 40:55D-25c, also acts as the municipal zoning board of adjustment.

### Applications and Variances

Two applications came before the Board in 2021. The first granted approval to T-Mobile for wireless equipment placed at the Borough’s water tower. The second, a hearing on a proposed single-family home to be built on the property at 19 S. Rochdale Ave., was carried over to the January, 2022 meeting. The Board also reviewed several ordinances, including one banning cannabis sales here, one updating the stormwater management requirements per the state’s new guidelines and one amending certain fees.