

BOROUGH OF ROOSEVELT
33 N. Rochdale Ave, Roosevelt Borough, NJ 08555

DRAFT
COUNCIL MEETING AGENDA
FEBRUARY 7, 2022 @ 7:00 P.M.

DUE TO THE CORONAVIRUS AND THE NEED FOR SOCIAL DISTANCING, THIS MEETING WILL ALSO BE HELD REMOTELY AND AVAILABLE TO THE PUBLIC IN A LIVE FEED. TO ACCESS THE MEETING PLEASE FOLLOW THE INSTRUCTIONS BELOW:

Join Zoom Meeting

<https://us02web.zoom.us/j/3251865085?pwd=L1RWNlhPYTZZZdUZ5R3piT0NZWHhuUT09>

Meeting ID: 325 186 5085; Passcode: 968068

One tap mobile

+16465588656,,3251865085#,,,,*968068# US (New York)

+13017158592,,3251865085#,,,,*968068# US (Washington DC)

Dial by your location

+1 646 558 8656 US (New York); +1 301 715 8592 US (Washington DC)

+1 312 626 6799 US (Chicago); +1 669 900 9128 US (San Jose)

+1 253 215 8782 US (Tacoma); +1 346 248 7799 US (Houston)

Standard protocols for Remote Meetings set forth in Resolution 20-108 adopted November 23, 2020:

- 1) Members of the public wishing to make a comment during a remote meeting shall be permitted to do so using the audio and/or video technology under which the remote meeting is being held.
- 2) Members of the public may also submit written comments to the Council, through the Borough Clerk, by either e-mail to clerk@rooseveltnj.us or written letter to Borough Clerk, Borough of Roosevelt, 33 North Rochdale Ave, P.O. Box 128, Roosevelt, NJ 08555. Written comments must be received at least 24 hours prior to the noticed start of the remote meeting in order to be included in the meeting.
- 3) Public comments shall be received and/or read into the record during times designated during the meeting for public participation.
- 4) The Council reserves the right to pass over duplicative written comments; however, each duplicative comment shall be noted for the record with the content summarized.
- 5) A member of the public wishing to speak during a remote meeting shall state their name and address for the record prior to making their comment.
- 6) Members of the public commenting during a remote meeting shall not act in any manner to disrupt the meeting. If such a member of the public becomes disruptive during the meeting, the individual chairing the meeting shall mute, or direct the muting of, the disruptive member and warn that any continued disruption may result in the member being prevented from speaking during the meeting or be removed from the remote meeting. Disruptive conduct includes, but is not limited to, sustained inappropriate behaviors such as shouting, interruption, and the use of profanity.
- 7) Any member who continues to be disruptive after receiving a warning may be muted while other members of the public are allowed to proceed with their comments. If time permits, the disruptive individual shall be allowed to speak after all other members of the public are provided an opportunity to comment. Should the individual remain disruptive, the individual may be muted or kept on mute for the remainder of the remote meeting or removed from the meeting.

TIME IN _____

Adequate notice of this meeting, as required by Chapter 231, P.L. 1975, has been provided by a public notice on January 22, 2022 which was posted on the Bulletin Board at the Roosevelt Post Office and in the Borough Hall. The notice was published in The Times and Asbury Park Press.

ROLL CALL

Councilmember Robert Atwood
Councilmember Louis Esakoff
Councilmember Michael Hamilton
Councilmember Constance Herrstrom
Councilmember Steven Macher
Councilmember Joseph Trammell
Mayor Peggy Malkin

MAYOR'S REPORT

PUBLIC COMMENT (Agenda items only)

APPROVAL OF MINUTES:

1. Regular Meeting Minutes – December 6, 2021
2. Regular Meeting Minutes – December 20, 2021
3. Regular Meeting Minutes – January 4, 2022

CORRESPONDENCE:

1. Letter from State of New Jersey, Department of Environmental Protection, dated January 18, 2022 regarding a mandatory Flood Damage Prevention Ordinance.
2. Letter received from County of Monmouth, Mosquito Control Division, dated January 26, 2022 regarding aerial surveillance and treatment program starting about April 1, 2022 and continuing until November 30, 2022.
3. Letter from Roberts Engineering Group LLC, dated January 17, 2022 requesting authorization to prepare Annual Certification and Stormwater Permit Compliance.
4. Letter from Roberts Engineering Group LLC, dated January 20, 2022 regarding NJ Infrastructure Bank funding.
5. Letter from Roberts Engineering Group LLC, dated January 25, 2022 requesting authorization to prepare a Yearly Water Audit for 2021.
6. Loss Control Report from Monmouth County Municipal Joint Insurance Fund, dated January 24, 2022.

CONSENT AGENDA RESOLUTIONS:

Resolution 22-31	Payment of Bills for February 7, 2022
Resolution 22-32	Authorizing the County of Monmouth Mosquito Control Division to Conduct Aerial Mosquito Control Operations Within Roosevelt Borough
Resolution 22-33	Resolution Authorizing Roberts Engineering Group, LLC, To Prepare a Yearly Water Audit for 2021 and Submit to the Delaware River Basin Commission (DRBC)
Resolution 22-34	Resolution Authorizing Roberts Engineering Group, LLC to Prepare the Annual Certification and Stormwater Permit for the Borough of Roosevelt

Resolution 22-35 Resolution to Amend Resolution 22-07 Consent to Appointments for
2022 - Borough Officials
Resolution 22-36 Resolution Appointing Part-Time Deputy Borough Clerk and
Environmental Commission Secretary
Resolution 22-37 Resolution Creating the Borough of Roosevelt's Adopt-A-Storm-Drain
Program and Authorizing the Borough's Environmental Commission to
Implement Same

REPORTS OF COMMITTEE CHAIRS:

Councilmember Atwood	Envi, Health & Safety
Councilmember Esakoff	Administration
Councilmember Hamilton	Finance
Councilmember Herrstrom	Community Dev/Code
Councilmember Macher	Public Works
Councilmember Trammell	Utilities

REPORTS OF BOROUGH OFFICIALS:

UNFINISHED BUSINESS:

1. Curbs on School Lane

NEW BUSINESS:

PUBLIC COMMENT: (Any item)

M/Malkin opens the public comment at _____

M/Malkin closes the public comment at _____

CLOSED SESSION:

Resolution 22-38 Providing for a Private Executive Meeting that Excludes the Public

Time In: _____ Time Out: _____

ADJOURNMENT

TIME OUT _____



State of New Jersey

DEPARTMENT OF ENVIRONMENTAL PROTECTION

WATERSHED AND LAND MANAGEMENT

DIVISION OF RESILIENCE ENGINEERING & CONSTRUCTION

OFFICE OF DAM SAFETY & FLOOD ENGINEERING

44 S. Clinton Avenue, 3rd Fl.

P.O. Box 420, Mail Code 44-03

Trenton, New Jersey 08625-0420

Tel. (609) 292-2296 • Fax (609) 984-1908

<http://www.nj.gov/dep/damsafety>

C.C. Mayer
Council
Engineer
Attorney

PHILIP D. MURPHY

Governor

SHEILA Y. OLIVER

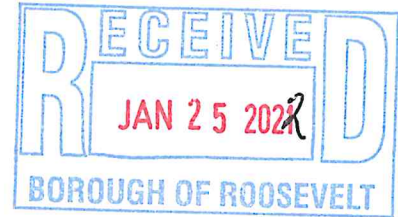
Lt. Governor

SHAWN M. LATOURETTE

Commissioner

January 18, 2022

Certified #: 7020 3160 0000 4042 6063



Ms. Krystyna Bieracka-Olejnik, Clerk

Borough of Roosevelt

33 North Rochdale Avenue

Roosevelt, NJ 08555

Re: Borough of Roosevelt, Monmouth County

Flood Damage Prevention Ordinance

Community ID # 340322

Dear Ms. Bieracka-Olejnik:

Recently, the Federal Emergency Management Agency (FEMA) reviewed the New Jersey model flood damage prevention ordinance and recommended that the New Jersey Department of Environmental Protection (DEP) revise it to ensure that all 553 New Jersey participating community ordinances are compliant with the NFIP. As an outcome of this audit, FEMA directed that new model ordinances be developed which incorporate the higher State standards found in the Flood Hazard Area Control Act and the Uniform Construction Code. This recommendation is in addition to a post-Superstorm Sandy recommendation that the DEP's model ordinance transition to a FEMA-approved version that coordinates with State building codes enforced by local Construction Officials. Over the past year, DEP has revised the flood damage prevention ordinance and has offered training to local officials on the new ordinance. Your county has now been selected for a mandatory county-wide adoption. Adoption of a new Model Code Coordinated Ordinance must be completed within 180 days of the date of this letter, **July 18, 2022**.

The new Model Code Coordinated Ordinance is available at <https://www.nj.gov/dep/floodcontrol/modelord.htm>. A benefit of coordinating these regulations allowed the streamlining of more than 6 models into two "Coastal" and "Riverine" options. Your community should adopt the "Riverine" model. Text in the model ordinance is color coded to identify sections where community-specific information must be included and/or optional higher standards may be incorporated to customize your ordinance to meet your community's needs. Yellow-highlighted text is community-specific information. Blue-highlighted text notes optional higher standards that may be considered by the municipality to incorporate resiliency and adaptation objectives into local decision-making. If the Borough of Roosevelt is interested in

adopting higher standards that are not included in the model ordinance, please reach out to my staff to discuss how these can be incorporated while meeting all NFIP, State, and local floodplain regulations.

The ordinance must reference the Flood Insurance Study (FIS) dated September 25, 2009, revised on June 20, 2018 and June 15, 2022, index map, and Flood Insurance Rate Maps (FIRMs) with the following panel numbers and dates below. Additionally, your current preliminary maps (if any) will need to be referenced.

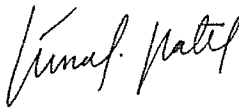
Effective FRIMs	Effective Date	Preliminary FIRMs	Effective Date
34025C0255F	September 25, 2009	NA	NA

Within ten (10) days of receiving this letter, please forward the name and contact information for a designated contact person who will be handling ordinance adoption. My staff will be reaching out to this person with registration details for an information session scheduled for **January 25, 2022** at 1:00PM. There will be an additional session held on **February 23, 2022** at 1:00PM if you are unable to attend the January session.

To ensure that your community's ordinance is enacted in a timely fashion, please forward a draft copy of the ordinance to my office for review by **April 18, 2022** prior to introduction to your governing body. If the Borough of Roosevelt is interested in incorporating higher standards or including language from previous ordinance models, please meet with my staff prior to the April 18, 2022 deadline.

Once the ordinance has been adopted, please forward two (2) **certified, signed and sealed** copies of the ordinance to this office so I can report to FEMA that your municipality has adopted an ordinance that is fully compliant with current NFIP floodplain management regulations. To provide the name of your contact person, please coordinate with **Kenya Lovill at (609) 322-9594 or kenya.lovill@dep.nj.gov**. Ms. Lovill will also be organizing the information session. Please do not hesitate to contact her with any questions you may have regarding the new model code coordinated ordinance document or the ordinance adoption process.

Sincerely,



Kunal Patel, Ph.D., P.E., CFM
State NFIP Coordinator
Office of Dam Safety and Flood
Engineering

C: File
DCA – Construction Official (email)
William McDonnell, Deputy Director, Region II Mitigation Division (email)
Marianne Luhrs, Acting Branch Manager, Region II Floodplain Management &
Insurance Branch
Dennis Reinknecht, Director - Division of Resilience Engineering and Construction



COUNTY OF MONMOUTH
Mosquito Control Division

1901 Wayside Road, Tinton Falls, NJ 07724

Board of County Commissioners
Director
Thomas A. Arnone
Deputy Director
Susan M. Kiley, *liaison*
Lillian G. Burry
Nick DiRocco
Ross F. Licitra



County Administrator
Teri O'Connor

Superintendent
Victoria C. Thompson
victoria.thompson@co.monmouth.nj.us
732-542-3630
fax 732-542-3267

January 26, 2022

Dear Municipal Clerk:

The Monmouth County Mosquito Control Division runs a countywide mosquito control program to protect residents from mosquito-borne diseases and maintain a comfort level suitable to enjoy outdoor activities. An important component of this program is the application of mosquito pesticides using the County helicopter in select areas of the county that produce or harbor high numbers of mosquitoes.

Prior to conducting aerial applications over an area designated "congested" by the Federal Aviation Administration, the Mosquito Control Division is required, pursuant to FAR Part 137.51, to secure written approval from the governing body of the political subdivision over which the aircraft is to be operated. To assist this process, I have enclosed a brief sample resolution for consideration by the governing body.

For your information, the Mosquito Control Division anticipates resuming the aerial surveillance and treatment program on or about April 1, 2022 and possibly continuing as late as November 30, 2022. Normally, the treatment areas are restricted to large tracts of standing water in undeveloped parts of the county where mosquito larvae thrive. Each time the Division undertakes aerial larval control applications in your municipality, your local police department will be notified beforehand.

The Mosquito Control Division conducts adult mosquito control with truck-mounted spray equipment. The Division would only consider aerial mosquito control in developed areas if the public health risk from West Nile virus, Eastern Equine Encephalitis virus or other mosquito-borne disease warrants such action. If the helicopter were to be used, the municipal administrator, police and health officer would be contacted as well as the public notified in accordance with pesticide regulations, NJAC 7:30. The County would also adhere to all additional FAA and NJDOT regulations.

Please execute and return an adopted resolution as soon as possible, **preferably before April 1, 2022**. If you have any questions or concerns about the resolution or our program, please call me at 732-542-3630 or e-mail victoria.thompson@co.monmouth.nj.us. I would be glad to answer questions regarding our program or the products we use. The cooperation of the governing body is greatly appreciated.

Sincerely,

A handwritten signature in cursive script that reads "Victoria C. Thompson".

Victoria Thompson
Superintendent

Enclosure



Roberts
ENGINEERING GROUP LLC
Women Business Enterprise Certified

1670 Whitehorse-Hamilton Square Rd.
Hamilton, New Jersey 08690
609-586-1141 fax 609-586-1143
www.RobertsEngineeringGroup.com

January 17, 2022

Kathleen Hart, RMC, CMR
Borough Clerk
Borough of Roosevelt
P.O. Box 128
33 North Rochdale Avenue
Roosevelt, New Jersey 08555

Re: Tier B NJPDES Stormwater Permit
Annual Certification and Stormwater Permit Compliance
Borough of Roosevelt, Monmouth County, New Jersey
Our File No.: R4102

Dear Kathleen:

As you know, the Borough is required by the NJDEP to provide a yearly certification that it has met the requirements of its NJDPES Stormwater Permit. In order to provide this information to the NJDEP, we prepare the Annual Certification and update to the Stormwater Permit for the Borough each year. To prepare the Annual Certification and Stormwater Permit Update, Roberts Engineering Group, LLC will undertake the research necessary and update the permit to reflect how the Borough has complied with the permit in 2021 at a cost not to exceed \$3,500.00.

The Annual Certification must be submitted no later than May 2022. Please provide authorization to move forward with these two documents as soon as possible.

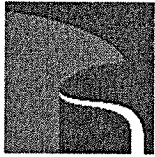
Should you have any questions, please feel free to call.

Very truly yours,

A handwritten signature in cursive script that reads "Carmela Roberts".

Carmela Roberts, P.E., C.M.E.
Borough Engineer

cc: Mayor and Council
George Lang, Borough CFO
Ana Debevec, Treasurer
Cameron Corini, PE, CME, Roberts Engineering Group, LLC
Kelly Pham, EIT, Roberts Engineering Group, LLC



Roberts

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Hamilton, New Jersey 08690
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www.RobertsEngineeringGroup.com

January 20, 2022

Mayor and Council
Borough of Roosevelt
33 North Rochdale Avenue
P.O. Box 128
Roosevelt, New Jersey 008555

Re: NJ Transportation Bank Funding Opportunities
Borough of Roosevelt, Monmouth County, New Jersey
Our File No.: R4606

Dear Mayor and Council:

As you know, the Borough typically funds roadway improvements by obtaining grants through the NJDOT Municipal Aid Program. Occasionally, these grants fall short of funding the entirety of a roadway improvements contract.

Roberts Engineering Group recently attended a seminar by the NJ Infrastructure Bank (NJIB) regarding new loan opportunities for surface transportation improvements (roadways, sidewalks, bike paths, etc.). This loan program is in addition to the type of loans the Borough has obtained through the NJIB for water and wastewater contracts.

Loan funding through the NJ Transportation Infrastructure Bank (NJTIB) can be used to supplement NJDOT grant funding. The process for obtaining a transportation loan is similar to the process required for obtaining NJIB water and wastewater loans.

The NJTIB offers loans for up to 31 years, 50% with no interest, and 50% with NJIB interest rates which are typically less than market rate. Eligible projects are generally the same as those submitted for NJDOT Municipal Aid Grants.

Moving forward, we recommend the Borough consider loans through the NJ Transportation Infrastructure Bank to supplement NJDOT grants.

I am available to discuss this with the Borough further if requested.

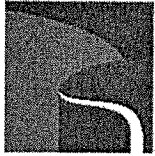
Should you have questions, please feel free to contact me.

Very truly yours,

A handwritten signature in cursive script that reads "Carmela Roberts".

Carmela Roberts, P.E., C.M.E.
Borough Engineer

cc: Kathleen Hart, RMB, CMR, Borough Clerk
Ana Debevec, Borough Treasurer
George Lang, Borough CFO
Cameron Corini, PE, CME, Roberts Engineering Group, LLC



Roberts
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www.RobertsEngineeringGroup.com

January 25, 2022

Kathleen Hart, RMC, CMR
Borough Clerk
33 North Rochdale Avenue
P.O. Box 128
Roosevelt, NJ 08555

Re: Delaware River Basin Commission
Yearly Water Audit 2021
Borough of Roosevelt, Monmouth County, New Jersey
Our File: R4664

Dear Kathleen:

Below is our proposed fee to prepare a Yearly Water Audit. Each year the Delaware River Basin Commission (DRBC) requires that the Borough submit an annual water audit. The Commission recently requested that the Borough provide an audit for 2021. The submission deadline is March 31, 2022. I am requesting authorization to prepare the audit, at the next Council Meeting.

Our cost to prepare the annual audit as outlined by the DRBC will be at a cost not to exceed \$4,000.00.

We are prepared to move forward upon your authorization.

Very truly yours,

A handwritten signature in cursive script that reads "Carmela Roberts".

Carmela Roberts, P.E., C.M.E.
Borough Engineer

cc: Mayor and Council
Ana Debevec, Borough Treasurer
George Lang, Borough CFO
Kelly Pham, EIT, Roberts Engineering Group, LLC

Monmouth County Municipal Joint Insurance Fund

Borough of Roosevelt

To: Mr. Gregg Possiel, Fund Commissioner
Submitted by: Mr. Joseph Mirarchi, MPA
Date of Survey: January 24, 2022
Contact & Title: Mr. Gregg Possiel, Safety Coordinator

NOTE TO FUND COMMISSIONER:

The survey revealed strong management commitment, and all Regulatory Compliance Documentation has been updated, along with RTK Files. MSI Training is a continuing process. No new Suggestions for Improvement are being submitted

OBJECTIVES OF THE SURVEY:

1. Conduct a Loss Control Survey of Borough Buildings.
2. Review the MEL Safety Institute (MSI) Training Resources.
3. New and Outstanding Suggestions for Improvement.

SURVEY RESULTS:

OBJECTIVE #1: Conduct A Loss Control Survey of Borough Buildings.

Borough Hall is a one-story, wood-frame building that houses both the Borough Offices and the First Aid Squad in an adjoining portion of the structure. It is well maintained and free of trip hazards on both the interior and exterior of the building. All exit and emergency lights were functional, and fire extinguishers and location signs were posted and checked monthly. There were no deficiencies noted at the time of the survey.

The DPW Garage has been repaired and used for vehicle and miscellaneous storage. All exit and emergency lights were functional, and fire extinguishers and location signs were posted. There were no deficiencies noted at the time of the survey.

The Water Plant is a masonry-constructed building that meets the DEP water regulations. It is well maintained and free of trip hazards on both the interior and exterior of the building. All exit and emergency lights were functional, and fire extinguishers and location signs were posted. The emergency eyewash station is checked weekly, and all chemical signage (NFPA 704) is in place. There were no deficiencies noted at the time of the survey.

This report does not and is not intended to address every loss potential, but covers only those conditions specifically examined at time of the survey. There may be other conditions not examined or brought to our attention at the time of this survey, that may contain a potential for liability. This report does not include matters of a legal nature or violations of any federal, state or local statute, ordinance or regulation, except as specifically noted in the report.

The Sewer Plant is a small, masonry operational building housing chemical additives for sewerage processing. It is well maintained and free of trip hazards on both the interior and exterior of the building. Fire extinguishers and location signs were posted, and all chemical signage (NFPA 704) was in place. The emergency eyewash station is inspected weekly, and the fire sprinkler system is up to date on its yearly inspection. There were no deficiencies noted at the time of the survey.

OBJECTIVE #2: Review the MSI Instructor-led and online training resources.

MSI LIVE features real-time, instructor-led, in-person, and virtual classes. Experienced instructors provide an interactive experience for learners on a broad spectrum of safety and risk control topics. Most MSI LIVE offerings have been awarded continuing education credits for municipal designations and certifications. The MSI LIVE catalog describes the course, the intended audience, and available credits.

Enrollment is required for all MSI LIVE classes. MSI LIVE classes are subject to cancellation or rescheduling at any time. Members are reminded to log on to the www.njmel.org website and click on the MSI logo to access the Learning Management System to enroll their employees and verify classes. Registering your staff ensures you will be notified of any schedule changes.

MSI NOW provides on-demand streaming videos and online classes that can be viewed 24/7 by our members. Topics pertain to many aspects of safety, risk control, employment practices, and supervision, and most can be viewed in under 20 minutes.

MSI NOW resources are in the MSI Learning Management System (LMS), in MSI NOW College on the bottom right of the LMS homepage. MSI online classes are on the left side of the College, while on-demand streaming videos are on the right side.

MSI DVD includes a vast library of DVDs topics on many aspects of safety, risk control, employment practices, and supervision, and most can be viewed in under 20 minutes. The DVDs can be requested free of charge for MEL members and held for up to 2 weeks so you can view them at your convenience.

A prepaid self-addressed envelope is included to return the DVD. Please visit www.njmel.org or email the video library at melvideolibrary@jamontgomery.com.

All resources can be completed individually or in a group setting and recorded into the student's learning history in the MSI Learning Management System.

If you need assistance using the MSI Learning Management System, please call the MSI helpline at 866-661-5120.

OBJECTIVE #3: New and Outstanding Suggestions for Improvement.

New Suggestions for Improvement

New Suggestions for Improvement system are classified as follows:

- ***"Urgent" (U)*** SFI's refer to situations of "imminent danger" or "critical" safety/health issues, which may cause serious physical harm or death.
- ***"Important" (I)*** SFI's would encompass regulatory concerns and hazards not classified as either "Urgent" or "Program Improvement" suggestions.
- ***"Program Improvement" (PI)*** SFI's would encompass suggestions related to safety, process improvements, management systems, and other practices that would improve the organization's overall safety, quality, and effectiveness.

There are no new Suggestions for Improvement

Outstanding Suggestions for Improvement

Outstanding Suggestions for Improvement (OSFI) status is based upon information provided to J. A. Montgomery during the survey:

SFI Number	Rating	Status	Comment
None			

Please distribute copies of this report to all the previously mentioned departments. For additional information or any questions regarding this survey, contact this office.

cc: Charles L. Casagrande, Risk Manager, Danskin Agency
Stephen Sacco, Executive Director, PERMA

*BOROUGH OF ROOSEVELT
COUNTY OF MONMOUTH
STATE OF NEW JERSEY*

**RESOLUTION NO. 22-31
MEETING DATE: 02-07-2022**

PAYMENT OF BILLS FOR FEBRUARY 7, 2022

C/_____ offered the following resolution and moved its adoption, which was second by C/_____.

WHEREAS, the attached list of bills have been submitted to the Council for payment approval; and

WHEREAS, the Chief Financial Officer has certified the availability of funds for the payment of bills.

NOW, THEREFORE, BE IT RESOLVED that the bills on the attached bill list be paid.

ROLL CALL:

AYES:

NAYS:

ABSTAIN:

ABSENT:

CERTIFICATION

I HEREBY CERTIFY the foregoing to be a true copy of a resolution adopted by the Borough Council at a meeting held on February 7, 2022.

Kathleen Hart
Borough Clerk

February 3, 2022
10:45 AM

BOROUGH OF ROOSEVELT
Bill List By Vendor Name

Page No: 1

2-7-22 BILL LIST

P.O. Type: All
Range: First
Format: Condensed

to Last

Open: N Paid: N Void: N
Rcvd: Y Held: Y Aprv: N
Bid: Y State: Y Other: Y Exempt: Y

Vendor #	Name	PO #	PO Date	Description	Status	Amount	Void Amount	Contract	PO Type
ANJEC005	ANJEC	22-00012	01/20/22	ENVIRONMENTAL COMM-2022 DUES	Open	375.00	0.00		
ATRAJ005	ATRA JANITORIAL SUPPLY CO, INC	21-00671	12/09/21	RESTROOM TOWELS FOR DISPENSER	Open	50.09	0.00		
BOROU005	BOROUGH OF HIGHTSTOWN	22-00029	01/21/22	SOLID WASTE CONTRACT:JAN 2022	Open	5,912.33	0.00		
CENTR005	CENTRAL JERSEY WASTE &	22-00035	01/21/22	2022 RECYCLING CONTRACT	Open	3,150.83	0.00		B
COMPL010	COMPLETE CARE MAINTENANCE, LLC	22-00063	02/02/22	JAN 2021 SERVICES	Open	400.00	0.00		
COMPL005	COMPLETE SECURITY SYSTEMS, INC	22-00036	01/21/22	ALARM MONITOR 2/1/22-1/31/23	Open	420.00	0.00		
CROSS005	CROSS OVER NETWORKS, LLC	21-00101	02/16/21	2021 TEAMVIEWER ANTI-VIRUS	Open	35.00	0.00		B
		21-00104	02/17/21	2021 IT SERVICES	Open	103.00	0.00		B
		21-00105	02/17/21	2021 EMAIL ARCHIVING	Open	115.00	0.00		B
		21-00551	10/12/21	2021 CLOUD BACKUP	Open	66.00	0.00		B
						319.00			
DEFOE005	DEFOE, GREG	22-00054	01/31/22	REIMB:SNOW PLOWING-FUEL/FOOD	Open	167.59	0.00		
DONAT005	DONATO, ESQ., MICHELE	22-00037	01/24/22	PLANNING BOARD 9/14-12/31/21	Open	430.57	0.00		
EDMUN005	EDMUNDS GOVTECH	22-00034	01/21/22	2022 MCSJ SOFTWARE MAINTENANCE	Open	10,871.65	0.00		
FASTS005	FAST SIGNS OF BRICK	22-00047	01/28/22	BLANK BOARDS FOR A-FRAME SIGNS	Open	151.00	0.00		
FRANC005	FRANCOTYP-POSTALIA, INC.	22-00055	01/31/22	1/Q/2022 METER/SCALE RENTAL	Open	133.30	0.00		
GANNE005	GANNETT NJ NEWSPAPERS	22-00064	02/02/22	DEC 2021 NOTICES	Open	298.35	0.00		
GEORG005	GEORGE S COYNE CHEMICAL CO INC	21-00279	05/10/21	SEWER-2021 CES PACL(DELTA FLOC	Open	1,890.56	0.00		B
		22-00045	01/26/22	SEWER-2022 SODIUM ALUMINATE	Open	1,556.20	0.00		B
						3,446.76			

Vendor #	Name	PO #	PO Date	Description	Status	Amount	Void Amount	Contract	PO Type
HOLDE005	HOLDEN, JOHN B.								
		22-00069	02/03/22	2022 WATER PLANT MANAGEMENT	Open	5,228.39	0.00		B
		22-00070	02/03/22	ADDITIONAL SERVICES-JAN 2022	Open	<u>380.65</u>	0.00		
						5,609.04			
JCPL0005	JCP & L								
		22-00020	01/20/22	DEC 2021 ELECTRIC SERVICE	Open	972.22	0.00		
		22-00066	02/02/22	W/S-DEC 2021 ELECTRIC SERVICE	Open	<u>3,590.08</u>	0.00		
						4,562.30			
KYOCE005	KYOCERA DOCUMENT SOLUTIONS AME								
		22-00008	01/19/22	KYOCERA COPIER PYMT 39 OF 60	Open	215.64	0.00		
		22-00050	01/31/22	KYOCERA COPIER PYMT 40 OF 60	Open	<u>213.33</u>	0.00		
						428.97			
LENEG005	LENEGAN PLUMBING & HEATING,LLC								
		21-00572	10/20/21	INSTALL CURB VALVE & CURB BOX	Open	3,900.00	0.00		
LYONS005	LYONS ENVIRONMENTAL SERV, LLC								
		22-00052	01/31/22	2022 SEWER PLANT MANAGEMENT	Open	9,075.00	0.00		B
MGLF0005	MGL FORMS-SYSTEMS, LLC								
		21-00718	12/31/21	TAX SALE CERT & DELINQ NOTICES	Open	334.00	0.00		
MONMO070	MONMOUTH COUNTY PUBLIC WORKS &								
		22-00023	01/20/22	BRINING:1/6/22	Open	388.51	0.00		
MONMO010	MONMOUTH COUNTY SCAT								
		22-00007	01/19/22	SCAT SERVICES:4/Q/2021	Open	2,015.00	0.00		
MONMO025	MONMOUTH COUNTY-COUNTY TAX								
		22-00013	01/20/22	1/Q/2022 COUNTY TAXES	Open	50,111.86	0.00		
MONMO035	MONMOUTH COUNTY-HEALTH TAX								
		22-00014	01/20/22	1/Q/2022 HEALTH TAXES	Open	1,025.27	0.00		
MONMO030	MONMOUTH COUNTY-LIBRARY TAX								
		22-00015	01/20/22	1/Q/2022 LIBRARY TAXES	Open	3,761.73	0.00		
MONMO040	MONMOUTH COUNTY-OPEN SPACE TAX								
		22-00016	01/20/22	1/Q/2022 OPEN SPACE TAXES	Open	6,023.76	0.00		
MONMO020	MONMOUTH MUNICIPAL JIF								
		22-00030	01/21/22	2022 INSUR-FIRST INSTALLMENT	Open	13,245.00	0.00		
MUNIC015	MUNICIPAL CLERKS ASSOCIATION								
		22-00001	01/18/22	2022 MEMBERSHIP DUES	Open	75.00	0.00		
CITYC005	MURPHY, MICHAEL J.								
		22-00011	01/20/22	2022 WEBSITE & EMAIL HOSTING	Open	2,450.00	0.00		
NJSTA005	NJ STATE LEAGUE/MUNICIPALITIES								
		22-00033	01/21/22	2022 MEMBERSHIP DUES	Open	267.00	0.00		

Vendor #	Name	PO #	PO Date	Description	Status	Amount	Void Amount	Contract	PO Type
ONECA005	ONE CALL CONCEPTS, INC.	22-00018	01/20/22	DEC 2021 "CALL BEFORE YOU DIG"	Open	2.86	0.00		
PETTY005	PETTY CASH								
		22-00006	01/19/22	REIMBURSE PETTY CASH	Open	15.98	0.00		
		22-00017	01/20/22	REIMBURSE PETTY CASH	Open	9.75	0.00		
		22-00019	01/20/22	REIMBURSE PETTY CASH	Open	70.00	0.00		
		22-00021	01/20/22	REIMBURSE PETTY CASH	Open	11.60	0.00		
		22-00042	01/25/22	REIMBURSE PETTY CASH	Open	70.00	0.00		
		22-00046	01/27/22	REIMBURSE PETTY CASH	Open	75.80	0.00		
		22-00048	01/28/22	REIMBURSE PETTY CASH	Open	8.66	0.00		
		22-00068	02/03/22	REIMBURSE PETTY CASH	Open	15.98	0.00		
						<u>277.77</u>			
PSEGC005	PSE & G CO.	22-00038	01/24/22	DEC 2021 GAS SERVICE	Open	648.91	0.00		
READY005	READY REFRESH BY NESTLE	22-00039	01/24/22	WATER+RENTAL:DELIVERY 12/9/21	Open	30.47	0.00		
RIOSU005	RIO SUPPLY, INC.	22-00002	01/19/22	WATER-2022 ANNUAL SUPPORT FEE	Open	5,550.00	0.00		
ROBER005	ROBERTS ENGINEERING GROUP, LLC								
		20-00463	07/30/20	ROAD IMPROV:FARM & SCHOOL	Open	3,912.75	0.00		B
		20-00464	07/30/20	WATER MAIN REPL-FARM & SCHOOL	Open	1,510.00	0.00		B
		21-00668	12/08/21	SURVEY,MAP,EVALUATE:NVR DRAINS	Open	3,344.50	0.00		B
		21-00693	12/22/21	WATER ALLOCATION PERMIT RNWL	Open	1,786.50	0.00		B
		22-00004	01/19/22	D.SMITH-PLANNING BRD REVIEW	Open	531.00	0.00		
		22-00056	01/31/22	PSEG CONSTRUCTION NOTIFICATION	Open	1,228.25	0.00		
		22-00057	01/31/22	R.CURLEY-PLANNING BOARD REVIEW	Open	342.50	0.00		
		22-00058	01/31/22	T-MOBILE-PB REVIEW 1/11/22	Open	146.25	0.00		
		22-00059	01/31/22	D.SMITH-PLANNING BRD REVIEW	Open	449.00	0.00		
		22-00060	01/31/22	VERIZON-REVIEW-ADDT'L ANTENNAS	Open	540.00	0.00		
		22-00061	01/31/22	TAX MAP MAINTENANCE 2021	Open	313.00	0.00		
						<u>14,103.75</u>			
ROOSE005	ROOSEVELT BOARD OF EDUCATION								
		22-00032	01/21/22	JAN 2022 SCHOOL TAXES	Open	146,004.00	0.00		
		22-00067	02/02/22	FEB 2022 SCHOOL TAXES	Open	146,004.00	0.00		
						<u>292,008.00</u>			
SOBEL005	SOBEL HAN & CANNON, LLP	22-00053	01/31/22	LEGAL SERVICES-NOV 2021	Open	2,500.00	0.00		
SUTPH005	SUTPHEN MEMORIAL, INC.	22-00031	01/21/22	2022 CEMETERY MANAGEMENT	Open	775.00	0.00		B
TAXCO005	TAX COLLECTORS & TREASURERS	22-00009	01/20/22	TAX COLLECTOR-2022 DUES	Open	100.00	0.00		
THEHO010	THE HOME DEPOT	22-00024	01/20/22	ICE MELT & HARDWARE	Open	87.71	0.00		

February 3, 2022
10:45 AM

BOROUGH OF ROOSEVELT
Bill List By Vendor Name

Page No: 4

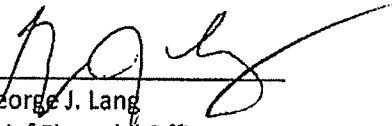
Vendor #	Name	Status	Amount	Void Amount	Contract	PO Type
THEH0010	THE HOME DEPOT	Continued				
22-00026	01/20/22 SCOTTS 22" BROADCAST SPREADER	Open	74.97	0.00		
22-00028	01/21/22 MISC SUPPLIES 1/20/22	Open	63.80	0.00		
22-00065	02/02/22 ICE MELT (5) BAGS	Open	104.85	0.00		
			<u>331.33</u>			
TREAS010	TREASURER, STATE OF NJ					
22-00027	01/21/22 WATER ALLOCATION PERMIT	Open	4,140.00	0.00		
UNIVA005	UNIVAR SOLUTIONS USA, INC.					
22-00041	01/24/22 2022 CONTRACT-SULFUR DIOXIDE	Open	2,070.01	0.00		B
VERIZ015	VERIZON					
22-00044	01/26/22 PHONE/INTERNET-JAN 2022	Open	729.35	0.00		
WRNEU005	W.R. NEUMANN COMPANY, INC.					
22-00003	01/19/22 WATER-2022 SODIUM HYPOCHLORITE	Open	229.07	0.00		B
WEBHA005	WEB HAULING & DISTRIBUTION, INC					
21-00713	12/31/21 PUMP LAKE DR PUMP PIT 12/28/21	Open	233.13	0.00		
22-00025	01/20/22 PUMP BORO HALL PUMP PIT 1/5/22	Open	249.45	0.00		
			<u>482.58</u>			
WINNE005	WINNER FORD					
21-00519	09/27/21 2021 FORD F350 4x4 PICKUP	Open	41,794.00	0.00		
Total Purchase Orders: 76			Total P.O. Line Items: 0	Total List Amount: 495,172.01	Total Void Amount: 0.00	

Totals by Year-Fund							
Fund Description	Fund	Budget Rcvd	Budget Held	Budget Total	Revenue Total	G/L Total	Total
	1-01	53,775.02	0.00	53,775.02	0.00	0.00	53,775.02
	1-09	<u>11,593.47</u>	<u>0.00</u>	<u>11,593.47</u>	<u>0.00</u>	<u>0.00</u>	<u>11,593.47</u>
Year Total:		65,368.49	0.00	65,368.49	0.00	0.00	65,368.49
	2-01	386,435.09	0.00	386,435.09	0.00	0.00	386,435.09
	2-09	<u>35,936.93</u>	<u>0.00</u>	<u>35,936.93</u>	<u>0.00</u>	<u>0.00</u>	<u>35,936.93</u>
Year Total:		422,372.02	0.00	422,372.02	0.00	0.00	422,372.02
	C-04	3,912.75	0.00	3,912.75	0.00	0.00	3,912.75
	C-08	<u>1,510.00</u>	<u>0.00</u>	<u>1,510.00</u>	<u>0.00</u>	<u>0.00</u>	<u>1,510.00</u>
Year Total:		5,422.75	0.00	5,422.75	0.00	0.00	5,422.75
	T-12	2,008.75	0.00	2,008.75	0.00	0.00	2,008.75
Total of All Funds:		<u><u>495,172.01</u></u>	<u><u>0.00</u></u>	<u><u>495,172.01</u></u>	<u><u>0.00</u></u>	<u><u>0.00</u></u>	<u><u>495,172.01</u></u>

BOROUGH OF ROOSEVELT

I, George J. Lang, Chief Financial Officer of the Borough of Roosevelt, do hereby certify that funds are available for the following bill list to be paid:

<u>Vendor</u>	<u>Budget Account</u>	<u>Total Award</u>
2/7/22 Bill List	various	\$495,172.01



George J. Lang
Chief Financial Officer

Dated: 2/7/22

RESOLUTION NO. 22-32
MEETING DATE: 02-07-2022

**AUTHORIZING THE COUNTY OF MONMOUTH MOSQUITO CONTROL DIVISION
TO CONDUCT AERIAL MOSQUITO CONTROL OPERATIONS WITHIN
ROOSEVELT BOROUGH**

C/ _____ offered the following Resolution and moved its adoption, which was second by C/ _____.

WHEREAS, the Monmouth County Board of Chosen Freeholders, pursuant to N.J.S.A. 26:9-27 et seq. has elected through its Mosquito Control Division to perform all acts necessary for the elimination of mosquito breeding areas and/or to exterminate mosquitos within the county; and

WHEREAS, the County has instituted an Integrated Pest Management Program consisting of surveillance, water management, biological control, and chemical control to exterminate the mosquito population within the county of Monmouth; and

WHEREAS, prior to conducting aerial dispensing operations over a designated “congested area,” the County is required, pursuant to Federal Aviation Administration Regulation (FAR Part 137.51), to secure prior written approval from the governing body of the political subdivision over which the aircraft is to be operated; and

WHEREAS, the Borough of Roosevelt is designated as a “congested area” by the Federal Aviation Administration and the County has requested that this governing body consent to its proposed aerial dispensing operation.

NOW, THEREFORE BE IT RESOLVED as follows:

1. The Roosevelt Borough Council hereby authorizes the County of Monmouth Mosquito Control Division or its agent to apply pesticides by aircraft for mosquito control in certain areas of the municipality designated by the County as being either larval mosquito habitat or areas harboring high populations of mosquitos constituting either a nuisance, a health hazard, or both with the understanding that:
 - a. The County shall utilize pesticides, application equipment and aircraft that are approved for aerial applications by the applicable Federal (USEPA) and State (NJDEP) agencies, and
 - b. Such operations will be performed in compliance with the applicable Federal and State regulations, and
 - c. The County will notify the police department of each municipality over which aerial pesticide operations are planned prior to commencement of such operations.

ROLL CALL:

AYES:

NAYS:

ABSTAIN:

ABSENT:

CERTIFICATION

I HEREBY CERTIFY the foregoing to be a true copy of a resolution adopted by the Borough Council at a meeting held on February 7, 2022.

Kathleen Hart
Borough Clerk

*BOROUGH OF ROOSEVELT
COUNTY OF MONMOUTH
STATE OF NEW JERSEY*

**RESOLUTION NO. 22-33
MEETING DATE: 02-07-2022**

**RESOLUTION AUTHORIZING ROBERTS ENGINEERING GROUP, LLC, TO PREPARE A
YEARLY WATER AUDIT FOR 2021 AND SUBMIT TO THE DELAWARE RIVER BASIN
COMMISSION (DRBC)**

C/_____ offered the following resolution and moved its adoption, which was seconded by
C/_____.

WHEREAS, the Delaware River Basin Commission (DRBC) requires the Borough of Roosevelt to submit an annual water audit for 2021 with a submission deadline date of March 31, 2022; and

WHEREAS, the Borough Engineer says the costs to prepare the audit and submit will be at a cost not to exceed \$4,000.00; and

WHEREAS, the Borough's Chief Financial Officer has certified the availability of funds in the amount not to exceed \$4,000.00.

NOW, THEREFORE BE IT RESOLVED, by the Mayor and Governing Body of the Borough of Roosevelt, County of Monmouth, State of New Jersey that Roberts Engineering Group, LLC, is authorized to prepare a yearly water audit for 2021 and submit in the amount not to exceed \$4,000.00.

BE IT FURTHER RESOLVED, that a certified copy of this resolution be sent to the Chief Financial Officer, Purchasing Agent, and Roberts Engineering Group, LLC.

ROLL CALL:

AYES:

NAYS:

ABSTAIN:

ABSENT:

CERTIFICATION

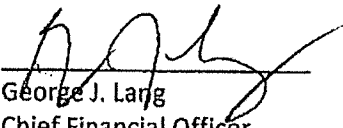
I HEREBY CERTIFY the foregoing to be a true copy of a resolution adopted by the Borough Council at a meeting held on February 7, 2022.

Kathleen Hart
Borough Clerk

BOROUGH OF ROOSEVELT

I, George J. Lang, Chief Financial Officer of the Borough of Roosevelt, do hereby certify that funds are available for the following contract to be awarded:

<u>Vendor</u>	<u>Budget Account</u>	<u>Total Award</u>
Roberts Engineering Group (DRBC Yearly Water Audit)	Water - Engineering	\$4,000.00


George J. Lang
Chief Financial Officer

Dated: 2/7/22

*BOROUGH OF ROOSEVELT
COUNTY OF MONMOUTH
STATE OF NEW JERSEY*

**RESOLUTION NO. 22-34
MEETING DATE: 02-07-2022**

**RESOLUTION AUTHORIZING ROBERTS ENGINEERING GROUP, LLC TO
PREPARE THE ANNUAL CERTIFICATION AND STORMWATER PERMIT FOR THE
BOROUGH OF ROOSEVELT**

C/ _____ offered the following resolution and moved its adoption, which was seconded by
C/ _____.

WHEREAS, the NJDEP requires a yearly certification of its NJDPES Stormwater Permit; and

WHEREAS, the Borough Engineer will undertake the research necessary and update the permit to reflect how the Borough of Roosevelt has complied with the permit in 2021 at a cost not to exceed \$3,500.00; and

WHEREAS, the Borough's Chief Financial Officer has certified the availability of funds in the amount not to exceed \$3,500.00.

NOW, THEREFORE BE IT RESOLVED, by the Governing Body of the Borough of Roosevelt, County of Monmouth, State of New Jersey that Roberts Engineering Group, LLC is hereby authorized to perform the necessary work to undertake the research necessary and update the permit for the NJDPES Stormwater Permit in an amount not to exceed \$3,500.00.

BE IT FURTHER RESOLVED, that a certified copy of this resolution be sent to the Chief Financial Officer, Purchasing Agent, and Roberts Engineering Group, LLC.

ROLL CALL:

AYES:

NAYS:

ABSTAIN:

ABSENT:

CERTIFICATION

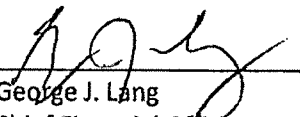
I HEREBY CERTIFY the foregoing to be a true copy of a resolution adopted by the Borough Council at a meeting held on February 7, 2022.

Kathleen Hart
Borough Clerk

BOROUGH OF ROOSEVELT

I, George J. Lang, Chief Financial Officer of the Borough of Roosevelt, do hereby certify that funds are available for the following contract to be awarded:

<u>Vendor</u>	<u>Budget Account</u>	<u>Total Award</u>
Roberts Engineering Group (2021 Annual Certification and Stormwater Permit Compliance)	Engineering-O/E	\$3,500.00


George J. Lang
Chief Financial Officer

Dated: 2/7/22

RESOLUTION NO. 22-35
MEETING DATE: 02-07-2022

**RESOLUTION TO AMEND RESOLUTION 22-07 CONSENT TO
APPOINTMENTS FOR 2022 - BOROUGH OFFICIALS**

C/ _____ offered the following resolution and moved its adoption, which was second by C/ _____.

BE IT RESOLVED that the following appointments are hereby made by the Mayor and confirmed by the Council of the Borough of Roosevelt:

	<u>Joint Insurance Fund Commissioner</u>	
Fred Septak	1 yr.	December 31, 2022
	<u>Safety Coordinator</u>	
Fred Septak	1 yr.	December 31, 2022
	<u>Right to Know Coordinator</u>	
Fred Septak	1 yr.	December 31, 2022
	<u>Clean Communities Coordinator</u>	
Maria Dellasala	1 yr.	December 31, 2022
	<u>School Crossing Guards</u>	
Alissa Schembry	1 yr.	December 31, 2022

ROLL CALL:

AYES:

NAYS:

ABSTAIN:

ABSENT:

CERTIFICATION

I HEREBY CERTIFY the foregoing to be a true copy of a resolution adopted by the Borough Council at a meeting held on February 7, 2022.

Kathleen Hart
Borough Clerk

*BOROUGH OF ROOSEVELT
COUNTY OF MONMOUTH
STATE OF NEW JERSEY*

**RESOLUTION NO. 22-36
MEETING DATE: 02-07-2022**

**RESOLUTION APPOINTING DEPUTY CLERK AND ENVIRONMENTAL
COMMISSION SECRETARY**

C/_____ offered the following resolution and moved its adoption, which was second by C/_____.

BE IT RESOLVED, by the Mayor and Council of the Borough of Roosevelt that Maria Dellasala be and is hereby appointed Deputy Clerk and Environmental Commission Secretary for the Borough of Roosevelt, beginning February 7, 2022 at an hourly rate of \$25.00.

BE IT FURTHER RESOLVED that a copy of this resolution, certified by the Borough Clerk to be a true copy, be forwarded to Maria Dellasala; Michael Ticktin, Environmental Commission Chair; George Lang, Chief Financial Officer and Ana Debevec, Treasurer.

ROLL CALL:

AYES:

NAYS:

ABSTAIN:

ABSENT:

CERTIFICATION

I HEREBY CERTIFY the foregoing to be a true copy of a resolution adopted by the Borough Council at a meeting held on February 7, 2022.

Kathleen Hart
Borough Clerk

*BOROUGH OF ROOSEVELT
COUNTY OF MONMOUTH
STATE OF NEW JERSEY*

**RESOLUTION NO. 22-37
MEETING DATE: 02-07-2022**

**RESOLUTION CREATING THE BOROUGH OF ROOSEVELT'S
ADOPT-A-STORM-DRAIN PROGRAM AND AUTHORIZING THE
BOROUGH'S ENVIRONMENTAL COMMISSION TO IMPLEMENT SAME**

C/_____ offered the following resolution and moved its adoption, which was seconded by C/_____.

WHEREAS, the Borough of Roosevelt, County of Monmouth, State of New Jersey (the "Borough"), through its Environmental Commission, is focused on efforts to improve the environment of the Borough and its surroundings; and

WHEREAS, rain and melting snow wash pollutants and other debris from Borough streets and other paved surfaces down into storm drains, and ultimately, into lakes, rivers, and wetlands surrounding the Borough; and

WHEREAS, unkempt trash and litter can clog storm drains and pipes, causing flooding within the Borough;

WHEREAS, leaves, grass, dirt, and other natural and/or yard debris contain phosphorus, which feeds algae that turn lakes green and close beaches along the Atlantic Ocean; and

WHEREAS, the Borough, via Ordinance, has previously regulated the proper disposal of pet waste, which contains harmful bacteria and phosphorus, and the proper maintenance of storm drains likewise prevents the seepage of pet waste into the Borough's storm drains; and

WHEREAS, regular and periodic maintenance of the Borough's storm drains can significantly help to reduce run-off pollution from the Borough and protect the lakes, rivers, and wetlands surrounding the Borough; and

WHEREAS, the Borough, as a small municipality with limited public works resources, monitors, inspects, and cleans the Borough's storm drains for functionality on a regular schedule, but not at such frequency to completely alleviate pollution and run-off issues; and

WHEREAS, the Environmental Commission desires to undertake an Adopt-A-Drain Program, whereunder resident-volunteers would "adopt" the storm drains near their homes throughout the Borough, and accept responsibility for frequent and routine cleaning and disposal of any debris that has washed into the grates thereof; and

WHEREAS, the Mayor & Council of the Borough applaud the Environmental Commission and its efforts to make Roosevelt cleaner and more sustainable through the proposed Adopt-A-Drain Program;

NOW, THEREFORE BE IT RESOLVED, by the Governing Body of the Borough of Roosevelt, County of Monmouth, State of New Jersey that the Environmental Commission is hereby authorized to conduct a survey and census of all existing storm drains within the Borough, and to create such forms and instructions as it deems advisable for the volunteer-residents to join the Adopt-A-Drain Program, and select a storm drain to “adopt” from the list of those within the Borough of Roosevelt; and

BE IT FURTHER RESOLVED, that, in the event that the Environmental Commission requires assistance or cooperation from Borough professionals and/or employees to implement the proposed Adopt-A-Drain Program, that the Council Representative to the Environmental Commission shall be the point-of-contact for any such requested assistance; and

BE IT FURTHER RESOLVED, that a certified copy of this resolution be sent to the Council Representative to the Environmental Commission, the Purchasing Agent, and the Environmental Commission.

ROLL CALL:

AYES:

NAYS:

ABSTAIN:

ABSENT:

CERTIFICATION

I HEREBY CERTIFY the foregoing to be a true copy of a resolution adopted by the Borough Council at a meeting held on February 7, 2022.

Kathleen Hart
Borough Clerk

RESOLUTION NO. 22-38
MEETING DATE: 02-07-2022

**PROVIDING FOR A PRIVATE EXECUTIVE MEETING THAT
EXCLUDES THE PUBLIC**

C/ _____ offered the following Resolution and moved its adoption, which was second by C/ _____.

WHEREAS, the “Open Public Meetings Act” enacted October 21, 1975 permits a public body to exclude the public from meetings or portions thereof wherein matters are to be discussed which are exempted from the requirements of the Act; and

WHEREAS, the said Act requires that prior to the holding of a meeting or portion thereof from which the public shall be excluded, the public body should adopt a Resolution at a public meeting providing for the holding of a private meeting; and

WHEREAS, the Borough Council of The Borough of Roosevelt has determined that a meeting should be held from which the public should be excluded in order to discuss a subject which is exempted under the said Act.

NOW, THEREFORE, BE IT RESOLVED by the Borough Council, as follows:

- That the next portion of this meeting be held in Private Session.
- That the general nature of the matter(s) to be discussed relate to the matters:
 - a. Potential Litigation – Green Acres Encroachment
 - b. Potential Litigation/Contractual – Private Property Drainage
- That no official action will be taken at the meeting but Minutes shall be kept and shall be available to the public after official action on the subject matter has been taken.
- It is anticipated the discussion conducted in closed session can be disclosed to the public after no further action is required in the matter.

ROLL CALL VOTE:

AYES:

NAYS:

ABSTAIN:

ABSENT:

CERTIFICATION

I hereby certify the foregoing to be a true copy of a resolution adopted by the Borough Council at a meeting held on February 7, 2022.

Kathleen Hart
Borough Clerk