

**BOROUGH OF ROOSEVELT**  
**33 N. Rochdale Ave, Roosevelt Borough, NJ 08555**

**DRAFT**  
**COUNCIL MEETING AGENDA**  
**JANUARY 18, 2022 @ 7:00 P.M.**

DUE TO THE CORONAVIRUS AND THE NEED FOR SOCIAL DISTANCING, THIS MEETING WILL ALSO BE HELD REMOTELY AND AVAILABLE TO THE PUBLIC IN A LIVE FEED. TO ACCESS THE MEETING PLEASE FOLLOW THE INSTRUCTIONS BELOW:

Join Zoom Meeting

<https://us02web.zoom.us/j/3251865085?pwd=L1RWNIhPYTZZdUZ5R3piT0NZWHhuUT09>

Meeting ID: 325 186 5085; Passcode: 968068

One tap mobile

+16465588656,,3251865085#,,,,\*968068# US (New York)

+13017158592,,3251865085#,,,,\*968068# US (Washington DC)

Dial by your location

+1 646 558 8656 US (New York); +1 301 715 8592 US (Washington DC)

+1 312 626 6799 US (Chicago); +1 669 900 9128 US (San Jose)

+1 253 215 8782 US (Tacoma); +1 346 248 7799 US (Houston)

Standard protocols for Remote Meetings set forth in Resolution 20-108 adopted November 23, 2020:

- 1) Members of the public wishing to make a comment during a remote meeting shall be permitted to do so using the audio and/or video technology under which the remote meeting is being held.
- 2) Members of the public may also submit written comments to the Council, through the Borough Clerk, by either e-mail to [clerk@rooseveltnj.us](mailto:clerk@rooseveltnj.us) or written letter to Borough Clerk, Borough of Roosevelt, 33 North Rochdale Ave, P.O. Box 128, Roosevelt, NJ 08555. Written comments must be received at least 24 hours prior to the noticed start of the remote meeting in order to be included in the meeting.
- 3) Public comments shall be received and/or read into the record during times designated during the meeting for public participation.
- 4) The Council reserves the right to pass over duplicative written comments; however, each duplicative comment shall be noted for the record with the content summarized.
- 5) A member of the public wishing to speak during a remote meeting shall state their name and address for the record prior to making their comment.
- 6) Members of the public commenting during a remote meeting shall not act in any manner to disrupt the meeting. If such a member of the public becomes disruptive during the meeting, the individual chairing the meeting shall mute, or direct the muting of, the disruptive member and warn that any continued disruption may result in the member being prevented from speaking during the meeting or be removed from the remote meeting. Disruptive conduct includes, but is not limited to, sustained inappropriate behaviors such as shouting, interruption, and the use of profanity.
- 7) Any member who continues to be disruptive after receiving a warning may be muted while other members of the public are allowed to proceed with their comments. If time permits, the disruptive individual shall be allowed to speak after all other members of the public are provided an opportunity to comment. Should the individual remain disruptive, the individual may be muted or kept on mute for the remainder of the remote meeting or removed from the meeting.

TIME IN \_\_\_\_\_

Adequate notice of this meeting, as required by Chapter 231, P.L. 1975, has been provided by a public notice on January 25, 2021 which was posted on the Bulletin Board at the Roosevelt Post Office and in the Borough Hall. The notice was published in The Times and Asbury Park Press.

**ROLL CALL**

Councilmember Robert Atwood  
Councilmember Louis Esakoff  
Councilmember Michael Hamilton  
Councilmember Constance Herrstrom  
Councilmember Steven Macher  
Councilmember Joseph Trammell  
Mayor Peggy Malkin

**MAYOR'S REPORT**

**PUBLIC COMMENT (Agenda items only)**

**APPROVAL OF MINUTES:**

**CORRESPONDENCE:**

**CONSENT AGENDA RESOLUTIONS:**

Resolution 22-29      Payment of Bills for January 18, 2022  
Resolution 22-30      Authorizing a Reduction of the Water/Sewer Utility for the September -  
October 2021 Billing Cycling to Block 3 Lot 14

**REPORTS OF COMMITTEE CHAIRS:**

Councilmember Atwood	Envi, Health & Safety
Councilmember Esakoff	Administration
Councilmember Hamilton	Finance
Councilmember Herrstrom	Community Dev/Code
Councilmember Macher	Public Works
Councilmember Trammell	Utilities

**REPORTS OF BOROUGH OFFICIALS:**

**UNFINISHED BUSINESS:**

**NEW BUSINESS:**

1. Use of Borough Hall: RAP event on February 26, 2022 from 8pm – 10pm.

**PUBLIC COMMENT: (Any item)**

M/Malkin opens the public comment at \_\_\_\_\_

M/Malkin closes the public comment at \_\_\_\_\_

**CLOSED SESSION:**

Resolution 21-xxx Providing for a Private Executive Meeting that Excludes the Public

Time In: \_\_\_\_\_ Time Out: \_\_\_\_\_

**ADJOURNMENT**

**TIME OUT** \_\_\_\_\_

*BOROUGH OF ROOSEVELT  
COUNTY OF MONMOUTH  
STATE OF NEW JERSEY*

**RESOLUTION NO. 22-29  
MEETING DATE: 01-18-2022**

**PAYMENT OF BILLS FOR JANUARY 18, 2022**

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C/\_\_\_\_\_ offered the following resolution and moved its adoption, which was second by C/\_\_\_\_\_.

**WHEREAS**, the attached list of bills have been submitted to the Council for payment approval; and

**WHEREAS**, the Chief Financial Officer has certified the availability of funds for the payment of bills.

**NOW, THEREFORE, BE IT RESOLVED** that the bills on the attached bill list be paid.

**ROLL CALL:**

**AYES:**

**NAYS:**

**ABSTAIN:**

**ABSENT:**

**CERTIFICATION**

**I HEREBY CERTIFY** the foregoing to be a true copy of a resolution adopted by the Borough Council at a meeting held on January 18, 2022.

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Kathleen Hart  
Borough Clerk

January 13, 2022  
12:18 PM

BOROUGH OF ROOSEVELT  
Bill List By Vendor Name

Page No: 1

1-18-22 BILL LIST

P.O. Type: All  
Range: First  
Format: Condensed

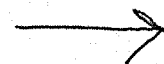
to Last

Open: N Paid: N Void: N  
Rcvd: Y Held: Y Aprv: N  
Bid: Y State: Y Other: Y Exempt: Y

Vendor #	Name	PO #	PO Date	Description	Status	Amount	Void Amount	Contract	PO Type
ALL0003	ALLEN'S LAWN & TREE SERV, INC.	21-00691	12/20/21	EMERGENCY-DEAD TREE-PINE DRIVE	Open	800.00	0.00		
BOROU005	BOROUGH OF HIGHTSTOWN	21-00715	12/31/21	LANDFILL TIPPING FEES:DEC 2021	Open	2,782.01	0.00		
COMPL010	COMPLETE CARE MAINTENANCE, LLC	21-00707	12/31/21	DEC 2021 SERVICES	Open	400.00	0.00		
CROSS005	CROSS OVER NETWORKS, LLC	21-00101	02/16/21	2021 TEAMVIEWER ANTI-VIRUS	Open	35.00	0.00		B
		21-00104	02/17/21	2021 IT SERVICES	Open	103.00	0.00		B
		21-00105	02/17/21	2021 EMAIL ARCHIVING	Open	115.00	0.00		B
		21-00551	10/12/21	2021 CLOUD BACKUP	Open	66.00	0.00		B
						<u>319.00</u>			
DEBEV005	DEBEVEC, ANA	21-00705	12/31/21	TRAVEL EXPENSE 1/14-12/29/21	Open	225.34	0.00		
GALLS005	GALLS, INC.	21-00634	11/19/21	SAFETY VEST & STOP SIGN PADDLE	Open	41.99	0.00		
GEORG005	GEORGE S COYNE CHEMICAL CO INC	21-00133	02/23/21	SEWER-2021 SODIUM ALUMINATE	Open	1,556.20	0.00		B
HOLDE005	HOLDEN, JOHN B.	21-00074	02/03/21	2021 WATER PLANT MANAGEMENT	Open	5,151.13	0.00		B
		21-00708	12/31/21	ADDITIONAL SERVICES-DEC 2021	Open	375.00	0.00		
						<u>5,526.13</u>			
JAMME005	JAMMER DOORS	21-00628	11/15/21	NEW DPW GARAGE DOOR OPENER	Open	850.00	0.00		
LYONS005	LYONS ENVIRONMENTAL SERV, LLC	21-00091	02/10/21	2021 SEWER PLANT MANAGEMENT	Open	9,075.00	0.00		B
		21-00690	12/20/21	ADDT'L SERVICES-11/22/21	Open	692.16	0.00		
						<u>9,767.16</u>			
MGLFO005	MGL FORMS-SYSTEMS, LLC	21-00699	12/30/21	FINANCE-2020 1099-MISC FORMS	Open	60.00	0.00		
		21-00700	12/30/21	FINANCE-2021 1099-NEC FORMS	Open	63.50	0.00		
						<u>123.50</u>			
NJADV005	NJ ADVANCE MEDIA	21-00712	12/31/21	LEGAL NOTICES-12/24/21	Open	50.46	0.00		
ONECA005	ONE CALL CONCEPTS, INC.	21-00716	12/31/21	4/Q/2021 "CALL BEFORE YOU DIG"	Open	17.87	0.00		

Vendor #	Name	PO #	PO Date	Description	Status	Amount	Void Amount	Contract	PO Type
PASSA005	PASSAIC VALLEY SEWERAGE								
		21-00711	12/31/21	SLUDGE DISPOSAL-DEC 2021	Open	907.20	0.00		
PETTY005	PETTY CASH								
		21-00689	12/20/21	REIMBURSE PETTY CASH	Open	14.97	0.00		
		21-00696	12/29/21	REIMBURSE PETTY CASH	Open	75.00	0.00		
		21-00697	12/29/21	REIMBURSE PETTY CASH	Open	56.00	0.00		
						<u>145.97</u>			
ROBER005	ROBERTS ENGINEERING GROUP, LLC								
		19-00076	01/30/19	WATER MAIN-HOMESTEAD, ELM, CEDAR	Open	194.00	0.00		B
		19-00726	10/31/19	ROAD IMPROV:NURKO & ELM	Open	442.50	0.00		B
		20-00463	07/30/20	ROAD IMPROV:FARM & SCHOOL	Open	3,701.00	0.00		B
		20-00464	07/30/20	WATER MAIN REPL-FARM & SCHOOL	Open	195.00	0.00		B
		21-00668	12/08/21	SURVEY,MAP,EVALUATE:NVR DRAINS	Open	1,873.00	0.00		B
		21-00709	12/31/21	VERIZON-REVIEW-ADDT'L ANTENNAS	Open	1,012.50	0.00		
						<u>7,418.00</u>			
RUSSE005	RUSSELL REID, INC.								
		21-00107	02/17/21	2021 SLUDGE REMOVAL	Open	1,109.43	0.00		B
SOBEL005	SOBEL HAN & CANNON, LLP								
		21-00710	12/31/21	LEGAL SERVICES-OCT 2021	Open	2,500.00	0.00		
STAPL005	STAPLES BUSINESS ADVANTAGE								
		21-00695	12/27/21	OFFICE & JANITORIAL SUPPLIES	Open	134.19	0.00		
STATE005	STATE OF NEW JERSEY-PWT								
		21-00706	12/31/21	4/Q/2021 WATER TAX	Open	51.47	0.00		
THEH0010	THE HOME DEPOT								
		21-00698	12/30/21	ICE MELT AND BATTERIES	Open	102.83	0.00		
		21-00702	12/31/21	EMERGENCY EXIT LIGHT+ELEC TAPE	Open	71.95	0.00		
						<u>174.78</u>			
TREAS015	TREASURER, STATE OF NJ								
		21-00714	12/31/21	4/Q/2021 MARRIAGE/CIVIL UNION	Open	25.00	0.00		
VERIZ015	VERIZON								
		21-00704	12/31/21	PHONE/INTERNET-DEC 2021	Open	694.66	0.00		
WEBHA005	WEB HAULING & DISTRIBUTION, INC								
		21-00678	12/15/21	PUMP LAKE DR PUMP PIT 11/29/21	Open	233.13	0.00		
		21-00679	12/15/21	PUMP SLUDGE TANK 11/30/21	Open	755.37	0.00		
						<u>988.50</u>			
WEBOU005	WEB OUTBACK								
		21-00688	12/16/21	RESTROOM RENTAL-NOV 2021	Open	120.00	0.00		

Total Purchase Orders: 40 Total P.O. Line Items: 0 Total List Amount: 36,728.86 Total Void Amount: 0.00



TOTAL CARRIED FORWARD FROM BILL LIST

36,728.86

MANUAL CHECKS

CK#11934 12/31/21 JCP&L  
CK#11935 12/31/21 JCP&L

972.80

3,314.78

GRAND TOTAL OF 1/18/22 BILL LIST

41,016.44

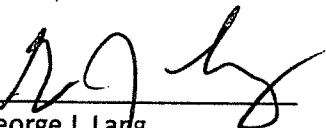
Totals by Year-Fund							
Fund Description	Fund	Budget Rcvd	Budget Held	Budget Total	Revenue Total	G/L Total	Total
	1-01	10,900.73	0.00	10,900.73	0.00	0.00	10,900.73
	1-09	<u>20,283.13</u>	<u>0.00</u>	<u>20,283.13</u>	<u>0.00</u>	<u>0.00</u>	<u>20,283.13</u>
Year Total:		31,183.86	0.00	31,183.86	0.00	0.00	31,183.86
	C-04	4,143.50	0.00	4,143.50	0.00	0.00	4,143.50
	C-08	<u>389.00</u>	<u>0.00</u>	<u>389.00</u>	<u>0.00</u>	<u>0.00</u>	<u>389.00</u>
Year Total:		4,532.50	0.00	4,532.50	0.00	0.00	4,532.50
	T-12	1,012.50	0.00	1,012.50	0.00	0.00	1,012.50
Total of All Funds:		<u><u>36,728.86</u></u>	<u><u>0.00</u></u>	<u><u>36,728.86</u></u>	<u><u>0.00</u></u>	<u><u>0.00</u></u>	<u><u>36,728.86</u></u>



BOROUGH OF ROOSEVELT

I, George J. Lang, Chief Financial Officer of the Borough of Roosevelt, do hereby certify that funds are available for the following bill list to be paid:

<u>Vendor</u>	<u>Budget Account</u>	<u>Total Award</u>
1/18/22 Bill List	various	\$41,016.44

  
\_\_\_\_\_  
George J. Lang  
Chief Financial Officer

Dated: 1/18/22

**RESOLUTION NO. 22-30**  
**MEETING DATE: 01-18-2022**

**AUTHORIZING A REDUCTION OF THE WATER/SEWER UTILITY FOR THE  
SEPTEMBER - OCTOBER 2021 BILLING CYCLING TO BLOCK 3 LOT 14**

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C/\_\_\_\_\_ offered the following resolution and moved its adoption, which was second by C/\_\_\_\_\_.

**WHEREAS**, the water/sewer utility bill for the period September - October 2021 showed a high water consumption at Block 3, Lot 14, 1 Pine Drive; and

**WHEREAS**, the Water/Sewer Utility Collector contacted the Water Operator who inspected the water meter and found that the water meter needed to be replaced on November 10, 2021; and

**WHEREAS**, the Water/Sewer Utility Collector is recommending a reduction of \$184.00 to the water/sewer utility bill for the period September - October 2021 at 1 Pine Drive, Block 3, Lot 14.

**NOW, THEREFORE, BE IT RESOLVED** by the Mayor and Council of the Borough of Roosevelt that the Water/Sewer Utility Collector is hereby authorized to reduce the September – October 2021 water/sewer utility bill by \$184.00 to Block 3, Lot 14, Tim Carroll, 1 Pine Drive, Roosevelt, NJ 08555 representing the reduction as set forth herein.

ROLL CALL:  
AYES:  
NAYS:  
ABSTAIN:  
ABSENT:

Certification

I hereby certify the foregoing to be a true copy of a resolution adopted by the Borough Council at a meeting held on January 18, 2022.

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Kathleen Hart  
Borough Clerk