

**Borough of Roosevelt  
33 N. Rochdale Avenue  
Roosevelt, NJ 08555**

**Mayor and Council  
Regular Meeting Minutes of December 20, 2021**

Mayor Malkin opened the meeting at 7:02 p.m. and explained that due to the Coronavirus and the need for social distancing, this meeting is being held remotely and available to the public in a live feed. M/Malkin read the Open Public Meetings Act statement: “Adequate notice of this meeting, as required by Chapter 231, P.L. 1975, has been provided by a public notice on January 25, 2021, which was posted on the Bulletin Board at the Roosevelt Post Office and in the Borough Hall. The notice was published in The Times and Asbury Park Press.”

**ROLL CALL**

	<b>PRESENT</b>	<b>ABSENT</b>	<b>LATE ARRIVAL</b>
<i>Councilmember Robert Atwood</i>	✓		
<i>Councilmember Lou Esakoff</i>			✓ 7:06 PM
<i>Councilmember Michael Hamilton</i>	✓		
<i>Councilmember Constance Herrstrom</i>	✓		
<i>Councilmember Steven Macher</i>	✓		
<i>Councilmember Joe Trammell</i>	✓		
<i>Mayor Peggy Malkin</i>	✓		

Also in attendance: Christina Malamut, Esq., Kathleen Hart, Borough Clerk.

**MAYOR’S REPORT:** None.

**PUBLIC COMMENT (Agenda items only):**

M/Malkin opened the meeting to Public Comment for agenda items only at 7:04 pm.

No public comment.

M/Malkin closed the Public Comment for agenda items at 7:06 pm.

C/Esakoff joined the meeting at 7:06 p.m.

**APPROVAL OF MINUTES:**

1. Regular Meeting Minutes – October 18, 2021

C/Esakoff made a motion with a second offered by C/Trammell, to approve the minutes with the amendment to correct the spelling of Maureen Parrott under Correspondence section.

Roll Call

AYES: C/Atwood C/Esakoff, C/Hamilton, C/Herrstrom, C/Macher, C/Trammell

NAYS: None

ABSTAIN: None

ABSENT: None

2. Regular Meeting Minutes – November 15, 2021

C/Esakoff made a motion, with a second offered by C/Herrstrom, to approve the minutes. No discussion.

Roll Call

AYES: C/Atwood C/Esakoff, C/Hamilton, C/Herrstrom, C/Macher, C/Trammell  
NAYS: None  
ABSTAIN: None  
ABSENT: None

**CORRESPONDENCE:**

1. Letter from Roberts Engineering Group, LLC, dated December 10, 2021 regarding the Water Allocation Permit Renewal.

**RESOLUTIONS:**

**Resolution 21-134** Payment of Bills for December 20, 2021

C/Hamilton made a motion to adopt Resolution 21-134, with a second offered by C/Esakoff. No discussion.

Roll Call

AYES: C/Atwood, C/Esakoff, C/Hamilton, C/Herrstrom, C/Macher, C/Trammell  
NAYS: None  
ABSTAIN: None  
ABSENT: None

**Resolution 21-135** Resolution Authorizing the Borough Engineer to Prepare an Application for the Water Allocation Permit Renewal at a Cost not to Exceed \$4,900.00

C/Esakoff made a motion to adopt Resolution 21-135, with a second offered by C/Herrstrom. No discussion.

Roll Call

AYES: C/Atwood, C/Esakoff, C/Hamilton, C/Herrstrom, C/Macher, C/Trammell  
NAYS: None  
ABSTAIN: None  
ABSENT: None

**Resolution 21-136** Resolution Authorizing the Borough Planner to Prepare a Housing Plan and Fair Share Element and Additional Fair Share Documents for the Borough of Roosevelt

C/Esakoff made a motion to adopt Resolution 21-136, with a second offered by C/Atwood. No discussion.

Roll Call

AYES: C/Atwood, C/Esakoff, C/Hamilton, C/Herrstrom, C/Macher, C/Trammell  
NAYS: None  
ABSTAIN: None  
ABSENT: None

**Resolution 21-137** Resolution Authorizing Transfer of Appropriations for 2021

C/Hamilton made a motion to adopt Resolution 21-137, with a second offered by C/Esakoff. No

discussion.

Roll Call

AYES: C/Atwood, C/Esakoff, C/Hamilton, C/Herrstrom, C/Macher, C/Trammell  
 NAYS: None  
 ABSTAIN: None  
 ABSENT: None

**Resolution 21-138** Resolution Canceling Appropriation Balances

C/Hamilton made a motion to adopt Resolution 21-138, with a second offered by C/Trammell.  
 No discussion.

Roll Call

AYES: C/Atwood, C/Esakoff, C/Hamilton, C/Herrstrom, C/Macher, C/Trammell  
 NAYS: None  
 ABSTAIN: None  
 ABSENT: None

**REPORTS OF COMMITTEE CHAIRS:**

**Environmental Health & Safety:** No report.

**Administration:** No report.

**Finance:** C/Hamilton explained the end of year transfer and canceling appropriation balance resolutions. The utility budget had a cancellation of \$68,000 that was sent to surplus. This was the third year in a row and it shows how well the Utilities are being run.

**Community Development/Code Enforcement:** No report.

**Public Works:** C/Macher explained that JCP&L has been digging around the utility poles and checking for damage.

**Utilities:** C/Trammell said he spoke with Carmela Roberts from Robert’s Engineering regarding the Tamara Road project. She has no outstanding reason to do it either way and is up to the Borough to decide to do half or the full project. The Council discussed the financial implications. C/Esakoff and C/Trammell would like the entire project to be done. C/Hamilton will set up a Finance Committee meeting and come up with a recommendation after the new year. C/Trammell stated that the utilities are looking good but we will need to invest in the future.

**REPORT OF BOROUGH OFFICIALS:** None

**UNFINISHED BUSINESS:** C/Hamilton brought up the issue of homeowners cutting down trees and asked what is being done. M/Malkin explained that signs have been ordered notifying the community about the tree ordinance. M/Malkin would also like to increase the fines and having an arborist on contract. Council discussed re-visiting the language in the tree ordinance.

**NEW BUSINESS:**

1. Use of Borough Hall: Environmental Commission for stream monitoring 3<sup>rd</sup> weekend of every month during winter months, except 3<sup>rd</sup> weekend January.  
 C/Hamilton made a motion to approve with a second offered by C/Trammell. All in Favor.
2. Storm Drain program:  
 Michael Ticktin explained the concept of the program and how it will be publicized. Christina Malamut said an ordinance should not be needed as long as the program is volunteered.

**PUBLIC COMMENT (Any item):**

M/Malkin opened the meeting to Public Comment for any item at 7:34 pm.

No public comment.

M/Malkin closed the meeting to Public Comment at 7:34 pm.

M/Malkin stated that the reorganization meeting is scheduled for Tuesday, January 4, 2022, via Zoom. M/Malkin and Kathleen Hart wish everyone a happy and healthy New Year.

**ADJOURNMENT:**

C/Esakoff made a motion to adjourn, with a second offered by C/Trammell, and with all in favor the meeting adjourned at 7:40 pm.

The audio tape is available in the Clerk's Office at Borough Hall.

Respectfully Submitted,

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Kathleen Hart, Borough Clerk

Adopted Date: February 7, 2022