

**Borough of Roosevelt
33 N. Rochdale Avenue
Roosevelt, NJ 08555**

**Mayor and Council
Regular Meeting Minutes of November 1, 2021**

Mayor Malkin opened the meeting at 7:12 p.m. and explained that due to the Coronavirus and the need for social distancing, this meeting is being held remotely and available to the public in a live feed. M/Malkin read the Open Public Meetings Act statement: “Adequate notice of this meeting, as required by Chapter 231, P.L. 1975, has been provided by a public notice on January 25, 2021, which was posted on the Bulletin Board at the Roosevelt Post Office and in the Borough Hall. The notice was published in The Times and Asbury Park Press.”

ROLL CALL

	PRESENT	ABSENT	LATE ARRIVAL
<i>Councilmember Robert Atwood</i>	✓		
<i>Councilmember Lou Esakoff</i>	✓		
<i>Councilmember Michael Hamilton</i>	✓		
<i>Councilmember Constance Herrstrom</i>			✓
<i>Councilmember Steven Macher</i>	✓		
<i>Councilmember Joe Trammell</i>	✓		
<i>Mayor Peggy Malkin</i>	✓		

Also in attendance: Sam Han, Esq., Greg Cannon, Esq., Kathleen Hart, Borough Clerk.

MAYOR’S REPORT: None.

PUBLIC COMMENT (Agenda items only):

M/Malkin opened the meeting to Public Comment for agenda items only at 7:14 pm.
No public comment.

C/Malkin closed the Public Comment for agenda items at 7:14 pm.

APPROVAL OF MINUTES: None.

CORRESPONDENCE:

1. Letter received from Roberts Engineering, dated October 26, 2021 regarding Improvements to Pine Drive revised estimated costs.
2. Letter received from NJDEP, dated October 21, 2021 regarding Compliance Evaluation and Assistance Inspection of the Roosevelt Borough WTP.
3. Letter received from NJ Department of Transportation, dated October 21, 2021 awarding Roosevelt Borough Fiscal Year 2022 Municipal Aid Program for the Improvements to Tamara Drive between Pine Drive and South Rochdale Avenue Project in the amount of \$173,700.00.
4. Letter received from Roberts Engineering, dated October 28, 2021 regarding Improvements to Pine Drive requesting a six-month extension.

**ORDINANCES:
SECOND READING
ORDINANCE 2021-08**

AN ORDINANCE AMENDING CHAPTER 5 “ANIMAL CONTROL”,
ARTICLE I: “DOGS”, SUBSECTION 5-2.6 LICENSE FEES

M/Malkin opened the public hearing at 7:18 pm.

No public comment.

M/Malkin closed the public hearing at 7:18 pm.

C/Herrstrom joined the meeting at 7:18 pm.

C/Esakoff made a motion to adopt Ordinance 2021-08, with a second offered by C/Trammell,

Roll Call

AYES: C/Atwood C/Esakoff, C/Hamilton, C/Herrstrom, C/Macher, C/Trammell

NAYS: None

ABSTAIN: None

ABSENT: None

**SECOND READING
ORDINANCE 2021-09**

AN ORDINANCE AMENDING CHAPTER 2 “ADMINISTRATION”,
ARTICLE VII: “ADMINISTRATIVE FEES”, CREATING A NEW
SUBSECTION 2-59 BOROUGH HALL RENTAL

M/Malkin opened the public hearing at 7:20 pm.

No public comment.

M/Malkin closed the public hearing at 7:21 pm.

C/Esakoff made a motion to adopt Ordinance 2021-09, with a second offered by C/Atwood.

Roll Call

AYES: C/Atwood, C/Esakoff, C/Macher, C/Trammell

NAYS: None

ABSTAIN: C/Hamilton, C/Herrstrom

ABSENT: None

**FIRST READING
ORDINANCE 2021-10**

REFUNDING BOND ORDINANCE OF THE BOROUGH OF
ROOSEVELT, IN THE COUNTY OF MONMOUTH, NEW JERSEY,
PROVIDING FOR THE REFUNDING OF ALL OR A PORTION OF
THE BOROUGH’S GENERAL IMPROVEMENT REFUNDING
BONDS, SERIES 2011, APPROPRIATING AN AMOUNT NOT
EXCEEDING \$1,135,000 THEREFOR AND AUTHORIZING THE
ISSUANCE OF NOT TO EXCEED \$1,135,000 GENERAL
IMPROVEMENT REFUNDING BONDS OF THE BOROUGH OF
ROOSEVELT FOR FINANCING THE COST THEREOF

M/Malkin reads into the record comments from George Lang, CFO recommending Borough Council to
move forward with refunding bond ordinance with additional savings of over 15%.

C/Esakoff made a motion to adopt on first reading Ordinance 2021-10, with a second offered by
C/Hamilton.

Roll Call

AYES: C/Atwood, C/Esakoff, C/Hamilton, C/Herrstrom, C/Macher, C/Trammell
NAYS: None
ABSTAIN: None
ABSENT: None

Public Hearing to be held on November 15, 2021 at 7:00 p.m. at the Borough of Roosevelt, 33 N. Rochdale Avenue, Roosevelt, NJ 08555

RESOLUTIONS:

Resolution 21-113 Payment of Bills for November 1, 2021

C/Hamilton made a motion to adopt Resolution 21-113, with a second offered by C/Esakoff. No discussion.

Roll Call

AYES: C/Atwood, C/Esakoff, C/Hamilton, C/Herrstrom, C/Macher, C/Trammell
NAYS: None
ABSTAIN: None
ABSENT: None

Resolution 21-114 Resolution Approving Change Order #2 and Final Payment Request for Road Replacement and Water Main Replacement Project on Homestead Lane, Elm Court, and Cedar Court

C/Hamilton made a motion to adopt Resolution 21-114, with a second offered by C/Esakoff. No discussion.

Roll Call

AYES: C/Atwood, C/Esakoff, C/Hamilton, C/Herrstrom, C/Macher, C/Trammell
NAYS: None
ABSTAIN: None
ABSENT: None

Resolution 21-115 Resolution Appointing Crossing Guard

C/Esakoff made a motion to adopt Resolution 21-115, with a second offered by C/Trammell. No discussion.

Roll Call

AYES: C/Atwood, C/Esakoff, C/Hamilton, C/Herrstrom, C/Macher, C/Trammell
NAYS: None
ABSTAIN: None
ABSENT: None

Resolution 21-116 Resolution Appointing Substitute Crossing Guard

C/Esakoff made a motion to adopt Resolution 21-116, with a second offered by C/Herrstrom. No discussion.

Roll Call

AYES: C/Atwood, C/Esakoff, C/Hamilton, C/Herrstrom, C/Macher, C/Trammell
NAYS: None
ABSTAIN: None
ABSENT: None

Resolution 21-117 Resolution Authorizing an Agreement with Monmouth County Board of County Commissioners to Provide Special Citizen Area Transportation Service (SCAT)

C/Esakoff made a motion to adopt Resolution 21-117 with a second offered by C/Trammell. No discussion.

Roll Call

AYES: C/Atwood, C/Esakoff, C/Hamilton, C/Herrstrom, C/Macher, C/Trammell
NAYS: None
ABSTAIN: None
ABSENT: None

Resolution 21-118 2022 Software Support and License Agreement with Edmunds Govtech, Inc.

C/Esakoff made a motion to adopt Resolution 21-118, with a second offered by C/Herrstrom. No discussion.

Roll Call

AYES: C/Atwood, C/Esakoff, C/Hamilton, C/Herrstrom, C/Macher, C/Trammell
NAYS: None
ABSTAIN: None
ABSENT: None

Resolution 21-119 Resolution Authorizing Execution of Cloud Hosting Agreement with Edmunds & Associates Inc.

C/Esakoff made a motion to adopt Resolution 21-119, with a second offered by C/Trammell.

C/Hamilton feels this is a great option especially with staff working from home and it is more secure. He also added that the Borough was given a three-year discount for the program.

Roll Call

AYES: C/Atwood, C/Esakoff, C/Hamilton, C/Herrstrom, C/Macher, C/Trammell
NAYS: None
ABSTAIN: None
ABSENT: None

Resolution 21-120 A Resolution of the Borough Council of the Borough of Roosevelt Amending Resolution No. 21-108 Awarding a Contract for Improvements to Farm Lane and School Lane to Correct a Minor Mathematical Error Therein Not Affecting the Bid Outcome

C/Esakoff made a motion to adopt Resolution 21-120 with a second offered by C/Atwood.

Roll Call

AYES: C/Atwood, C/Esakoff, C/Hamilton, C/Herrstrom, C/Macher, C/Trammell
NAYS: None
ABSTAIN: None
ABSENT: None

Resolution 21-121 Resolution Authorizing the Borough Engineer to Request a Six-Month Extension from the New Jersey Department of Transportation in Connection with the Grant Received for Road Improvements to Pine Drive

C/Esakoff made a motion to adopt Resolution 21-121 with a second offered by C/Hamilton.

C/Hamilton explained that because of the supply shortage the cost of the project has gone up \$65,000. C/Hamilton contacted the CFO and Roberts Engineering requesting a six-month extension

to see if the supply chain issues abate, and costs possibly come down.

Roll Call

AYES: C/Atwood, C/Esakoff, C/Hamilton, C/Herrstrom, C/Macher, C/Trammell
 NAYS: None
 ABSTAIN: None
 ABSENT: None

REPORTS OF COMMITTEE CHAIRS:

Environmental Health & Safety: No report.

Administration: No report.

Finance: No report.

Community Development/Code Enforcement: No report.

Public Works: No report.

Utilities: C/Trammell states there will be a public meeting on November 13, 2021 at noon at the Waste Water Plant with information on how the plant works and what the future for it might be. Mike Lyons will be hosting and will not be charging the Borough. The Council discusses if Council can attend and Greg Cannon Esq. later confirms they can attend the public meeting as a member of the public but should refrain from discussing council issues regarding the Water Plant.

M/Malkin states that with the latest storm many large branches have fallen and a local resident, Heriberto Ramirez, who owns a landscaping business, went around picking up the fallen branches around town. C/Trammell tells residents if they see hanging branches to call Ana at Borough Hall to report.

REPORT OF BOROUGH OFFICIALS: Michael Ticktin, Environmental Chair explains that the Environmental Commission has received a grant for over \$8,000 and is working with Ana at Borough Hall on getting the paperwork together for the bid process.

UNFINISHED BUSINESS:

1. Tabled – Ordinance 2021-07. M/ Malkin asks for a motion to table until November 15, 2021.
 C/Esakoff made a motion to table with a second offered by C/Trammell. All in Favor.

NEW BUSINESS:

1. Branch Pickup – Week of November 8th
2. Discussion to televise sewer mains for the Improvements to Pine Drive between North Rochdale Ave and Tamara Drive

C/Trammell is in favor of televising including the input to the sewer plant.

C/Esakoff made a motion to televise sewer mains for the Improvements to Pine Drive between North Rochdale Ave and Tamara Drive and input to the sewer plant with a second offered by C/Atwood.

Roll Call

AYES: C/Atwood, C/Esakoff, C/Hamilton, C/Herrstrom, C/Macher, C/Trammell
 NAYS: None
 ABSTAIN: None
 ABSENT: None

C/Hamilton questions who televises the line. C/Trammell states Vortex and Route 22 was used in the past and West Windsor has the equipment and would like to utilize a shared service agreement with West Windsor. Would also like to televise North Valley.

PUBLIC COMMENT (Any item):

M/Malkin opened the meeting to Public Comment for any item at 7:51 pm.

No public comment.

M/Malkin closed the meeting to Public Comment at 7:55 pm.

C/Hamilton adds that tomorrow is the General Election from 6am – 8pm and would like to wish all candidates well.

ADJOURNMENT:

C/Esakoff made a motion to adjourn, with a second offered by C/Trammell, and with all in favor the meeting adjourned at 7:57 pm.

The audio tape is available in the Clerk's Office at Borough Hall.

Respectfully Submitted,

Kathleen Hart, Borough Clerk

Adopted Date: December 6, 2021