

**Borough of Roosevelt
33 N. Rochdale Avenue
Roosevelt, NJ 08555**

**Mayor and Council
Regular Meeting Minutes of September 20, 2021**

Mayor Malkin opened the meeting at 7:06 p.m. and explained that due to the Coronavirus and the need for social distancing, this meeting is being held remotely and available to the public in a live feed. M/Malkin read the Open Public Meetings Act statement: “Adequate notice of this meeting, as required by Chapter 231, P.L. 1975, has been provided by a public notice on January 25, 2021, which was posted on the Bulletin Board at the Roosevelt Post Office and in the Borough Hall. The notice was published in The Times and Asbury Park Press.”

ROLL CALL

	PRESENT	ABSENT	LATE ARRIVAL
<i>Councilmember Robert Atwood</i>		✓	
<i>Councilmember Lou Esakoff</i>	✓		
<i>Councilmember Michael Hamilton</i>	✓		
<i>Councilmember Constance Herrstrom</i>	✓		
<i>Councilmember Steven Macher</i>	✓		
<i>Councilmember Joe Trammell</i>	✓		
<i>Mayor Peggy Malkin</i>	✓		

Also in attendance: Greg Cannon, Esq., Kathleen Hart, Borough Clerk.

MAYOR’S REPORT: M/Malkin reads a statement regarding the proposed fees for renting Borough Hall and that the proposed fees were not directed at anyone but rather to ensure that the Borough Hall remains in satisfactory condition after an event. The purpose of putting it on the agenda was to start a discussion about possible solutions. This was never intended to create any animosity or ill-will but was dishearten to see what transpired.

PUBLIC COMMENT (Agenda items only):

M/Malkin opened the meeting to Public Comment for agenda items only at 7:12 pm.

No public comment.

C/Malkin closed the Public Comment for agenda items at 7:13 pm.

APPROVAL OF MINUTES:

1. Regular Meeting Minutes – August 16, 2021

C/Esakoff made a motion, with a second offered by C/Herrstrom, to approve the minutes. No discussion.

Roll Call:

AYES: C/Esakoff, C/Hamilton, C/Herrstrom, C/Macher, C/Trammell

NAYS: None

ABSTAIN: None

ABSENT: C/Atwood

CORRESPONDENCE:

1. Letter from Roberts Engineering, dated August 23, 2021 regarding Improvements to Pine Drive.

M/Malkin gives a quick synopsis on the letter, she explains that the Borough has received a NJDOT grant for improvements to Pine Drive. The Borough Engineer suggests replacing the water main and services at the same time. The water main’s improvement is not covered under the NJDOT grant and would need to be paid through a bond or possible I-Bank. The Finance Committee will need to meet to see if they will move forward with this project.

2. Letter from Monmouth County Board of County Commissioners, dated August 27, 2021 regarding a resolution establishing revised No Passing Zones along County Route 571 (North Rochdale Ave/Rochdale).

The Council discusses the area that will be effected and the necessity of the revised No Passing Zones.

ORDINANCES:

FIRST READING

ORDINANCE 2021-05

AN ORDINANCE AMENDING SCHEDULE A OF CHAPTER Z: “ZONING” AND ARTICLE VII: “ADMINISTRATIVE FEES” OF CHAPTER 2: “ADMINISTRATION” AND SECTION 5-2.6: “LICENSE FEES” OF CHAPTER 5: “ANIMAL CONTROL” TO INCREASE, ELIMINATE, AND IMPLEMENT CERTAIN ADMINISTRATIVE FEES

M/Malkin clarified the breakdown of the amended fee schedule. The Council discussed and rationalized the necessity of the proposed fees, specifically, the fee suggested to rent the Borough Hall. C/Hamilton states that there are multiple issues with the Ordinance. He believes this matter should be tabled, sent to Committee to be discussed further and have an objective as to what the condition of the room is expected to be left in.

C/Hamilton made a motion to table Ordinance 2021-05. M/Malkin asks that if this goes to committee, that it be expedited. Borough Attorney Greg Cannon reiterates that this issue needs to be resolved as quickly as possible, as an employee has made a complaint and being that we are in a pandemic it is a matter that needs to be resolved immediately. He also adds that the ordinance was created to be separable and the fees that are not an issue, can be voted on now and section 3 can be tabled.

C/Hamilton respectfully retains his motion to table ordinance 2021-05.

C/Hamilton made a motion to table on first reading Ordinance 2021-05, with a second offered by C/ Esakoff.

Roll Call

AYES: C/Esakoff, C/Hamilton, C/Herrstrom, C/Macher, C/Trammell
 NAYS: None
 ABSTAIN: None
 ABSENT: C/Atwood

RESOLUTIONS:

Resolution 21-104 Payment of Bills for September 20, 2021

C/Hamilton made a motion to adopt Resolution 21-104, with a second offered by C/Trammell. No discussion.

Roll Call

AYES: C/Esakoff, C/Hamilton, C/Herrstrom, C/Macher, C/Trammell
NAYS: None
ABSTAIN: None
ABSENT: C/Atwood

Resolution 21-105 Resolution Authorizing the Extension of the Due Date for the 3rd Quarter 2021 Tax Payments

C/Hamilton made a motion to adopt Resolution 21-105, with a second offered by C/ Esakoff. M/Malkin informs that the due date is now September 30, 2021.

Roll Call:

AYES: C/Esakoff, C/Hamilton, C/Herrstrom, C/Macher, C/Trammell
NAYS: None
ABSTAIN: None
ABSENT: C/Atwood

Resolution 21-106 Acknowledging Appointment of Deputy Registrar of Vital Statistics

C/Trammell made a motion to adopt Resolution 21-106, with a second offered by C/Hamilton. No discussion.

Roll Call:

AYES: C/Esakoff, C/Hamilton, C/Herrstrom, C/Macher, C/Trammell
NAYS: None
ABSTAIN: None
ABSENT: C/Atwood

Resolution 21-107 Resolution Appointing Part-Time Deputy Borough Clerk

C/Hamilton made a motion to adopt Resolution 21-107, with a second offered by C/Esakoff. No discussion.

Roll Call

AYES: C/Esakoff, C/Hamilton, C/Herrstrom, C/Macher, C/Trammell
NAYS: None
ABSTAIN: None
ABSENT: C/Atwood

Resolution 21-108 A Resolution of the Borough Council of the Borough of Roosevelt Awarding a Contract for Improvements to Farm Lane and School Lane.

C/Hamilton made a motion to adopt Resolution 21-108, with a second offered by C/Trammell. No discussion.

Roll Call

AYES: C/Esakoff, C/Hamilton, C/Herrstrom, C/Macher, C/Trammell
NAYS: None

ABSTAIN: None
ABSENT: C/Atwood

REPORTS OF COMMITTEE CHAIRS:

Environmental Health & Safety: No report.

Administration: No report.

Finance: C/Hamilton wants to have a finance meeting soon regarding roadwork and future road improvement projects.

Community Development/Code Enforcement: C/Herrstrom states that tabling Ordinance 2021-05 for further discussion would be helpful to get a clear outline what events are considered “Private Events” and “Community Events”. M/Malkin tells C/Herrstrom that she may qualify as “Community Events” simply due to the fact that her program is a non-profit and the bottom line of the proposed fee was to ensure a clean Borough Hall.

C/Hamilton states that there are some code enforcement issues recently with new homeowners cutting down the trees before they move in and are made aware of the Borough’s tree ordinances. He states that the fee ordinance does touch on 3 different committees, Finance, Community Development and Administration, and would like to discuss further. He also brings up the importance of the committees and how it gives everyone a chance to discuss important matters.

Public Works: C/Macher discusses the issues with the flooding garage and explains the contractors gave normal solutions. He feels avoiding pumping would be in their best interest. C/Esakoff would like to find the reason for the water rather than spend money on just removing it.

M/Malkin reads an email received today from Robert’s Engineering which states their findings and possible solutions and the reasons for the need of more research. C/Trammell asks that the council get a copy of the email and any future reports. M/Malkin will ask Carmela Roberts to join the next council meeting to answer questions. C/Trammell will ask to have a separate public works meeting with Carmela Roberts before the next council meeting. Also, before the next meeting C/Trammell suggests Carmela Roberts Borough Engineer, meet with Steve Macher, himself, or Greg regarding the drainage issues on North Valley Rd. C/Hamilton brings up the increase in water and drainage and asks that the council do as much as possible to remove any blockages from storm drains and stream corridors. C/Macher suggests setting up a maintenance program for storm drains.

Utilities: No report.

UNFINISHED BUSINESS: None.

OLD BUSINESS:

NEW BUSINESS:

1. Bulk Pick-Up – October 4, 2021
2. Use of Borough Hall - Steve Koffler on November 21, 2021, for a private event.

C/Esakoff made a motion to pass with a second offered by C/ Trammell, this passed with an abstain from C/Hamilton.

3. Use of Borough Hall – Tara Thompson on January 22, 2022, from 2pm – 6pm for a private event.

C/Esakoff made a motion to pass with a second offered by C/Herrstrom, this passed with a unanimous vote.

4. Use of Borough Hall - RAP on September 25, 2021, from 7:30pm – 9:30pm for a Live Drawing Open Studio.

C/Trammel made a motion to pass with a second offered by C/Macher. This passed with an abstention from C/Hamilton and C/Herrstrom.

5. Fee Ordinance. C/Herrstrom asks if there is a list of events at the Borough Hall and who has used it in the past and if they were private or community events.
6. C/Esakoff discussed the flyer sent out by Roosevelt First Aid Squad. The Council discusses the mass amount of misinformation and feel that a letter needs to be sent out to clarify the truth. M/Malkin will put something together stating the facts and send it to Council for their approval.

PUBLIC COMMENT (Any item):

M/Malkin opened the meeting to Public Comment for any item at 8:18 pm.

No Public Comment.

M/Malkin closed the meeting to Public Comment at 8:19 pm.

ADJOURNMENT:

C/Esakoff made a motion to adjourn, with a second offered by C/Hamilton, and with all in favor the meeting adjourned at 8:30 pm.

The audio tape is available in the Clerk’s Office at Borough Hall.

Respectfully Submitted,

Kathleen Hart, Borough Clerk

Adopted Date: October 18, 2021