

BOROUGH OF ROOSEVELT
33 N. Rochdale Ave, Roosevelt Borough, NJ 08555

DRAFT
COUNCIL MEETING AGENDA
SEPTEMBER 20, 2021 @ 7:00 P.M.

DUE TO THE CORONAVIRUS AND THE NEED FOR SOCIAL DISTANCING, THIS MEETING WILL ALSO BE HELD REMOTELY AND AVAILABLE TO THE PUBLIC IN A LIVE FEED. TO ACCESS THE MEETING PLEASE FOLLOW THE INSTRUCTIONS BELOW:

Join Zoom Meeting

<https://us02web.zoom.us/j/3251865085?pwd=L1RWNlhPYTZZdUZ5R3piT0NZWHhuUT09>

Meeting ID: 325 186 5085

Password: 968068

One tap mobile

+16465588656,,3251865085#,,,,0#,,968068# US (New York)

+13017158592,,3251865085#,,,,0#,,968068# US (Germantown)

Dial by your location

+1 646 558 8656 US (New York); +1 301 715 8592 US (Germantown)

+1 312 626 6799 US (Chicago); +1 669 900 9128 US (San Jose)

+1 253 215 8782 US (Tacoma); +1 346 248 7799 US (Houston)

Standard protocols for Remote Meetings set forth in Resolution 20-108 adopted November 23, 2020:

- 1) Members of the public wishing to make a comment during a remote meeting shall be permitted to do so using the audio and/or video technology under which the remote meeting is being held.
- 2) Members of the public may also submit written comments to the Council, through the Borough Clerk, by either e-mail to clerk@rooseveltnj.us or written letter to Borough Clerk, Borough of Roosevelt, 33 North Rochdale Ave, P.O. Box 128, Roosevelt, NJ 08555. Written comments must be received at least 24 hours prior to the noticed start of the remote meeting in order to be included in the meeting.
- 3) Public comments shall be received and/or read into the record during times designated during the meeting for public participation.
- 4) The Council reserves the right to pass over duplicative written comments; however, each duplicative comment shall be noted for the record with the content summarized.
- 5) A member of the public wishing to speak during a remote meeting shall state their name and address for the record prior to making their comment.
- 6) Members of the public commenting during a remote meeting shall not act in any manner to disrupt the meeting. If such a member of the public becomes disruptive during the meeting, the individual chairing the meeting shall mute, or direct the muting of, the disruptive member and warn that any continued disruption may result in the member being prevented from speaking during the meeting or be removed from the remote meeting. Disruptive conduct includes, but is not limited to, sustained inappropriate behaviors such as shouting, interruption, and the use of profanity.
- 7) Any member who continues to be disruptive after receiving a warning may be muted while other members of the public are allowed to proceed with their comments. If time permits, the disruptive individual shall be allowed to speak after all other members of the public are provided an opportunity to comment. Should the individual remain disruptive, the individual may be muted or kept on mute for the remainder of the remote meeting or removed from the meeting.

TIME IN _____

Adequate notice of this meeting, as required by Chapter 231, P.L. 1975, has been provided by a public notice on January 25, 2021 which was posted on the Bulletin Board at the Roosevelt Post Office and in the Borough Hall. The notice was published in The Times and Asbury Park Press.

ROLL CALL

Councilmember Robert Atwood
Councilmember Louis Esakoff
Councilmember Michael Hamilton
Councilmember Constance Herrstrom
Councilmember Steven Macher
Councilmember Joseph Trammell
Mayor Peggy Malkin

MAYOR'S REPORT

PUBLIC COMMENT (Agenda items only)

APPROVAL OF MINUTES:

1. Regular Meeting Minutes – August 16, 2021

CORRESPONDENCE:

1. Letter from Roberts Engineering, dated August 23, 2021 regarding Improvements to Pine Drive.
2. Letter from Monmouth County Board of County Commissioners, dated August 27, 2021 regarding a resolution establishing revised No Passing Zones along County Route 571 (North Rochdale Ave/Rochdale)

ORDINANCE:

FIRST READING

ORDINANCE 2021-05

AN ORDINANCE AMENDING SCHEDULE A OF CHAPTER Z: "ZONING" AND ARTICLE VII: "ADMINISTRATIVE FEES" OF CHAPTER 2: "ADMINISTRATION" AND SECTION 5-2.6: "LICENSE FEES" OF CHAPTER 5: "ANIMAL CONTROL" TO INCREASE, ELIMINATE, AND IMPLEMENT CERTAIN ADMINISTRATIVE FEES

Public Hearing to be held on October 18, 2021 at 7:00 p.m. at the Borough of Roosevelt, 33 N. Rochdale Avenue, Roosevelt, NJ 08555

RESOLUTIONS:

- Resolution 21-104 Payment of Bills for September 20, 2021
Resolution 21-105 Resolution Authorizing the Extension of the Due Date for the 3rd Quarter 2021 Tax Payments
Resolution 21-106 Acknowledging Appointment of Deputy Registrar of Vital Statistics

Resolution 21-107 Resolution Appointing Part-Time Deputy Borough Clerk
Resolution 21-108 A Resolution of the Borough Council of the Borough of Roosevelt
Awarding a Contract for Improvements to Farm Lane and School Lane

REPORTS OF COMMITTEE CHAIRS:

Councilmember Atwood	Envi, Health & Safety
Councilmember Esakoff	Administration
Councilmember Hamilton	Finance
Councilmember Herrstrom	Community Dev/Code
Councilmember Macher	Public Works
Councilmember Trammell	Utilities

UNFINISHED BUSINESS:

NEW BUSINESS:

1. Bulk Pick-Up – October 4, 2021
2. Use of Borough Hall - Steve Koffler on November 21, 2021 for a private event.
3. Use of Borough Hall – Tara Thompson on January 22, 2022 from 2pm – 6pm for a private event.
4. Use of Borough Hall - RAP on September 25, 2021 from 7:30pm – 9:30pm for a Live Drawing Open Studio.
5. Fee Ordinance.

PUBLIC COMMENT: (Any item)

M/Malkin opens the public comment at _____
M/Malkin closes the public comment at _____

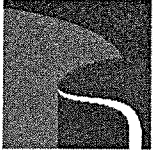
CLOSED SESSION:

Resolution 21-xx Providing for a Private Executive Meeting that Excludes the Public

Time In: _____ Time Out: _____

ADJOURNMENT

TIME OUT _____



Roberts
 ENGINEERING GROUP LLC
 Women Business Enterprise Certified

1670 Whitehorse-Hamilton Square Rd.
 Hamilton, New Jersey 08690
 609-586-1141 fax 609-586-1143
 www.RobertsEngineeringGroup.com

August 23, 2021

Mayor and Council
 Borough of Roosevelt
 P.O. Box 128
 33 North Rochdale Avenue
 Roosevelt, New Jersey 08555

Re: Improvements to Pine Drive
 Borough of Roosevelt, Monmouth County, New Jersey
 Our File No.: R4603

Dear Mayor and Council:

This is a follow-up to my letter to you dated February 15, 2021, attached, regarding grant funding for the above referenced project.

You may recall that the Borough was awarded \$180,000.00 for roadway improvements to Pine Drive between North Rochdale Avenue and Maple Court.

In addition to roadway improvements, I am recommending that the Borough considers replacing the existing water main and water services on Pine Drive within the project area. The estimated cost to replace both the water main and services is \$240,000.00. A new main will provide greater water quality and allow for easier maintenance.

Design and inspection costs will not be eligible under the allotment and therefore were not included in the application made to the NJDOT. The anticipated costs for survey, design, permitting, bidding, and construction administration/inspection are as follows:

<u>Pine Drive Roadway Improvements</u>	
Survey, Design, Permitting, and Bidding =	\$29,000.00
Construction Administration and Inspection =	<u>\$32,000.00</u>
TOTAL =	\$61,000.00

<u>Pine Drive Water Improvements</u>	
Survey, Design, Permitting, and Bidding =	\$12,000.00
Construction Administration and Inspection =	<u>\$20,000.00</u>
TOTAL =	\$32,000.00

I am writing to request that Council authorize this office to move forward with survey, design, and advertisement of the above referenced contract at your next available Council meeting. This will provide us with enough time to prepare the bid documents and award a contract prior to the NJDOT deadline as well as apply for funding to the NJ Environmental Infrastructure Bank for the water main improvements.

Should Council choose to move forward with roadway improvements as well as water main improvements, the total fee will be \$93,000.

Should you have any questions, please feel free to contact me.

Very truly yours,

Carmela Roberts, P.E., C.M.E.
 Borough Engineer

cc: Kathleen Hart, RMC, CMR, Borough Clerk
 George Lang, Borough CFO
 Ana Debevec, Borough Treasurer
 Cameron Corini, PE, CME, Roberts Engineering Group, LLC
 Kelly Pham, Roberts Engineering Group, LLC

THE BOARD OF COUNTY COMMISSIONERS
OF THE
COUNTY OF MONMOUTH

cc: M & C
Carmela R.

THOMAS A. ARNONE
DIRECTOR

SUSAN M. KILEY
DEPUTY DIRECTOR

LILLIAN G. BURRY
NICK DIROCCO
ROSS F. LICITRA



MARION MASNICK
CLERK OF THE BOARD

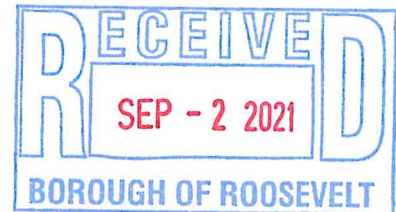
HALL OF RECORDS
1 EAST MAIN STREET
FREEHOLD, NEW JERSEY 07728
TELEPHONE: 732-431-7387

FAX: 732-431-6519
EMAIL: marion.masnick@co.monmouth.nj.us

Transmittal Letter

August 27, 2021

Borough of Roosevelt
33 North Roachdale Avenue
P.O. Box 128
Roosevelt, NJ 08555
Attn: Kathleen Hart, Borough Clerk



Township of Millstone
470 Stage Coach Road
Millstone Township, NJ 08510
Attn: Kevin Abernethy, Township Administrator

Re: Resolution establishing revised No Passing Zones along County Route 571 (North Rochdale Avenue/Rochdale Avenue) in the Borough of Roosevelt and the Township of Millstone

Dear Sir and Madam:

Enclosed please find a copy of the above certified resolution adopted by the Monmouth County Board of County Commissioners at its Regular Public Meeting of August 26, 2021.

Sincerely Yours,

A handwritten signature in black ink that reads 'Marion Masnick'.

Marion Masnick
Clerk of the Board

MM: sct
Enclosure(s)

“SEPTEMBER 2d, 1609 THIS IS A VERY GOOD LAND TO FALL IN WITH AND A PLEASANT LAND TO SEE.”

Entry in the log of Henry Hudson's Ship Half Moon made after the Dutch Explorer became the first European to come ashore in what was later known as Monmouth County

Monmouth County Board of County Commissioners

Meeting Venue:

Date: Aug 26, 2021 - 2:30 PM

Location: Hall of Records
 Commissioner's Meeting Room
 1 East Main Street
 Freehold, NJ 07728

Agenda: Resolution establishing revised No Passing Zones along County Route 571 (North Rochdale Avenue/Rochdale Avenue) in the Borough of Roosevelt and the Township of Millstone

Official Document #	Res# 2021-0627						
Meeting Date	08/26/2021						
Introduced Date	08/26/2021						
Adopted Date	08/26/2021						
Agenda Item	20						
COUNTY COMMISSIONER	PRES.	ABS.	MOVE	SEC.	AYE	NAY	ABST.
Licitra	<			<	<		
DiRocco	<				<		
Burry	<				<		
Kiley	<	<			<		
Arnone	<				<		

CERTIFICATION
 I HEREBY CERTIFY THE ABOVE TO BE A TRUE COPY OF A RESOLUTION ADOPTED BY THE BOARD OF COUNTY COMMISSIONERS OF THE COUNTY OF MONMOUTH AT A MEETING HELD

[Signature] 2021
 Denise Mearns
 CLERK

Engineering

RESOLUTION ESTABLISHING REVISED NO PASSING ZONES ALONG COUNTY ROUTE 571 (NORTH ROCHDALE AVENUE/ROCHDALE AVENUE) IN THE BOROUGH OF ROOSEVELT AND THE TOWNSHIP OF MILLSTONE

WHEREAS, the County of Monmouth has conducted a resurvey of the No Passing Zone Limits along County Route 571 (North Rochdale Avenue/Rochdale Avenue) in the Borough of Roosevelt and the Township of Millstone; and

WHEREAS, the County of Monmouth finds it in the interest of public safety to revise the current No Passing Zones along County Route 571 (North Rochdale Avenue/Rochdale Avenue) established in NPZ-2603A, dated September 23, 1977 and revised May 10, 1990, by the New Jersey Department of Transportation pursuant to N.J.S.A. 39:4-8(b)(2); and

WHEREAS, the County Engineer has reviewed the proposed revisions and certified that all the applicable engineering standards and legislative requirements pursuant to N.J.S.A. 39:4-8(b)(2) have been met and recommends Monmouth County Board of County Commissioners' adoption of this amending Resolution.

NOW, THEREFORE, BE IT RESOLVED by the Board of County Commissioners, that the Passing Zone along County Route 571 (North Rochdale Avenue/Rochdale Avenue) in the Borough of Roosevelt and Township of Millstone, shall be amended from a Passing Zone to a No Passing Zone pursuant to N.J.S.A. 39:4-8(b)(2) under the County Engineer's Certification, Seal and License Number 24GE03239400 as follows:

Introduced on: August 26, 2021
Adopted on: August 26, 2021
Official Resolution#: 2021-0627

Southbound:

Segment beginning at the intersection of County Route 1 (Perrineville Road) and extending 2,650 feet south to the centerline of the intersection of Nurko Road.

Northbound:

Segment beginning at the centerline of the intersection of Nurko Road and extending 2,650 feet north to the intersection of County Route 1 (Perrineville Road).

BE IT FURTHER RESOLVED that all existing Resolutions or parts of existing Resolutions inconsistent with or in conflict with this Resolution are hereby repealed to the extent of such inconsistency.

BE IT FURTHER RESOLVED that this Resolution shall take effect upon the approval of the Board of County Commissioners.

BE IT FURTHER RESOLVED that the Clerk of the Board shall forward a certified true copy of this Resolution to the County Engineer, County Counsel and to:

Borough of Roosevelt
33 North Rochdale Avenue
P.O. Box 128
Roosevelt, NJ 08555
Attn: Kathleen Hart, Borough Clerk

Township of Millstone
470 Stage Coach Road
Millstone Township, NJ 08510
Attn: Kevin Abernethy, Township Administrator

*BOROUGH OF ROOSEVELT
COUNTY OF MONMOUTH
STATE OF NEW JERSEY*

**ORDINANCE 2021-05
INTRODUCTION DATE: 09-20-2021
PUBLIC HEARING DATE: 10-18-2021**

AN ORDINANCE AMENDING SCHEDULE A OF CHAPTER Z: "ZONING" AND ARTICLE VII: "ADMINISTRATIVE FEES" OF CHAPTER 2: "ADMINISTRATION" AND SECTION 5-2.6: "LICENSE FEES" OF CHAPTER 5: "ANIMAL CONTROL" TO INCREASE, ELIMINATE, AND IMPLEMENT CERTAIN ADMINISTRATIVE FEES

C/ _____ offered the following Ordinance and moved its introduction, which was seconded by C/ _____.

WHEREAS, the Borough of Roosevelt (the "Borough"), as a municipal corporation, is empowered by Title 40 of the New Jersey Revised Statutes and the New Jersey Municipal Land Use Law to issue and administer certain licenses and approvals, and to regulate and license certain activities within its limits; and

WHEREAS, the Borough charges certain fees for the provision of municipal services and the administration of its duties under New Jersey law and the Borough Code; and

WHEREAS, from time-to-time, pursuant to its authority under New Jersey law, it is necessary for the Borough to amend certain administrative fees to reflect changed circumstances and/or the cost(s) to the Borough of administering the applicable service or regulation;

NOW, THEREFORE, BE IT ORDAINED by the Governing Body of the Borough of Roosevelt, County of Monmouth, State of New Jersey, as follows:

SECTION 1. Schedule A attached to Chapter Z: "Zoning" of the Borough Code of the Borough of Roosevelt is hereby amended as follows (~~stricken text~~ indicates deletions, underlined text indicates additions):

SCHEDULE A: NON-REFUNDABLE FEES

5. OTHER ZONING/PLANNING BOARD FEES

- | | |
|--|--|
| (a) List of Adjacent Property Owners | \$0.25/name or \$10,
whichever is greater |
| (b) Publication of Notice of Decision (to be paid at time of application) | \$25 |
| <u>(b) Zoning Permits – General</u> | <u>\$25</u> |
| (c) Zoning Permits – New Buildings | \$25 <u>\$50</u> |
| (d) Fence Permits | \$10 |
| (e) <u>(d)</u> Copy of Zoning Ordinance | \$75 |
| (f) <u>(e)</u> Copy of Master Plan (text and B/W map) | \$75 |
| (g) <u>(f)</u> Copy of Master Plan Map (24 inches by 36 inches) | \$25 |

SECTION 2. Section 2-57: “Vital Records” of Article VII: “Administrative Fees” of Chapter 2: “Administration” of the Borough Code of the Borough of Roosevelt is hereby amended as follows (~~stricken text~~ indicates deletions, underlined text indicates additions):

§2-57 VITAL RECORDS.

- a. The fee for obtaining a Certified Copy of Vital Statistic Records: ~~\$5~~\$15.

SECTION 3. Article VII: “Administrative Fees” of Chapter 2: “Administration” of the Borough Code of the Borough of Roosevelt is supplemented with *new* Section 2-59 as follows:

§2-59 BOROUGH HALL RENTAL.

- A. Availability. The Borough Hall Council Meeting Room, together with its Kitchen and Restrooms, shall be available for event rental by Borough residents and organizations at such times as may be designated and upon such conditions as may be imposed by the Borough in its sole discretion.
- B. Rental Application. Any resident or organization seeking to schedule an event rental shall make such request upon an Application to be provided by the Borough, which shall be accompanied by the Rental Fee and Security Deposit. All applications must be approved by the Borough Council prior to the requested event date. All applicants shall make application at least five (5) days before the regularly scheduled Borough Council meeting immediately prior to the requested event date.
- C. Rental Fee and Security Deposit. All applications shall be accompanied by a Rental Fee in the amount of \$150.00 to cover the Borough’s administrative costs and post-event janitorial service, as well as a Refundable Security Deposit in the amount of \$300.00. The Borough shall have the right to retain the Security Deposit and charge the applicant for any sum in excess of the deposit to repair or restore the property or premises, if necessary.

SECTION 4. Section 5-2.6: “License Fees” of Chapter 5: “Animal Control” of the Borough Code of the Borough of Roosevelt is hereby amended as follows (~~stricken text~~ indicates deletions, underlined text indicates additions):

§5-2.6 License Fees.

- a. *Annual.* The person applying for a license shall pay a local annual license fee of ~~\$7~~\$10.80 for each dog. In addition thereto, the applicant shall pay all mandated State fees which shall be transmitted by the Borough to the State of New Jersey as required by law including, but not necessarily limited to, a \$1 annual registration fee, N.J.S.A. 4:19-15.3, a \$0.20 annual fee to be placed in the Pilot Clinic Fund, N.J.S.A. 4:19-15.3c., and, if proof of permanent alteration of reproductive capacity of a dog of reproductive age is not produced, an annual fee of \$3 for the Animal Population Control Fund, N.J.S.A. 4:19-15.3b. The same fees shall be charged for annual renewal of each license. (N.J.S.A. 4:19-15.3)

BE IT FURTHER ORDAINED that a copy of this Ordinance, upon introduction, shall be provided to all appropriate municipal agencies for their review and comment pursuant to applicable New Jersey Statutes; and

BE IT FURTHER ORDAINED that any ordinances or portions thereof which are inconsistent with the provisions of this Ordinance are hereby repealed as of the effective date of this Ordinance. All other provisions of the Revised General Ordinances are ratified and remain in full force and effect; and

BE IT FURTHER ORDAINED that, if any provision of this Ordinance or the application of such provision to any person or circumstance is declared invalid, such invalidity shall not affect the other provisions or applications of this Ordinance which can be given effect, and to this end, the provisions of this Ordinance are declared to be severable; and

BE IT FURTHER ORDAINED that this ordinance shall be in full force and take effect immediately upon final passage and publication.

ATTEST:

APPROVED

Kathleen Hart, Borough Clerk

Peggy Malkin, Mayor

PUBLIC NOTICE

PLEASE TAKE NOTICE that the foregoing Ordinance was introduced and passed on first reading on the _____ day of _____ 2021, at a meeting of the Mayor and Council of the Borough of Roosevelt and will be taken up for final consideration and passage at a regularly scheduled meeting of the Mayor and Council of the Borough of Roosevelt to be held on the _____ day of _____ 2021 at the Municipal Building at 33 N. Rochdale Avenue, Roosevelt, New Jersey.

RESOLUTION NO. 21-104
MEETING DATE: 09-20-2021

PAYMENT OF BILLS FOR SEPTEMBER 20, 2021

C/ _____ offered the following resolution and moved its adoption, which was second by C/ _____.

WHEREAS, the attached list of bills have been submitted to the Council for payment approval; and

WHEREAS, the Chief Financial Officer has certified the availability of funds for the payment of bills.

NOW, THEREFORE, BE IT RESOLVED that the bills on the attached bill list be paid.

ROLL CALL:

AYES:

NAYS:

ABSTAIN:

ABSENT:

CERTIFICATION

I HEREBY CERTIFY the foregoing to be a true copy of a resolution adopted by the Borough Council at a meeting held on September 20, 2021.

Kathleen Hart
Borough Clerk

September 16, 2021
01:27 PM

BOROUGH OF ROOSEVELT
Bill List By Vendor Name

Page No: 1

9-20-21 BILL LIST

P.O. Type: All
Range: First to Last
Format: Condensed

Open: N Paid: N Void: N
Rcvd: Y Held: Y Aprv: N
Bid: Y State: Y Other: Y Exempt: Y

Vendor #	Name	PO #	PO Date	Description	Status	Amount	Void Amount	Contract	PO Type
BILLW005	BILL WAGNER & SON, INC.	21-00471	09/01/21	BASEBOARD HEAT COVER	Open	127.96	0.00		
BOROU005	BOROUGH OF HIGHTSTOWN	21-00449	08/18/21	SOLID WASTE CONTRACT:SEP 2021	Open	5,796.42	0.00		
		21-00458	08/30/21	LANDFILL TIPPING FEES:JUL 2021	Open	<u>2,501.23</u>	0.00		
						8,297.65			
CATER005	CATERINA SUPPLY, INC.	21-00459	08/30/21	CURB BOX LIDS	Open	465.00	0.00		
CENTR005	CENTRAL JERSEY WASTE &	21-00038	01/15/21	2021 RECYCLING CONTRACT	Open	3,059.17	0.00		B
COMPL010	COMPLETE CARE MAINTENANCE, LLC	21-00470	09/01/21	AUG 2021 SERVICES	Open	400.00	0.00		
CROSS005	CROSS OVER NETWORKS, LLC	21-00101	02/16/21	2021 TEAMVIEWER ANTI-VIRUS	Open	35.00	0.00		B
		21-00102	02/16/21	2021 OFF-SITE EDMUNDS BACKUP	Open	12.45	0.00		B
		21-00103	02/17/21	2021 OFF-SITE SERVER BACKUPS	Open	35.00	0.00		B
		21-00104	02/17/21	2021 IT SERVICES	Open	103.00	0.00		B
		21-00105	02/17/21	2021 EMAIL ARCHIVING	Open	<u>110.00</u>	0.00		B
						295.45			
DEBEV005	DEBEVEC, ANA	21-00466	09/01/21	REIMB:BATTERY FOR SERVER UPS	Open	157.24	0.00		
		21-00468	09/01/21	REIMB:NEW WIFI CONTROLLER	Open	<u>212.18</u>	0.00		
						369.42			
DONAT005	DONATO, ESQ., MICHELE	21-00456	08/26/21	PLANNING BOARD 7/1-7/31/21	Open	291.89	0.00		
EASTW005	EAST WINDSOR FLOOR COVERING	21-00417	08/04/21	FLOORING-MEETING/RECORDS ROOM	Open	2,003.35	0.00		
GANNE005	GANNETT NJ NEWSPAPERS	21-00448	08/17/21	JUL 2021 NOTICES	Open	554.30	0.00		
GEORG005	GEORGE S COYNE CHEMICAL CO INC	21-00133	02/23/21	SEWER-2021 SODIUM ALUMINATE	Open	1,556.20	0.00		B
		21-00279	05/10/21	SEWER-2021 CES PACL(DELTA FLOC	Open	<u>1,890.56</u>	0.00		B
						3,446.76			
HOLDE005	HOLDEN, JOHN B.	21-00074	02/03/21	2021 WATER PLANT MANAGEMENT	Open	5,151.13	0.00		B
		21-00490	09/14/21	ADDITIONAL SERVICES-AUG 2021	Open	<u>615.00</u>	0.00		
						5,766.13			

Vendor #	Name	PO #	PO Date	Description	Status	Amount	Void Amount	Contract	PO Type
IPPOL005	IPPOLITO, KAITLYN	21-00447	08/17/21	REIMB:FEE-BACKGROUND CHECK	Open	44.13	0.00		
JCPL0005	JCP & L	21-00479	09/10/21	W/S-AUG 2021 ELECTRIC SERVICE	Open	2,590.41	0.00		
KYOCE005	KYOCERA DOCUMENT SOLUTIONS AME	21-00473	09/02/21	KYOCERA COPIER PYMT 35 OF 60	Open	207.20	0.00		
LYONS005	LYONS ENVIRONMENTAL SERV, LLC	21-00091	02/10/21	2021 SEWER PLANT MANAGEMENT	Open	9,075.00	0.00		B
		21-00492	09/14/21	WATER TESTING 8/3-8/11/21	Open	1,885.00	0.00		
		21-00493	09/14/21	PLUG GROUND WATER LEAK	Open	650.00	0.00		
						<u>11,610.00</u>			
NJADV005	NJ ADVANCE MEDIA	21-00461	08/30/21	LEGAL NOTICES-8/2/21	Open	116.64	0.00		
NJDEP005	NJ DEPARTMENT OF HEALTH	21-00465	08/30/21	DOG REPORT:JUL 2021	Open	4.20	0.00		
NJDIV010	NJ DIVISION OF PUBLIC SAFETY	21-00455	08/26/21	ANNUAL BOILER STATE INSPEC FEE	Open	160.00	0.00		
ORKIN005	ORKIN PEST CONTROL SERVICE	21-00444	08/12/21	AUG 2021 PEST CONTROL	Open	43.00	0.00		
PASSA005	PASSAIC VALLEY SEWERAGE	21-00481	09/10/21	SLUDGE DISPOSAL-AUG 2021	Open	604.80	0.00		
PEGER005	PEGER, KYLE d/b/a	21-00207	04/07/21	PUBLIC LAND MAINTENANCE:2021	Open	1,454.00	0.00		B
		21-00345	06/17/21	CLEAR FENCING AT WTP & WWTP	Open	975.00	0.00		
						<u>2,429.00</u>			
PETTY005	PETTY CASH	21-00454	08/26/21	REIMBURSE PETTY CASH	Open	70.66	0.00		
		21-00467	09/01/21	REIMBURSE PETTY CASH	Open	73.60	0.00		
		21-00483	09/13/21	REIMBURSE PETTY CASH	Open	73.60	0.00		
		21-00485	09/13/21	REIMBURSE PETTY CASH	Open	51.44	0.00		
		21-00489	09/14/21	REIMBURSE PETTY CASH	Open	7.70	0.00		
						<u>277.00</u>			
POSTM005	POSTMASTER	21-00480	09/10/21	STAMPS:TAX & W/S COLLECTOR	Open	232.00	0.00		
PSEGC005	PSE & G CO.	21-00446	08/17/21	JUL 2021 GAS SERVICE	Open	90.88	0.00		
		21-00488	09/14/21	AUG 2021 GAS SERVICE	Open	84.96	0.00		
						<u>175.84</u>			
ROBER005	ROBERTS ENGINEERING GROUP, LLC	19-00726	10/31/19	ROAD IMPROV:NURKO & ELM	Open	1,864.00	0.00		B

Vendor #	Name	PO #	PO Date	Description	Status	Amount	Void Amount	Contract	PO Type
ROBER005	ROBERTS ENGINEERING GROUP, LLC				Continued				
		20-00463	07/30/20	ROAD IMPROV:FARM & SCHOOL	Open	1,074.50	0.00		B
		20-00464	07/30/20	WATER MAIN REPL-FARM & SCHOOL	Open	255.00	0.00		B
		21-00061	01/27/21	TRICKLING FILTERS/PHOSPHATE	Open	1,785.00	0.00		B
		21-00302	05/19/21	NJDOT GRANT 2022 APPLICATION	Open	67.50	0.00		B
		21-00426	08/05/21	FY2022 SAFE ROUTES GRANT APPL	Open	2,152.00	0.00		B
		21-00497	09/16/21	DRBC YEARLY WATER AUDIT	Open	288.00	0.00		
		21-00498	09/16/21	MISC SEWER 7/19 & 8/10/21	Open	704.00	0.00		
		21-00499	09/16/21	MISC ROADS 8/4/21	Open	67.50	0.00		
						<u>8,257.50</u>			
RUSSE005	RUSSELL REID, INC.								
		21-00107	02/17/21	2021 SLUDGE REMOVAL	Open	739.62	0.00		B
SCHUB005	SCHUBIGER, ERIC								
		21-00482	09/13/21	REIMB:END OF SUMMER CONCERT	Open	146.64	0.00		
SOBEL005	SOBEL HAN & CANNON, LLP								
		21-00462	08/30/21	LEGAL SERVICES-APR 2021	Open	2,500.00	0.00		
		21-00463	08/30/21	LEGAL SERVICES-MAY 2021	Open	2,500.00	0.00		
		21-00464	08/30/21	MAY 2021-NURKO RD ROW ENCROACH	Open	360.00	0.00		
						<u>5,360.00</u>			
STAPL005	STAPLES BUSINESS ADVANTAGE								
		21-00415	08/03/21	OFFICE & JANITORIAL SUPPLIES	Open	73.30	0.00		
SUTPH005	SUTPHEN MEMORIAL, INC.								
		21-00032	01/14/21	2021 CEMETERY MANAGEMENT	Open	775.00	0.00		B
THEHO010	THE HOME DEPOT								
		21-00451	08/18/21	TARP FOR EC LUMBER	Open	43.97	0.00		
		21-00452	08/26/21	MISC SUPPLIES FOR BORO HALL	Open	54.21	0.00		
		21-00475	09/09/21	MISC SUPPLIES FOR BORO HALL	Open	59.62	0.00		
		21-00477	09/09/21	MISC ITEMS	Open	35.43	0.00		
		21-00491	09/14/21	BULBS FOR EXTERIOR LIGHTS	Open	18.96	0.00		
						<u>212.19</u>			
UNIVA005	UNIVAR SOLUTIONS USA, INC.								
		21-00206	04/06/21	2021 CONTRACT-SULFUR DIOXIDE	Open	2,070.01	0.00		B
VERIZ015	VERIZON								
		21-00496	09/15/21	PHONE/INTERNET-AUG 2021	Open	695.53	0.00		
WRNEU005	W.R. NEUMANN COMPANY, INC.								
		21-00092	02/10/21	WATER-2021 SODIUM HYPOCHLORITE	Open	372.67	0.00		B
		21-00093	02/10/21	SEWER-2021 SODIUM HYPOCHLORITE	Open	1,028.78	0.00		B
						<u>1,401.45</u>			
WARSH005	WARSHAUER GENERATOR, LLC								
		21-00208	04/07/21	2021 GENERATOR MAINT CONTRACT	Open	1,400.00	0.00		B
		21-00445	08/12/21	NEW BATTERY FOR WWTP GENERATOR	Open	150.00	0.00		
						<u>1,550.00</u>			

Vendor #	Name	PO #	PO Date	Description	Status	Amount	Void Amount	Contract	PO Type
WEBHA005	WEB HAULING & DISTRIBUTION, INC								
		21-00469	09/01/21	PUMP LAKE DR PUMP PIT 8/26/21	Open	233.13	0.00		
		21-00472	09/02/21	PUMP SLUDGE TANK 8/18/21	Open	755.37	0.00		
						<u>988.50</u>			

Total Purchase Orders: 70 Total P.O. Line Items: 0 Total List Amount: 65,841.04 Total Void Amount: 0.00



TOTAL CARRIED FORWARD FROM BILL LIST

65,841.04

MANUAL CHECKS

CK# 11733 JCP&L

994.47

GRAND TOTAL OF 9/20/21 BILL LIST

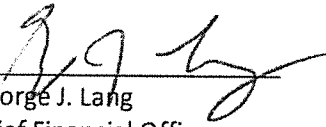
66,835.51

Totals by Year-Fund		Budget Rcvd	Budget Held	Budget Total	Revenue Total	G/L Total	Total
Fund Description	Fund						
	1-01	26,253.88	0.00	26,253.88	0.00	0.00	26,253.88
	1-09	<u>32,345.07</u>	<u>0.00</u>	<u>32,345.07</u>	<u>0.00</u>	<u>0.00</u>	<u>32,345.07</u>
Year Total:		58,598.95	0.00	58,598.95	0.00	0.00	58,598.95
	C-04	5,197.89	0.00	5,197.89	0.00	0.00	5,197.89
	C-08	<u>2,040.00</u>	<u>0.00</u>	<u>2,040.00</u>	<u>0.00</u>	<u>0.00</u>	<u>2,040.00</u>
Year Total:		7,237.89	0.00	7,237.89	0.00	0.00	7,237.89
ANIMAL CONTROL	T-13	4.20	0.00	4.20	0.00	0.00	4.20
Total of All Funds:		<u><u>65,841.04</u></u>	<u><u>0.00</u></u>	<u><u>65,841.04</u></u>	<u><u>0.00</u></u>	<u><u>0.00</u></u>	<u><u>65,841.04</u></u>

BOROUGH OF ROOSEVELT

I, George J. Lang, Chief Financial Officer of the Borough of Roosevelt, do hereby certify that funds are available for the following bill list to be paid:

<u>Vendor</u>	<u>Budget Account</u>	<u>Total Award</u>
9/20/21 Bill List	various	\$66,835.51


George J. Lang
Chief Financial Officer

Dated: 9/20/21

RESOLUTION NO. 21-105
MEETING DATE: 09-20-2021

**AUTHORIZING THE EXTENSION OF THE DUE DATE FOR THE 3RD QUARTER
2021 TAX PAYMENTS**

C/ _____ offered the following resolution and moved its adoption, which was second by C/ _____.

WHEREAS, the Monmouth County tax rate has been received; and

WHEREAS, the Roosevelt Borough Tax Collector has recommended that the due date for the 3rd quarter 2021 taxes be extended to September 30, 2021; and

WHEREAS, the Mayor and Borough Council find it necessary to extend the 3rd quarter 2021 tax payments to September 30, 2021 pursuant to the Tax Collector's recommendation.

NOW, THEREFORE, BE IT RESOLVED by the Borough Council of the Borough of Roosevelt that the due date for 3rd quarter 2021 taxes is extended to be September 30, 2021.

BE IT FURTHER RESOLVED that a copy of this Resolution certified by the Borough Clerk to be a true copy be forwarded to the Borough Tax Collector and the Chief Financial Officer.

ROLL CALL:

AYES:

NAYS:

ABSTAIN:

ABSENT:

CERTIFICATION

I HEREBY CERTIFY the foregoing to be a true copy of a resolution adopted by the Borough Council at a meeting held on September 20, 2021.

Kathleen Hart
Borough Clerk

*BOROUGH OF ROOSEVELT
COUNTY OF MONMOUTH
STATE OF NEW JERSEY*

**RESOLUTION NO. 21-106
MEETING DATE: 09-20-2021**

ACKNOWLEDGING APPOINTMENT OF DEPUTY REGISTRAR OF VITAL STATISTICS

C/_____ offered the following resolution and moved its adoption, which was second by
C/_____.

BE IT RESOLVED, by the Mayor and Council of the Borough of Roosevelt that the appointment by the Local Registrar of April Claudio as Deputy Registrar of Vital Statistics pursuant to N.J.S.A 26:8-17 is hereby acknowledged at an annual rate of \$1,200.00.

NOW THEREFORE BE IT RESOLVED by the Roosevelt Borough Council that this resolution shall be forwarded to the State Registrar of Vital Statistics, P.O. Box 370, Trenton, New Jersey 08625-0370 and to the appointee.

ROLL CALL:

AYES:

NAYS:

ABSTAIN:

ABSENT:

CERTIFICATION

I HEREBY CERTIFY the foregoing to be a true copy of a resolution adopted by the Borough Council at a meeting held on September 20, 2021.

Kathleen Hart
Borough Clerk

RESOLUTION NO. 21-107
MEETING DATE: 09-20-2021

RESOLUTION APPOINTING PART-TIME DEPUTY BOROUGH CLERK

C/ _____ offered the following resolution and moved its adoption, which was second by C/ _____.

BE IT RESOLVED, by the Mayor and Council of the Borough of Roosevelt that Kaitlyn Ippolito be and is hereby appointed Part-Time Deputy Borough Clerk for the Borough of Roosevelt, beginning September 20, 2021 at an hourly rate of \$23.00.

BE IT FURTHER RESOLVED that a copy of this resolution, certified by the Borough Clerk to be a true copy be forwarded to Kaitlyn Ippolito, George Lang, Chief Financial Officer and Ana Debevec, Treasurer.

BE IT FURTHER RESOLVED that a copy of this resolution, certified by the Borough Clerk to be a true copy, be forwarded to Kaitlyn Ippolito; George Lang, Chief Financial Officer and Ana Debevec, Treasurer.

ROLL CALL:

AYES:

NAYS:

ABSTAIN:

ABSENT:

CERTIFICATION

I HEREBY CERTIFY the foregoing to be a true copy of a resolution adopted by the Borough Council at a meeting held on September 20, 2021.

Kathleen Hart
Borough Clerk

*BOROUGH OF ROOSEVELT
COUNTY OF MONMOUTH
STATE OF NEW JERSEY*

**RESOLUTION NO. 21-108
MEETING DATE: 09-20-2021**

**A RESOLUTION OF THE BOROUGH COUNCIL OF THE BOROUGH OF
ROOSEVELT AWARDING A CONTRACT FOR IMPROVEMENTS TO FARM LANE
AND SCHOOL LANE**

C/ _____ offered the following resolution and moved its adoption, which was seconded by C/ _____.

WHEREAS, the Borough Council has previously authorized the public advertisement for bids for the improvements to Farm Lane and School Lane; and

WHEREAS, four (4) sealed bid was received on August 31, 2021; and

WHEREAS, the bids received are as follows:

1. S. Brothers, Inc., Manalapan, NJ	\$1,199,572.61
2. Black Rock Enterprises, LLC, Old Bridge, NJ	\$1,226,454.50
3. Earle Asphalt Company, Wall, NJ	\$1,268,413.13
4. KM Construction Corporation, Irvington, NJ	\$1,288,631.77

WHEREAS, the lowest responsible bid received was that of S. Brothers, Inc. of Manalapan, New Jersey in the amount of \$1,199,572.61, which has been found to comply in all respects with the terms and conditions of the specifications; and

WHEREAS, the Borough Council finds that it would, therefore, be in the best interest of the Borough of Roosevelt to award the contract to S. Brothers, Inc.; and

WHEREAS, this project is funded by the State of New Jersey Department of Transportation (NJDOT) under the Municipal Aid Grant Program; and

WHEREAS, the Chief Financial Officer of the Borough has certified to the Borough Council that funds will be available to pay the cost of the aforesaid contract, and that said funds will be available through Bond Ordinance.

NOW, THEREFORE, BE IT RESOLVED that the appropriate Borough Officials be and are hereby authorized to execute an agreement between the Borough and S. Brothers, Inc. in an amount not to exceed \$1,199,572.61 for Improvements to Farm Lane and School Lane, subject to fulfillment of all conditions in the contract documents and specifications and subject to approval of the New Jersey Department of Transportation and New Jersey Infrastructure Bank.

NOW, THEREFORE, BE IT FURTHER RESOLVED that a certified copy of this resolution be forwarded to:

1. S. Brothers, Inc.
2. New Jersey Department of Transportation
3. George Lang, CFO
4. Ana Debevec, Treasurer/Purchasing Agent
5. Carmela Roberts, Borough Engineer

ROLL CALL:

AYES:

NAYS:

ABSTAIN:

ABSENT:

CERTIFICATION

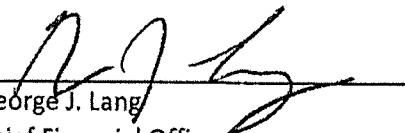
I HEREBY CERTIFY the foregoing to be a true copy of a resolution adopted by the Borough Council at a meeting held on September 20, 2021.

Kathleen Hart
Borough Clerk

BOROUGH OF ROOSEVELT

I, George J. Lang, Chief Financial Officer of the Borough of Roosevelt, do hereby certify that funds are available for the following contract to be awarded for Improvements to Farm Lane and School Lane

Vendor	Budget Account	Total Award
S. Brothers	Bond Ordinance 20-05	530,572.61
S. Brothers	Bond Ordinance 20-06	669,000.00


George J. Lang
Chief Financial Officer

Dated: September 20, 2021