

BOROUGH OF ROOSEVELT
33 N. Rochdale Ave, Roosevelt Borough, NJ 08555

COUNCIL MEETING AGENDA
AUGUST 16, 2021 @ 7:00 P.M.

DUE TO THE CORONAVIRUS AND THE NEED FOR SOCIAL DISTANCING, THIS MEETING WILL ALSO BE HELD REMOTELY AND AVAILABLE TO THE PUBLIC IN A LIVE FEED. TO ACCESS THE MEETING PLEASE FOLLOW THE INSTRUCTIONS BELOW:

Join Zoom Meeting

<https://us02web.zoom.us/j/3251865085?pwd=L1RWNIhPYTZZdUZ5R3piT0NZWHhuUT09>

Meeting ID: 325 186 5085

Password: 968068

One tap mobile

+16465588656,,3251865085#,,,0#,,968068# US (New York)

+13017158592,,3251865085#,,,0#,,968068# US (Germantown)

Dial by your location

+1 646 558 8656 US (New York); +1 301 715 8592 US (Germantown)

+1 312 626 6799 US (Chicago); +1 669 900 9128 US (San Jose)

+1 253 215 8782 US (Tacoma); +1 346 248 7799 US (Houston)

Standard protocols for Remote Meetings set forth in Resolution 20-108 adopted November 23, 2020:

- 1) Members of the public wishing to make a comment during a remote meeting shall be permitted to do so using the audio and/or video technology under which the remote meeting is being held.
- 2) Members of the public may also submit written comments to the Council, through the Borough Clerk, by either e-mail to clerk@rooseveltnj.us or written letter to Borough Clerk, Borough of Roosevelt, 33 North Rochdale Ave, P.O. Box 128, Roosevelt, NJ 08555. Written comments must be received at least 24 hours prior to the noticed start of the remote meeting in order to be included in the meeting.
- 3) Public comments shall be received and/or read into the record during times designated during the meeting for public participation.
- 4) The Council reserves the right to pass over duplicative written comments; however, each duplicative comment shall be noted for the record with the content summarized.
- 5) A member of the public wishing to speak during a remote meeting shall state their name and address for the record prior to making their comment.
- 6) Members of the public commenting during a remote meeting shall not act in any manner to disrupt the meeting. If such a member of the public becomes disruptive during the meeting, the individual chairing the meeting shall mute, or direct the muting of, the disruptive member and warn that any continued disruption may result in the member being prevented from speaking during the meeting or be removed from the remote meeting. Disruptive conduct includes, but is not limited to, sustained inappropriate behaviors such as shouting, interruption, and the use of profanity.
- 7) Any member who continues to be disruptive after receiving a warning may be muted while other members of the public are allowed to proceed with their comments. If time permits, the disruptive individual shall be allowed to speak after all other members of the public are provided an opportunity to comment. Should the individual remain disruptive, the individual may be muted or kept on mute for the remainder of the remote meeting or removed from the meeting.

TIME IN _____

Adequate notice of this meeting, as required by Chapter 231, P.L. 1975, has been provided by a public notice on January 25, 2021 which was posted on the Bulletin Board at the Roosevelt Post Office and in the Borough Hall. The notice was published in The Times and Asbury Park Press.

ROLL CALL

- Councilmember Robert Atwood
- Councilmember Louis Esakoff
- Councilmember Michael Hamilton
- Councilmember Constance Herrstrom
- Councilmember Steven Macher
- Councilmember Joseph Trammell
- Mayor Peggy Malkin

MAYOR’S REPORT

PUBLIC COMMENT (Agenda items only)

APPROVAL OF MINUTES:

1. Regular Meeting Minutes – July 19, 2021
2. Regular Meeting Minutes – August 2, 2021
3. Closed Meeting Minutes – June 7, 2021
4. Closed Meeting Minutes – June 21, 2021
5. Closed Meeting Minutes – July 6, 2021
6. Closed Meeting Minutes – July 19, 2021

CORRESPONDENCE: None

ORDINANCES:

SECOND READING

ORDINANCE 2021-02

AN ORDINANCE TO OPT-OUT OF THE NEW STATE CANNABIS LAW AND TO PROHIBIT ALL CONSUMPTION OF CANNABIS IN PUBLIC PLACES AND ALL UNDERAGE POSSESSION OF CANNABIS ITEMS AND TO DEEM ALL RECREATIONAL CANNABIS BUSINESSES AS PROHIBITED USES UNDER THE LAND USE AND DEVELOPMENT REGULATIONS OF THE BOROUGH

Mayor Malkin opens the public hearing at _____.

Mayor Malkin closes the public hearing at _____.

SECOND READING

ORDINANCE 2021-04

AN ORDINANCE SETTING THE SALARY RANGE AND COMPENSATION OF CERTAIN OFFICIALS, POSITIONS AND EMPLOYEES IN THE BOROUGH OF ROOSEVELT, COUNTY OF MONMOUTH, STATE OF NEW JERSEY

Mayor Malkin opens the public hearing at _____.

Mayor Malkin closes the public hearing at _____.

RESOLUTIONS:

- Resolution 21-98 Resolution to Authorizing the Budget to be Read by Title Only
Public Hearing of the 2021 Budget
- Resolution 21-99 Amend 2021 Budget
- Resolution 21-100 Adopting the Amended 2021 Budget
- Resolution 21-101 Resolution Authorizing 2021 Salaries for Roosevelt Borough Employees
- Resolution 21-102 Payment of Bills for August 16, 2021
- Resolution 21-103 Resolution Establishing Lien Against Block 4, Lot 16, 5 Tamara Drive,
Thomas & Geryl Hickey

REPORTS OF COMMITTEE CHAIRS:

Councilmember Atwood	Envi, Health & Safety
Councilmember Esakoff	Administration
Councilmember Hamilton	Finance
Councilmember Herrstrom	Community Dev/Code
Councilmember Macher	Public Works
Councilmember Trammell	Utilities

UNFINISHED BUSINESS:

NEW BUSINESS:

- 1. Accepting Gift from Dave Teich to the Borough of Roosevelt

PUBLIC COMMENT: (Any item)

M/Malkin opens the public comment at _____
M/Malkin closes the public comment at _____

CLOSED SESSION:

Resolution 21-xx Providing for a Private Executive Meeting that Excludes the Public

Time In: _____ Time Out: _____

ADJOURNMENT

TIME OUT _____

*BOROUGH OF ROOSEVELT
COUNTY OF MONMOUTH
STATE OF NEW JERSEY*

**ORDINANCE 2021-02
INTRODUCTION DATE: 07-19-2021
PUBLIC HEARING DATE: 08-16-2021**

AN ORDINANCE TO OPT-OUT OF THE NEW STATE CANNABIS LAW AND TO PROHIBIT ALL CONSUMPTION OF CANNABIS IN PUBLIC PLACES AND ALL UNDERAGE POSSESSION OF CANNABIS ITEMS AND TO DEEM ALL RECREATIONAL CANNABIS BUSINESSES AS PROHIBITED USES UNDER THE LAND USE AND DEVELOPMENT REGULATIONS OF THE BOROUGH

WHEREAS, in November 2020 New Jersey voters approved Public Question No. 1, which amended the New Jersey Constitution to allow for the legalization of a controlled form of marijuana called “cannabis” for adults at least 21 years of age; and

WHEREAS, on February 22, 2021, the New Jersey Cannabis Regulatory, Enforcement Assistance, and Marketplace Modernization Act (the “Act”) was signed into law, which establishes a regulatory and licensing scheme for cannabis operations, use and possession; and

WHEREAS, the Act states that the State’s new Cannabis Regulatory Commission shall adopt rules and regulations regarding the new cannabis marketplace within New Jersey on or before November 2022; and

WHEREAS, section 31a of the Act authorizes municipalities by ordinance to adopt regulations governing the number of cannabis establishments (defined in section 3 of the Act as “a cannabis cultivator, a cannabis manufacturer, a cannabis wholesaler, or a cannabis retailer”), cannabis distributors or cannabis delivery services allowed to operate within their boundaries, as well as the location manner and times operation of such establishments, distributors or delivery services, and establishing civil penalties for the violation of any such regulations; and

WHEREAS, section 31b of the Act authorizes municipalities by ordinance to prohibit the operation of any one or more classes of cannabis establishments, distributors, or delivery services anywhere in the municipality; and

WHEREAS, section 31b of the Act stipulates that any regulation or prohibition must be adopted within 180 days of the effective date of the Act; by August 22, 2021; and

WHEREAS, pursuant to section 31b of the Act, the failure to do so shall mean that for a period of five years thereafter, the growing, cultivating, manufacturing, selling and reselling of cannabis and cannabis items shall be permitted uses in all industrial zones, and the retail selling of cannabis items to consumers shall be a conditional use in all commercial and retail zones; and

WHEREAS, at the conclusion of the initial and any subsequent five-year period following a failure to enact local regulations or prohibitions, the municipality shall again have 180 days to adopt an ordinance regulating or prohibiting cannabis businesses, but any such ordinance would be prospective only and would not apply to any cannabis business already operating within the municipality; and

WHEREAS, the Borough of Roosevelt, County of Monmouth, and State of New Jersey (the “Borough”) has determined that, due to present uncertainties regarding the yet unwritten rules and regulations by the Cannabis Regulatory Commission, the potential future impacts on New Jersey municipalities in general, and on the Borough in particular, it is at this time necessary, and in the best interest of the health, safety and welfare of the Borough’s residents and those who visit, travel, or conduct business in the Borough, to prohibit all manner of marijuana and cannabis businesses and all public consumption and underage possession of cannabis items within the Borough; and

NOW, THEREFORE, BE IT ORDAINED by the Governing Body of the Borough of Roosevelt, County of Monmouth, State of New Jersey, as follows:

SECTION 1. The Revised General Ordinances of the Borough of Roosevelt are hereby supplemented with *new* Chapter 20 entitled “Cannabis” as follows:

CHAPTER 20

CANNABIS

§ 20-1 Cannabis Businesses Prohibited.

- A. Pursuant to section 31(b) of the New Jersey Cannabis Regulatory, Enforcement Assistance, and Marketplace Modernization Act (P.L. 2021, c. 16), all cannabis establishments, cannabis distributors or cannabis delivery services are hereby prohibited from operating anywhere in Borough of Roosevelt, except for the delivery of cannabis items and related supplies by a delivery service.

- B. Pursuant to Section 4.300 of the Borough Zoning Ordinances, the operation of Cannabis Cultivators, Cannabis Distributers, Cannabis Manufacturers, Cannabis Wholesalers, Cannabis Retailers, Medical Cannabis Alternative Treatment Centers, Medical Cannabis Cultivators, Medical Cannabis Dispensaries, and Medical Cannabis Manufacturers are prohibited uses in all zones within the Borough of Roosevelt.

§ 20-2 Public Consumption of Cannabis Prohibited.

- A. It shall be unlawful for any person to consume a cannabis item available for lawful consumption pursuant to the New Jersey Cannabis Regulatory, Enforcement Assistance, and Marketplace Modernization Act in any public place as defined in said Act, including any public highway, public street, public sidewalk, public parking lot or lot, playground, park or other property owned by, belonging to or over which the Borough has control, other than school property for which unlawful consumption is a disorderly persons offense, or when not prohibited by the owner or person responsible for the operation of that public place.
- B. Any person violating this Section 20-2 shall be subject to a civil penalty of up to \$200.00, which shall be recovered in a civil action by a summary proceeding in the name of the Borough pursuant to the Penalty Enforcement Law of 1999. The Municipal Court and the Superior Court shall have jurisdiction of proceedings for the enforcement of the penalty provided by this section.

§ 20-3 Possession or Consumption by Underaged Persons on Private Property.

- A. It shall be unlawful for any person under the legal age who, without legal authority, knowingly possesses or consumes a cannabis item on private property.
- B. Any person violating this Section 20-3, in the case of an adult under the legal age to purchase cannabis items, shall be punished as follows:
 - (1) If the cannabis item possessed is an amount which may be lawfully possessed by a person of the legal age to purchase cannabis items pursuant to N.J.S.A. 2C:35-10a: for a first offense, a civil penalty of \$100.00; for a second offense, a civil penalty of \$200.00; and for a third or subsequent offense, a fine of \$350.00. The civil penalties provided for in this section shall be recovered in a civil action by a summary proceeding in the name of the municipality pursuant to the Penalty Enforcement Law of 1999. The Municipal Court shall have jurisdiction of proceedings for the enforcement of the penalty provided by this section.
 - (2) If the cannabis item possessed is an amount that exceeds what may be lawfully possessed by a person of the legal age to purchase cannabis items pursuant to N.J.S.A. 2C:35-10a, or if any cannabis item is consumed: for a first offense, a fine of \$250.00; and for a second or subsequent offense, a fine of \$350.00.

SECTION 2. Section 2.100 of Article II: “Definitions” of the Zoning Ordinances of the Borough of Roosevelt are hereby supplemented to include the following *new* definitions:

CANNABIS CULTIVATOR shall mean any licensed person or entity that grows, cultivates, or produces cannabis in this State, and sells, and may transport, this cannabis to other cannabis cultivators, or usable cannabis to cannabis manufacturers, cannabis wholesalers, or cannabis retailers, but not to consumers.

CANNABIS DISTRIBUTOR shall mean any licensed person or entity that transports cannabis in bulk intrastate from one licensed cannabis cultivator to another licensed cannabis cultivator, or transports cannabis items in bulk intrastate from any one class of licensed cannabis establishment to another class of licensed cannabis establishment, and may engage in the temporary storage of cannabis or cannabis items as necessary to carry out transportation activities.

CANNABIS MANUFACTURER shall mean any licensed person or entity that processes cannabis items in this State by purchasing or otherwise obtaining usable cannabis, manufacturing, preparing, and packaging cannabis items, and selling, and optionally transporting, these items to other cannabis manufacturers, cannabis wholesalers, or cannabis retailers, but not to consumers.

CANNABIS RETAILER shall mean any licensed person or entity that purchases or otherwise obtains usable cannabis from cannabis cultivators and cannabis items from cannabis manufacturers or cannabis wholesalers, and sells these to consumers from a retail store, and may use a cannabis delivery service or a certified cannabis handler for the off-premises delivery of cannabis items and related supplies to consumers.

CANNABIS WHOLESALER shall mean any licensed person or entity that purchases or otherwise obtains, stores, sells or otherwise transfers, and may transport, cannabis items for the purpose of resale or other transfer to either another cannabis wholesaler or to a cannabis retailer, but not to consumers.

MEDICAL CANNABIS ALTERNATIVE TREATMENT CENTER shall mean an organization issued a permit, including a conditional permit, by the State to operate as a medical cannabis cultivator, medical cannabis manufacturer, medical cannabis dispensary, or clinical registrant.

MEDICAL CANNABIS CULTIVATOR shall mean an organization holding a permit issued by the State that authorizes the organization to: possess and cultivate cannabis and deliver, transfer, transport, distribute, supply, and sell medical cannabis and related supplies to other medical cannabis cultivators and to medical cannabis manufacturers, clinical registrants, and medical cannabis dispensaries, as well as to plant, cultivate, grow, and harvest medical cannabis for research purposes.

MEDICAL CANNABIS DISPENSARY shall mean an organization issued a permit by the State that authorizes the organization to: purchase or obtain medical cannabis and related supplies from medical cannabis cultivators; purchase or obtain medical cannabis products and related supplies from medical cannabis manufacturers; purchase or obtain medical cannabis, medical cannabis products, and related supplies and paraphernalia from other medical cannabis dispensaries and from clinical registrants; deliver, transfer, transport, distribute, supply, and sell medical cannabis and medical cannabis products to other medical cannabis dispensaries; furnish medical cannabis, including medical cannabis products, to a medical cannabis handler for delivery to a registered qualifying patient, designated caregiver, or institutional caregiver; and possess, display, deliver, transfer, transport, distribute, supply, sell, and dispense medical cannabis, medical cannabis products, paraphernalia, and related supplies to qualifying patients, designated caregivers, and institutional caregivers.

MEDICAL CANNABIS MANUFACTURER shall mean an organization issued a permit by the State that authorizes the organization to: purchase or obtain medical cannabis and related supplies from a medical cannabis cultivator or a clinical registrant; purchase or obtain medical cannabis products from another medical cannabis manufacturer or a clinical registrant; produce, manufacture, or otherwise create medical cannabis products; and possess, deliver, transfer, transport, distribute, supply, and sell medical cannabis products and related supplies to medical cannabis manufacturers and to medical cannabis dispensaries and clinical registrants.

SECTION 3. Section 4.300: “General Use Restrictions” of Article IV: “District Use and Development Regulation” of the Zoning Ordinances of the Borough of Roosevelt is hereby amended as follows (~~stricken text~~ indicates deletions, underlined text indicates additions):

§ 4.300 General Use Restrictions.

- A. Any use not designated as a principal permitted use, a permitted accessory use, or a conditional use is specifically prohibited from any zoning district in the Borough of Roosevelt. Farming as defined in this ordinance shall be prohibited in all zones other than R-Ag/400.

- B. The operation of Cannabis Cultivators, Cannabis Distributors, Cannabis Manufacturers, Cannabis Wholesalers, Cannabis Retailers, Medical Cannabis Alternative Treatment Centers, Medical Cannabis Cultivators, Medical Cannabis Dispensaries, and Medical Cannabis Manufacturers are prohibited uses in all zones within the Borough of Roosevelt.

SECTION 4. Chapter 3 entitled “Police Regulations” of the Revised General Ordinances of the Borough of Roosevelt is hereby supplemented with *new* Section 3-11 entitled “Consumption of Cannabis Items in Certain Places Prohibited” as follows:

§ 3-11 Consumption of Cannabis Items in Certain Places Prohibited

No person shall consume, serve, allow or permit the consumption of cannabis items in the Borough:

- A. While in or on a public street, lane, sidewalk, public parking lot, public or quasi-public place or in any public conveyance.
- B. In a private motor vehicle while the same is in motion or parked upon any public street, lane, public parking lot, public park or place.
- C. While upon any private property not his own without the express permission of the owner or other person having authority to grant such permission.

SECTION 5. If any article, section, subsection, sentence, clause or phrase of this Ordinance is, for any reason, held to be unconstitutional or invalid, such decision shall not affect the remaining portions of this Ordinance and they shall remain in full force and effect.

SECTION 6. In the event of any inconsistencies between the provisions of this Ordinance and any prior ordinance of the Borough, the provisions hereof shall be determined to govern. All other parts, portions and provisions of The Revised General Ordinances of the Borough of Allentown are hereby ratified and confirmed, except where inconsistent with the terms hereof.

SECTION 7. After introduction, the Borough Clerk is directed to submit a copy of the within Ordinance to the Planning Board of the Borough for its review under N.J.S.A. 40:55D-26 and N.J.S.A. 40:55D-64. The Planning Board is directed to make and transmit to the Mayor & Council, within 35 days after referral, a report including identification of any provisions in the proposed ordinance which are inconsistent with the master plan and recommendations concerning any inconsistencies and any other matter as the Board deems appropriate.

SECTION 8. This Ordinance shall take effect upon (1) adoption; (2) publication in accordance with the laws of the State of New Jersey; and (3) filing of the final adopted Ordinance by the Clerk with the Monmouth County Planning Board pursuant to N.J.S.A. 40:55D-16.

ATTEST:

APPROVED

Kathleen Hart, Borough Clerk

Peggy Malkin, Mayor

Michele R. Donato

A Professional Corporation
Attorney at Law

P. O. Box 145
106 Grand Central Avenue
Lavallette, NJ 08735

Phone: (732) 830-0777

Telefax: (732) 830-0778

Email: mdonato@MicheleDonatoEsq.com

August 16, 2021

BY EMAIL TRANSMISSION ONLY

Mayor Peggy Malkin
Members of the
Borough Council of the Borough of Roosevelt
33 N. Rochdale Avenue
P.O. Box 128
Roosevelt, NJ 08555

Re: Cannabis Opt-Out Ordinance
Ordinance No. 2021-02

Dear Mayor Malkin and Members of the Board:

On August 11, 2021, the Planning Board reviewed the Cannabis Opt-Out Ordinance adopted on first reading by Borough Council as Ordinance No. 2021-02.

The Planning Board finds that the Ordinance No. 2021-02 should be adopted to prohibit cannabis facilities throughout the Borough. Such facilities are inconsistent with the master plan for many reasons. Infrastructure in the Borough is not sufficient to support cannabis facilities, and there are insufficient commercial areas to accommodate such uses.

Until such time as the State of New Jersey adopts regulations and the full array of impacts can be determined, the Board supports the decision of the Council not to allow such facilities.

Very truly yours,

Michele R. Donato

Michele R. Donato

MRD:dp

cc: Gregory Cannon, Esq.
(by email transmission only)
April Claudio, Planning Board Secretary
(by email transmission only)
Kathleen Hart, Borough Clerk
(by email transmission only)

**BOROUGH OF ROOSEVELT
COUNTY OF MONMOUTH**

**ORDINANCE NO: 2021-04
INTRODUCTION DATE: 08-02-2021
PUBLIC HEARING DATE: 08-16-2021**

**AN ORDINANCE SETTING THE SALARY RANGE AND COMPENSATION OF CERTAIN
OFFICIALS, POSITIONS AND EMPLOYEES IN THE BOROUGH OF ROOSEVELT, COUNTY OF
MONMOUTH, STATE OF NEW JERSEY**

BE IT ORDAINED by the Mayor and Council of the Borough of Roosevelt, County of Monmouth, State of New Jersey:

Section 1. The salary range for providing wages and compensation of certain officials, positions and employees of the Borough of Roosevelt, County of Monmouth, State of New Jersey are set as follows:

	MINIMUM:	MAXIMUM:
<u>Current Fund:</u>		
Borough Administrator	\$ 15,000.00	\$ 40,000.00
Office Manager	\$ 10,000.00	\$ 15,000.00
Borough Clerk	\$ 20,000.00	\$ 65,000.00
Registrar of Vital Statistics	\$ 2,500.00	\$ 6,000.00
Deputy Registrar of Vital Statistics	\$ 1,200.00	\$ 3,600.00
Purchasing Agent	\$ 10,000.00	\$ 70,000.00
Chief Financial Officer	\$ 9,000.00	\$ 30,000.00
Borough Treasurer	\$ 4,500.00	\$ 30,000.00
Tax Collector/Water-Sewer Collector	\$ 9,500.00	\$ 35,000.00
Tax Assessor	\$ 6,500.00	\$ 25,000.00
Zoning Officer	\$ 500.00	\$ 10,000.00
Code Enforcement Officer	\$ 500.00	\$ 6,000.00
Housing Inspector	\$ 500.00	\$ 10,000.00
Recreation Director	\$ 3,000.00	\$ 20,000.00
Clean Community Coordinator	\$ 150.00	\$ 1,000.00
Risk Management Officer	\$ 300.00	\$ 1,000.00
Right to Know Coordinator	\$ 300.00	\$ 1,000.00
Superintendent of Public Works	\$ 22,000.00	\$ 45,000.00

Section 2. The range for hourly rates for providing wages and compensation of certain officials, positions and employees in the Borough of Roosevelt, County of Monmouth, State of New Jersey are set as follows:

<u>Current Fund</u>		
Assistant Administrative Clerk	\$ 12.00	\$ 30.00
Deputy Borough Clerk	\$ 12.00	\$ 30.00
Public Works Employee	\$ 12.00	\$ 30.00
Custodian	\$ 15.00	\$ 25.00
Planning Board Secretary	\$ 12.00	\$ 25.00
Environmental Commission Secretary	\$ 12.00	\$ 25.00
Crossing Guard	\$ 12.00	\$ 25.00
Clerk/Secretary	\$ 12.00	\$ 20.00

Section 3. The range for providing wages and compensation for the employees of the Roosevelt Community Summer Camp in the Borough of Roosevelt, County of Monmouth, State of New Jersey are set as follows:

Camp Supervisor	\$15.00/hour	\$20.00/hour
Assistant Camp Supervisor	\$12.00/hour	\$17.00/hour
Counselor	\$12.00/hour	\$14.00/hour

Section 4. The annual salaries and hourly rates shall be established by a resolution of the Borough Council.

Section 5. The Borough's Chief Financial Officer is hereby authorized to transfer such sums of money from the municipal operating accounts to the payroll account as may be necessary to cover periodic payroll payments.

Section 6. All ordinances or parts of ordinances inconsistent herewith are repealed, but only to the extent of such inconsistency.

Section 7. This Ordinance shall become effective immediately upon its final passage and publication as required by law.

Section 8. All ordinances and parts of ordinances inconsistent herewith are hereby repealed.

Section 9. This ordinance shall take effect upon adoption and publication as required by law.

ATTEST:

APPROVED:

Kathleen Hart, Borough Clerk

Peggy Malkin, Mayor

*BOROUGH OF ROOSEVELT
COUNTY OF MONMOUTH
STATE OF NEW JERSEY*

**RESOLUTION NO: 21-98
MEETING DATE: 08-16-2021**

RESOLUTION TO AUTHORIZING THE BUDGET TO BE READ BY TITLE ONLY

C/ _____ offered the following Resolution and moved its adoption, which was second by C/ _____.

WHEREAS, N.J.S.A. 40A:4-8, as amended by Chapter 259, P.L. 1995 provides that the budget be read by title only:

1. At least one (1) week before the hearing and at the hearing, a complete copy of the approved budget:
 - a. Shall be made available for public inspection, and
 - b. Shall be made available to each person upon request, and
2. A resolution is passed by a majority of the full membership allowing that the budget be read by title.

WHEREAS, these two conditions have been met;

NOW, THEREFORE BE IT RESOLVED that the budget shall be read by title only.

ROLL CALL:

AYES:

NAYS:

ABSTAIN:

ABSENT:

Certification

I HEREBY CERTIFY the foregoing to be a true copy of a resolution adopted by the Borough Council at a meeting held on August 16, 2021.

Kathleen Hart
Borough Clerk

RESOLUTION NO. 21-99
MEETING DATE: 08-16-2021

RESOLUTION TO AMEND 2021 BUDGET

C/ offered the following resolution and moved its adoption, which was second by C/

WHEREAS, the local municipal budget for the year 2021 was approved on the 19th day of July 2021; and

WHEREAS, the public hearing on said budget has been held as advertised, and

WHEREAS, it is desired to amend said approved budget, now

THEREFORE, BE IT RESOLVED, by the Borough Council of the Borough of Roosevelt, County of Monmouth, that the following amendments to the approved budget of 2021 be made:

	<u>From</u>	<u>To</u>
CURRENT FUND APPROPRIATIONS		
8. GENERAL APPROPRIATIONS		
(A) Operations - Within "CAPS"		
DEFERRED CHARGES AND STATUTORY EXPENDITURES		
Contribution to Public Employees Retirement System	30,000.00	29,772.80
Data Processing		
Other Expenses		
Engineering Services		
Other Expenses		
TOTAL DEFERRED CHARGES AND AND STATUTORY EXPENDITURES	64,000.93	63,773.73
H-1 TOTAL GENERAL APPROPRIATIONS FOR MUNICIPAL PURPOSES WITHIN CAPS	775,222.93	774,995.73
PUBLIC AND PRIVATE PROGRAMS OFFSET BY REVENUES		
Municipal Court Alcohol Education and Rehabilitation	-	227.20
Total Public and Private Programs Offset by Revenue	5,114.83	5,342.03
Total Operations Excluded from CAPS	164,141.83	164,369.03
Other Expenses	164,141.83	164,141.83
H-2 Total General Appropriations for Municipal Purposes Excluded from CAPS	242,891.83	243,119.03
O Total General Appropriations Excluded From CAPS	242,891.83	243,119.03

SUMMARY OF APPROPRIATIONS

(H-1) Total General Appropriations for Municipal Purposes Within "CAPS"	775,222.93	774,995.73
(A) Operations - Excluded From "CAPS" Shared Service Agreements Public and Private Programs Offset by		

Revenues	5,114.83	\$ 5,342.03
Total Operations - Excluded From "CAPS"	164,141.83	164,369.03
Total General Appropriations	1,223,114.76	1,223,114.76

BE IT FURTHER RESOLVED, that two certified copies of this resolution be filed forthwith in the Office of the Director of Local Government Services for his certification of the local municipal budget so amended.

ROLL CALL:

AYES:

NAYS:

ABSTAIN:

ABSENT:

CERTIFICATION

I hereby certify that the foregoing Resolution is a true and exact copy of a Resolution adopted by the Borough Council of the Borough of Roosevelt at its meeting held August 16th, 2021.

Kathleen Hart, Borough Clerk

*BOROUGH OF ROOSEVELT
COUNTY OF MONMOUTH
STATE OF NEW JERSEY*

**RESOLUTION NO. 21-100
MEETING DATE: 08-16-2021**

RESOLUTION ADOPTING THE AMENDED 2021 BUDGET

C/_____ offered the following Resolution and moved its adoption, which was second by C/_____.

SEE BUDGET DOCUMENT ATTACHED

ROLL CALL VOTE:

AYES:

NAYS:

ABSTAIN:

ABSENT:

CERTIFICATION

I hereby certify the foregoing to be a true copy of a resolution adopted by the Borough Council at a meeting held on August 16, 2021.

Kathleen Hart
Borough Clerk

RESOLUTION NO. 21-101
MEETING DATE: 8-16-2021

**RESOLUTION AUTHORIZING 2021 SALARIES FOR ROOSEVELT BOROUGH
EMPLOYEES**

C/ _____ offered the following resolution and moved its adoption, which was second by
C/ _____.

WHEREAS, the Borough finds that salary adjustments for employees of the Borough are warranted.

WHEREAS, the following salary shall be effective July 1, 2021:

Ana Debevec	Borough Treasurer	\$ 14,675.00
Ana Debevec	Purchasing Agent	\$ 72,369.00
Ana Debevec	Office Manager	\$ 11,025.00
George Lang	Chief Financial Officer	\$ 24,325.00
Salvatore Cannizzaro	Tax Collector	\$ 23,153.00
Donna Taylor	Tax Assessor	\$ 9,909.00
Kathleen Hart	Borough Clerk	\$ 27,563.00
Kathleen Hart	Registrar of Vital Statistics	\$ 2,867.00
Kim Cuiffo	Assistant Administrative Clerk	\$ 22.05/hour
Gregg Possiel	Public Works Employee	\$ 27.56/hour
Greg Defoe	Public Works Employee	\$ 27.56/hour
Jeremy Kuipers	Zoning Officer	\$ 6,186.00
Jeremy Kuipers	Code Enforcement Officer	\$ 552.00
Jeremy Kuipers	Housing Inspector	\$ 1,313.00
Gregg Possiel	Risk Management Officer	\$ 441.00
Gregg Possiel	Right to Know Coordinator	\$ 441.00
Francine Hezrony	Crossing Guard	\$ 20.04/hour
Jacqueline Carpenter	Crossing Guard	\$ 18.90/hour
Daniele Hubiak	Crossing Guard	\$ 18.90/hour
Alissa Schembry	Crossing Guard	\$ 18.90/hour

NOW THEREFORE BE IT RESOLVED by the Mayor and Council of the Borough of Roosevelt that the salary adjustments contained herein are approved and shall be effective July 1, 2021.

BE IT FURTHER RESOLVED that a copy of this resolution, certified by the Borough Clerk to be a true copy be forwarded to employees, George Lang, Chief Financial Officer and Ana Debevec, Treasurer.

ROLL CALL:

AYES:

NAYS:

ABSTAIN:

ABSENT:

CERTIFICATION

I HEREBY CERTIFY the foregoing to be a true copy of a resolution adopted by the Borough Council at a meeting held on August 16, 2021.

Kathleen Hart
Borough Clerk

*BOROUGH OF ROOSEVELT
COUNTY OF MONMOUTH
STATE OF NEW JERSEY*

**RESOLUTION NO. 21-102
MEETING DATE: 08-16-2021**

PAYMENT OF BILLS FOR AUGUST 16, 2021

C/_____ offered the following resolution and moved its adoption, which was second by C/_____.

WHEREAS, the attached list of bills have been submitted to the Council for payment approval; and

WHEREAS, the Chief Financial Officer has certified the availability of funds for the payment of bills.

NOW, THEREFORE, BE IT RESOLVED that the bills on the attached bill list be paid.

ROLL CALL:

AYES:

NAYS:

ABSTAIN:

ABSENT:

CERTIFICATION

I HEREBY CERTIFY the foregoing to be a true copy of a resolution adopted by the Borough Council at a meeting held on August 16, 2021.

Kathleen Hart
Borough Clerk

August 12, 2021
11:16 AM

BOROUGH OF ROOSEVELT
Bill List By Vendor Name

Page No: 1

8-16-21 BILL LIST

P.O. Type: All
Range: First
Format: Condensed

to Last

Open: N Paid: N Void: N
Rcvd: Y Held: Y Aprv: N
Bid: Y State: Y Other: Y Exempt: Y

Vendor #	Name	PO #	PO Date	Description	Status	Amount	Void Amount	Contract	PO Type
BILYK005	BILYK, JOHN	21-00401	07/21/21	3/Q/2021 ANIMAL CONTROL SERV	Open	200.00	0.00		
BOARD005	BOARD OF FIRE COMMISSIONERS OF	21-00440	08/11/21	BALANCE OF 2020	Open	1,860.00	0.00		
		21-00441	08/11/21	BALANCE OF 1/Q/21 & 2/Q/21	Open	16,763.50	0.00		
		21-00442	08/11/21	2021 FIRE SERVICES:3/Q/2021	Open	<u>19,631.75</u>	0.00		
						38,255.25			
BOROU005	BOROUGH OF HIGHTSTOWN	21-00400	07/21/21	SOLID WASTE CONTRACT:AUG 2021	Open	5,796.42	0.00		
CENTR005	CENTRAL JERSEY WASTE &	21-00038	01/15/21	2021 RECYCLING CONTRACT	Open	3,059.17	0.00		B
CMRSF005	CMRS-FP	21-00424	08/05/21	POSTAGE FOR POSTAGE METER	Open	380.00	0.00		
COMPL010	COMPLETE CARE MAINTENANCE, LLC	21-00420	08/04/21	JUL 2021 SERVICES	Open	400.00	0.00		
HOLDE005	HOLDEN, JOHN B.	21-00074	02/03/21	2021 WATER PLANT MANAGEMENT	Open	5,151.13	0.00		B
		21-00433	08/09/21	ADDITIONAL SERVICES-JUL 2021	Open	<u>150.00</u>	0.00		
						5,301.13			
JCPL0005	JCP & L	21-00438	08/11/21	W/S-JUL 2021 ELECTRIC SERVICE	Open	2,923.75	0.00		
KUCKE005	KUCKER HANEY PAINT COMPANY	21-00439	08/11/21	PAINT/SUPPLIES-RECORDS ROOM	Open	77.96	0.00		
KYOCE005	KYOCERA DOCUMENT SOLUTIONS AME	21-00422	08/04/21	KYOCERA COPIER PYMT 34 OF 60	Open	200.41	0.00		
LYONS005	LYONS ENVIRONMENTAL SERV, LLC	21-00091	02/10/21	2021 SEWER PLANT MANAGEMENT	Open	9,075.00	0.00		B
		21-00428	08/09/21	WATER TESTING 7/21-7/28/21	Open	<u>1,260.00</u>	0.00		
						10,335.00			
NJDEP005	NJ DEPARTMENT OF HEALTH	21-00429	08/09/21	DOG REPORT:JUN 2021	Open	1.20	0.00		
ORKIN005	ORKIN PEST CONTROL SERVICE	21-00413	07/28/21	JUL 2021 PEST CONTROL	Open	43.00	0.00		
PASSA005	PASSAIC VALLEY SEWERAGE	21-00437	08/10/21	SLUDGE DISPOSAL-JUL 2021	Open	2,184.00	0.00		

Vendor #	Name	PO #	PO Date	Description	Status	Amount	Void Amount	Contract	PO Type
PEGER005	PEGER, KYLE d/b/a								
		21-00207	04/07/21	PUBLIC LAND MAINTENANCE:2021	Open	3,677.00	0.00		B
		21-00416	08/04/21	MOWING-5 TAMARA DRIVE	Open	<u>100.00</u>	0.00		
						3,777.00			
PETTY005	PETTY CASH								
		21-00414	08/02/21	REIMBURSE PETTY CASH	Open	15.98	0.00		
		21-00418	08/04/21	REIMBURSE PETTY CASH	Open	60.00	0.00		
		21-00425	08/05/21	REIMBURSE PETTY CASH	Open	9.99	0.00		
		21-00435	08/09/21	REIMBURSE PETTY CASH	Open	<u>39.81</u>	0.00		
						125.78			
READY005	READY REFRESH BY NESTLE								
		21-00431	08/09/21	WATER+RENTAL:DELIVERY 7/19/21	Open	55.92	0.00		
ROOSE005	ROOSEVELT BOARD OF EDUCATION								
		21-00436	08/09/21	SEP 2021 SCHOOL TAXES	Open	146,004.00	0.00		
RUSSE005	RUSSELL REID, INC.								
		21-00107	02/17/21	2021 SLUDGE REMOVAL	Open	2,670.85	0.00		B
STAPL005	STAPLES BUSINESS ADVANTAGE								
		21-00395	07/19/21	OFFICE & JANITORIAL SUPPLIES	Open	121.90	0.00		
SUTPH005	SUTPHEN MEMORIAL, INC.								
		21-00032	01/14/21	2021 CEMETERY MANAGEMENT	Open	775.00	0.00		B
THEHO010	THE HOME DEPOT								
		21-00430	08/09/21	LIGHTING FIXTURES & PAINT/SUPP	Open	294.50	0.00		
		21-00432	08/09/21	DREMEL CUTTERS	Open	<u>42.94</u>	0.00		
						337.44			
TREAS010	TREASURER, STATE OF NJ								
		21-00427	08/09/21	ANNUAL SAFE DRINKING WATER FEE	Open	120.00	0.00		
USABL005	USA BLUEBOOK								
		21-00407	07/27/21	WASHER FOR WTP YARD HYDRANT	Open	60.67	0.00		
WRNEU005	W.R. NEUMANN COMPANY, INC.								
		21-00092	02/10/21	WATER-2021 SODIUM HYPOCHLORITE	Open	225.65	0.00		B
WEBHA005	WEB HAULING & DISTRIBUTION, INC								
		21-00419	08/04/21	PUMP LAKE DR PUMP PIT 7/28/21	Open	233.13	0.00		
WEBOU005	WEB OUTBACK								
		21-00421	08/04/21	RESTROOM RENTAL-JUN 2021	Open	120.00	0.00		

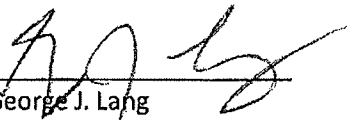
Total Purchase Orders: 36 Total P.O. Line Items: 0 Total List Amount: 223,784.63 Total Void Amount: 0.00

Totals by Year-Fund		Budget Rcvd	Budget Held	Budget Total	Revenue Total	G/L Total	Total
Fund Description	Fund						
	1-01	199,479.25	0.00	199,479.25	0.00	0.00	199,479.25
	1-09	<u>24,304.18</u>	0.00	<u>24,304.18</u>	<u>0.00</u>	<u>0.00</u>	<u>24,304.18</u>
	Year Total:	223,783.43	0.00	223,783.43	0.00	0.00	223,783.43
ANIMAL CONTROL	T-13	1.20	0.00	1.20	0.00	0.00	1.20
Total of All Funds:		<u>223,784.63</u>	<u>0.00</u>	<u>223,784.63</u>	<u>0.00</u>	<u>0.00</u>	<u>223,784.63</u>

BOROUGH OF ROOSEVELT

I, George J. Lang, Chief Financial Officer of the Borough of Roosevelt, do hereby certify that funds are available for the following bill list to be paid:

<u>Vendor</u>	<u>Budget Account</u>	<u>Total Award</u>
8/16/21 Bill List	various	\$223,784.63


George J. Lang
Chief Financial Officer

Dated: 8/16/21

**RESOLUTION NO. 21-103
MEETING DATE: 08-16-2021**

**RESOLUTION ESTABLISHING LIEN AGAINST BLOCK 4, LOT 16,
5 TAMARA DRIVE, THOMAS & GERYL HICKEY**

C/ _____ offered the following resolution and moved its adoption, which was second by C/ _____.

WHEREAS, the grass at 5 Tamara Drive, Block 4 Lot 16, was well exceeding the height permitted by the Borough's Property Maintenance Code, in addition to creating a nuisance for the neighbors; and

WHEREAS, the Code Enforcement Officer was unable to get any responsible party to cut the grass after numerous efforts; and

WHEREAS, the Office Manager/Treasurer has certified to the Borough Council that the cost of such activity was \$100.00 (a copy of the Certificate is attached hereto).

NOW, THEREFORE, BE IT RESOLVED by the Mayor and Borough Council of the Borough of Roosevelt that it finds, upon its review of the attached Certificate, that the cost imposed is reasonable and certifies to the Tax Collector that a lien in the amount of \$100.00 be placed against the property so that the Borough can be reimbursed its expense.

BE IT FURTHER RESOLVED that a copy of this Resolution, certified by the Borough Clerk to be a true copy be forwarded to each of the following: Office Manager/Treasurer, Tax Collector and Property Owner as shown on the Tax Collector's records.

ROLL CALL:

AYES:

NAYS:

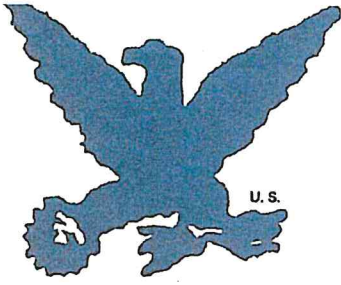
ABSTAIN:

ABSENT:

CERTIFICATION

I HEREBY CERTIFY the foregoing to be a true copy of a resolution adopted by the Borough Council at a meeting held on August 16, 2021.

Kathleen Hart
Borough Clerk



Borough of Roosevelt
Jersey Homestead Historic District

P.O. BOX 128 • 33 N. ROCHDALE AVENUE • ROOSEVELT, NEW JERSEY 08555

OFFICE: (609) 448-0539 • FAX: (609) 448-8716

CERTIFICATION OF LIEN CHARGES

I, Ana Debevec, Office Manager/Treasurer of the Borough of Roosevelt, do hereby certify the following lien

charges of Block 4 Lot 16 with the address known as

5 TAMARA DRIVE

owned by

THOMAS & GERYL HICKEY.

Date of Grass Cutting: 7-15-21

Area Size:

Equipment & Labor Cost: \$ 100 -

I hereby certify that the reasonable cost and expense to the Borough of undertaking this activity is

\$ 100 -

Ana Debevec

Ana Debevec
Office Manager/Treasurer

Dated: 8-4-21