

BOROUGH OF ROOSEVELT
33 N. Rochdale Ave, Roosevelt Borough, NJ 08555

DRAFT
COUNCIL MEETING AGENDA
JULY 19, 2021 @ 7:00 P.M.

DUE TO THE CORONAVIRUS AND THE NEED FOR SOCIAL DISTANCING, THIS MEETING WILL ALSO BE HELD REMOTELY AND AVAILABLE TO THE PUBLIC IN A LIVE FEED. TO ACCESS THE MEETING PLEASE FOLLOW THE INSTRUCTIONS BELOW:

Join Zoom Meeting

<https://us02web.zoom.us/j/3251865085?pwd=L1RWNlhPYTZZdUZ5R3piT0NZWHhuUT09>

Meeting ID: 325 186 5085

Password: 968068

One tap mobile

+16465588656,,3251865085#,,,0#,,968068# US (New York)

+13017158592,,3251865085#,,,0#,,968068# US (Germantown)

Dial by your location

+1 646 558 8656 US (New York); +1 301 715 8592 US (Germantown)

+1 312 626 6799 US (Chicago); +1 669 900 9128 US (San Jose)

+1 253 215 8782 US (Tacoma); +1 346 248 7799 US (Houston)

Standard protocols for Remote Meetings set forth in Resolution 20-108 adopted November 23, 2020:

- 1) Members of the public wishing to make a comment during a remote meeting shall be permitted to do so using the audio and/or video technology under which the remote meeting is being held.
- 2) Members of the public may also submit written comments to the Council, through the Borough Clerk, by either e-mail to clerk@rooseveltnj.us or written letter to Borough Clerk, Borough of Roosevelt, 33 North Rochdale Ave, P.O. Box 128, Roosevelt, NJ 08555. Written comments must be received at least 24 hours prior to the noticed start of the remote meeting in order to be included in the meeting.
- 3) Public comments shall be received and/or read into the record during times designated during the meeting for public participation.
- 4) The Council reserves the right to pass over duplicative written comments; however, each duplicative comment shall be noted for the record with the content summarized.
- 5) A member of the public wishing to speak during a remote meeting shall state their name and address for the record prior to making their comment.
- 6) Members of the public commenting during a remote meeting shall not act in any manner to disrupt the meeting. If such a member of the public becomes disruptive during the meeting, the individual chairing the meeting shall mute, or direct the muting of, the disruptive member and warn that any continued disruption may result in the member being prevented from speaking during the meeting or be removed from the remote meeting. Disruptive conduct includes, but is not limited to, sustained inappropriate behaviors such as shouting, interruption, and the use of profanity.
- 7) Any member who continues to be disruptive after receiving a warning may be muted while other members of the public are allowed to proceed with their comments. If time permits, the disruptive individual shall be allowed to speak after all other members of the public are provided an opportunity to comment. Should the individual remain disruptive, the individual may be muted or kept on mute for the remainder of the remote meeting or removed from the meeting.

TIME IN _____

Adequate notice of this meeting, as required by Chapter 231, P.L. 1975, has been provided by a public notice on January 25, 2021 which was posted on the Bulletin Board at the Roosevelt Post Office and in the Borough Hall. The notice was published in The Times and Asbury Park Press.

ROLL CALL

Councilmember Robert Atwood
Councilmember Louis Esakoff
Councilmember Michael Hamilton
Councilmember Constance Herrstrom
Councilmember Steven Macher
Councilmember Joseph Trammell
Mayor Peggy Malkin

MAYOR'S REPORT

PUBLIC COMMENT (Agenda items only)

APPROVAL OF MINUTES: None

CORRESPONDENCE: None

ORDINANCES:

FIRST READING

ORDINANCE 2021-02

AN ORDINANCE TO OPT-OUT OF THE NEW STATE CANNABIS LAW AND TO PROHIBIT ALL CONSUMPTION OF CANNABIS IN PUBLIC PLACES AND ALL UNDERAGE POSSESSION OF CANNABIS ITEMS AND TO DEEM ALL RECREATIONAL CANNABIS BUSINESSES AS PROHIBITED USES UNDER THE LAND USE AND DEVELOPMENT REGULATIONS OF THE BOROUGH

Public Hearing to be held on August 16, 2021 at 7:00 p.m. at the Borough of Roosevelt, 33 N. Rochdale Avenue, Roosevelt, NJ 08555

FIRST READING

ORDINANCE 2021-03

CALENDAR YEAR 2021 ORDINANCE TO EXCEED THE MUNICIPAL BUDGET APPROPRIATION LIMITS AND TO ESTABLISH A CAP BANK (NJSA. 40A:4-45.14)

Public Hearing to be held on August 2, 2021 at 7:00 p.m. at the Borough of Roosevelt, 33 N. Rochdale Avenue, Roosevelt, NJ 08555

RESOLUTIONS:

Resolution 21-89 Payment of Bills for July 19, 2021
Resolution 21-90 Resolution to Participate with County of Monmouth in Applying for a Leap Implementation Grant
Resolution 21-91 Resolution Authorizing Temporary Emergency Appropriations #3
Resolution 21-92 Resolution Appointing Assistant Administrative Clerk and Environmental Commission Secretary

- Resolution 21-93 Resolution of the Borough Council of the Borough of Roosevelt Authorizing Change Orders #1 and #2 and Final Payment Request #3 for Improvements to Nurko Road, Elm Court and Borough Hall
- Resolution 21-94 Resolution Authorizing Roberts Engineering Group, LLC, to Prepare an Application for the New Jersey Department of Transportation Safe Routes to School Program FY2022
- Resolution 21-95 Introduction of the 2021 Municipal Budget

Public Hearing to be held on August 16, 2021 at 7:00 p.m. at the Borough of Roosevelt, 33 N. Rochdale Avenue, Roosevelt, NJ 08555

REPORTS OF COMMITTEE CHAIRS:

Councilmember Atwood	Envi, Health & Safety
Councilmember Esakoff	Administration
Councilmember Hamilton	Finance
Councilmember Herrstrom	Community Dev/Code
Councilmember Macher	Public Works
Councilmember Trammell	Utilities

UNFINISHED BUSINESS:

NEW BUSINESS:

1. Tree Inventory and Hazardous Tree Assessment Grant – Environmental Commission

PUBLIC COMMENT: (Any item)

M/Malkin opens the public comment at _____

M/Malkin closes the public comment at _____

CLOSED SESSION:

Resolution 21-96 Providing for a Private Executive Meeting that Excludes the Public

Time In: _____ Time Out: _____

ADJOURNMENT

TIME OUT _____

*BOROUGH OF ROOSEVELT
COUNTY OF MONMOUTH
STATE OF NEW JERSEY*

**ORDINANCE 2021-02
INTRODUCTION DATE: 07-19-2021
PUBLIC HEARING DATE: 08-16-2021**

AN ORDINANCE TO OPT-OUT OF THE NEW STATE CANNABIS LAW AND TO PROHIBIT ALL CONSUMPTION OF CANNABIS IN PUBLIC PLACES AND ALL UNDERAGE POSSESSION OF CANNABIS ITEMS AND TO DEEM ALL RECREATIONAL CANNABIS BUSINESSES AS PROHIBITED USES UNDER THE LAND USE AND DEVELOPMENT REGULATIONS OF THE BOROUGH

C/ _____ offered the following Ordinance and moved its introduction, which was seconded by C/ _____.

WHEREAS, in November 2020 New Jersey voters approved Public Question No. 1, which amended the New Jersey Constitution to allow for the legalization of a controlled form of marijuana called “cannabis” for adults at least 21 years of age; and

WHEREAS, on February 22, 2021, the New Jersey Cannabis Regulatory, Enforcement Assistance, and Marketplace Modernization Act (the “Act”) was signed into law, which establishes a regulatory and licensing scheme for cannabis operations, use and possession; and

WHEREAS, the Act states that the State’s new Cannabis Regulatory Commission shall adopt rules and regulations regarding the new cannabis marketplace within New Jersey on or before November 2022; and

WHEREAS, section 31a of the Act authorizes municipalities by ordinance to adopt regulations governing the number of cannabis establishments (defined in section 3 of the Act as “a cannabis cultivator, a cannabis manufacturer, a cannabis wholesaler, or a cannabis retailer”), cannabis distributors or cannabis delivery services allowed to operate within their boundaries, as well as the location manner and times operation of such establishments, distributors or delivery services, and establishing civil penalties for the violation of any such regulations; and

WHEREAS, section 31b of the Act authorizes municipalities by ordinance to prohibit the operation of any one or more classes of cannabis establishments, distributors, or delivery services anywhere in the municipality; and

WHEREAS, section 31b of the Act stipulates that any regulation or prohibition must be adopted within 180 days of the effective date of the Act; by August 22, 2021; and

WHEREAS, pursuant to section 31b of the Act, the failure to do so shall mean that for a period of five years thereafter, the growing, cultivating, manufacturing, selling and reselling of cannabis and cannabis items shall be permitted uses in all industrial zones, and the retail selling of cannabis items to consumers shall be a conditional use in all commercial and retail zones; and

WHEREAS, at the conclusion of the initial and any subsequent five-year period following a failure to enact local regulations or prohibitions, the municipality shall again have 180 days to adopt an ordinance regulating or prohibiting cannabis businesses, but any such ordinance would be prospective only and would not apply to any cannabis business already operating within the municipality; and

WHEREAS, the Borough of Roosevelt, County of Monmouth, and State of New Jersey (the “Borough”) has determined that, due to present uncertainties regarding the yet unwritten rules and regulations by the Cannabis Regulatory Commission, the potential future impacts on New Jersey municipalities in general, and on the Borough in particular, it is at this time necessary, and in the best interest of the health, safety and welfare of the Borough’s residents and those who visit, travel, or conduct business in the Borough, to prohibit all manner of marijuana and cannabis businesses and all public consumption and underage possession of cannabis items within the Borough; and

NOW, THEREFORE, BE IT ORDAINED by the Governing Body of the Borough of Roosevelt, County of Monmouth, State of New Jersey, as follows:

SECTION 1. The Revised General Ordinances of the Borough of Roosevelt are hereby supplemented with *new* Chapter 20 entitled “Cannabis” as follows:

CHAPTER 20

CANNABIS

§ 20-1 Cannabis Businesses Prohibited.

- A. Pursuant to section 31(b) of the New Jersey Cannabis Regulatory, Enforcement Assistance, and Marketplace Modernization Act (P.L. 2021, c. 16), all cannabis establishments, cannabis distributors or cannabis delivery services are hereby prohibited from operating anywhere in Borough of Roosevelt, except for the delivery of cannabis items and related supplies by a delivery service.

- B. Pursuant to Section 4.300 of the Borough Zoning Ordinances, the operation of Cannabis Cultivators, Cannabis Distributors, Cannabis Manufacturers, Cannabis Wholesalers, Cannabis Retailers, Medical Cannabis Alternative Treatment Centers, Medical Cannabis Cultivators, Medical Cannabis Dispensaries, and Medical Cannabis Manufacturers are prohibited uses in all zones within the Borough of Roosevelt.

§ 20-2 Public Consumption of Cannabis Prohibited.

- A. It shall be unlawful for any person to consume a cannabis item available for lawful consumption pursuant to the New Jersey Cannabis Regulatory, Enforcement Assistance, and Marketplace Modernization Act in any public place as defined in said Act, including any public highway, public street, public sidewalk, public parking lot or lot, playground, park or other property owned by, belonging to or over which the Borough has control, other than school property for which unlawful consumption is a disorderly persons offense, or when not prohibited by the owner or person responsible for the operation of that public place.
- B. Any person violating this Section 20-2 shall be subject to a civil penalty of up to \$200.00, which shall be recovered in a civil action by a summary proceeding in the name of the Borough pursuant to the Penalty Enforcement Law of 1999. The Municipal Court and the Superior Court shall have jurisdiction of proceedings for the enforcement of the penalty provided by this section.

§ 20-3 Possession or Consumption by Underaged Persons on Private Property.

- A. It shall be unlawful for any person under the legal age who, without legal authority, knowingly possesses or consumes a cannabis item on private property.
- B. Any person violating this Section 20-3, in the case of an adult under the legal age to purchase cannabis items, shall be punished as follows:
 - (1) If the cannabis item possessed is an amount which may be lawfully possessed by a person of the legal age to purchase cannabis items pursuant to N.J.S.A. 2C:35-10a: for a first offense, a civil penalty of \$100.00; for a second offense, a civil penalty of \$200.00; and for a third or subsequent offense, a fine of \$350.00. The civil penalties provided for in this section shall be recovered in a civil action by a summary proceeding in the name of the municipality pursuant to the Penalty Enforcement Law of 1999. The Municipal Court shall have jurisdiction of proceedings for the enforcement of the penalty provided by this section.
 - (2) If the cannabis item possessed is an amount that exceeds what may be lawfully possessed by a person of the legal age to purchase cannabis items pursuant to N.J.S.A. 2C:35-10a, or if any cannabis item is consumed: for a first offense, a fine of \$250.00; and for a second or subsequent offense, a fine of \$350.00.

SECTION 2. Section 2.100 of Article II: “Definitions” of the Zoning Ordinances of the Borough of Roosevelt are hereby supplemented to include the following *new* definitions:

CANNABIS CULTIVATOR shall mean any licensed person or entity that grows, cultivates, or produces cannabis in this State, and sells, and may transport, this cannabis to other cannabis cultivators, or usable cannabis to cannabis manufacturers, cannabis wholesalers, or cannabis retailers, but not to consumers.

CANNABIS DISTRIBUTOR shall mean any licensed person or entity that transports cannabis in bulk intrastate from one licensed cannabis cultivator to another licensed cannabis cultivator, or transports cannabis items in bulk intrastate from any one class of licensed cannabis establishment to another class of licensed cannabis establishment, and may engage in the temporary storage of cannabis or cannabis items as necessary to carry out transportation activities.

CANNABIS MANUFACTURER shall mean any licensed person or entity that processes cannabis items in this State by purchasing or otherwise obtaining usable cannabis, manufacturing, preparing, and packaging cannabis items, and selling, and optionally transporting, these items to other cannabis manufacturers, cannabis wholesalers, or cannabis retailers, but not to consumers.

CANNABIS RETAILER shall mean any licensed person or entity that purchases or otherwise obtains usable cannabis from cannabis cultivators and cannabis items from cannabis manufacturers or cannabis wholesalers, and sells these to consumers from a retail store, and may use a cannabis delivery service or a certified cannabis handler for the off-premises delivery of cannabis items and related supplies to consumers.

CANNABIS WHOLESALER shall mean any licensed person or entity that purchases or otherwise obtains, stores, sells or otherwise transfers, and may transport, cannabis items for the purpose of resale or other transfer to either another cannabis wholesaler or to a cannabis retailer, but not to consumers.

MEDICAL CANNABIS ALTERNATIVE TREATMENT CENTER shall mean an organization issued a permit, including a conditional permit, by the State to operate as a medical cannabis cultivator, medical cannabis manufacturer, medical cannabis dispensary, or clinical registrant.

MEDICAL CANNABIS CULTIVATOR shall mean an organization holding a permit issued by the State that authorizes the organization to: possess and cultivate cannabis and deliver, transfer, transport, distribute, supply, and sell medical cannabis and related supplies to other medical cannabis cultivators and to medical cannabis manufacturers, clinical registrants, and medical cannabis dispensaries, as well as to plant, cultivate, grow, and harvest medical cannabis for research purposes.

MEDICAL CANNABIS DISPENSARY shall mean an organization issued a permit by the State that authorizes the organization to: purchase or obtain medical cannabis and related supplies from medical cannabis cultivators; purchase or obtain medical cannabis products and related supplies from medical cannabis manufacturers; purchase or obtain medical cannabis, medical cannabis products, and related supplies and paraphernalia from other medical cannabis dispensaries and from clinical registrants; deliver, transfer, transport, distribute, supply, and sell medical cannabis and medical cannabis products to other medical cannabis dispensaries; furnish medical cannabis, including medical cannabis products, to a medical cannabis handler for delivery to a registered qualifying patient, designated caregiver, or institutional caregiver; and possess, display, deliver, transfer, transport, distribute, supply, sell, and dispense medical cannabis, medical cannabis products, paraphernalia, and related supplies to qualifying patients, designated caregivers, and institutional caregivers.

MEDICAL CANNABIS MANUFACTURER shall mean an organization issued a permit by the State that authorizes the organization to: purchase or obtain medical cannabis and related supplies from a medical cannabis cultivator or a clinical registrant; purchase or obtain medical cannabis products from another medical cannabis manufacturer or a clinical registrant; produce, manufacture, or otherwise create medical cannabis products; and possess, deliver, transfer, transport, distribute, supply, and sell medical cannabis products and related supplies to medical cannabis manufacturers and to medical cannabis dispensaries and clinical registrants.

SECTION 3. Section 4.300: “General Use Restrictions” of Article IV: “District Use and Development Regulation” of the Zoning Ordinances of the Borough of Roosevelt is hereby amended as follows (~~stricken text~~ indicates deletions, underlined text indicates additions):

§ 4.300 General Use Restrictions.

- A. Any use not designated as a principal permitted use, a permitted accessory use, or a conditional use is specifically prohibited from any zoning district in the Borough of Roosevelt. Farming as defined in this ordinance shall be prohibited in all zones other than R-Ag/400.

- B. The operation of Cannabis Cultivators, Cannabis Distributors, Cannabis Manufacturers, Cannabis Wholesalers, Cannabis Retailers, Medical Cannabis Alternative Treatment Centers, Medical Cannabis Cultivators, Medical Cannabis Dispensaries, and Medical Cannabis Manufacturers are prohibited uses in all zones within the Borough of Roosevelt.

SECTION 4. Chapter 3 entitled “Police Regulations” of the Revised General Ordinances of the Borough of Roosevelt is hereby supplemented with *new* Section 3-11 entitled “Consumption of Cannabis Items in Certain Places Prohibited” as follows:

§ 3-11 Consumption of Cannabis Items in Certain Places Prohibited

No person shall consume, serve, allow or permit the consumption of cannabis items in the Borough:

- A. While in or on a public street, lane, sidewalk, public parking lot, public or quasi-public place or in any public conveyance.
- B. In a private motor vehicle while the same is in motion or parked upon any public street, lane, public parking lot, public park or place.
- C. While upon any private property not his own without the express permission of the owner or other person having authority to grant such permission.

SECTION 5. If any article, section, subsection, sentence, clause or phrase of this Ordinance is, for any reason, held to be unconstitutional or invalid, such decision shall not affect the remaining portions of this Ordinance and they shall remain in full force and effect.

SECTION 6. In the event of any inconsistencies between the provisions of this Ordinance and any prior ordinance of the Borough, the provisions hereof shall be determined to govern. All other parts, portions and provisions of The Revised General Ordinances of the Borough of Allentown are hereby ratified and confirmed, except where inconsistent with the terms hereof.

SECTION 7. After introduction, the Borough Clerk is directed to submit a copy of the within Ordinance to the Planning Board of the Borough for its review under N.J.S.A. 40:55D-26 and N.J.S.A. 40:55D-64. The Planning Board is directed to make and transmit to the Mayor & Council, within 35 days after referral, a report including identification of any provisions in the proposed ordinance which are inconsistent with the master plan and recommendations concerning any inconsistencies and any other matter as the Board deems appropriate.

SECTION 8. This Ordinance shall take effect upon (1) adoption; (2) publication in accordance with the laws of the State of New Jersey; and (3) filing of the final adopted Ordinance by the Clerk with the Monmouth County Planning Board pursuant to N.J.S.A. 40:55D-16.

ATTEST:

APPROVED

Kathleen Hart, Borough Clerk

Peggy Malkin, Mayor

PUBLIC NOTICE

PLEASE TAKE NOTICE that the foregoing Ordinance was introduced and passed on first reading on the ____ day of _____, 2021, at a meeting of the Mayor and Council of the Borough of Roosevelt and will be taken up for final consideration and passage at a scheduled meeting of the Mayor and Council of the Borough of Roosevelt to be held on the ____ day of _____, 2020 at the Municipal Building 33 N. Rochdale Avenue, Roosevelt, New Jersey.

Kathleen Hart, Borough Clerk

*BOROUGH OF ROOSEVELT
COUNTY OF MONMOUTH*

**ORDINANCE NO.: 2021-03
INTRODUCTION DATE: 07-19-2021
PUBLIC HEARING DATE: 08-02-2021**

**CALENDAR YEAR 2021 ORDINANCE TO EXCEED THE MUNICIPAL
BUDGET APPROPRIATION LIMITS AND TO ESTABLISH
A CAP BANK (N.J.S.A. 40A:4-45.14)**

WHEREAS, the Local Government Cap Law, N.J.S. 40A:4-45. 1 et seq., provides that in the preparation of its annual budget, a municipality shall limit any increase in said budget to 1.00% unless authorized by ordinance to increase it to 3.5% over the previous year's final appropriations, subject to certain exceptions; and,

WHEREAS, N.J.S.A. 40A:4-45. 15a provides that a municipality may, when authorized by ordinance, appropriate the difference between the amount of its actual final appropriation and the 3.5% percentage rate as an exception to its final appropriations in either of the next two succeeding years; and,

WHEREAS, the Governing Body of the Borough of Roosevelt in the County of Monmouth finds it advisable and necessary to increase its CY 2021 budget by up to 3.5% over the previous year's final appropriations, in the interest of promoting the health, safety and welfare of the citizens; and,

WHEREAS, the Governing Body of the Borough of Roosevelt hereby determines that a 2.5% increase in the budget for said year, amounting to \$20,552.97 in excess of the increase in final appropriations otherwise permitted by the Local Government Cap Law, is advisable and necessary; and,

WHEREAS, the Governing Body of the Borough of Roosevelt hereby determines that any amount authorized hereinabove that is not appropriated as part of the final budget shall be retained as an exception to final appropriation in either of the next two succeeding years.

NOW THEREFORE BE IT ORDAINED, by the Governing Body of the Borough of Roosevelt, in the County of Monmouth, a majority of the full authorized membership of this governing body affirmatively concurring, that, in the CY 2021 budget year, the final appropriations of the Borough of Roosevelt shall, in accordance with this ordinance and N.J.S.A. 40A:4-45.14, be increased by 3.5%, amounting to \$28,774.16, and that the CY 2021 municipal budget for the Borough of Roosevelt be approved and adopted in accordance with this ordinance; and,

BE IT FURTHER ORDAINED, that any amount authorized hereinabove that is not appropriated as part of the final budget shall be retained as an exception to final appropriation in either of the next two succeeding years; and,

BE IT FURTHER ORDAINED, that a certified copy of this ordinance as introduced be filed with the Director of the Division of Local Government Services within 5 days of introduction; and,

BE IT FURTHER ORDAINED, that a certified copy of this ordinance upon adoption, with the recorded vote included thereon; be filed with said Director within 5 days after such adoption.

ATTEST:

APPROVED:

Kathleen Hart, Borough Clerk

Peggy Malkin, Mayor

PUBLIC NOTICE

PLEASE TAKE NOTICE that the foregoing Ordinance was introduced and passed on first reading on the ____ day of _____, 2021, at a meeting of the Mayor and Council of the Borough of Roosevelt and will be taken up for final consideration and passage at a scheduled meeting of the Mayor and Council of the Borough of Roosevelt to be held on the ____ day of _____, 2020 at the Municipal Building 33 N. Rochdale Avenue, Roosevelt, New Jersey.

Kathleen Hart, Borough Clerk

*BOROUGH OF ROOSEVELT
COUNTY OF MONMOUTH
STATE OF NEW JERSEY*

**RESOLUTION NO. 21-89
MEETING DATE: 07-19-2021**

PAYMENT OF BILLS FOR JULY 19, 2021

C/_____ offered the following resolution and moved its adoption, which was second by C/_____.

WHEREAS, the attached list of bills have been submitted to the Council for payment approval; and

WHEREAS, the Chief Financial Officer has certified the availability of funds for the payment of bills.

NOW, THEREFORE, BE IT RESOLVED that the bills on the attached bill list be paid.

ROLL CALL:

AYES:

NAYS:

ABSTAIN:

ABSENT:

CERTIFICATION

I HEREBY CERTIFY the foregoing to be a true copy of a resolution adopted by the Borough Council at a meeting held on July 19, 2021.

Kathleen Hart
Borough Clerk

July 15, 2021
01:07 PM

BOROUGH OF ROOSEVELT
Bill List By Vendor Name

Page No: 1

7-19-21 BILL LIST

P.O. Type: All
Range: First
Format: Condensed

to Last

Open: N Paid: N Void: N
Rcvd: Y Held: Y Aprv: N
Bid: Y State: Y Other: Y Exempt: Y

Vendor #	Name	PO #	PO Date	Description	Status	Amount	Void Amount	Contract	PO Type
BOROU005	BOROUGH OF HIGHTSTOWN	21-00389	07/14/21	SOLID WASTE CONTRACT:JUL 2021	Open	5,796.42	0.00		
CENTR005	CENTRAL JERSEY WASTE &	21-00038	01/15/21	2021 RECYCLING CONTRACT	Open	3,059.17	0.00		B
CLAUD005	CLAUDIO, APRIL	21-00378	07/12/21	REIMB:FEE-BACKGROUND CHECK	Open	44.13	0.00		
COMPL010	COMPLETE CARE MAINTENANCE, LLC	21-00374	07/08/21	JUN 2021 SERVICES	Open	400.00	0.00		
CROSS005	CROSS OVER NETWORKS, LLC	21-00101	02/16/21	2021 TEAMVIEWER ANTI-VIRUS	Open	35.00	0.00		B
		21-00102	02/16/21	2021 OFF-SITE EDMUNDS BACKUP	Open	12.45	0.00		B
		21-00103	02/17/21	2021 OFF-SITE SERVER BACKUPS	Open	35.00	0.00		B
		21-00104	02/17/21	2021 IT SERVICES	Open	103.00	0.00		B
		21-00105	02/17/21	2021 EMAIL ARCHIVING	Open	110.00	0.00		B
						295.45			
DOMSG005	DOM'S GETTY, INC.	21-00368	07/06/21	REPAIRS:FORD PICKUP TRUCK	Open	523.98	0.00		
DONAT005	DONATO, ESQ., MICHELE	21-00393	07/15/21	PLANNING BOARD 5/3-6/10/21	Open	520.75	0.00		
		21-00394	07/15/21	PLANNING BOARD 5/31-6/29/21	Open	124.75	0.00		
						645.50			
GLUCK005	GLUCK WALRATH, LLP	21-00391	07/14/21	BOND COUNSEL SERVICES	Open	4,030.00	0.00		
HOLDE005	HOLDEN, JOHN B.	21-00074	02/03/21	2021 WATER PLANT MANAGEMENT	Open	5,151.13	0.00		B
JCPL0005	JCP & L	21-00375	07/08/21	W/S-JUN 2021 ELECTRIC SERVICE	Open	2,688.32	0.00		
KELLY005	KELLY WINTHROP, LLC	21-00373	07/08/21	DEER CARCASS REMOVAL 6/24/21	Open	32.00	0.00		
KYOCE005	KYOCERA DOCUMENT SOLUTIONS AME	21-00367	07/06/21	KYOCERA COPIER PYMT 33 OF 60	Open	193.80	0.00		
LYONS005	LYONS ENVIRONMENTAL SERV, LLC	21-00091	02/10/21	2021 SEWER PLANT MANAGEMENT	Open	9,075.00	0.00		B
		21-00376	07/12/21	ADDT'L SERVICES-6/14/21	Open	450.00	0.00		
		21-00377	07/12/21	WATER TESTING-6/2/21	Open	20.00	0.00		
						9,545.00			

Vendor #	Name	PO #	PO Date	Description	Status	Amount	Void Amount	Contract	PO Type
MONMO010	MONMOUTH COUNTY SCAT	21-00369	07/06/21	SCAT SERVICES:2/Q/2021	Open	2,015.00	0.00		
MONMO045	MONMOUTH COUNTY TREASURER	21-00364	06/28/21	POSTAGE FOR SAMPLE BALLOTS	Open	57.73	0.00		
MONMO025	MONMOUTH COUNTY-COUNTY TAX	21-00360	06/28/21	3/Q/2021 COUNTY TAXES	Open	45,656.80	0.00		
MONMO035	MONMOUTH COUNTY-HEALTH TAX	21-00361	06/28/21	3/Q/2021 HEALTH TAXES	Open	926.75	0.00		
MONMO030	MONMOUTH COUNTY-LIBRARY TAX	21-00362	06/28/21	3/Q/2021 LIBRARY TAXES	Open	3,353.96	0.00		
MONMO040	MONMOUTH COUNTY-OPEN SPACE TAX	21-00363	06/28/21	3/Q/2021 OPEN SPACE TAXES	Open	5,673.69	0.00		
ONECA005	ONE CALL CONCEPTS, INC.	21-00379	07/12/21	2/Q/2021 "CALL BEFORE YOU DIG"	Open	35.03	0.00		
ORKIN005	ORKIN PEST CONTROL SERVICE	21-00354	06/23/21	JUN 2021 PEST CONTROL	Open	43.00	0.00		
PASSA005	PASSAIC VALLEY SEWERAGE	21-00380	07/12/21	SLUDGE DISPOSAL-JUN 2021	Open	604.80	0.00		
PETTY005	PETTY CASH	21-00381	07/12/21	REIMBURSE PETTY CASH	Open	15.98	0.00		
		21-00387	07/13/21	REIMBURSE PETTY CASH	Open	71.00	0.00		
						86.98			
POSSI005	POSSIEL, GREGG	21-00382	07/13/21	REIMB:AED ELECTRODE PADS	Open	138.61	0.00		
PSEGC005	PSE & G CO.	21-00384	07/13/21	JUN 2021 GAS SERVICE	Open	95.61	0.00		
READY005	READY REFRESH BY NESTLE	21-00385	07/13/21	WATER+RENTAL:DELIVERY 6/10/21	Open	42.93	0.00		
REALT005	REALTY DATA SYSTEMS, LLC	21-00371	07/08/21	2021 PROPERTY INSPECTIONS	Open	455.00	0.00		
RELIA005	RELIANCE GRAPHICS, INC.	21-00365	06/28/21	SAMPLE BALLOTS-6/8/21 PRIMARY	Open	397.00	0.00		
SGPAV005	S & G PAVING CONSTRUCTION, INC.	20-00462	07/30/20	IMPROV:NURKO,ELM,BORO HALL	Open	7,204.23	0.00		B
SAMUE005	SAMUEL KLEIN AND COMPANY	21-00392	07/14/21	2020 ANNUAL AUDIT	Open	10,650.00	0.00		

July 15, 2021
01:07 PM

BOROUGH OF ROOSEVELT
Bill List By Vendor Name

Page No: 3

Vendor #	Name	PO #	PO Date	Description	Status	Amount	Void Amount	Contract	PO Type		
STAND005	STANDARD & POOR'S FINANCIAL	21-00372	07/08/21	ANALYTICAL SERVICES	Open	15,000.00	0.00				
STATE005	STATE OF NEW JERSEY-PWT	21-00388	07/13/21	2/Q/2021 WATER TAX	Open	61.09	0.00				
SUTPH005	SUTPHEN MEMORIAL, INC.	21-00032	01/14/21	2021 CEMETERY MANAGEMENT	Open	775.00	0.00		B		
TREAS015	TREASURER, STATE OF NJ	21-00383	07/13/21	2/Q/2021 MARRIAGE/CIVIL UNION	Open	25.00	0.00				
USENV005	US ENVIRONMENTAL, INC.	20-00760	12/29/20	IRON SLUDGE REMOVAL AT WTP	Open	10,129.00	0.00		B		
WRNEU005	W.R. NEUMANN COMPANY, INC.	21-00092	02/10/21	WATER-2021 SODIUM HYPOCHLORITE	Open	194.88	0.00		B		
WEBHA005	WEB HAULING & DISTRIBUTION, INC	21-00370	07/06/21	PUMP LAKE DR PUMP PIT 6/28/21	Open	233.13	0.00				
WEBOU005	WEB OUTBACK	21-00353	06/23/21	RESTROOM RENTAL-MAY 2021	Open	120.00	0.00				
Total Purchase Orders:					46	Total P.O. Line Items:	0	Total List Amount:	136,380.12	Total Void Amount:	0.00

Totals by Year-Fund							
Fund Description	Fund	Budget Rcvd	Budget Held	Budget Total	Revenue Total	G/L Total	Total
	0-09	10,129.00	0.00	10,129.00	0.00	0.00	10,129.00
	1-01	76,588.84	0.00	76,588.84	0.00	0.00	76,588.84
	1-09	<u>23,428.05</u>	<u>0.00</u>	<u>23,428.05</u>	<u>0.00</u>	<u>0.00</u>	<u>23,428.05</u>
Year Total:		100,016.89	0.00	100,016.89	0.00	0.00	100,016.89
	C-04	7,204.23	0.00	7,204.23	0.00	0.00	7,204.23
	C-08	<u>19,030.00</u>	<u>0.00</u>	<u>19,030.00</u>	<u>0.00</u>	<u>0.00</u>	<u>19,030.00</u>
Year Total:		26,234.23	0.00	26,234.23	0.00	0.00	26,234.23
Total of All Funds:		<u>136,380.12</u>	<u>0.00</u>	<u>136,380.12</u>	<u>0.00</u>	<u>0.00</u>	<u>136,380.12</u>

BOROUGH OF ROOSEVELT

I, George J. Lang, Chief Financial Officer of the Borough of Roosevelt, do hereby certify that funds are available for the following bill list to be paid:

<u>Vendor</u>	<u>Budget Account</u>	<u>Total Award</u>
7/19/21 Bill List	various	\$136,380.12


George J. Lang
Chief Financial Officer

Dated: 7/19/21

RESOLUTION NO. 21-90
MEETING DATE: 07-19-2021

**RESOLUTION TO PARTICIPATE WITH COUNTY OF MONMOUTH IN APPLYING FOR A
LEAP IMPLEMENTATION GRANT**

C/_____ offered the following resolution and moved its adoption, which was second by
C/_____.

WHEREAS, the State of New Jersey has appropriated \$10 million for Shared Services and School District Consolidation Study and Implementation Grants to assist local units with the study, development and implementation of new shared and regional services; and

WHEREAS, the Department of Community Affairs, Division of Local Government Services (DLGS) is tasked with administering these grant funds through the Local Efficiency Achievement Program (LEAP); and

WHEREAS, LEAP Implementation Grants exist to support costs associated with shared service implementation to ensure that meaningful, efficiency generating initiatives are not hindered by short term transitional expenses; and

WHEREAS, the COUNTY OF MONMOUTH and BOROUGH OF ROOSEVELT propose to enter into a shared services agreement, but face certain expenses associated with implementation that present a burden to the local units; and

WHEREAS, the purpose of this shared services agreement is to provide the technical benefits the County receives through our high resolution aerial imagery service (Nearmap) to all fifty-three (53) municipalities in the County, free of charge for two years, which will benefit the residents of all participating local units; and

WHEREAS, this service will provide high resolution, high quality imagery, as well as a complete set of countywide images three times a year through a web-based interface that allows the user to view the most recent images online; and

WHEREAS, municipal governments will use this to do the following:

- Measure size and footprints of buildings
- Determine property boundaries, setbacks and buffers
- Evaluate environmental conditions and potential development impacts
- Estimate capital investments
- Post disaster damage assessment
- Hazard mitigation assessments
- Search and rescue; and

WHEREAS, the COUNTY OF MONMOUTH has agreed to be the lead agency in this program and will submit the application to DLGS on behalf of all participating units; and

NOW, THEREFORE, BE IT RESOLVED by the Governing Body of the Borough of Roosevelt, that the Borough of Roosevelt does hereby join with COUNTY OF MONMOUTH in applying for a LEAP Implementation Grant in the amount of \$250,000.00 to support implementation of this shared service.

ROLL CALL:

AYES:

NAYS:

ABSTAIN:

ABSENT:

CERTIFICATION

I, Kathleen Hart, Clerk of the Borough of Roosevelt in the County of Monmouth, and the State of New Jersey do hereby Certify that the foregoing Resolution is a true copy of the Original Resolution duly passed and adopted by a majority of the full membership of the Borough of Roosevelt at its meeting of July 19, 2021.

Kathleen Hart
Borough Clerk

BOROUGH OF ROOSEVELT
COUNTY OF MONMOUTH
STATE OF NEW JERSEY

RESOLUTION NO. 21-91
MEETING DATE: 07-19-2021

RESOLUTION AUTHORIZING TEMPORARY EMERGENCY APPROPRIATIONS #3

C/ _____ offered the following resolution and moved its adoption, which was second by C/ _____.

WHEREAS, N.J.S.A. 40A:4-20 provides that in addition to temporary appropriations necessary for the period prior to the adoption of the budget and regular appropriations, the Governing Body may, by resolution adopted by 2/3 vote of the full membership thereof, make emergency temporary appropriations for any purposes for which the appropriations may lawfully be made for the period between the beginning of the current fiscal year and the date of the adoption of the budget for said year; and

WHEREAS, the total emergency resolutions adopted in the year 2021 pursuant to the provisions of Chapter 96, P.L. 1951 (N.J.S.A. 40A:4-20) including this resolution total \$439,323.00.

NOW, THEREFORE, BE IT RESOLVED by the Governing Body of the Borough of Roosevelt, that in accordance with the provisions of N.J.S.A. 40A:4-20, the Chief Financial Officer be authorized to make the following emergency temporary budget appropriations in the 2021 Current Fund and Water Sewer Utility Operating temporary budgets and that said amount be included under the correct headings in the municipal budget as adopted:

CURRENT FUND:

General Administration–Other Expenses	2,000.00
Borough Council–Other Expenses	400.00
Audit Services	11,500.00
Data Processing – Other Expenses	4,000.00
Tax Assessor-Other Expenses	1,000.00
Engineer-Other Expenses	7,000.00
Employee Group Insurance-Other Expenses	2,000.00
Animal Control-Other Expenses	200.00
Solid Waste Collection-Hightstown	15,000.00
Interest on Bonds	1,300.00

WATER-SEWER OPERATING FUND:

Other Expenses	30,000.00
NJEIT Loan Payments	41,761.00

BE IT FURTHER RESOLVED, that one certified copy of this resolution be filed with the Director of Local Government Services and one certified copy with the Chief Financial Officer.

ROLL CALL:

AYES:

NAYS:

ABSTAIN:

ABSENT:

CERTIFICATION

I hereby certify the foregoing to be a true copy of a resolution adopted by the Borough Council at a meeting held on July 19, 2021.

Kathleen Hart
Borough Clerk

*BOROUGH OF ROOSEVELT
COUNTY OF MONMOUTH
STATE OF NEW JERSEY*

**RESOLUTION NO. 21-92
MEETING DATE: 07-19-2021**

**RESOLUTION APPOINTING ASSISTANT ADMINISTRATIVE CLERK AND
ENVIRONMENTAL COMMISSION SECRETARY**

C/ _____ offered the following resolution and moved its adoption, which was second by C/ _____.

BE IT RESOLVED, by the Mayor and Council of the Borough of Roosevelt that Kaitlyn Ippolito be and is hereby appointed Assistant Administrative Clerk and Environmental Commission Secretary for the Borough of Roosevelt, beginning July 19, 2021 at an hourly rate of \$23.00.

BE IT FURTHER RESOLVED that a copy of this resolution, certified by the Borough Clerk to be a true copy, be forwarded to Kaitlyn Ippolito; Michael Ticktin, Environmental Commission Chair; George Lang, Chief Financial Officer and Ana Debevec, Treasurer.

ROLL CALL:

AYES:

NAYS:

ABSTAIN:

ABSENT:

CERTIFICATION

I HEREBY CERTIFY the foregoing to be a true copy of a resolution adopted by the Borough Council at a meeting held on July 19, 2021.

Kathleen Hart
Borough Clerk

**RESOLUTION NO. 21-93
MEETING DATE: 07-19-2021**

**RESOLUTION OF THE BOROUGH COUNCIL OF THE BOROUGH OF ROOSEVELT
AUTHORIZING CHANGE ORDERS #1 AND #2 AND FINAL PAYMENT REQUEST #3
FOR IMPROVEMENTS TO NURKO ROAD, ELM COURT AND BOROUGH HALL**

C/_____ offered the following resolution and moved its adoption, which was seconded by C/_____.

WHEREAS, the Borough awarded a contract to S & G Paving, Inc. of Jamesburg, NJ in the original amount of \$388,600.75 for Improvements to Nurko Road, Elm Court and Borough Hall; and

WHEREAS, the Contractor submitted Change Orders #1 and #2, together reducing the overall contract by \$28,389.37, and reducing the final contract amount to \$360,211.38; and

WHEREAS, the contractor submitted Payment Request #3 in the amount of \$7,204.23, accounting for a final contract amount of \$360,211.38, less \$353,007.15 in payments made by the Borough to S & G Paving, Inc. to date; and

WHEREAS, the Borough Engineer has recommended approval of Change Orders #1 and #2 and Payment Request #3 in full and final satisfaction and payment of the contract; and

WHEREAS, the Borough Attorney has reviewed and approved the close-out documents; and

WHEREAS the certified payrolls for this project have been received; and

WHEREAS, the Treasurer has certified that funds are available for this expenditure.

NOW, THEREFORE, BE IT RESOLVED by the Mayor and Council of the Borough of Roosevelt that Change Orders #1 and #2 for a contract reduction in the amount of \$28,389.37, and final Payment Request #3 to S & G Paving, Inc. of Jamesburg, NJ in the amount of \$7,204.23 is hereby approved as detailed herein, and the Treasurer is authorized to issue same.

NOW, THEREFORE, BE IT FURTHER RESOLVED that a certified copy of this resolution be forwarded to George Lang, CFO; Ana Debevec, Treasurer/Purchasing Agent; Carmela Roberts, Borough Engineer and Greg Cannon Esq., Borough Attorney.

ROLL CALL:

AYES:

NAYS:

ABSTAIN:

ABSENT:

CERTIFICATION

I HEREBY CERTIFY the foregoing to be a true copy of a resolution adopted by the Borough Council at a meeting held on July 19, 2021.

Kathleen Hart
Borough Clerk

*BOROUGH OF ROOSEVELT
COUNTY OF MONMOUTH
STATE OF NEW JERSEY*

**RESOLUTION NO. 21-94
MEETING DATE: 07-19-2021**

**RESOLUTION AUTHORIZING ROBERTS ENGINEERING GROUP, LLC, TO PREPARE AN
APPLICATION FOR THE NEW JERSEY DEPARTMENT OF TRANSPORTATION SAFE
ROUTES TO SCHOOL PROGRAM FY2022**

C/_____ offered the following resolution and moved its adoption, which was seconded by
C/_____.

WHEREAS, the New Jersey Department of Transportation has announced that it will be accepting applications for funding for FY 2022 Safe Routes to School Program; and

WHEREAS, the Safe Routes to School program is funded through the Federal Highway Administration's Federal Aid Program and is being administered by the New Jersey Department of Transportation, in partnership with the North Jersey Transportation Planning Authority, the Delaware Valley Regional Planning Commission and the South Jersey Transportation Planning Organization; and

WHEREAS, the Safe Routes to School program enables and encourages children, including those with disabilities, to walk and bicycle to school, to make bicycling and walking to school a safer and more appealing transportation alternative, thereby encouraging a healthy and active lifestyle from an early age and to facilitate the development and implementation of projects and activities that will improve safety and reduce traffic, fuel consumption and air pollution in the vicinity of New Jersey's primary and middle schools; and

WHEREAS, the Borough Engineer recommends the Borough make an application for curb, sidewalk and crosswalk at Rochdale Avenue between Farm Lane and Homestead Lane which would include a new sidewalk on at least one side of the road, tree removal as needed, crosswalks and rectangular rapid flashing beacons at select crosswalks; and

WHEREAS, the Borough Engineer says the costs to prepare an application and submit will be at a cost not to exceed \$7,000.00.

NOW, THEREFORE BE IT RESOLVED, by the Mayor and Governing Body of the Borough of Roosevelt, County of Monmouth, State of New Jersey that Roberts Engineering Group, LLC, is authorized to prepare an application and submit in the amount not to exceed \$7,000.00.

ROLL CALL:

AYES:

NAYS:

ABSTAIN:

ABSENT:

CERTIFICATION

I HEREBY CERTIFY the foregoing to be a true copy of a resolution adopted by the Borough Council at a meeting held on July 19, 2021.

Kathleen Hart
Borough Clerk

BOROUGH OF ROOSEVELT

I, George J. Lang, Chief Financial Officer of the Borough of Roosevelt, do hereby certify that funds are available for the following contract to be awarded for Grant Application DOT Safe Routes to Schools Program.

<u>Vendor</u>	<u>Budget Account</u>	<u>Total Award</u>
Roberts Engineering	Engineer OE	7,000



George J. Lang
Chief Financial Officer

Dated: July 19, 2021

*BOROUGH OF ROOSEVELT
COUNTY OF MONMOUTH
STATE OF NEW JERSEY*

**RESOLUTION NO. 21-95
MEETING DATE: 07-19-2021**

RESOLUTION APPROVING THE 2021 MUNICIPAL BUDGET

C/_____ offered the following Resolution and moved its adoption, which was second by C/_____.

SEE BUDGET DOCUMENT ATTACHED

ROLL CALL VOTE:

AYES:

NAYS:

ABSTAIN:

ABSENT:

CERTIFICATION

I hereby certify the foregoing to be a true copy of a resolution adopted by the Borough Council at a meeting held on July 19, 2021.

Kathleen Hart
Borough Clerk

**ROOSEVELT BOROUGH
2021 BUDGET WORKSHEET
ANTICIPATED REVENUES**

	<u>2020</u>	<u>2021</u>	<u>INCREASE (DECREASE)</u>
Surplus Anticipated	<u>396,100.93</u>	<u>373,135.73</u>	<u>(22,965.20)</u>
Miscellaneous Revenues			
NET CMPTRA	-	-	-
Energy Tax Receipts	81,849.00	81,849.00	-
Clean Communities Program	4,000.00	4,000.00	-
Alcohol Education and Rehabilitation Program	-	227.20	227.20
Recycling Tonnage Grant	1,103.07	1,114.83	11.76
Recreation Fees	-	-	-
	-	-	-
Total Miscellaneous Revenues	<u>86,952.07</u>	<u>87,191.03</u>	<u>238.96</u>
Delinquent Taxes	45,000.00	50,000.00	5,000.00
Taxes	<u>656,688.00</u>	<u>712,788.00</u>	<u>56,100.00</u>
Total General Revenues	<u>1,184,741.00</u>	<u>1,223,114.76</u>	<u>38,373.76</u>
Assessed Valuation	87,023,022	89,702,109	2,679,087
Municipal Tax Rate	0.755	0.795	0.040
Average Residential Property Value	266,400.00	266,400.00	
Average Residential Municipal Property Tax	2,011	2,119	108

**ROOSEVELT BOROUGH
2021 BUDGET WORKSHEET**

	<u>2020</u> <u>Budget</u>	<u>2021</u> <u>Budget</u>	<u>Variance</u>
GENERAL GOVERNMENT:			
General Administration			
20-100 Salaries and Wages	77,969.00	82,271.00	4,302.00
20-100 Other Expenses	18,350.00	18,350.00	-
20-140 Data Processing	15,000.00	21,000.00	6,000.00
Mayor and Council			
20-110 Other Expenses	1,800.00	1,800.00	-
Municipal Clerk			
20-120 Salaries and Wages	47,050.00	46,452.00	(598.00)
20-120 Other Expenses	9,600.00	13,600.00	4,000.00
Financial Administration			
20-130 Salaries and Wages	36,838.00	39,000.00	2,162.00
20-130 Other Expenses	4,400.00	4,400.00	-
Audit Services			
20-135 Other Expenses	11,500.00	12,000.00	500.00
Tax Collection			
20-145 Salaries and Wages	23,351.00	25,653.00	2,302.00
20-145 Other Expenses	5,750.00	5,750.00	-
Tax Assessment			
20-150 Salaries and Wages	9,320.00	9,673.00	353.00
20-150 Other Expenses	3,700.00	7,400.00	3,700.00
Legal Services and Costs			
20-155 Other Expenses	50,000.00	50,000.00	-
Engineering Services			
20-165 Other Expenses	16,500.00	27,000.00	10,500.00
LAND USE ADMINISTRATION:			
Planning Board			
21-180 Salaries and Wages	4,200.00	4,200.00	-
21-180 Other Expenses	13,000.00	10,000.00	(3,000.00)
Zoning Costs			
21-185 Salaries and Wages	8,900.00	8,900.00	-
21-185 Other Expenses	800.00	800.00	-

**ROOSEVELT BOROUGH
2021 BUDGET WORKSHEET**

	<u>2020</u> <u>Budget</u>	<u>2021</u> <u>Budget</u>	<u>Variance</u>
INSURANCE			
Insurance			
23-225 Unemployment Compensation	1,600.00	1,600.00	-
23-210 Liability Insurance	11,000.00	11,000.00	-
23-215 Workers Compensation	21,000.00	21,000.00	-
23-220 Employee Group Plan	9,000.00	9,000.00	-
PUBLIC SAFETY:			
Emergency Management			
25-252 Other Expenses	500.00	500.00	-
Aid to Volunteer First Aid			
25-260 Other Expenses	20,000.00	-	(20,000.00)
Crossing Guards			
25-240 Salaries and Wages	10,000.00	10,000.00	-
PUBLIC WORKS:			
Streets and Roads			
26-290 Salaries and Wages	45,000.00	42,000.00	(3,000.00)
26-290 Other Expenses	35,750.00	35,750.00	-
Solid Waste & Recycling			
26-305 Other Expenses	36,040.00	37,110.00	1,070.00
Buildings and Grounds			
26-310 Other Expenses	57,800.00	57,800.00	-
Vehicle Maintenance			
26-315 Other Expenses	2,000.00	2,000.00	-
HEALTH AND HUMAN SERVICES:			
Public Health Services			
26-330 Other Expenses	8,000.00	8,000.00	-
Environmental Commission			
27-335 Salaries and Wages	2,200.00	2,200.00	-
27-335 Other Expenses	2,000.00	2,000.00	-
Animal Control			
27-340 Other Expenses	1,000.00	1,000.00	-

**ROOSEVELT BOROUGH
2021 BUDGET WORKSHEET**

	<u>2020</u> <u>Budget</u>	<u>2021</u> <u>Budget</u>	<u>Variance</u>	
PARK AND RECREATION:				
Recreation Services and Programs				
28-370	Salaries and Wages	10,000.00	10,000.00	-
28-370	Other Expenses	8,900.00	4,900.00	(4,000.00)
MUNICIPAL COURT				
Municipal Court				
42-490	Other Expenses	6,000.00	6,000.00	-
Public Defender				
42-491	Other Expenses	100.00	100.00	-
CODE ENFORCEMENT AND HOUSING				
Code Enforcement				
22-195	Salaries and Wages	1,000.00	1,000.00	-
Housing Inspection				
22-196	Salaries and Wages	2,400.00	2,400.00	-
OTHER OPERATING:				
Celeb. Pub Event				
30-420	Other Expenses	2,500.00	2,500.00	-
UTILITIES AND BULK PURCHASES:				
31-430	Electricity	6,000.00	6,000.00	-
31-435	Street Lighting	10,200.00	10,200.00	-
31-440	Telephone	6,000.00	6,000.00	-
31-446	Gas (Natural and Propane)	5,000.00	5,000.00	-
31-460	Gasoline and Diesel Fuel	1,100.00	1,300.00	200.00
LANDFILL/ SOLID WASTE DISPOSAL:				
Landfill Tipping Fees				
31-465	Other Expenses	33,000.00	37,000.00	4,000.00
STATUTORY AND DEFERRED CHARGES				
Public Employees Ret. Sys.				
36-471	Other Expenses	30,000.00	30,000.00	-
Social Security System				
36-472	Other Expenses	20,000.93	20,000.93	-
DCRP				
36-477	Other Expenses	4,000.00	4,000.00	-
Deferred Charges Inside CAP-deficit				
36-485	Water-Sewer Utility Anticipated Deficit	55,000.00	10,000.00	(45,000.00)
		<u>822,118.93</u>	<u>785,609.93</u>	<u>(36,509.00)</u>

7/19/2021 11:02 AM

TOTAL IN CAP

PAGE 4 OF 5

**ROOSEVELT BOROUGH
2021 BUDGET WORKSHEET**

	<u>2020</u> <u>Budget</u>	<u>2021</u> <u>Budget</u>	<u>Variance</u>
EXCLUDED FROM CAP:			
40-465 Recycling Tax	1,400.00	1,400.00	-
42-511 Shared Services Agreement Trash- Hightstown	68,200.00	69,557.00	1,357.00
42-513 Monmouth County 911	7,569.00	7,683.00	114.00
42-512 Shared Services Agreement Clerk- Hightstown	-	-	-
42-514 Shared Service Fire Protection	37,500.00	70,000.00	32,500.00
Federal and State Grants			
41-701 Recycling Tonnage Grant	1,103.07	1,114.83	11.76
41-715 Clean Communities Grant	4,000.00	4,000.00	-
CAPITAL IMPROVEMENTS:			
44-901 Capital Improvement Fund	30,000.00	30,000.00	-
44-910 DPW Truck	-	35,000.00	35,000.00
DEBT SERVICE			
45-920 Bond Principal	10,000.00	10,000.00	-
45-930 Interest on Bonds	2,850.00	2,450.00	(400.00)
45-935 Interest on Notes	-	1,300.00	1,300.00
50-800 Reserve Uncollected Taxes	200,000.00	205,000.00	5,000.00
TOTAL OUT CAP	<u>362,622.07</u>	<u>437,504.83</u>	<u>74,882.76</u>
TOTAL BUDGET	<u>1,184,741.00</u>	<u>1,223,114.76</u>	<u>38,373.76</u>

**ROOSEVELT BOROUGH
WATER - SEWER UTILITY
2021 BUDGET WORKSHEET
ANTICIPATED REVENUES**

	<u>2020</u>	<u>2021</u>	<u>INCREASE (DECREASE)</u>
Surplus Anticipated	<u>30,000.00</u>	<u>66,086.00</u>	<u>36,086.00</u>
Miscellaneous Revenues			
Water Sewer Rents	730,000.00	730,000.00	-
Cell Tower Fees	90,000.00	119,700.00	29,700.00
Interest on Delinquent Rents	12,201.00	7,500.00	(4,701.00)
Current Fund(Anticipated Deficit)	55,000.00	10,000.00	(45,000.00)
			-
Total Water / Sewer Utility Revenues	<u><u>917,201.00</u></u>	<u><u>933,286.00</u></u>	<u><u>16,085.00</u></u>

**ROOSEVELT BOROUGH
2021 BUDGET WORKSHEET**

	<u>2020 Budget</u>	<u>2021 Budget</u>	<u>Variance</u>
Operating			
Water Other Expenses			
4002 Other Expenses	249,525.00	251,125.00	1,600.00
Sewer Other Expenses			
4003 Other Expenses	334,600.00	345,100.00	10,500.00
Capital Improvements			
4012 Capital Improvement Fund	27,250.00	25,000.00	(2,250.00)
Debt Service			
4013 Bond Principal	120,000.00	130,000.00	10,000.00
4014 Bond Interest	60,680.00	55,000.00	(5,680.00)
4015 FHA Loans	18,000.00	18,000.00	-
4016 BAN Principal	30,000.00	30,000.00	-
4017 BAN Interest	5,010.00	4,300.00	(710.00)
4018 NJEIT 2010 Principal	25,594.00	25,594.00	-
4018a NJEIT 2016 Principal	40,742.00	40,742.00	-
4019 NJEIT 2010 Interest	3,400.00	3,075.00	(325.00)
4019a NJEIT 2016 Interest	2,400.00	5,350.00	2,950.00
	-	-	-
	<u>917,201.00</u>	<u>933,286.00</u>	<u>16,085.00</u>

**ROOSEVELT BOROUGH
2021 BUDGET WORKSHEET**

No.	DEPARTMENT	No.	ACCOUNT	2020 BUDGET	2020 ACTUAL	2021 REQUEST	ADJ	2021 REVISED	ADJ	2021 FINAL
4002	Water Other Expenses	021	Advertising	-	102.43	200.00		200.00		200.00
4002	Water Other Expenses	022	Postage	500.00	571.43	600.00		600.00		600.00
4002	Water Other Expenses	023	Stationary and Printing	400.00	594.00	600.00		600.00		600.00
4002	Water Other Expenses	026	Equipment Maintenance	15,000.00	8,157.03	12,000.00		12,000.00		12,000.00
4002	Water Other Expenses	028	Audit	4,800.00	4,690.00	4,900.00		4,900.00		4,900.00
4002	Water Other Expenses	029	Engineering Fees	30,000.00	46,930.25	30,000.00		30,000.00		30,000.00
4002	Water Other Expenses	036	Office Expenses	300.00	-	300.00		300.00		300.00
4002	Water Other Expenses	041	Seminars and Conventions	-	-	-		-		-
4002	Water Other Expenses	044	Dues and Subscriptions	375.00	375.00	375.00		375.00		375.00
4002	Water Other Expenses	050	Equipment	5,000.00	826.73	5,000.00		5,000.00		5,000.00
4002	Water Other Expenses	054	Data Processing	5,000.00	2,497.00	5,000.00		5,000.00		5,000.00
4002	Water Other Expenses	055	Repairs and Maintenance	11,000.00	6,199.67	11,000.00		11,000.00		11,000.00
4002	Water Other Expenses	071	Electric Utility	15,000.00	12,108.46	15,000.00		15,000.00		15,000.00
4002	Water Other Expenses	076	Telephone Expense	3,000.00	1,926.40	3,000.00		3,000.00		3,000.00
4002	Water Other Expenses	078	Sludge Removal	8,000.00	15,000.00	10,000.00		10,000.00		10,000.00
4002	Water Other Expenses	085	Plant Management Services	66,000.00	64,612.50	67,000.00		67,000.00		67,000.00
4002	Water Other Expenses	090	Insurance Premiums	3,000.00	1,596.87	3,000.00		3,000.00		3,000.00
4002	Water Other Expenses	095	Security System	-	-	-		-		-
4002	Water Other Expenses	102	Lab Testing Supplies	1,000.00	52.50	1,000.00		1,000.00		1,000.00
4002	Water Other Expenses	103	Lab Testing Fees	10,000.00	4,391.99	10,000.00		10,000.00		10,000.00
4002	Water Other Expenses	104	Water Taxes	400.00	219.51	400.00		400.00		400.00
4002	Water Other Expenses	105	Water - Sewer Permits	5,000.00	4,565.00	5,000.00		5,000.00		5,000.00
4002	Water Other Expenses	106	Safety	7,000.00	173.94	7,000.00		7,000.00		7,000.00
4002	Water Other Expenses	107	Water Breaks	15,000.00	-	15,000.00		15,000.00		15,000.00
4002	Water Other Expenses	108	Chemicals	10,000.00	10,118.36	10,000.00		10,000.00		10,000.00
4002	Water Other Expenses	110	Water Meters	9,000.00	9,415.00	10,000.00		10,000.00		10,000.00
4002	Water Other Expenses	115	Structural Analysis Review	16,750.00	-	16,750.00		16,750.00		16,750.00
4002	Water Other Expenses	199	Miscellaneous	8,000.00	4,522.06	8,000.00		8,000.00		8,000.00
4002	Water Other Expenses			-	-	-		-		-
4002	Water Other Expenses			-	-	-		-		-
4002	Total			249,525.00	189,648.13	251,125.00	-	251,125.00	-	251,125.00

ROOSEVELT BOROUGH
2021 BUDGET WORKSHEET

No.	DEPARTMENT	No.	ACCOUNT	2020 BUDGET	2020 ACTUAL	2021 REQUEST	ADJ	2021 REVISED	ADJ	2021 FINAL
4003	Sewer Other Expenses	021	Advertising	-	-	-	-	-	-	-
4003	Sewer Other Expenses	022	Postage	500.00	500.00	500.00	-	500.00	-	500.00
4003	Sewer Other Expenses	023	Stationary and Printing	1,000.00	594.00	1,000.00	-	1,000.00	-	1,000.00
4003	Sewer Other Expenses	026	Equipment Maintenance	5,000.00	3,330.10	5,000.00	-	5,000.00	-	5,000.00
4003	Sewer Other Expenses	028	Audit	4,600.00	4,690.00	4,900.00	-	4,900.00	-	4,900.00
4003	Sewer Other Expenses	029	Engineering Fees	15,000.00	4,585.75	15,000.00	-	15,000.00	-	15,000.00
4003	Sewer Other Expenses	036	Office Expenses	400.00	-	400.00	-	400.00	-	400.00
4003	Sewer Other Expenses	041	Seminars and Conventions	-	-	-	-	-	-	-
4003	Sewer Other Expenses	044	Dues and Subscriptions	-	-	-	-	-	-	-
4003	Sewer Other Expenses	045	Travel Expense	-	-	-	-	-	-	-
4003	Sewer Other Expenses	050	Equipment	2,000.00	1,473.04	2,000.00	-	2,000.00	-	2,000.00
4003	Sewer Other Expenses	054	Data Processing	2,500.00	2,497.00	2,700.00	-	2,700.00	-	2,700.00
4003	Sewer Other Expenses	055	Repairs and Maintenance	40,000.00	16,850.21	40,000.00	-	40,000.00	-	40,000.00
4003	Sewer Other Expenses	070	Gas Utility	1,600.00	1,518.27	1,600.00	-	1,600.00	-	1,600.00
4003	Sewer Other Expenses	071	Electric Utility	27,000.00	24,395.74	27,000.00	-	27,000.00	-	27,000.00
4003	Sewer Other Expenses	076	Telephone Expense	2,500.00	949.92	2,500.00	-	2,500.00	-	2,500.00
4003	Sewer Other Expenses	078	Sludge Removal	37,000.00	32,637.15	37,000.00	-	37,000.00	-	37,000.00
4003	Sewer Other Expenses	085	Plant Management Services	122,000.00	124,174.92	127,000.00	-	127,000.00	-	127,000.00
4003	Sewer Other Expenses	090	Insurance Premiums	3,000.00	1,598.87	3,000.00	-	3,000.00	-	3,000.00
4003	Sewer Other Expenses	102	Lab Testing Supplies	-	-	-	-	-	-	-
4003	Sewer Other Expenses	103	Lab Testing Fees	-	-	-	-	-	-	-
4003	Sewer Other Expenses	105	Water - Sewer Permits	6,500.00	6,433.12	6,500.00	-	6,500.00	-	6,500.00
4003	Sewer Other Expenses	106	Safety	1,000.00	59.36	1,000.00	-	1,000.00	-	1,000.00
4003	Sewer Other Expenses	108	Chemicals	55,000.00	37,785.19	55,000.00	-	55,000.00	-	55,000.00
4003	Sewer Other Expenses	109	DEPE testing	-	-	-	-	-	-	-
4003	Sewer Other Expenses	111	TV Inspections	-	6,862.50	7,000.00	-	7,000.00	-	7,000.00
4003	Sewer Other Expenses	112	Roto Expenses	5,000.00	3,345.00	4,000.00	-	4,000.00	-	4,000.00
4003	Sewer Other Expenses	199	Miscellaneous	3,000.00	1,432.35	2,000.00	-	2,000.00	-	2,000.00
4003	Sewer Other Expenses	248	Safety	-	-	-	-	-	-	-
4003	Sewer Other Expenses	297	Miscellaneous	-	-	-	-	-	-	-
4003	Total			334,600.00	275,712.51	345,100.00	-	345,100.00	-	345,100.00

ROOSEVELT BOROUGH
2021 BUDGET WORKSHEET

No.	DEPARTMENT	No.	ACCOUNT	2020 BUDGET	2020 ACTUAL	2021 REQUEST	ADJ	2021 REVISED	ADJ	2021 FINAL
4012	Capital Improvement Fun	297	Miscellaneous	27,250.00	27,250.00	25,000.00		25,000.00		25,000.00
4013	Bond Principal	297	Miscellaneous	120,000.00	120,000.00	130,000.00		130,000.00		130,000.00
4014	Bond Interest	297	Miscellaneous	60,680.00	60,679.10	55,000.00		55,000.00		55,000.00
4015	Debt Service FHA	271	FHA Loans - 1982	18,000.00	17,518.63	18,000.00		18,000.00		18,000.00
4016	BAN Principal	297	Miscellaneous	30,000.00	30,000.00	30,000.00		30,000.00		30,000.00
4017	BAN Interest	297	Miscellaneous	5,010.00	4,220.00	4,300.00		4,300.00		4,300.00
4018	NJEIT 2010 Principal	297	Miscellaneous	25,594.00	25,593.21	25,594.00		25,594.00		25,594.00
4018a	NJEIT 2016 Principal	297	Miscellaneous	40,742.00	40,741.75	40,742.00		40,742.00		40,742.00
4019	NJEIT 2010 Interest	297	Miscellaneous	3,400.00	3,333.53	3,075.00		3,075.00		3,075.00
4019a	NJEIT 2016 Interest	297	Miscellaneous	2,400.00	2,317.71	5,350.00		5,350.00		5,350.00

RESOLUTION NO. 21-96
MEETING DATE: 07-19-2021

**PROVIDING FOR A PRIVATE EXECUTIVE MEETING THAT
EXCLUDES THE PUBLIC**

C/ _____ offered the following Resolution and moved its adoption, which was second by C/ _____.

WHEREAS, the “Open Public Meetings Act” enacted October 21, 1975 permits a public body to exclude the public from meetings or portions thereof wherein matters are to be discussed which are exempted from the requirements of the Act; and

WHEREAS, the said Act requires that prior to the holding of a meeting or portion thereof from which the public shall be excluded, the public body should adopt a Resolution at a public meeting providing for the holding of a private meeting; and

WHEREAS, the Borough Council of The Borough of Roosevelt has determined that a meeting should be held from which the public should be excluded in order to discuss a subject which is exempted under the said Act;

NOW, THEREFORE, BE IT RESOLVED by the Borough Council, as follows:

- That the next portion of this meeting be held in Private Session.
- That the general nature of the matter(s) to be discussed relate to the matters:
 - a. Potential Litigation - Nurko Road Right of Way Encroachment
 - b. Potential Litigation – Encroachment on Green Acres
- That no official action will be taken at the meeting but Minutes shall be kept and shall be available to the public after official action on the subject matter has been taken.
- It is anticipated the discussion conducted in closed session can be disclosed to the public after no further action is required in the matter.

ROLL CALL VOTE:

AYES:

NAYS:

ABSTAIN:

ABSENT:

CERTIFICATION

I hereby certify the foregoing to be a true copy of a resolution adopted by the Borough Council at a meeting held on July 19, 2021.

Kathleen Hart
Borough Clerk