

BOROUGH OF ROOSEVELT
33 N. Rochdale Ave, Roosevelt Borough, NJ 08555

DRAFT
COUNCIL MEETING AGENDA
JUNE 21, 2021 @ 7:00 P.M.

DUE TO THE CORONAVIRUS AND THE NEED FOR SOCIAL DISTANCING, THIS MEETING WILL ALSO BE HELD REMOTELY AND AVAILABLE TO THE PUBLIC IN A LIVE FEED. TO ACCESS THE MEETING PLEASE FOLLOW THE INSTRUCTIONS BELOW:

Join Zoom Meeting

<https://us02web.zoom.us/j/3251865085?pwd=L1RWNlhPYTZZZdUZ5R3piT0NZWHhuUT09>

Meeting ID: 325 186 5085

Password: 968068

One tap mobile

+16465588656,,3251865085#,,,0#,,968068# US (New York)

+13017158592,,3251865085#,,,0#,,968068# US (Germantown)

Dial by your location

+1 646 558 8656 US (New York); +1 301 715 8592 US (Germantown)

+1 312 626 6799 US (Chicago); +1 669 900 9128 US (San Jose)

+1 253 215 8782 US (Tacoma); +1 346 248 7799 US (Houston)

Standard protocols for Remote Meetings set forth in Resolution 20-108 adopted November 23, 2020:

- 1) Members of the public wishing to make a comment during a remote meeting shall be permitted to do so using the audio and/or video technology under which the remote meeting is being held.
- 2) Members of the public may also submit written comments to the Council, through the Borough Clerk, by either e-mail to clerk@rooseveltnj.us or written letter to Borough Clerk, Borough of Roosevelt, 33 North Rochdale Ave, P.O. Box 128, Roosevelt, NJ 08555. Written comments must be received at least 24 hours prior to the noticed start of the remote meeting in order to be included in the meeting.
- 3) Public comments shall be received and/or read into the record during times designated during the meeting for public participation.
- 4) The Council reserves the right to pass over duplicative written comments; however, each duplicative comment shall be noted for the record with the content summarized.
- 5) A member of the public wishing to speak during a remote meeting shall state their name and address for the record prior to making their comment.
- 6) Members of the public commenting during a remote meeting shall not act in any manner to disrupt the meeting. If such a member of the public becomes disruptive during the meeting, the individual chairing the meeting shall mute, or direct the muting of, the disruptive member and warn that any continued disruption may result in the member being prevented from speaking during the meeting or be removed from the remote meeting. Disruptive conduct includes, but is not limited to, sustained inappropriate behaviors such as shouting, interruption, and the use of profanity.
- 7) Any member who continues to be disruptive after receiving a warning may be muted while other members of the public are allowed to proceed with their comments. If time permits, the disruptive individual shall be allowed to speak after all other members of the public are provided an opportunity to comment. Should the individual remain disruptive, the individual may be muted or kept on mute for the remainder of the remote meeting or removed from the meeting.

TIME IN _____

Adequate notice of this meeting, as required by Chapter 231, P.L. 1975, has been provided by a public notice on January 25, 2021 which was posted on the Bulletin Board at the Roosevelt Post Office and in the Borough Hall. The notice was published in The Times and Asbury Park Press.

**LETTER FROM ROOSEVELT DEMOCRATIC MUNICIPAL COMMITTEE
SUBMITTING THREE NOMINEES TO FILL THE VACANCY**

Motion to present the name of _____ as Council Member

Resolution 21-81 Appointing _____ to the Borough Council Position
Vacated by Luke Dermody

ROLL CALL

Councilmember Atwood
Councilmember Luke Dermody
Councilmember Louis Esakoff
Councilmember Michael Hamilton
Councilmember Steven Macher
Councilmember Joseph Trammell
Mayor Peggy Malkin

MAYOR'S REPORT

PUBLIC COMMENT (Agenda items only)

CORRESPONDENCE:

1. Resignation letter from Lori Maher, effective June 18, 2021.

APPROVAL OF MINUTES:

1. Regular Meeting Minutes – June 7, 2021

RESOLUTIONS:

Resolution 21-82 Payment of Bills for June 21, 2021

Resolution 21-83 Resolution for Approval to Submit a Grant Application and Execute a Grant Contract with the New Jersey Department of Transportation for Improvements to Tamara Drive

REPORTS OF COMMITTEE CHAIRS:

Councilmember Atwood	Envi, Health & Safety
Councilmember Dermody	Community Dev/Code
Councilmember Esakoff	Administration
Councilmember Hamilton	Finance
Councilmember Macher	Public Works
Councilmember Trammell	Utilities

UNFINISHED BUSINESS:

1. NJDOT – Application for Safe Routes to Schools FY2022
2. Cannabis Legislation

NEW BUSINESS:

PUBLIC COMMENT: (Any item)

M/Malkin opens the public comment at _____

M/Malkin closes the public comment at _____

CLOSED SESSION:

Resolution 20-84 Providing for a Private Executive Meeting that Excludes the Public

Time In: _____ Time Out: _____

ADJOURNMENT

TIME OUT _____

MEMORANDUM

TO: Roosevelt Borough Mayor and Council

FROM: Roosevelt Democratic Committee Members Michael B. Hamilton and Peggy Malkin

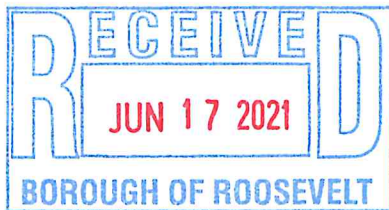
CC: Kathleen Hart, Borough Clerk
Timothy Cunningham, Director of Division of Local Government Services, NJ Department of Community Affairs

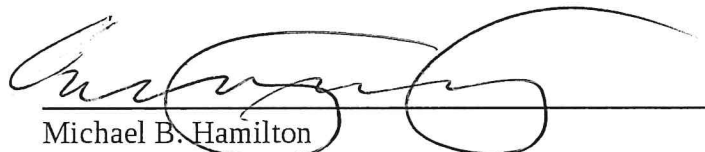
RE: Presentation of Nominees to Fill the Vacancy on Roosevelt Borough Council created upon the resignation of Luke D. Dermody, 31 Homestead La. Roosevelt NJ. (registered Democrat. See N.J. Stat. Ann. 40A:16-11 and 40A:16-5.

DATE: June 17, 2021

Pursuant to N.J. Stat. Ann. 40A:16-11, Michael Hamilton and Peggy Malkin, as the Roosevelt Democratic Committee, hereby present to the governing body, the following three nominees who are residents, registered voters, and members of the Democratic Party:

Constance J. Herrstrom, 15 Farm Ln, Roosevelt, NJ (registered Democrat)
Jean S. Shahn, 18 Tamara Dr., Roosevelt, NJ (registered Democrat)
Jacquelin A. Carpenter, 8 Homestead Ln, Roosevelt, NJ (registered Democrat)




Michael B. Hamilton
Roosevelt Democratic Committeeman


Peggy Malkin
Roosevelt Democratic Committeewoman

RESOLUTION NO. 21-81
MEETING DATE: 06-21-2021

**APPOINTING _____ TO THE BOROUGH COUNCIL POSITION
VACATED BY LUKE DERMODY**

C/_____ offered the following resolution and moved its adoption, which was second by C/_____.

WHEREAS, there is presently a Borough Council vacancy resulting from the resignation letter received on June 7, 2021 of Councilman Luke Dermody; and

WHEREAS, since this vacancy occurred prior to September 1 of the last year of the term of the officer whose office has become vacant, the New Jersey Municipal Vacancy Law at N.J.S.A. 40A:16-4(b), provides this vacancy shall be filled for its unexpired term at the next general election, to be held not less than 60 days after the occurrence of the vacancy. The governing body may fill the vacancy temporarily by appointment as hereinafter provided; and

WHEREAS, pursuant to sections 40A:16-7 and 16-8 of the statute such appointment shall be by majority vote of the remaining members of the governing body and that the Mayor shall be permitted to vote only in the case of a tie; and

WHEREAS, N.J.S.A, 40A:-16-11 provides that if the incumbent whose office has become vacant was elected as the nominee of a political party as in the present instance, the municipal committee of the political party shall, no later than fifteen (15) days after the occurrence of the vacancy, present to the governing body the names of three (3) nominees; and further provides the governing body shall, within thirty (30) days after the occurrence of the vacancy, appoint one of the nominees; and

WHEREAS, this statute also provides (a) if the municipal committee fails to submit the names of the nominees within the time prescribed, the governing body may, within the next fifteen (15) days, fill the vacancy by the appointment of a successor from the same political party which nominated the incumbent whose office has become vacant; and (b) if the governing body fails to appoint one of the nominees within the time prescribed, the municipal committee shall, within the next fifteen (15) days, appoint one of the nominees as the successor; and

WHEREAS, on June 21, 2021 the Roosevelt Democratic Committee presented the names of Constance J. Herrstrom, Jean S. Shahn, Jacquelin A. Carpenter to fill the vacancy.

NOW, THEREFORE, BE IT RESOLVED by the Borough Council of the Borough of Roosevelt, in the County of Monmouth, State of New Jersey as follows:

1. _____ is hereby appointed to the Borough Council position vacated by Luke Dermody in accordance with the provisions N.J.S.A. 40A:16-1 et seq., the New Jersey Municipal Vacancy Law, until the certification of the General Election, November 2, 2021.

2. This resolution has been adopted by a majority vote of the remaining members of the governing body.
3. The Borough Clerk is directed to forward a certified copy of this resolution to _____ and the Roosevelt Democratic Committee.

ROLL CALL:

AYES:

NAYS:

ABSTAIN:

ABSENT:

CERTIFICATION

I hereby certify the foregoing to be a true copy of a resolution adopted by the Borough Council at a meeting held on June 21, 2021.

Kathleen Hart
Borough Clerk

LORRAINE MAHER
176 Disbrow Hill Road
Millstone Township, New Jersey 08535

June 7, 2021

Borough of Roosevelt
Peggy Malkin, Mayor
33 N. Rochdale Avenue
P. O. Box 128
Roosevelt, NJ 08555



Dear Mayor Malkin,

Please accept this letter as my formal resignation from the positions of Deputy Clerk and Deputy Registrar of Vital Statistics effective Friday, June 18, 2021.

This announcement comes with a heavy heart, as I have sincerely enjoyed my time working with you and the Borough Council, staff and professionals. I am deeply appreciative of the opportunity to have served the residents of Roosevelt Borough.

I will make myself available to be of assistance during the transition period.

Sincerely,


Lorraine Maher

Cc: Kathleen Hart, Borough Clerk

RESOLUTION NO. 21-82
MEETING DATE: 06-21-2021

PAYMENT OF BILLS FOR JUNE 21, 2021

C/_____ offered the following resolution and moved its adoption, which was second by C/_____.

WHEREAS, the attached list of bills have been submitted to the Council for payment approval; and

WHEREAS, the Chief Financial Officer has certified the availability of funds for the payment of bills.

NOW, THEREFORE, BE IT RESOLVED that the bills on the attached bill list be paid.

ROLL CALL:

AYES:

NAYS:

ABSTAIN:

ABSENT:

CERTIFICATION

I HEREBY CERTIFY the foregoing to be a true copy of a resolution adopted by the Borough Council at a meeting held on June 21, 2021.

Kathleen Hart
Borough Clerk

June 17, 2021
01:09 PM

BOROUGH OF ROOSEVELT
Bill List By Vendor Name

Page No: 1

6-21-21 BILL LIST

P.O. Type: All
Range: First
Format: Condensed

to Last

Open: N Paid: N Void: N
Rcvd: Y Held: Y Aprv: N
Bid: Y State: Y Other: Y Exempt: Y

Vendor #	Name	PO #	PO Date	Description	Status	Amount	Void Amount	Contract	PO Type
BOROU005	BOROUGH OF HIGHTSTOWN								
		21-00338	06/16/21	REPAIR STORM DRAIN-27 LAKE DR	Open	105.21	0.00		
		21-00343	06/16/21	SOLID WASTE CONTRACT:JUN 2021	Open	5,796.42	0.00		
		21-00344	06/17/21	LANDFILL TIPPING FEES:MAY 2021	Open	<u>2,795.69</u>	0.00		
						8,697.32			
CENTR005	CENTRAL JERSEY WASTE &								
		21-00038	01/15/21	2021 RECYCLING CONTRACT	Open	3,059.17	0.00		B
GANNE005	GANNETT NJ NEWSPAPERS								
		21-00331	06/14/21	MAY 2021 NOTICES	Open	218.70	0.00		
GEORG005	GEORGE S COYNE CHEMICAL CO INC								
		21-00133	02/23/21	SEWER-2021 SODIUM ALUMINATE	Open	1,556.20	0.00		B
JCPL0005	JCP & L								
		21-00327	06/09/21	W/S-MAY 2021 ELECTRIC SERVICE	Open	2,963.14	0.00		
LYONS005	LYONS ENVIRONMENTAL SERV, LLC								
		21-00091	02/10/21	2021 SEWER PLANT MANAGEMENT	Open	9,075.00	0.00		B
		21-00337	06/15/21	WATER TESTING-5/3 & 5/5/21	Open	60.00	0.00		
		21-00340	06/16/21	ADDT'L SERVICES-5/19/21	Open	<u>647.09</u>	0.00		
						9,782.09			
MCMAS005	MCMAS-CARR SUPPLY COMPANY								
		21-00321	06/09/21	LATEX GLOVES & SPILL PADS	Open	290.15	0.00		
MONMO070	MONMOUTH COUNTY PUBLIC WORKS &								
		21-00299	05/18/21	STREET SWEEPING	Open	1,386.89	0.00		
NJADV005	NJ ADVANCE MEDIA								
		21-00328	06/10/21	LEGAL NOTICES-5/14/21	Open	27.84	0.00		
NJDEP005	NJ DEPARTMENT OF HEALTH								
		21-00332	06/14/21	DOG REPORT:MAY 2021	Open	3.60	0.00		
NJSTA005	NJ STATE LEAGUE/MUNICIPALITIES								
		21-00339	06/16/21	2021-22 MAGAZINE SUBSCRIPTION	Open	125.00	0.00		
NULMA005	NULMAN, FAYE								
		21-00320	06/08/21	REIMB:PLUMBING BILL RE:METER	Open	190.00	0.00		
PASSA005	PASSAIC VALLEY SEWERAGE								
		21-00326	06/09/21	SLUDGE DISPOSAL-MAY 2021	Open	604.80	0.00		
PEGER005	PEGER, KYLE d/b/a								
		21-00207	04/07/21	PUBLIC LAND MAINTENANCE:2021	Open	1,454.00	0.00		B

June 17, 2021
01:09 PM

BOROUGH OF ROOSEVELT
Bill List By Vendor Name

Page No: 2

Vendor #	Name	PO #	PO Date	Description	Status	Amount	Void Amount	Contract	PO Type			
PETTY005	PETTY CASH											
		21-00323	06/09/21	REIMBURSE PETTY CASH	Open	8.88	0.00					
		21-00334	06/15/21	REIMBURSE PETTY CASH	Open	<u>70.66</u>	0.00					
						79.54						
PSEGC005	PSE & G CO.											
		21-00330	06/14/21	MAY 2021 GAS SERVICE	Open	170.03	0.00					
PUMPI005	PUMPING SERVICES, INC.											
		21-00312	06/01/21	EMERGENCY SERV-PLC NOT WORKING	Open	779.00	0.00					
READY005	READY REFRESH BY NESTLE											
		21-00324	06/09/21	WATER+RENTAL:DELIVERY 5/11/21	Open	55.92	0.00					
SOBEL005	SOBEL HAN & CANNON, LLP											
		21-00346	06/17/21	LEGAL SERVICES-MAR 2021	Open	2,500.00	0.00					
STAPL005	STAPLES BUSINESS ADVANTAGE											
		21-00244	04/26/21	OFFICE & JANITORIAL SUPPLIES	Open	115.74	0.00					
SUTPH005	SUTPHEN MEMORIAL, INC.											
		21-00032	01/14/21	2021 CEMETERY MANAGEMENT	Open	775.00	0.00		B			
THEH0010	THE HOME DEPOT											
		21-00322	06/09/21	SUPPL TO INSTALL RADAR SIGN	Open	42.99	0.00					
		21-00335	06/15/21	SUPPL TO INSTALL RADAR SIGN	Open	<u>26.94</u>	0.00					
						69.93						
HUNTE005	TRU STOR, LLC dba											
		21-00336	06/15/21	AVAYA SUPPORT & EQUIP CONTRACT	Open	1,350.00	0.00					
UNITE005	UNITED FIRE PROTECTION CORP.											
		21-00341	06/16/21	SEWER-SEMI-ANNUAL INSPECTION	Open	599.20	0.00					
WRNEU005	W.R. NEUMANN COMPANY, INC.											
		21-00092	02/10/21	WATER-2021 SODIUM HYPOCHLORITE	Open	259.84	0.00		B			
Total Purchase Orders:						31	Total P.O. Line Items:	0	Total List Amount:	37,113.10	Total Void Amount:	0.00

Totals by Year-Fund		Budget Rcvd	Budget Held	Budget Total	Revenue Total	G/L Total	Total
Fund Description	Fund						
	1-01	20,236.29	0.00	20,236.29	0.00	0.00	20,236.29
	1-09	<u>16,873.21</u>	0.00	<u>16,873.21</u>	0.00	0.00	<u>16,873.21</u>
	Year Total:	37,109.50	0.00	37,109.50	0.00	0.00	37,109.50
ANIMAL CONTROL	T-13	3.60	0.00	3.60	0.00	0.00	3.60
Total of All Funds:		<u><u>37,113.10</u></u>	<u><u>0.00</u></u>	<u><u>37,113.10</u></u>	<u><u>0.00</u></u>	<u><u>0.00</u></u>	<u><u>37,113.10</u></u>

RESOLUTION NO. 21-83
MEETING DATE: 06-21-2021

**RESOLUTION FOR APPROVAL TO SUBMIT A GRANT APPLICATION AND
EXECUTE A GRANT CONTRACT WITH THE NEW JERSEY DEPARTMENT OF
TRANSPORTATION FOR IMPROVEMENTS TO TAMARA DRIVE**

C/_____ offered the following resolution and moved its adoption, which was second by C/_____.

NOW, THEREFORE, BE IT RESOLVED that Council of the Borough of Roosevelt formally approves the grant application for the above stated project.

BE IT FURTHER RESOLVED that the Mayor and Clerk are hereby authorized to submit an electronic grant application identified as MA-2022-Improvements to Tamara Drive-00224 to the New Jersey Department of Transportation on behalf of the Borough of Roosevelt.

BE IT FURTHER RESOLVED that Mayor and Clerk are hereby authorized to sign the grant agreement on behalf of the Borough of Roosevelt and that their signature constitutes acceptance of the terms and conditions of the grant agreement and approves the execution of the grant agreement.

ROLL CALL:

AYES:

NAYS:

ABSTAIN:

ABSENT:

CERTIFICATION

I hereby certify the foregoing to be a true copy of a resolution adopted by the Borough Council at a meeting held on June 21, 2021.

Kathleen Hart
Borough Clerk

My signature and the Clerk's seal serve to acknowledge the above resolution and constitute acceptance of the terms and conditions of the grant agreement and approve the execution of the grant agreement as authorized by the resolution above.

ATTEST and AFFIX SEAL

Kathleen Hart, Borough Clerk

Peggy Malkin, Mayor

**RESOLUTION NO. 21-84
MEETING DATE: 06-21-2021**

**PROVIDING FOR A PRIVATE EXECUTIVE MEETING THAT
EXCLUDES THE PUBLIC**

C/_____ offered the following Resolution and moved its adoption, which was second by C/_____.

WHEREAS, the “Open Public Meetings Act” enacted October 21, 1975 permits a public body to exclude the public from meetings or portions thereof wherein matters are to be discussed which are exempted from the requirements of the Act; and

WHEREAS, the said Act requires that prior to the holding of a meeting or portion thereof from which the public shall be excluded, the public body should adopt a Resolution at a public meeting providing for the holding of a private meeting; and

WHEREAS, the Borough Council of The Borough of Roosevelt has determined that a meeting should be held from which the public should be excluded in order to discuss a subject which is exempted under the said Act;

NOW, THEREFORE, BE IT RESOLVED by the Borough Council, as follows:

- That the next portion of this meeting be held in Private Session.
- That the general nature of the matter(s) to be discussed relate to the matters:
 - a. Potential Litigation – Nurko Road Right of Way Encroachment
- That no official action will be taken at the meeting but Minutes shall be kept and shall be available to the public after official action on the subject matter has been taken.
- It is anticipated the discussion conducted in closed session can be disclosed to the public after no further action is required in the matter.

ROLL CALL VOTE:

AYES:

NAYS:

ABSTAIN:

ABSENT:

CERTIFICATION

I hereby certify the foregoing to be a true copy of a resolution adopted by the Borough Council at a meeting held on June 21, 2021.

Kathleen Hart
Borough Clerk