

BOROUGH OF ROOSEVELT
33 N. Rochdale Ave, Roosevelt Borough, NJ 08555

DRAFT
COUNCIL MEETING AGENDA
MAY 17, 2021 @ 7:00 P.M.

DUE TO THE CORONAVIRUS AND THE NEED FOR SOCIAL DISTANCING, THIS MEETING WILL ALSO BE HELD REMOTELY AND AVAILABLE TO THE PUBLIC IN A LIVE FEED. TO ACCESS THE MEETING PLEASE FOLLOW THE INSTRUCTIONS BELOW:

Join Zoom Meeting

<https://us02web.zoom.us/j/3251865085?pwd=L1RWNlhPYTZZdUZ5R3piT0NZWHhuUT09>

Meeting ID: 325 186 5085

Password: 968068

One tap mobile

+16465588656,,3251865085#,,,0#,,968068# US (New York)

+13017158592,,3251865085#,,,0#,,968068# US (Germantown)

Dial by your location

+1 646 558 8656 US (New York); +1 301 715 8592 US (Germantown)

+1 312 626 6799 US (Chicago); +1 669 900 9128 US (San Jose)

+1 253 215 8782 US (Tacoma); +1 346 248 7799 US (Houston)

Standard protocols for Remote Meetings set forth in Resolution 20-108 adopted November 23, 2020:

- 1) Members of the public wishing to make a comment during a remote meeting shall be permitted to do so using the audio and/or video technology under which the remote meeting is being held.
- 2) Members of the public may also submit written comments to the Council, through the Borough Clerk, by either e-mail to clerk@rooseveltnj.us or written letter to Borough Clerk, Borough of Roosevelt, 33 North Rochdale Ave, P.O. Box 128, Roosevelt, NJ 08555. Written comments must be received at least 24 hours prior to the noticed start of the remote meeting in order to be included in the meeting.
- 3) Public comments shall be received and/or read into the record during times designated during the meeting for public participation.
- 4) The Council reserves the right to pass over duplicative written comments; however, each duplicative comment shall be noted for the record with the content summarized.
- 5) A member of the public wishing to speak during a remote meeting shall state their name and address for the record prior to making their comment.
- 6) Members of the public commenting during a remote meeting shall not act in any manner to disrupt the meeting. If such a member of the public becomes disruptive during the meeting, the individual chairing the meeting shall mute, or direct the muting of, the disruptive member and warn that any continued disruption may result in the member being prevented from speaking during the meeting or be removed from the remote meeting. Disruptive conduct includes, but is not limited to, sustained inappropriate behaviors such as shouting, interruption, and the use of profanity.
- 7) Any member who continues to be disruptive after receiving a warning may be muted while other members of the public are allowed to proceed with their comments. If time permits, the disruptive individual shall be allowed to speak after all other members of the public are provided an opportunity to comment. Should the individual remain disruptive, the individual may be muted or kept on mute for the remainder of the remote meeting or removed from the meeting.

TIME IN _____

Adequate notice of this meeting, as required by Chapter 231, P.L. 1975, has been provided by a public notice on January 25, 2021 which was posted on the Bulletin Board at the Roosevelt Post Office and in the Borough Hall. The notice was published in The Times and Asbury Park Press.

ROLL CALL

Councilmember Atwood
Councilmember Luke Dermody
Councilmember Louis Esakoff
Councilmember Michael Hamilton
Councilmember Steven Macher
Councilmember Joseph Trammell
Mayor Peggy Malkin

MAYOR'S REPORT

PUBLIC COMMENT (Agenda items only)

CORRESPONDENCE:

APPROVAL OF MINUTES:

1. Closed Session Minutes – January 25, 2021
2. Closed Session Minutes – April 19, 2021
3. Regular Meeting Minutes – May 3, 2021

RESOLUTIONS:

Resolution 21-67 Resolution Authorizing Roberts Engineering Group, LLC, to Prepare an Application for the NJDCA Local Recreation Improvement Grant FY2021

PUBLIC COMMENT:

M/Malkin opens the public comment at _____

M/Malkin closes the public comment at _____

Resolution 21-68 Payment of Bills for May 17, 2021

REPORTS OF COMMITTEE CHAIRS:

Councilmember Atwood	Envi, Health & Safety
Councilmember Dermody	Community Dev/Code
Councilmember Esakoff	Administration
Councilmember Hamilton	Finance
Councilmember Macher	Public Works
Councilmember Trammell	Utilities

UNFINISHED BUSINESS:

1. Discuss the NJDOT FY2022 Road Program
 - a. Improvements to Pine Drive from Tamara Drive to the deadend at the Wastewater Treatment Plant
 - b. Improvements to Tamara Drive between Pine Drive and South Rochdale Avenue

NEW BUSINESS:

PUBLIC COMMENT: (Any item)

M/Malkin opens the public comment at _____

M/Malkin closes the public comment at _____

CLOSED SESSION:

Resolution 20- Providing for a Private Executive Meeting that Excludes the Public

Time In: _____ Time Out: _____

ADJOURNMENT

TIME OUT _____

*BOROUGH OF ROOSEVELT
COUNTY OF MONMOUTH
STATE OF NEW JERSEY*

**RESOLUTION NO. 21-67
MEETING DATE: 05-17-2021**

**RESOLUTION AUTHORIZING ROBERTS ENGINEERING GROUP, LLC, TO
PREPARE AN APPLICATION FOR THE NJDCA LOCAL RECREATION
IMPROVEMENT GRANT FY2021**

C/ _____ offered the following resolution and moved its adoption, which was seconded by C/ _____.

WHEREAS, the Department of Community Affairs has announced that it will be accepting applications for funding for FY 2021 Local Recreation Improvement Grants; and

WHEREAS, \$2.5 million is available for costs associated with updating community centers, playgrounds, fields, walking or bicycle trails, multi-sport courts, and recreational facilities, professional service costs, and equipment costs including playground and recreational facilities equipment; and

WHEREAS, the Borough Engineer recommends the Borough make an application for improvements to the Roosevelt Amphitheater which includes the replacement of brick sidewalk, brick retaining walls, ADA improvements, electrical improvements, and cleaning and restoration of the Franklin D. Roosevelt bust; and

WHEREAS, the Borough Engineer says the costs to prepare a grant scope, cost estimate, final application, and submit online may be completed in the amount not to exceed \$3,500.

NOW, THEREFORE BE IT RESOLVED, by the Mayor and Governing Body of the Borough of Roosevelt, County of Monmouth, State of New Jersey that Roberts Engineering Group, LLC, is authorized to complete a grant scope, cost estimate, final application and submit online in the amount not to exceed \$3,500.

ROLL CALL:

AYES:

NAYS:

ABSTAIN:

ABSENT:

CERTIFICATION

I HEREBY CERTIFY the foregoing to be a true copy of a resolution adopted by the Borough Council at a meeting held on May 17, 2021.

Kathleen Hart
Borough Clerk

*BOROUGH OF ROOSEVELT
COUNTY OF MONMOUTH
STATE OF NEW JERSEY*

**RESOLUTION NO. 21-68
MEETING DATE: 05-17-2021**

PAYMENT OF BILLS FOR MAY 17, 2021

C/ _____ offered the following resolution and moved its adoption, which was second by C/ _____.

WHEREAS, the attached list of bills have been submitted to the Council for payment approval; and

WHEREAS, the Chief Financial Officer has certified the availability of funds for the payment of bills.

NOW, THEREFORE, BE IT RESOLVED that the bills on the attached bill list be paid.

ROLL CALL:

AYES:

NAYS:

ABSTAIN:

ABSENT:

CERTIFICATION

I HEREBY CERTIFY the foregoing to be a true copy of a resolution adopted by the Borough Council at a meeting held on May 17, 2021.

Kathleen Hart
Borough Clerk

May 13, 2021
12:55 PM

BOROUGH OF ROOSEVELT
Bill List By Vendor Name

Page No: 1

5-17-21 BILL LIST

P.O. Type: All
Range: First to Last
Format: Condensed

Open: N Paid: N Void: N
Rcvd: Y Held: Y Aprv: N
Bid: Y State: Y Other: Y Exempt: Y

Vendor #	Name	PO #	PO Date	Description	Status	Amount	Void Amount	Contract	PO Type
AIMES005	AI MESSENGER SERVICE, INC.	21-00257	04/30/21	COURIER SERVICE FROM BRIELLE	Open	85.00	0.00		
BILYK005	BILYK, JOHN	21-00283	05/10/21	2/Q/2021 ANIMAL CONTROL SEV	Open	200.00	0.00		
BOARD005	BOARD OF FIRE COMMISSIONERS OF	21-00282	05/10/21	2021 FIRE SERVICES:2/Q/2021	Open	11,250.00	0.00		
BOROU005	BOROUGH OF HIGHTSTOWN	21-00281	05/10/21	SOLID WASTE CONTRACT:MAY 2021	Open	5,796.42	0.00		
CENTR005	CENTRAL JERSEY WASTE &	21-00038	01/15/21	2021 RECYCLING CONTRACT	Open	3,059.17	0.00		B
COMPL010	COMPLETE CARE MAINTENANCE, LLC	21-00267	05/04/21	APR 2021 SERVICES	Open	400.00	0.00		
DEBEV005	DEBEVEC, ANA	21-00293	05/13/21	REIMB:(2) BATTERY BACKUP	Open	189.68	0.00		
GEORG010	GEORGE CONLEY ELECTRIC	21-00235	04/21/21	EMERGENCY REPAIRS-BORO HALL	Open	2,311.44	0.00		
GEORG005	GEORGE S COYNE CHEMICAL CO INC	21-00279	05/10/21	SEWER-2021 CES PACL(Delta FLOC	Open	1,925.56	0.00		B
HOLDE005	HOLDEN, JOHN B.	21-00074	02/03/21	2021 WATER PLANT MANAGEMENT	Open	5,151.13	0.00		B
		21-00268	05/04/21	ADDITIONAL SERVICES-APR 2021	Open	120.00	0.00		
						5,271.13			
JCPLO005	JCP & L	21-00275	05/06/21	W/S-APR 2021 ELECTRIC SERVICE	Open	2,850.96	0.00		
KYOCE005	KYOCERA DOCUMENT SOLUTIONS AME	21-00260	05/03/21	KYOCERA COPIER PYMT 31 OF 60	Open	247.48	0.00		
		21-00287	05/12/21	KYOCERA COPIER BAL OF PYMT 11	Open	137.30	0.00		
						384.78			
LYONS005	LYONS ENVIRONMENTAL SERV, LLC	21-00091	02/10/21	2021 SEWER PLANT MANAGEMENT	Open	9,075.00	0.00		B
		21-00264	05/03/21	WATER TESTING-4/6/21	Open	40.00	0.00		
		21-00269	05/05/21	ADDT'L SERVICES-4/19/21	Open	170.00	0.00		
						9,285.00			
CITYC005	MURPHY, MICHAEL J.	21-00280	05/10/21	2021 WEBSITE & EMAIL HOSTING	Open	2,200.00	0.00		

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BOROUGH OF ROOSEVELT
Bill List By Vendor Name

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Vendor #	Name	PO #	PO Date	Description	Status	Amount	Void Amount	Contract	PO Type
NJDEP005	NJ DEPARTMENT OF HEALTH	21-00258	04/30/21	DOG REPORT:APR 2021	Open	6.60	0.00		
NJFOR005	NJ FOREST SERVICE NURSERY	20-00753	12/21/20	200 SEEDLINGS	Open	168.00	0.00		
ORKIN005	ORKIN PEST CONTROL SERVICE	21-00225	04/13/21	APR 2021 PEST CONTROL	Open	43.00	0.00		
PASSA005	PASSAIC VALLEY SEWERAGE	21-00277	05/10/21	SLUDGE DISPOSAL-APR 2021	Open	604.80	0.00		
PEGER005	PEGER, KYLE d/b/a	21-00207	04/07/21	PUBLIC LAND MAINTENANCE:2021	Open	1,454.00	0.00		B
PETTY005	PETTY CASH	21-00259	05/03/21	REIMBURSE PETTY CASH	Open	15.98	0.00		
		21-00261	05/03/21	REIMBURSE PETTY CASH	Open	8.00	0.00		
		21-00265	05/04/21	REIMBURSE PETTY CASH	Open	71.00	0.00		
		21-00266	05/04/21	REIMBURSE PETTY CASH	Open	70.36	0.00		
		21-00292	05/13/21	REIMBURSE PETTY CASH	Open	42.61	0.00		
						<u>207.95</u>			
PSEGC005	PSE & G CO.	21-00286	05/12/21	APR 2021 GAS SERVICE	Open	272.83	0.00		
READY005	READY REFRESH BY NESTLE	21-00276	05/10/21	WATER+RENTAL:DELIVERY 4/13/21	Open	55.92	0.00		
ROBER005	ROBERTS ENGINEERING GROUP, LLC	19-00076	01/30/19	WATER MAIN-HOMESTEAD,ELM,CEDAR	Open	270.00	0.00		B
		19-00726	10/31/19	ROAD IMPROV:NURKO & ELM	Open	16,356.00	0.00		B
		20-00153	02/27/20	PARKING LOT & DRAINAGE IMPROV	Open	5,622.00	0.00		B
		20-00434	07/16/20	REHABILITATION OF WELL #3	Open	5,067.25	0.00		B
		20-00463	07/30/20	ROAD IMPROV:FARM & SCHOOL	Open	1,596.00	0.00		B
		20-00464	07/30/20	WATER MAIN REPL-FARM & SCHOOL	Open	3,494.50	0.00		B
		21-00242	04/26/21	2020 CERT STORMWATER PERMIT	Open	421.00	0.00		B
		21-00262	05/03/21	ATTEND 4/6/21 PLANNING BRD MTG	Open	170.00	0.00		B
						<u>32,996.75</u>			
RUSSE005	RUSSELL REID, INC.	21-00107	02/17/21	2021 SLUDGE REMOVAL	Open	739.62	0.00		B
SOBEL005	SOBEL HAN & CANNON, LLP	21-00272	05/06/21	LEGAL SERVICES-FEB 2021	Open	2,500.00	0.00		
		21-00273	05/06/21	FEB 2021-MILLSTONE FD & EMS	Open	600.00	0.00		
						<u>3,100.00</u>			
STAPL005	STAPLES BUSINESS ADVANTAGE	21-00184	03/23/21	OFFICE & JANITORIAL SUPPLIES	Open	39.01	0.00		
		21-00291	05/13/21	PLEXIGLASS SNEEZE GUARDS	Open	599.96	0.00		
						<u>638.97</u>			

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BOROUGH OF ROOSEVELT
Bill List By Vendor Name

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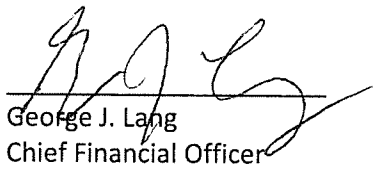
Vendor #	Name	PO #	PO Date	Description	Status	Amount	Void Amount	Contract	PO Type	
SUTPH005	SUTPHEN MEMORIAL, INC.	21-00032	01/14/21	2021 CEMETERY MANAGEMENT	Open	775.00	0.00		B	
THEH0010	THE HOME DEPOT	21-00062	01/27/21	MATERIALS FOR TRAIL IMPROV	Open	3,914.96	0.00			
		21-00270	05/05/21	PAINT BRUSHES	Open	20.96	0.00			
		21-00271	05/05/21	YELLOW PAINT & DRILL BITS	Open	29.95	0.00			
		21-00278	05/10/21	MULCH FOR BOROUGH HALL	Open	52.20	0.00			
		21-00284	05/11/21	MULCH FOR BOROUGH HALL	Open	20.88	0.00			
		21-00288	05/12/21	METAL PRIMER FOR BOLLARDS	Open	9.98	0.00			
						4,048.93				
USABL005	USA BLUEBOOK	21-00248	04/27/21	DISCHARGE HOSE & HOSE KIT	Open	502.97	0.00			
WEBOU005	WEB OUTBACK	21-00263	05/03/21	RESTROOM RENTAL-APR 2021	Open	120.00	0.00			
Total Purchase Orders: 52						Total P.O. Line Items: 0	Total List Amount: 90,944.48	Total Void Amount: 0.00		

Totals by Year-Fund							
Fund Description	Fund	Budget Rcvd	Budget Held	Budget Total	Revenue Total	G/L Total	Total
	0-01	1,632.26	0.00	1,632.26	0.00	0.00	1,632.26
	0-09	<u>5,067.25</u>	<u>0.00</u>	<u>5,067.25</u>	<u>0.00</u>	<u>0.00</u>	<u>5,067.25</u>
Year Total:		6,699.51	0.00	6,699.51	0.00	0.00	6,699.51
	1-01	32,721.55	0.00	32,721.55	0.00	0.00	32,721.55
	1-09	<u>21,379.59</u>	<u>0.00</u>	<u>21,379.59</u>	<u>0.00</u>	<u>0.00</u>	<u>21,379.59</u>
Year Total:		54,101.14	0.00	54,101.14	0.00	0.00	54,101.14
	C-04	25,158.44	0.00	25,158.44	0.00	0.00	25,158.44
	C-08	<u>3,764.50</u>	<u>0.00</u>	<u>3,764.50</u>	<u>0.00</u>	<u>0.00</u>	<u>3,764.50</u>
Year Total:		28,922.94	0.00	28,922.94	0.00	0.00	28,922.94
	T-12	1,214.29	0.00	1,214.29	0.00	0.00	1,214.29
ANIMAL CONTROL	T-13	<u>6.60</u>	<u>0.00</u>	<u>6.60</u>	<u>0.00</u>	<u>0.00</u>	<u>6.60</u>
Year Total:		1,220.89	0.00	1,220.89	0.00	0.00	1,220.89
Total of All Funds:		<u>90,944.48</u>	<u>0.00</u>	<u>90,944.48</u>	<u>0.00</u>	<u>0.00</u>	<u>90,944.48</u>

BOROUGH OF ROOSEVELT

I, George J. Lang, Chief Financial Officer of the Borough of Roosevelt, do hereby certify that funds are available for the following bill list to be paid:

<u>Vendor</u>	<u>Budget Account</u>	<u>Total Award</u>
5/17/21 Bill List	various	\$90,944.48


George J. Lang
Chief Financial Officer

Dated: 5/17/21