

BOROUGH OF ROOSEVELT
33 N. Rochdale Ave, Roosevelt Borough, NJ 08555

DRAFT

COUNCIL MEETING AGENDA
JANUARY 25, 2021 @ 7:00 P.M.

DUE TO THE CORONAVIRUS AND THE NEED FOR SOCIAL DISTANCING, THIS MEETING WILL ALSO BE HELD REMOTELY AND AVAILABLE TO THE PUBLIC IN A LIVE FEED. TO ACCESS THE MEETING PLEASE FOLLOW THE INSTRUCTIONS BELOW:

Join Zoom Meeting

<https://us02web.zoom.us/j/3251865085?pwd=L1RWNlhPYTZZdUZ5R3piT0NZWHhuUT09>

Meeting ID: 325 186 5085

Password: 968068

One tap mobile

+16465588656,,3251865085#,,,,0#,,968068# US (New York)

+13017158592,,3251865085#,,,,0#,,968068# US (Germantown)

Dial by your location

+1 646 558 8656 US (New York)

+1 301 715 8592 US (Germantown)

+1 312 626 6799 US (Chicago)

+1 669 900 9128 US (San Jose)

+1 253 215 8782 US (Tacoma)

+1 346 248 7799 US (Houston)

TIME IN _____

Adequate notice of this meeting, as required by Chapter 231, P.L. 1975, has been provided by a public notice on January 4, 2021 which was posted on the Bulletin Board at the Roosevelt Post Office and in the Borough Hall. The notice was published in The Times and Asbury Park Press.

ROLL CALL

Councilmember Luke Dermody
Councilmember Louis Esakoff
Councilmember Michael Hamilton
Councilmember Steven Macher
Councilmember Joseph Trammell
Councilmember Chad Vroman
Mayor Peggy Malkin

MAYOR'S REPORT

PUBLIC COMMENT (Agenda items only)

CORRESPONDENCE:

1. Email received from Roberts Engineering, dated January 13, 2021 regard NJDOT approving 6-month extension for award of Improvements to Farm Lane, extension to September 27, 2021.

APPROVAL OF MINUTES:

1. Regular Meeting Minutes – January 4, 2021

RESOLUTIONS:

- | | |
|------------------|---|
| Resolution 21-29 | Payment of Bills for January 25, 2021 |
| Resolution 21-30 | Authorizing a Shared Services Agreement with Millstone Township for the Utilization of Millstone Township Municipal Court and Related Personnel Services |
| Resolution 21-31 | Designating a Municipal Court Judge for the Borough of Roosevelt |
| Resolution 21-32 | Appointments of Municipal Court Officers and Employees |
| Resolution 21-33 | Resolution Authorizing Roberts Engineering Group, LLC to Perform Engineering Work for Trickling Filters, Phosphate Remediation and Treatment Plant Upgrades at the Sewage Treatment |
| Resolution 21-34 | Resolution Amending 21-05 Establishing the 2021 Annual Schedule of Public Meetings for the Roosevelt Borough Council |
| Resolution 21-35 | Resolution Amending 20-116 Rejecting all Bids and Awarding Contracts for Certain Chemicals to the Borough's Water and Sewer Utilities |

REPORTS OF COMMITTEE CHAIRS:

Councilmember Dermody	Community Dev/Code
Councilmember Esakoff	Administration
Councilmember Hamilton	Finance
Councilmember Macher	Public Works
Councilmember Trammell	Utilities
Councilmember Vroman	Envi, Health & Safety

OLD BUSINESS:

NEW BUSINESS:

1. Discussion – Environmental Commission requests additional funds to cover the cost for materials for improvements/repairs to the Woodland Trail.

PUBLIC COMMENT: (Any item)

M/Malkin opens the public comment at _____

M/Malkin closes the public comment at _____

CLOSED SESSION:

Resolution 20-36 Providing for a Private Executive Meeting that Excludes the Public

Time In: _____ Time Out: _____

ADJOURNMENT

TIME OUT _____

*BOROUGH OF ROOSEVELT
COUNTY OF MONMOUTH
STATE OF NEW JERSEY*

**RESOLUTION NO. 21-29
MEETING DATE: 01-25-2021**

PAYMENT OF BILLS FOR JANUARY 25, 2021

C/ _____ offered the following resolution and moved its adoption, which was second by C/ _____.

WHEREAS, the attached list of bills have been submitted to the Council for payment approval; and

WHEREAS, the Chief Financial Officer has certified the availability of funds for the payment of bills.

NOW, THEREFORE, BE IT RESOLVED that the bills on the attached bill list be paid.

ROLL CALL:

AYES:

NAYS:

ABSTAIN:

ABSENT:

CERTIFICATION

I HEREBY CERTIFY the foregoing to be a true copy of a resolution adopted by the Borough Council at a meeting held on January 25, 2021.

Kathleen Hart
Borough Clerk

January 21, 2021
01:52 PM

BOROUGH OF ROOSEVELT
Bill List By Vendor Name

Page No: 1

1-25-21 BILL LIST

P.O. Type: All
Range: First
Format: Condensed

to Last

Open: N Paid: N Void: N
Rcvd: Y Held: Y Aprv: N
Bid: Y State: Y Other: Y Exempt: Y

Vendor #	Name	PO #	PO Date	Description	Status	Amount	Void Amount	Contract	PO Type
ANJEC005	ANJEC	21-00029	01/14/21	ENVIRONMENTAL COMM-2021 DUES	Open	375.00	0.00		
BILLW005	BILL WAGNER & SON, INC.	20-00757	12/23/20	BASEBOARD HEAT COVERS + SUPPL	Open	251.90	0.00		
BOROU005	BOROUGH OF HIGHTSTOWN	20-00777	12/31/20	LANDFILL TIPPING FEES:DEC 2020	Open	2,874.45	0.00		
		21-00028	01/14/21	SOLID WASTE CONTRACT:JAN 2021	Open	5,796.42	0.00		
						8,670.87			
CANNI005	CANNIZZARO, SALVATORE	21-00012	01/13/21	TAX COLL-REIMB:INK CARTRIDGES	Open	62.89	0.00		
CENTR005	CENTRAL JERSEY WASTE &	21-00038	01/15/21	2021 RECYCLING CONTRACT	Open	3,059.17	0.00		B
CMRSF005	CMRS-FP	20-00762	12/30/20	POSTAGE FOR POSTAGE METER	Open	280.00	0.00		
COMPL010	COMPLETE CARE MAINTENANCE, LLC	20-00771	12/31/20	DEC 2020 SERVICES	Open	369.23	0.00		
CROSS005	CROSS OVER NETWORKS, LLC	20-00135	02/20/20	2020 OFF-SITE SERVER BACKUPS	Open	35.00	0.00		B
		20-00136	02/20/20	2020 OFF-SITE EDMUNDS BACKUP	Open	12.45	0.00		B
		20-00137	02/20/20	2020 TEAMVIEWER ANTI-VIRUS	Open	35.00	0.00		B
		20-00138	02/20/20	2020 IT SERVICES	Open	103.00	0.00		B
		20-00139	02/20/20	2020 EMAIL ARCHIVING	Open	110.00	0.00		B
						295.45			
DANSK005	DANSKIN INSURANCE AGENCY, INC.	21-00026	01/14/21	VOLUNTEER INSURANCE RENEWAL	Open	600.00	0.00		
DEFOE005	DEFOE, GREG	21-00048	01/21/21	REIMB:SHIPPING OF RADAR SIGNS	Open	235.30	0.00		
EASTC005	EAST COAST FLAG & FLAGPOLE INC	21-00003	01/13/21	POW/MIA FLAG FOR BOROUGH HALL	Open	71.95	0.00		
GANN005	GANNETT NJ NEWSPAPERS	20-00761	12/29/20	NOV 2020 NOTICES	Open	102.60	0.00		
		21-00040	01/15/21	DEC 2020 NOTICES	Open	130.95	0.00		
						233.55			
GLUCK005	GLUCK WALRATH, LLP	21-00042	01/19/21	PREPARE BOND ORD. 20-14	Open	570.00	0.00		

Vendor #	Name	PO #	PO Date	Description	Status	Amount	Void Amount	Contract	PO Type
HOLDE005	HOLDEN, JOHN B.								
		20-00083	02/03/20	2020 WATER PLANT MANAGEMENT	Open	5,075.00	0.00		B
		20-00769	12/31/20	ADDITIONAL SERVICES-DEC 2020	Open	<u>112.50</u>	0.00		
						5,187.50			
JCIJ0005	JCI JONES CHEMICALS, INC.								
		20-00759	12/28/20	SEWER-SULFUR DIOXIDE 12/19/20	Open	1,260.00	0.00		
JCPL0005	JCP & L								
		20-00772	12/31/20	W/S-DEC 2020 ELECTRIC SERVICE	Open	3,552.05	0.00		
		21-00049	01/21/21	DEC 2020 ELECTRIC SERVICE	Open	<u>898.77</u>	0.00		
						4,450.82			
KELLY005	KELLY WINTHROP, LLC								
		20-00766	12/31/20	DEER CARCASS REMOVAL 12/9/20	Open	32.00	0.00		
KYOCE005	KYOCERA DOCUMENT SOLUTIONS AME								
		21-00018	01/13/21	KYOCERA COPIER PYMT 27 OF 60	Open	194.41	0.00		
LYONS005	LYONS ENVIRONMENTAL SERV, LLC								
		20-00087	02/05/20	2020 SEWER PLANT MANAGEMENT	Open	9,075.00	0.00		B
		20-00767	12/31/20	ADDT'L SERVICES-12/27/20	Open	500.00	0.00		
		20-00768	12/31/20	WATER TESTING & BACKFLOW TEST	Open	<u>340.00</u>	0.00		
						9,915.00			
MONMO070	MONMOUTH COUNTY PUBLIC WORKS &								
		20-00756	12/23/20	BRINING:12/15/20	Open	321.55	0.00		
MONMO010	MONMOUTH COUNTY SCAT								
		20-00765	12/31/20	SCAT SERVICES:4/Q/2020	Open	1,860.00	0.00		
MONMO025	MONMOUTH COUNTY-COUNTY TAX								
		21-00034	01/15/21	1/Q/2021 COUNTY TAXES	Open	54,063.02	0.00		
MONMO035	MONMOUTH COUNTY-HEALTH TAX								
		21-00035	01/15/21	1/Q/2021 HEALTH TAXES	Open	1,114.86	0.00		
MONMO030	MONMOUTH COUNTY-LIBRARY TAX								
		21-00036	01/15/21	1/Q/2021 LIBRARY TAXES	Open	3,934.79	0.00		
MONMO040	MONMOUTH COUNTY-OPEN SPACE TAX								
		21-00037	01/15/21	1/Q/2021 OPEN SPACE TAXES	Open	6,312.23	0.00		
MONMO020	MONMOUTH MUNICIPAL JIF								
		21-00033	01/15/21	2021 INSUR-FIRST INSTALLMENT	Open	12,951.65	0.00		
NJCON005	NJ CONFERENCE OF MAYORS								
		21-00022	01/14/21	2021 MEMBERSHIP DUES	Open	295.00	0.00		
NJSTA005	NJ STATE LEAGUE/MUNICIPALITIES								
		21-00023	01/14/21	2021 MEMBERSHIP DUES	Open	262.00	0.00		

Vendor #	Name	PO #	PO Date	Description	Status	Amount	Void Amount	Contract	PO Type
ONECA005	ONE CALL CONCEPTS, INC.	21-00043	01/20/21	4/Q/2020 "CALL BEFORE YOU DIG"	Open	45.04	0.00		
ORKIN005	ORKIN PEST CONTROL SERVICE	20-00739	12/16/20	DEC 2020 PEST CONTROL	Open	39.13	0.00		
OSWAL005	OSWALD ENTERPRISES, INC.	21-00039	01/15/21	EMERGENCY-CLEAR BLOCKAGE 12/27	Open	850.00	0.00		
PASSA005	PASSAIC VALLEY SEWERAGE	20-00775	12/31/20	SLUDGE DISPOSAL-DEC 2020	Open	638.40	0.00		
PETTY005	PETTY CASH	20-00763	12/30/20	REIMBURSE PETTY CASH	Open	34.09	0.00		
		21-00013	01/13/21	REIMBURSE PETTY CASH	Open	11.00	0.00		
		21-00014	01/13/21	REIMBURSE PETTY CASH	Open	50.00	0.00		
		21-00021	01/14/21	REIMBURSE PETTY CASH	Open	15.98	0.00		
		21-00024	01/14/21	REIMBURSE PETTY CASH	Open	4.27	0.00		
						<u>115.34</u>			
PSEGC005	PSE & G CO.	20-00774	12/31/20	DEC 2020 GAS SERVICE	Open	579.69	0.00		
PUMPI005	PUMPING SERVICES, INC.	20-00758	12/28/20	PUMP WATCH ALARM SYSTEM	Open	864.00	0.00		
READY005	READY REFRESH BY NESTLE	20-00776	12/31/20	WATER+RENTAL:DELIVERY 12/8/20	Open	37.93	0.00		
ROBER005	ROBERTS ENGINEERING GROUP, LLC	19-00076	01/30/19	WATER MAIN-HOMESTEAD, ELM, CEDAR	Open	594.00	0.00		B
		20-00153	02/27/20	PARKING LOT & DRAINAGE IMPROV	Open	168.00	0.00		B
		20-00434	07/16/20	REHABILITATION OF WELL #3	Open	2,067.75	0.00		B
		20-00463	07/30/20	ROAD IMPROV:FARM & SCHOOL	Open	6,990.00	0.00		B
		21-00004	01/13/21	CO-ORD WITH AT&T-TOWER ACCESS	Open	168.00	0.00		
		21-00008	01/13/21	TAX MAP MAINTENANCE 2020	Open	411.00	0.00		
		21-00009	01/13/21	GENERAL WATER 11/24-12/9/20	Open	473.25	0.00		
						<u>10,872.00</u>			
ROOSE005	ROOSEVELT BOARD OF EDUCATION	21-00031	01/14/21	JAN 2021 SCHOOL TAXES	Open	146,386.00	0.00		
RUSSE005	RUSSELL REID, INC.	20-00132	02/19/20	2020 SLUDGE REMOVAL	Open	780.71	0.00		B
SOBEL005	SOBEL HAN & CANNON, LLP	21-00044	01/20/21	LEGAL SERVICES-OCT 2020	Open	2,500.00	0.00		
STAPL005	STAPLES BUSINESS ADVANTAGE	21-00001	01/13/21	OFFICE & JANITORIAL SUPPLIES	Open	137.67	0.00		
STATE005	STATE OF NEW JERSEY-PWT	20-00764	12/31/20	4/Q/2020 WATER TAX	Open	54.99	0.00		

Vendor #	Name	PO #	PO Date	Description	Status	Amount	Void Amount	Contract	PO Type
SUTPH005	SUTPHEN MEMORIAL, INC.	21-00032	01/14/21	2021 CEMETERY MANAGEMENT	Open	775.00	0.00		B
THEH0010	THE HOME DEPOT	21-00002	01/13/21	RECORD STORAGE METAL SHELVING	Open	150.13	0.00		
		21-00006	01/13/21	MISC ITEMS FOR BORO HALL	Open	40.68	0.00		
		21-00015	01/13/21	REFLECTIVE MARKERS, DOOR LOCK	Open	38.33	0.00		
		21-00017	01/13/21	SMALL TOOLS	Open	27.91	0.00		
		21-00050	01/21/21	MISC ITEMS FOR BORO HALL	Open	16.83	0.00		
		21-00051	01/21/21	TRIM FOR PODIUM	Open	45.60	0.00		
						319.48			
TREAS015	TREASURER, STATE OF NJ	21-00005	01/13/21	4/Q/2020 MARRIAGE/CIVIL UNION	Open	25.00	0.00		
TREAS010	TREASURER, STATE OF NJ	21-00016	01/13/21	WATER ALLOCATION PERMIT	Open	3,945.00	0.00		
UNIVA005	UNIVAR USA, INC.	20-00746	12/16/20	SEWER-DELTA FLOC 12/10/20	Open	2,855.64	0.00		
USABL005	USA BLUEBOOK	21-00046	01/20/21	PARTS-CHEMICAL FEED PUMPS	Open	246.74	0.00		
WRNEU005	W.R. NEUMANN COMPANY, INC.	20-00062	01/28/20	SEWER-2020 CHEMICAL CONTRACT	Open	1,079.20	0.00		B
WEBHA005	WEB HAULING & DISTRIBUTION, INC	20-00770	12/31/20	PUMP LAKE DR PUMP PIT 12/28/20	Open	233.13	0.00		
WEBOU005	WEB OUTBACK	20-00747	12/16/20	RESTROOM RENTAL-NOV 2020	Open	120.00	0.00		
Total Purchase Orders: 76						Total P.O. Line Items: 0	Total List Amount: 290,730.23	Total Void Amount: 0.00	



TOTAL CARRIED FORWARD FROM BILL LIST	290,730.23
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MANUAL CHECKS

wire t/f	NJ INFRASTRUCTURE BANK (P&I 2010 LOAN)	8,666.90
wire t/f	NJ INFRASTRUCTURE BANK (P&I 2016 LOAN)	<u>13,321.00</u>

GRAND TOTAL OF 1/25/21 BILL LIST	<u><u>312,718.13</u></u>
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Totals by Year-Fund							
Fund Description	Fund	Budget Rcvd	Budget Held	Budget Total	Revenue Total	G/L Total	Total
	0-01	10,524.82	0.00	10,524.82	0.00	0.00	10,524.82
	0-09	<u>30,490.42</u>	<u>0.00</u>	<u>30,490.42</u>	<u>0.00</u>	<u>0.00</u>	<u>30,490.42</u>
Year Total:		41,015.24	0.00	41,015.24	0.00	0.00	41,015.24
	1-01	235,469.07	0.00	235,469.07	0.00	0.00	235,469.07
	1-09	<u>5,672.02</u>	<u>0.00</u>	<u>5,672.02</u>	<u>0.00</u>	<u>0.00</u>	<u>5,672.02</u>
Year Total:		241,141.09	0.00	241,141.09	0.00	0.00	241,141.09
	C-04	7,409.90	0.00	7,409.90	0.00	0.00	7,409.90
	C-08	<u>1,164.00</u>	<u>0.00</u>	<u>1,164.00</u>	<u>0.00</u>	<u>0.00</u>	<u>1,164.00</u>
Year Total:		8,573.90	0.00	8,573.90	0.00	0.00	8,573.90
Total of All Funds:		<u><u>290,730.23</u></u>	<u><u>0.00</u></u>	<u><u>290,730.23</u></u>	<u><u>0.00</u></u>	<u><u>0.00</u></u>	<u><u>290,730.23</u></u>

RESOLUTION NO. 21-30
MEETING DATE: 01-25-2021

**AUTHORIZING A SHARED SERVICES AGREEMENT WITH MILLSTONE TOWNSHIP FOR
THE UTILIZATION OF MILLSTONE TOWNSHIP MUNICIPAL COURT
AND RELATED PERSONNEL SERVICES**

C/ _____ offered the following resolution and moved its adoption, which was second by C/ _____.

WHEREAS, N.J.S.A. 2B:12-1(c) and N.J.S.A. 40A:65-1 authorizes a contract between municipalities for the performance and provision of services related to the operation of a Municipal Court and related services.

NOW, THEREFORE, BE IT RESOLVED, by the Mayor and Council of the Borough of Roosevelt as follows:

1. The Mayor and Council of the Borough of Roosevelt thereby authorize a contract for the performance and provision of facilities and services related to the operation of a Municipal Court with the Township of Millstone.
2. The contract provides for the designation of the Millstone Township Municipal Court as the Municipal Court for the Borough of Roosevelt and the utilization of the facilities of the Township of Millstone and services of the officers and employees of the Municipal Court of the Township of Millstone, including but not limited to the Court Administrator, the Municipal Prosecutor and the Municipal Public Defender, and for the establishment and maintenance of any and all accounts and records required by law at the Municipal Court of the Township of Millstone.
3. The compensation paid to the Township of Millstone for the use of its facilities and provisions of the services authorized by this resolution and the contract necessary to implement this resolution shall not exceed \$6,000.00 for the period of January 1, 2021 to December 31, 2021.

BE IT FURTHER RESOLVED, that the Mayor and Borough Clerk are hereby authorized to execute a Contract for the provision of the above services, a copy of which contract shall be maintained in the Borough Clerk's Office.

ROLL CALL:

AYES:

NAYS:

ABSTAIN:

ABSENT:

CERTIFICATION

I HEREBY CERTIFY the foregoing to be a true copy of a resolution adopted by the Borough Council at a meeting held on January 25, 2021.

Kathleen Hart
Borough Clerk

RESOLUTION NO. 21-31
MEETING DATE: 01-25-2021

DESIGNATING A MUNICIPAL COURT JUDGE FOR THE BOROUGH OF ROOSEVELT

C/ _____ offered the following resolution and moved its adoption, which was second by C/ _____.

WHEREAS, the Borough Council of the Borough of Roosevelt have voted the services of the Millstone Township Municipal Court as the Court facility to be used by the Borough of Roosevelt for the year 2021; and

WHEREAS, the Borough Council of the Borough of Roosevelt must appoint Municipal Judge for the Borough of Roosevelt Municipal Court.

NOW, THEREFORE, BE IT RESOLVED, that the Borough Council hereby appoints Hon. Nicole Sonnenblick to serve as the Municipal Court Judge for the Borough of Roosevelt for the term of three years commencing on January 1, 2021 and terminating on December 31, 2023.

BE IT FURTHER RESOLVED that the Borough Clerk is hereby authorized to forward a true copy of this Resolution to Millstone Township Municipal Court.

ROLL CALL:

AYES:

NAYS:

ABSTAIN:

ABSENT:

CERTIFICATION

I HEREBY CERTIFY the foregoing to be a true copy of a resolution adopted by the Borough Council at a meeting held on January 25, 2021.

Kathleen Hart
Borough Clerk

RESOLUTION NO. 21-32
MEETING DATE: 01-25-2021

APPOINTMENTS OF MUNICIPAL COURT OFFICERS AND EMPLOYEES

C/ _____ offered the following resolution and moved its adoption, which was second by
C/ _____.

WHEREAS, the Mayor and Council of the Borough of Roosevelt have voted to use the services of Millstone Township Municipal Court for the year 2021.

NOW, THEREFORE, BE IT RESOLVED, by the Mayor and Council of the Borough of Roosevelt that Phyllis Iozzi be appointed the Violation Clerk.

BE IT FURTHER RESOLVED that Stephanie Seyer be appointed as Sound Reporter.

BE IT FURTHER RESOLVED that Sonia Fernandez be appointed the Court Administrator for the Borough of Roosevelt.

BE IT FURTHER RESOLVED that Julia Burton, C.M.C.A. be appointed to assist the Court Administrator for emergency coverage only.

BE IT FURTHER RESOLVED that Raymond Raya, Esq. be appointed as Public Defender.

BE IT FURTHER RESOLVED that Stanley F. Werse, Esq. be appointed as Alternate Public Defender.

BE IT FURTHER RESOLVED that Susan L. Solda DeSimone, Esq. be appointed as Prosecutor.

BE IT FURTHER RESOLVED that the Borough Clerk is hereby authorized to forward a true copy of this Resolution to Millstone Township Municipal Court.

ROLL CALL:

AYES:

NAYS:

ABSTAIN:

ABSENT:

CERTIFICATION

I HEREBY CERTIFY the foregoing to be a true copy of a resolution adopted by the Borough Council at a meeting held on January 25, 2021.

Kathleen Hart
Borough Clerk

*BOROUGH OF ROOSEVELT
COUNTY OF MONMOUTH
STATE OF NEW JERSEY*

**RESOLUTION NO. 21-33
MEETING DATE: 01-25-2021**

**RESOLUTION AUTHORIZING ROBERTS ENGINEERING GROUP, LLC TO
PERFORM ENGINEERING WORK FOR TRICKLING FILTERS, PHOSPHATE
REMEDICATION AND TREATMENT PLANT UPGRADES AT THE SEWAGE TREATMENT**

C/ _____ offered the following resolution and moved its adoption, which was seconded by C/Bowen.

WHEREAS, the Borough of Roosevelt, County of Monmouth, State of New Jersey (the "Borough") adopted Bond Ordinance 20-14; and

WHEREAS, the Borough Engineer, in a letter dated January 29, 2019 evaluated the condition and performance of the trickling filters at the sewage treatment plant and are in need of repair; and

WHEREAS, the Borough Engineer, in a letter dated March 6, 2019, has provided engineering costs to survey and prepare design drawings at a cost not to exceed \$45,000.00, and

WHEREAS, the Borough's Chief Financial Officer has certified the availability of funds in the amount not to exceed \$45,000.00 for the above-stated purposes.

NOW, THEREFORE BE IT RESOLVED, by the Governing Body of the Borough of Roosevelt, County of Monmouth, State of New Jersey that Roberts Engineering Group, LLC is hereby authorized to perform the engineering work for the cost of survey and prepare design drawings at an amount not to exceed \$45,000.00.

BE IT FURTHER RESOLVED, that a certified copy of this resolution be sent to the Chief Financial Officer, Purchasing Agent, and Roberts Engineering Group, LLC.

ROLL CALL:

AYES:

NAYS:

ABSTAIN:

ABSENT:

CERTIFICATION

I HEREBY CERTIFY the foregoing to be a true copy of a resolution adopted by the Borough Council at a meeting held on January 25, 2021.

Kathleen Hart
Borough Clerk

RESOLUTION NO. 21-34
MEETING DATE: 01-25-2021

**RESOLUTION AMENDING RESOLUTION 21-05 ESTABLISHING THE 2021 ANNUAL SCHEDULE
OF PUBLIC MEETINGS FOR THE ROOSEVELT BOROUGH COUNCIL**

C/_____ offered the following resolution and moved its adoption, which was second by C/_____.

WHEREAS, the Borough Council of the Borough of Roosevelt adopted Resolution 21-05 Establishing the 2021 Annual Schedule of Public Meetings for the Roosevelt Borough Council at its meeting of January 4, 2021; and

WHEREAS, certain amendments are needed to Resolution No. 21-05.

NOW, THEREFORE, BE IT RESOLVED by the Borough Council of the Borough of Roosevelt that:

1. Except as amended hereafter, all provisions of Resolution 21-05 remain valid and in effect.
2. The Regular Council meetings dates will now be held on the 1st and 3rd Monday, except where noted, beginning with the first meeting in March 2021 and are as follows:

March 1	March 15
April 5	April 19
May 3	May 17
June 7	June 21
July 6 (Tuesday)	July 19
August 2	August 16
September 8 (Wednesday)	September 20
October 4	October 18
November 1	November 15
December 6	December 20

BE IT FURTHER RESOLVED that the Borough Clerk will post a copy of this resolution on the Bulletin Board reserved for public announcements at the Roosevelt Post Office and in the Borough Hall and provided a certified copy to the official newspapers of the Borough of Roosevelt.

ROLL CALL:

AYES:

NAYS:

ABSTAIN:

ABSENT:

CERTIFICATION

I HEREBY CERTIFY the foregoing to be a true copy of a resolution adopted by the Borough Council at a meeting held on January 25, 2021.

Kathleen Hart
Borough Clerk

**RESOLUTION NO. 21-36
MEETING DATE: 01-25-2021**

**PROVIDING FOR A PRIVATE EXECUTIVE MEETING THAT
EXCLUDES THE PUBLIC**

C/ _____ offered the following Resolution and moved its adoption, which was second by C/ _____.

WHEREAS, the “Open Public Meetings Act” enacted October 21, 1975 permits a public body to exclude the public from meetings or portions thereof wherein matters are to be discussed which are exempted from the requirements of the Act; and

WHEREAS, the said Act requires that prior to the holding of a meeting or portion thereof from which the public shall be excluded, the public body should adopt a Resolution at a public meeting providing for the holding of a private meeting; and

WHEREAS, the Borough Council of The Borough of Roosevelt has determined that a meeting should be held from which the public should be excluded in order to discuss a subject which is exempted under the said Act;

NOW, THEREFORE, BE IT RESOLVED by the Borough Council, as follows:

- That the next portion of this meeting be held in Private Session.
- That the general nature of the matter(s) to be discussed relate to the matters:
 - a. Contractual – Shared Services
- That no official action will be taken at the meeting but Minutes shall be kept and shall be available to the public after official action on the subject matter has been taken.
- It is anticipated the discussion conducted in closed session can be disclosed to the public after no further action is required in the matter.

ROLL CALL VOTE:

AYES:

NAYS:

ABSTAIN:

ABSENT:

CERTIFICATION

I hereby certify the foregoing to be a true copy of a resolution adopted by the Borough Council at a meeting held on January 25, 2021.

Kathleen Hart
Borough Clerk