

**Borough of Roosevelt
33 N. Rochdale Avenue
Roosevelt, NJ 08555**

**Mayor and Council
Regular Meeting Minutes of October 26, 2020**

Mayor Malkin opened the meeting at 7:00 pm and explained that due to the Coronavirus and the need for social distancing, this meeting is being held remotely and available to the public in a live feed. M/Malkin read the Open Public Meetings Act statement: “Adequate notice of this meeting, as required by Chapter 231, P.L. 1975, has been provided by a public notice on January 6, 2020, which was posted on the Bulletin Board at the Roosevelt Post Office, on the Bulletin Board in the Roosevelt Post Office and in the Borough Hall. The notice was published in The Times and Asbury Park Press.”

ROLL CALL

	PRESENT	ABSENT	LATE ARRIVAL
<i>Councilmember Dermody</i>	✓		
<i>Councilmember Esakoff</i>	✓		
<i>Councilmember Hamilton</i>	✓		
<i>Councilmember Macher</i>	✓		
<i>Councilmember Trammell</i>	✓		
<i>Councilmember Vroman</i>	✓		
<i>Mayor Malkin</i>	✓		

Also in attendance: Greg Cannon, Esq., and Kathleen Hart, Borough Clerk.

MAYOR’S REPORT

M/Malkin explained that she has been in contact with Monmouth County Clerk, Christine Hanlon, and has received official notification that residents should use their physical address, not their Post Office box, on the mail in ballots; M/Malkin also discussed the need for a generator at Borough Hall and reviewed quotes for a new generator that were obtained by the Purchasing Agent.

C/Esakoff made a motion with a second offered by C/Vroman to amend the agenda to add a resolution under New Business for the purchase of a generator for the Borough Hall.

Roll Call

AYES: C/Dermody, C/Esakoff, C/Hamilton, C/Macher, C/Trammell, C/Vroman
 NAYS: None
 ABSTAIN: None
 ABSENT: None

C/Hamilton made a motion with a second offered by C/Esakoff and all in favor to change the order of business to place new business before Committee reports.

PUBLIC COMMENT (Agenda items only):

M/Malkin opened the meeting to Public Comment for agenda items only at 7:16 pm.
 No public comment.

C/Malkin closed the Public Comment for agenda items at 7:16 pm.

CORRESPONDENCE

1. Email received from Donna Taylor, resigning from the Planning Board, effective January 1, 2021.

APPROVAL OF MINUTES

- **September 29, 2020 – Regular Council Meeting Minutes**

On a motion by C/Esakoff to accept the minutes as presented by the Borough Clerk, with a second offered by C/Hamilton, the September 29, 2020 Regular Session Meeting Minutes were approved by the following roll call vote:

Roll Call

AYES: C/Dermody, C/Esakoff, C/Hamilton, C/Trammell, C/Vroman

NAYS: None

ABSTAIN: C/Macher

ABSENT: None

- **October 13, 2020 – Regular Council Meeting Minutes**

On a motion by C/Esakoff to accept the minutes as presented by the Borough Clerk, with a second offered by C/Hamilton, the October 13, 2020 Regular Session Meeting Minutes were approved by the following roll call vote:

Roll Call

AYES: C/Esakoff, C/Hamilton, C/Macher, C/Trammell, C/Vroman

NAYS: None

ABSTAIN: C/Dermody

ABSENT: None

ORDINANCES: None.

RESOLUTIONS

Resolution 20-96 Payment of Bills for October 26, 2020

C/Hamilton made the motion to adopt Resolution 20-96, second offered by C/Vroman. No discussion.

Roll Call

AYES: C/Dermody, C/Esakoff, C/Hamilton, C/Macher, C/Trammell, C/Vroman

NAYS: None

ABSTAIN: None

ABSENT: None

Resolution 20-97 Resolution in Support of Designating the Borough of Roosevelt as a Stigma-Free Community

C/Hamilton made the motion to adopt Resolution 20-97, second offered by C/Esakoff. M/Malkin read a portion of the Resolution into the record.

Roll Call

AYES: C/Dermody, C/Esakoff, C/Hamilton, C/Macher, C/Trammell, C/Vroman

NAYS: None

ABSTAIN: None

ABSENT: None

Resolution 20-98 2021 Software Support and License Agreement with Edmunds & Associates, Inc.

C/Esakoff made the motion to adopt Resolution 20-98, second offered by C/Hamilton. It was noted that there is no price increase.

Roll Call

AYES: C/Dermody, C/Esakoff, C/Hamilton, C/Macher, C/Trammell, C/Vroman
 NAYS: None
 ABSTAIN: None
 ABSENT: None

NEW BUSINESS:

Resolution 20-99 Awarding Contract for Generac 30 KW Generator for the Borough Hall

M/Malkin read the resolution in to the record:

WHEREAS, the Mayor and Council of the Borough of Roosevelt are in need of a 30KW generator for the Borough Hall; and

WHEREAS, the Borough of Roosevelt wishes to purchase, under State Contract No. T2732, a Generac 30KW Generator from Warshauer Generator, LLC, 800 Shrewsbury Avenue, Tinton Falls, NJ 07724 in the amount of \$38,752.00: and

WHEREAS, in accordance with the requirements of the Local Public Contract Law N.J.S.A. 40:11-12 et seq., and the regulations promulgated thereunder, the purchase of goods and services by local contracting units without competitive bids is authorized from vendor(s) with state contracts; and

WHEREAS, the Borough’s Chief Financial Officer has certified the availability of funds in the amount of \$38,752.00.

NOW, THEREFORE, BE IT RESOLVED by the Mayor and Council of the Borough of Roosevelt that the Borough hereby authorizes the purchase of a Generac 30KW Generator under State Contract No. T2732 from Warshauer Generator, LLC, 800 Shrewsbury Avenue, Tinton Falls, NJ 07724 for a total amount of \$38,752.00; and

BE IT FURTHER RESOLVED that a copy of this Resolution, certified by the Borough Clerk to be a true copy, be forwarded to the following:

1. Warshauer Generator, LLC
2. Borough Treasurer

C/Esakoff made the motion to adopt Resolution 20-99, second offered by C/Vroman. The CFO has already certified the funds for the purchase. Council members discussed the warranty, securing the unit against rodents and wildlife and the time frame for installation.

Roll Call

AYES: C/Dermody, C/Esakoff, C/Hamilton, C/Macher, C/Trammell, C/Vroman
 NAYS: None
 ABSTAIN: None
 ABSENT: None

C/Dermody departed the meeting at 7:28 pm.

REPORTS OF COMMITTEE CHAIRS

Community Dev/Code: No report.

Administration: C/Esakoff complimented Ms. Debevec on acquiring quotes and additional information regarding replacement of the Borough Hall generator.

Finance: C/Hamilton discussed the purchase of the generator and explained that the regular municipal budget will fund the purchase.

Public Works: C/Macher toured the water treatment plant and explained that there is a hazardous tree in close proximity to the generator that needs to be removed. Council members discussed other trees throughout the Borough that need to be addressed.

Utilities: C/Trammel explained that everything is good at both the water treatment and sewer plants and will arrange for C/Macher to tour the waste water treatment plant; also discussed the bids for rehabilitating well #3.

Environmental Health & Safety: No report.

OLD BUSINESS: None.

PUBLIC COMMENT (Any item):

M/Malkin opened the meeting to Public Comment for any item at 7:41 pm.

Michael Ticktin, 37 N. Valley: Volunteered, as Borough Historian, to fill Ms. Taylor’s position on the Planning Board, in the event there is no one to fill the position.

C/Malkin closed the Public Comment at 7:42 pm.

CLOSED SESSION: Providing for a Private Executive Meeting that Excludes the Public

C/Esakoff made a motion to move to Closed Session, seconded by C/Vroman.

Kathleen Hart, Borough Clerk, read Resolution 20-100: Providing for a Private Executive Meeting that Excludes the Public.

WHEREAS, the “Open Public Meetings Act” enacted October 21, 1975 permits a public body to exclude the public from meetings or portions thereof wherein matters are to be discussed which are exempted from the requirements of the Act; and

WHEREAS, the said Act requires that prior to the holding of a meeting or portion thereof from which the public shall be excluded, the public body should adopt a Resolution at a public meeting providing for the holding of a private meeting; and

WHEREAS, the Borough Council of the Borough of Roosevelt has determined that a meeting should be held from which the public should be excluded in order to discuss a subject which is exempted under the said Act;

NOW, THEREFORE, BE IT RESOLVED by the Borough Council, as follows:
That the next portion of this meeting to be held in Private Session.

That the general nature of the matter(s) to be discussed relate to the matters:

- a. PSE&G claim

That no official action will be taken at this meeting but Minutes shall be kept and shall be available to the public after official action on the subject matter has been taken.

It is anticipated the discussion conducted in closed session can be disclosed to the public after no further action is required in this matter.

ROLL CALL VOTE:

AYES: C/Esakoff, C/Hamilton, C/Macher, C/Trammell, C/Vroman

NAYS: None

ABSTAIN: None

ABSENT: C/Dermody

Time in: 7:47 pm

C/Hamilton made a motion to adjourn from Closed Session, second by C/Vroman. All in Favor.

Time out: 8:04 pm

At 8:04 pm, C/Hamilton made a motion to adjourn, with a second offered by C/Vroman, and with all in favor the meeting adjourned at 8:04 pm.

The audio tape is available in the Clerk's Office at Borough Hall.

Respectfully Submitted,

Kathleen Hart, Borough Clerk

Adopted Date: November 9, 2020