

BOROUGH OF ROOSEVELT
33 N. Rochdale Ave, Roosevelt Borough, NJ 08555

DRAFT
COUNCIL MEETING AGENDA
OCTOBER 13, 2020 @ 7:00 P.M.

DUE TO THE CORONAVIRUS AND THE NEED FOR SOCIAL DISTANCING, THIS MEETING WILL ALSO BE HELD REMOTELY AND AVAILABLE TO THE PUBLIC IN A LIVE FEED. TO ACCESS THE MEETING PLEASE FOLLOW THE INSTRUCTIONS BELOW:

ROOSEVELT BOROUGH is inviting you to a scheduled Zoom meeting.

Join Zoom Meeting

Topic: ROOSEVELT BOROUGH's Zoom Meeting COUNCIL MEETING 10/13/2020 7PM

Time: October 13, 2020 07:00 PM Eastern Time (US and Canada)

Join Zoom Meeting

<https://us02web.zoom.us/j/3251865085?pwd=L1RWNIhPYTZZdUZ5R3piT0NZWHhuUT09>

Meeting ID: 325 186 5085

Password: 968068

One tap mobile

+16465588656,,3251865085#,,,0#,,968068# US (New York)

+13017158592,,3251865085#,,,0#,,968068# US (Germantown)

Dial by your location

+1 646 558 8656 US (New York)

+1 301 715 8592 US (Germantown)

+1 312 626 6799 US (Chicago)

+1 669 900 9128 US (San Jose)

+1 253 215 8782 US (Tacoma)

+1 346 248 7799 US (Houston)

TIME IN _____

Adequate notice of this meeting, as required by Chapter 231, P.L. 1975, has been provided by a public notice on January 6, 2020 which was posted on the Bulletin Board at the Roosevelt Post Office, on the Bulletin Board in the Roosevelt Post Office and in the Borough Hall. The notice was published in The Times and Asbury Park Press.

ROLL CALL

Councilmember Luke Dermody
Councilmember Louis Esakoff
Councilmember Michael Hamilton
Councilmember Steven Macher
Councilmember Joseph Trammell
Councilmember Chad Vroman
Mayor Peggy Malkin

MAYOR'S REPORT

BOROUGH OF ROOSEVELT
COUNTY OF MONMOUTH
STATE OF NEW JERSEY

ORDINANCE 2020-11
INTRODUCTION DATE: 09-29-2020
PUBLIC HEARING DATE: 10-13-2020

**AN ORDINANCE AUGMENTING CHAPTER 12: “PROPERTY MAINTENANCE” OF
THE BOROUGH CODE TO INCLUDE NEW SECTION 12-6: “BAMBOO” TO
REGULATE RUNNING BAMBOO WITHIN THE LIMITS OF THE BOROUGH**

C/ _____ offered the following Ordinance and moved its introduction, which was seconded by C/ _____.

BE IT ORDAINED by the Governing Body of the Borough of Roosevelt, County of Monmouth, State of New Jersey, that the Borough’s Revised General Ordinances, Chapter 12: “Property Maintenance” is hereby amended to include new Section 12-6: “Bamboo” as follows:

CHAPTER 12 PROPERTY MAINTENANCE

* * *

§ 12-6 BAMBOO.

§ 12-6.1 Purpose and Intent.

The purpose of this Ordinance is to preserve and protect private and public property from the damaging spread of running bamboo grasses and to protect indigenous plants and the wildlife they support from the invasive spread of such bamboo from any neighboring property line.

§ 12-6.2 Definitions.

- A. *Running Bamboo* – Any monopodial (running) woody grass from the genera of bamboos including, but not limited to, *Bambusa*, *Phyllostachys* and *Pseudosasa*, as well as common bamboo, golden bamboo and arrow bamboo.
- B. *Running Bamboo Property Owner(s)* – Any property owner(s) or tenant(s) who, or which, have Running Bamboo on their property, even if the Bamboo has spread onto their property from an adjoining property.
- C. *Buffer Zone* – A distance of at least five (5) feet from any lane, street, road, right-of-way, or neighboring property line, whichever is more restrictive for the Running Bamboo Property Owner.
- D. *Borough* – The Borough of Roosevelt, Monmouth County, New Jersey.

- E. *Notice* – Any written notice by, from or on behalf of the Borough, notifying the Running Bamboo Property Owner(s) that they are in violation of this Ordinance and directing them to abate the violation. Such Notice shall be sent by certified mail, return receipt requested, addressed to the owner(s) listed on the current tax address on file with the Borough. A copy may also be posted on the property in question.
- F. *Receipt of Notice* – Receipt of the Notice required herein shall be the date of mailing said Notice, or, if applicable, posting of the Notice on the property in question, whichever is earlier.

§ 12-6.3 Planting of Running Bamboo.

- A. The planting of Running Bamboo is prohibited within the Borough, unless said plantings comply with the restrictions set forth in Section 12-6.3(B) hereinbelow.
- B. Any Property Owners(s) with Running Bamboo on their lands within the Borough after the effective date of this Ordinance shall be in violation of this Ordinance and shall be subject to the penalties set forth herein, subject to the following exceptions:
 - 1. The root system of such Running Bamboo is entirely contained within an above ground planter and located so as to entirely prevent the spread or growth of the bamboo plants' root system beyond the container in which it is planted; or
 - 2. The root system is contained within a barrier, constructed in accordance with the following specifications:
 - a. The barrier itself shall be composed of a high density polyethylene (HDPE) with a minimum thickness of 60 mil (or 1/16 of an inch);
 - b. Each portion of the barrier shall be joined together by the use of sufficient composite, plastic, or stainless steel strips or clamps;
 - c. The barrier shall be a minimum of 30 inches deep, with 2-3 inches of the barrier protruding above ground level around the entire perimeter of the bamboo;
 - d. When installed, the barrier shall slant outward from the bottom to top.
 - 3. Whether planted or growing in a container, as described herein, all Running Bamboo shall be located, trimmed and maintained so that no part of the plant shall be closer than five (5) feet from any lane, street, road, right-of-way, or neighboring property line.

§ 12-6.4 Regulation of Running Bamboo.

- A. Any Running Bamboo on any property within the Borough as of the effective date of this Ordinance, may remain on such property, provided that such Running Bamboo is planted and maintained in accordance with Section 12-6.3(B) hereinabove.
- B. Running Bamboo Property Owner(s) shall take all necessary measures to ensure that any Running Bamboo on their property does not exist within any Buffer Zone. Such measures shall include, but are not limited to, cutting down, digging out, or otherwise removing Running Bamboo existing in the Buffer Zone and physically removing or poisoning the rhizomes or spraying any regrowth for several years until the Running Bamboo is dead and, if Running Bamboo is permitted to remain outside the Buffer Zone, installing an impenetrable barrier (per Section 12-6.3(B) hereinabove) placed no less than five (5) feet from any lane, street, road, right-of-way, or neighboring property line at a sufficient depth to prevent any growth of Running Bamboo within any Buffer Zone.
- C. This Ordinance shall not be deemed to alter any rights at common law or otherwise that any property owner may have to recover the cost of removal of Running Bamboo on their own property from another property owner from whose property the Running Bamboo has spread.

§ 12-6.5 Removal of Running Bamboo.

If Running Bamboo on any property grows in or into any Buffer Zone, the Borough shall give Notice to the Running Bamboo Property Owner(s), as required by this Ordinance, that the said Property Owner(s) are responsible for the extermination or removal of such Running Bamboo from the Buffer Zone.

§ 12-6.6 Inspection.

All premises within the Borough shall be subject to inspection by the Code Enforcement Officer to determine compliance with this Ordinance as provided by law.

§ 12-6.7 Violations and Penalties.

- A. Whenever Running Bamboo as defined by this section is found planted in the ground on any plot of land, lot or any other premises or place in violation of this Chapter, a notice of violation shall be given to the Running Bamboo Property Owner(s), in writing, providing said Running Bamboo Property Owner(s) at least forty-five (45) days to remove or abate the same.
- B. The cost of the abatement shall be borne by the Running Bamboo Property Owner.
- C. If the Running Bamboo Property Owner fails to comply with such notice, the Code Enforcement Officer may remove or otherwise control the Running Bamboo and the Borough may recover the cost of such removal from the Running Bamboo Property Owner and place a lien on the property to recover the cost of the removal.

- D. Any Running Bamboo Property Owner(s) violating this Ordinance who fail to abate the violation after notice shall be subject to an initial fine, not to exceed \$500.00, and for each day after receipt of the summons for the initial violation that the Running Bamboo Property Owner(s) thereafter fails comply, shall be subject to a daily fine not to exceed \$100.00 upon conviction by the Municipal Court.

§ 12-6.8 Effective Date.

No notices, summonses or other process shall be issued by the Borough under the authority of this Chapter, nor shall any penalties be enforced by the Municipal Court for violations of this Chapter, except for any such violation(s) occurring on or after March 1, 2021.

BE IT FURTHER ORDAINED that should any section, paragraph, sentence, clause, or phase of this ordinance be declared unconstitutional or invalid for any reason, the remaining portion of this ordinance shall not be affected thereby and shall remain in full force and effect, and to that end the provisions of this ordinance are hereby declared to be severable; and

BE IT FURTHER ORDAINED that all ordinances or parts of ordinances inconsistent with this amending ordinance are hereby repealed to the extent of their inconsistencies only; and

BE IT FURTHER ORDAINED that this ordinance shall be in full force and take effect immediately upon final passage and publication.

ATTEST:

APPROVED

Kathleen Hart, Borough Clerk

Peggy Malkin, Mayor

*BOROUGH OF ROOSEVELT
COUNTY OF MONMOUTH
STATE OF NEW JERSEY*

**RESOLUTION NO. 20-94
MEETING DATE: 10-13-2020**

PAYMENT OF BILLS FOR OCTOBER 13, 2020

C/ _____ offered the following resolution and moved its adoption, which was second by C/ _____.

WHEREAS, the attached list of bills have been submitted to the Council for payment approval; and

WHEREAS, the Chief Financial Officer has certified the availability of funds for the payment of bills.

NOW, THEREFORE, BE IT RESOLVED that the bills on the attached bill list be paid.

ROLL CALL:

AYES:

NAYS:

ABSTAIN:

ABSENT:

CERTIFICATION

I HEREBY CERTIFY the foregoing to be a true copy of a resolution adopted by the Borough Council at a meeting held on October 13, 2020.

Kathleen Hart
Borough Clerk

October 8, 2020
10:46 AM

BOROUGH OF ROOSEVELT
Bill List By Vendor Name

Page No: 1

10-13-20 BILL LIST

P.O. Type: All
Range: First to Last
Format: Condensed

Open: N Paid: N Void: N
Rcvd: Y Held: Y Aprv: N
Bid: Y State: Y Other: Y Exempt: Y

Vendor # Name	PO #	PO Date	Description	Status	Amount	Void Amount	Contract	PO Type
BOROU005 BOROUGH OF HIGHTSTOWN	20-00606	10/08/20	LANDFILL TIPPING FEES:SEP 2020	Open	3,150.08	0.00		
COMPL010 COMPLETE CARE MAINTENANCE, LLC	20-00595	10/05/20	SEP 2020 SERVICES	Open	400.00	0.00		
POWER005 EBROADBURL REALTY CORPORATION	19-00753	11/15/19	GENERATOR MAINT 2019/2020	Open	220.00	0.00		B
	20-00567	09/22/20	SERVICE CALL-8/5/20-BORO HALL	Open	1,104.75	0.00		
	20-00568	09/22/20	SERVICE CALL-8/7-WATER PLANT	Open	425.70	0.00		
					<u>1,750.45</u>			
HAGUE005 HAGUE HEATING & COOLING	20-00590	10/02/20	REPLACE MOTOR IN FURNACE	Open	785.00	0.00		
HOLDE005 HOLDEN, JOHN B.	20-00083	02/03/20	2020 WATER PLANT MANAGEMENT	Open	5,075.00	0.00		B
	20-00592	10/05/20	ADDITIONAL SERVICES-SEP 2020	Open	517.50	0.00		
					<u>5,592.50</u>			
JWKEN005 J.W. KENNEDY, LLC	20-00572	09/22/20	BORO HALL-ANNUAL FIRE EXT INSP	Open	100.00	0.00		
	20-00573	09/22/20	SEWER PLANT-ANNUAL FIRE EXT	Open	70.00	0.00		
	20-00574	09/22/20	WATER PLANT-ANNUAL FIRE EXT	Open	70.00	0.00		
	20-00575	09/22/20	DPW GARAGE-ANNUAL FIRE EXT	Open	85.00	0.00		
					<u>325.00</u>			
JCPL0005 JCP & L	20-00600	10/06/20	W/S-SEP 2020 ELECTRIC SERVICE	Open	2,691.07	0.00		
KYOCE005 KYOCERA DOCUMENT SOLUTIONS AME	20-00587	09/30/20	KYOCERA COPIER PYMT 24 OF 60	Open	191.19	0.00		
LYONS005 LYONS ENVIRONMENTAL SERV, LLC	20-00087	02/05/20	2020 SEWER PLANT MANAGEMENT	Open	9,075.00	0.00		B
	20-00593	10/05/20	WATER TESTING-9/2/20	Open	40.00	0.00		
					<u>9,115.00</u>			
MONMO010 MONMOUTH COUNTY SCAT	20-00596	10/05/20	SCAT SERVICES:3/Q/2020	Open	2,170.00	0.00		
NOREI005 NOREIKA SALES, LLC	20-00533	09/08/20	R&M TO CHAINSAWS	Open	99.31	0.00		
ORKIN005 ORKIN PEST CONTROL SERVICE	20-00569	09/22/20	SEP 2020 PEST CONTROL	Open	39.13	0.00		
PASSA005 PASSAIC VALLEY SEWERAGE	20-00605	10/08/20	SLUDGE DISPOSAL-SEP 2020	Open	638.40	0.00		

Vendor # Name	PO #	PO Date	Description	Status	Amount	Void Amount	Contract	PO Type
PETTY005 PETTY CASH								
	20-00581	09/23/20	REIMBURSE PETTY CASH	Open	16.88	0.00		
	20-00582	09/28/20	REIMBURSE PETTY CASH	Open	49.00	0.00		
	20-00591	10/05/20	REIMBURSE PETTY CASH	Open	<u>15.98</u>	0.00		
					81.86			
RIOSU005 RIO SUPPLY, INC.								
	20-00562	09/21/20	WATER METERS (20)	Open	5,840.00	0.00		
ROBER005 ROBERTS ENGINEERING GROUP, LLC								
	19-00076	01/30/19	WATER MAIN-HOMESTEAD,ELM,CEDAR	Open	3,678.50	0.00		B
	19-00726	10/31/19	ROAD IMPROV:NURKO & ELM	Open	482.00	0.00		B
	20-00153	02/27/20	PARKING LOT & DRAINAGE IMPROV	Open	366.00	0.00		B
	20-00239	04/15/20	STORMWATER ORD COMPLIANCE	Open	227.50	0.00		B
	20-00434	07/16/20	REHABILITATION OF WELL #3	Open	336.00	0.00		B
	20-00463	07/30/20	ROAD IMPROV:FARM & SCHOOL	Open	11,935.00	0.00		B
	20-00601	10/07/20	GENERAL SEWER 9/16-9/25/20	Open	498.00	0.00		
	20-00602	10/07/20	TAX MAP MAINTENANCE 2020	Open	38.00	0.00		
	20-00603	10/07/20	MISC ENGINEERING 9/25/20	Open	<u>132.00</u>	0.00		
					17,693.00			
ROOSE005 ROOSEVELT BOARD OF EDUCATION								
	20-00589	10/01/20	OCT 2020 SCHOOL TAXES	Open	146,386.00	0.00		
SCHUB005 SCHUBIGER, ERIC								
	20-00583	09/29/20	REIMB:MOVIE NIGHT 9/26/20	Open	142.66	0.00		
STAPL005 STAPLES BUSINESS ADVANTAGE								
	20-00381	06/25/20	HAND SANITIZER & SHIELDS	Open	23.28	0.00		
	20-00547	09/09/20	OFFICE & JANITORIAL SUPPLIES	Open	78.54	0.00		
	20-00550	09/11/20	ANTI-BACTERIAL RESTROOM SOAP	Open	<u>32.40</u>	0.00		
					134.22			
THEHO010 THE HOME DEPOT								
	20-00604	10/07/20	DUPLICATE KEYS (5)	Open	14.90	0.00		
TROPH005 TROPHIES UNLIMITED								
	20-00585	09/30/20	PLAQUE FOR A.KASSAHUN	Open	84.00	0.00		
TULLO005 TULLOSS, MARY								
	20-00586	09/30/20	REIMB:OCT 2020 ONLINE CONFER	Open	25.00	0.00		
VERIZ005 VERIZON								
	20-00598	10/06/20	INTERNET/PHONE-W/P-9/24 BILL	Open	187.30	0.00		
WRNEU005 W.R. NEUMANN COMPANY, INC.								
	20-00061	01/28/20	WATER-2020 CHEMICAL CONTRACT	Open	248.66	0.00		B
WATCH005 WATCHUNG SPRING WATER CO., INC								
	20-00584	09/29/20	WATER+RENTAL:DELIVERY 9/8/20	Open	58.34	0.00		
WEBHA005 WEB HAULING & DISTRIBUTION, INC								
	20-00565	09/21/20	CLEAR BLOCKED SLUDGE LINE 9/9	Open	210.00	0.00		

October 8, 2020
10:46 AM

BOROUGH OF ROOSEVELT
Bill List By Vendor Name

Page No: 3

Vendor # Name							
PO #	PO Date	Description	Status	Amount	Void Amount	Contract	PO Type
Total Purchase Orders:	45	Total P.O. Line Items:	0	Total List Amount:	198,053.07	Total Void Amount:	0.00

Totals by Year-Fund							
Fund Description	Fund	Budget Rcvd	Budget Held	Budget Total	Revenue Total	G/L Total	Total
	0-01	155,448.94	0.00	155,448.94	0.00	0.00	155,448.94
	0-09	<u>25,922.63</u>	<u>0.00</u>	<u>25,922.63</u>	<u>0.00</u>	<u>0.00</u>	<u>25,922.63</u>
Year Total:		181,371.57	0.00	181,371.57	0.00	0.00	181,371.57
	9-01	55.00	0.00	55.00	0.00	0.00	55.00
	9-09	<u>165.00</u>	<u>0.00</u>	<u>165.00</u>	<u>0.00</u>	<u>0.00</u>	<u>165.00</u>
Year Total:		220.00	0.00	220.00	0.00	0.00	220.00
	C-04	12,783.00	0.00	12,783.00	0.00	0.00	12,783.00
	C-08	<u>3,678.50</u>	<u>0.00</u>	<u>3,678.50</u>	<u>0.00</u>	<u>0.00</u>	<u>3,678.50</u>
Year Total:		16,461.50	0.00	16,461.50	0.00	0.00	16,461.50
Total of All Funds:		<u><u>198,053.07</u></u>	<u><u>0.00</u></u>	<u><u>198,053.07</u></u>	<u><u>0.00</u></u>	<u><u>0.00</u></u>	<u><u>198,053.07</u></u>

**BOROUGH OF ROOSEVELT
COUNTY OF MONMOUTH
STATE OF NEW JERSEY**

**RESOLUTION NO. 20-95
MEETING DATE: 10-13-2020**

**RESOLUTION AUTHORIZING A "FAIR AND OPEN" PROCESS AND ISSUANCE
OF A REQUEST FOR PROPOSALS FOR 2021 PROFESSIONAL SERVICES
WITHIN THE BOROUGH**

C/_____ offered the following resolution and moved its adoption, which was seconded by
C/_____.

WHEREAS, the Borough of Roosevelt, County of Monmouth, State of New Jersey (the "Borough") requires professional services for 2021 pursuant to N.J.S.A. 19:44A-20.4, *et seq.*; and

WHEREAS, the Borough desires to undertake a "fair and open" process for solicitation of proposals for professional service providers.

NOW, THEREFORE BE IT RESOLVED, by the Governing Body of the Borough of Roosevelt, County of Monmouth, State of New Jersey that the Borough Clerk, and Borough Purchasing Agent are hereby authorized to issue a Request for Proposals for the provision of 2021 Professional Services within the Borough pursuant to N.J.S.A. 19:44A-20.4, *et seq.*; and

BE IT FURTHER RESOLVED, that a certified copy of this resolution be sent to the Chief Financial Officer, Borough Clerk, and Borough Purchasing Agent.

ROLL CALL:

AYES:

NAYS:

ABSTAIN:

ABSENT:

CERTIFICATION

I HEREBY CERTIFY the foregoing to be a true copy of a resolution adopted by the Borough Council at a meeting held on October 13, 2020.

Kathleen Hart
Borough Clerk