

BOROUGH OF ROOSEVELT
33 N. Rochdale Ave, Roosevelt Borough, NJ 08555

DRAFT

COUNCIL MEETING AGENDA
SEPTEMBER 29, 2020 @ 7:00 P.M.

DUE TO THE CORONAVIRUS AND THE NEED FOR SOCIAL DISTANCING, THIS MEETING WILL BE HELD REMOTELY AND AVAILABLE TO THE PUBLIC IN A LIVE FEED. TO ACCESS THE MEETING PLEASE FOLLOW THE INSTRUCTIONS BELOW:

ROOSEVELT BOROUGH is inviting you to a scheduled Zoom meeting.

Join Zoom Meeting

Topic: ROOSEVELT BOROUGH's Zoom Meeting COUNCIL MEETING 09/29/2020 7PM
Time: September 29, 2020 07:00 PM Eastern Time (US and Canada)

Join Zoom Meeting

<https://us02web.zoom.us/j/3251865085?pwd=L1RWNIhPYTZZdUZ5R3piTONZWWhuUT09>

Meeting ID: 325 186 5085

Password: 968068

One tap mobile

+16465588656,,3251865085#,,,,0#,,968068# US (New York)

+13017158592,,3251865085#,,,,0#,,968068# US (Germantown)

Dial by your location

+1 646 558 8656 US (New York)

+1 301 715 8592 US (Germantown)

+1 312 626 6799 US (Chicago)

+1 669 900 9128 US (San Jose)

+1 253 215 8782 US (Tacoma)

+1 346 248 7799 US (Houston)

TIME IN _____

Adequate notice of this meeting, as required by Chapter 231, P.L. 1975, has been provided by a public notice on January 6, 2020 which was posted on the Bulletin Board at the Roosevelt Post Office, on the Bulletin Board in the Roosevelt Post Office and in the Borough Hall. The notice was published in The Times and Asbury Park Press.

ROLL CALL

Councilmember Luke Dermody
Councilmember Louis Esakoff
Councilmember Michael Hamilton
Councilmember Joseph Trammell
Councilmember Chad Vroman
Mayor Peggy Malkin

APPOINTMENT: Council member (filling vacant seat)

Motion to present the name of _____ as Council Member.

OATH OF OFFICE: Councilmember _____

MAYOR’S REPORT

PUBLIC COMMENT (Agenda items only)

CORRESPONDENCE:

1. Memo, dated September 17, 2020, from the Roosevelt Democratic Committee Presenting Nominees to Fill a Vacancy on Roosevelt Borough Council
2. Affidavit of Tax Bill Mailing from the Tax Collector dated September 18, 2020
3. Letter of resignation, dated September 22, 2020, from Environmental Commission Secretary, Ann Kassahun

APPROVAL OF MINUTES:

1. Regular Meeting Minutes – September 14, 2020

FIRST READING

ORDINANCE 20-11

AN ORDINANCE AUGMENTING CHAPTER 12: “PROPERTY MAINTENANCE” OF THE BOROUGH CODE TO INCLUDE NEW SECTION 12-6: “BAMBOO” TO REGULATE RUNNING BAMBOO WITHIN THE LIMITS OF THE BOROUGH

Public Hearing to be held on October 13, 2020 at 7:00 p.m. at the Borough of Roosevelt, 33 N. Rochdale Avenue, Roosevelt, NJ 08555

RESOLUTIONS:

- | | |
|------------------|-----------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------|
| Resolution 20-88 | Payment of Vouchers for September 29, 2020 |
| Resolution 20-89 | Resolution Appointing Planning Board and Environmental Commission Secretary |
| Resolution 20-90 | Resolution Amending Resolution 20-02 Establishing Council Committees for the Year 2020 |
| Resolution 20-91 | Resolution Authorizing Roberts Engineering Group, LLC to Submit an Application for the Transportation Alternatives Set-Aside Grant Program for the Improvements to the Roosevelt Amphitheater |
| Resolution 20-92 | Resolution Authorizing an Extension of the Grace Period for 3 rd Quarter 2020 Tax Payments |

REPORTS OF COMMITTEE CHAIRS:

Councilmember	Public Works
Councilmember Esakoff	Administration
Councilmember Dermody	Community Dev/Code
Councilmember Hamilton	Finance
Councilmember Trammell	Utilities
Councilmember Vroman	Envi, Health & Safety

OLD BUSINESS:

NEW BUSINESS:

1. Bulk Pick-up: 10/19/2020

PUBLIC COMMENT: (Any item)

M/Malkin opens the public comment at _____

M/Malkin closes the public comment at _____

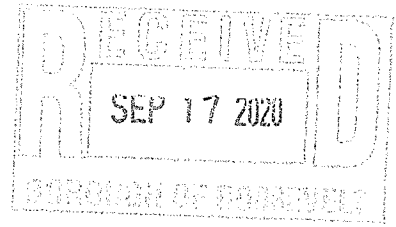
CLOSED SESSION:

Resolution 20- Providing for a Private Executive Meeting that Excludes the Public

Time In: _____ Time Out: _____

ADJOURNMENT

TIME OUT _____



MEMORANDUM

TO: Roosevelt Borough Mayor and Council

FROM: Roosevelt Democratic Committee Members Michael B. Hamilton and Peggy Malkin

CC: Kathleen Hart, Borough Clerk
Timothy Cunningham, Director of Division of Local Government Services, NJ
Department of Community Affairs

RE: Presentation of Nominees to Fill the Vacancy on Roosevelt Borough Council created upon the resignation of Steven J Bowen, 40 Tamara Dr, Roosevelt NJ .
See N.J. Stat. Ann. 40A:16-11 and 40A:16-5.

DATE: September 17, 2020

Pursuant to N.J. Stat. Ann. 40A:16-11, Michael Hamilton and Peggy Malkin, as the Roosevelt Democratic Committee, hereby present to the governing body, the following three nominees who are residents, registered voters, and members of the Democratic Party:

Steven E Macher, 17 Farm La, Roosevelt, NJ (registered Democrat)
Susan P Schwartz, 3 Cedar Ct., Roosevelt, NJ (registered Democrat)
Jacquelin A. Carpenter, 8 Homestead Ln, Roosevelt, NJ (registered Democrat)

Michael B. Hamilton
Peggy Malkin
Roosevelt Democratic Committee


AFFIDAVIT OF TAX BILL MAILING

I, the undersigned, certify as follows,

1. I am the Tax Collector of the Borough of Roosevelt in the County of Monmouth.
2. All mortgage (bank codes) company tax bills mailed for August installment for the year 2020 were completed on September 18, 2020. Due October 16, 2020.
- 2A. The mailing or other delivery of all homeowners (no bank codes) original tax bills for the August installment for tax year 2020 were completed on September 18, 2020. Due October 16, 2020.
3. Pursuant to N.J.S.A.: 4-66 et seq. The payment for the August installment must be received by October 16, 2020 after which time all receipts shall be deemed delinquent, with interest accruing from August 1, 2020.

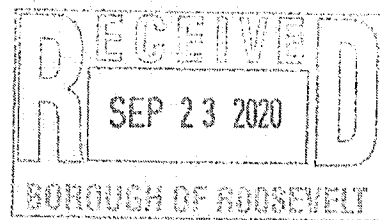
I do certify that the foregoing statements made by me are true.

Dated 09/18/2020


Salvatore P. Cannizzaro

Tax Collector

Ann Kassahun
31 Lake Drive
Roosevelt, NJ 08555



CC: M+C
K. Hart
M. Ticktin

September 22, 2020

Dear Mayor,

Kindly accept this letter as my resignation as Board Secretary to the Environmental Commission effective 9/30/20.

Very truly yours,

A handwritten signature in cursive script that reads "Ann Kassahun".

Ann Kassahun

cc: Borough Council
Michael Ticktin, Chairperson, Environmental Commission
Kathleen Hart, Borough Clerk

*BOROUGH OF ROOSEVELT
COUNTY OF MONMOUTH
STATE OF NEW JERSEY*

**ORDINANCE 20-11
INTRODUCTION DATE: 09/29/2020
PUBLIC HEARING DATE:**

**AN ORDINANCE AUGMENTING CHAPTER 12: “PROPERTY MAINTENANCE” OF
THE BOROUGH CODE TO INCLUDE NEW SECTION 12-6: “BAMBOO” TO
REGULATE RUNNING BAMBOO WITHIN THE LIMITS OF THE BOROUGH**

C/_____ offered the following Ordinance and moved its introduction, which was seconded by C/_____.

BE IT ORDAINED by the Governing Body of the Borough of Roosevelt, County of Monmouth, State of New Jersey, that the Borough’s Revised General Ordinances, Chapter 12: “Property Maintenance” is hereby amended to include new Section 12-6: “Bamboo” as follows:

CHAPTER 12 PROPERTY MAINTENANCE

* * *

§ 12-6 BAMBOO.

§ 12-6.1 Purpose and Intent.

The purpose of this Ordinance is to preserve and protect private and public property from the damaging spread of running bamboo grasses and to protect indigenous plants and the wildlife they support from the invasive spread of such bamboo from any neighboring property line.

§ 12-6.2 Definitions.

- A. *Running Bamboo* – Any monopodial (running) woody grass from the genera of bamboos including, but not limited to, *Bambusa*, *Phyllostachys* and *Pseudosasa*, as well as common bamboo, golden bamboo and arrow bamboo.
- B. *Running Bamboo Property Owner(s)* – Any property owner(s) or tenant(s) who, or which, have Running Bamboo on their property, even if the Bamboo has spread onto their property from an adjoining property.
- C. *Buffer Zone* – A distance of at least five (5) feet from any lane, street, road, right-of-way, or neighboring property line, whichever is more restrictive for the Running Bamboo Property Owner.
- D. *Borough* – The Borough of Roosevelt, Monmouth County, New Jersey.

- E. *Notice* – Any written notice by, from or on behalf of the Borough, notifying the Running Bamboo Property Owner(s) that they are in violation of this Ordinance and directing them to abate the violation. Such Notice shall be sent by certified mail, return receipt requested, addressed to the owner(s) listed on the current tax address on file with the Borough. A copy may also be posted on the property in question.
- F. *Receipt of Notice* – Receipt of the Notice required herein shall be the date of mailing said Notice, or, if applicable, posting of the Notice on the property in question, whichever is earlier.

§ 12-6.3 Planting of Running Bamboo.

- A. The planting of Running Bamboo is prohibited within the Borough, unless said plantings comply with the restrictions set forth in Section 12-6.3(B) hereinbelow.
- B. Any Property Owners(s) with Running Bamboo on their lands within the Borough after the effective date of this Ordinance shall be in violation of this Ordinance and shall be subject to the penalties set forth herein, subject to the following exceptions:
 - 1. The root system of such Running Bamboo is entirely contained within an above ground planter and located so as to entirely prevent the spread or growth of the bamboo plants' root system beyond the container in which it is planted; or
 - 2. The root system is contained within a barrier, constructed in accordance with the following specifications:
 - a. The barrier itself shall be composed of a high density polyethylene (HDPE) with a minimum thickness of 60 mil (or 1/16 of an inch);
 - b. Each portion of the barrier shall be joined together by the use of sufficient composite, plastic, or stainless steel strips or clamps;
 - c. The barrier shall be a minimum of 30 inches deep, with 2-3 inches of the barrier protruding above ground level around the entire perimeter of the bamboo;
 - d. When installed, the barrier shall slant outward from the bottom to top.
 - 3. Whether planted or growing in a container, as described herein, all Running Bamboo shall be located, trimmed and maintained so that no part of the plant shall be closer than five (5) feet from any lane, street, road, right-of-way, or neighboring property line.

§ 12-6.4 Regulation of Running Bamboo.

- A. Any Running Bamboo on any property within the Borough as of the effective date of this Ordinance, may remain on such property, provided that such Running Bamboo is planted and maintained in accordance with Section 12-6.3(B) hereinabove.
- B. Running Bamboo Property Owner(s) shall take all necessary measures to ensure that any Running Bamboo on their property does not exist within any Buffer Zone. Such measures shall include, but are not limited to, cutting down, digging out, or otherwise removing Running Bamboo existing in the Buffer Zone and physically removing or poisoning the rhizomes or spraying any regrowth for several years until the Running Bamboo is dead and, if Running Bamboo is permitted to remain outside the Buffer Zone, installing an impenetrable barrier (per Section 12-6.3(B) hereinabove) placed no less than five (5) feet from any lane, street, road, right-of-way, or neighboring property line at a sufficient depth to prevent any growth of Running Bamboo within any Buffer Zone.
- C. This Ordinance shall not be deemed to alter any rights at common law or otherwise that any property owner may have to recover the cost of removal of Running Bamboo on their own property from another property owner from whose property the Running Bamboo has spread.

§ 12-6.5 Removal of Running Bamboo.

If Running Bamboo on any property grows in or into any Buffer Zone, the Borough shall give Notice to the Running Bamboo Property Owner(s), as required by this Ordinance, that the said Property Owner(s) are responsible for the extermination or removal of such Running Bamboo from the Buffer Zone.

§ 12-6.6 Inspection.

All premises within the Borough shall be subject to inspection by the Code Enforcement Officer to determine compliance with this Ordinance as provided by law.

§ 12-6.7 Violations and Penalties.

- A. Whenever Running Bamboo as defined by this section is found planted in the ground on any plot of land, lot or any other premises or place in violation of this Chapter, a notice of violation shall be given to the Running Bamboo Property Owner(s), in writing, providing said Running Bamboo Property Owner(s) forty-five (45) days to remove or abate the same.
- B. The cost of the abatement shall be borne by the Running Bamboo Property Owner.

- C. If the Running Bamboo Property Owner fails to comply with such notice, the Code Enforcement Officer may remove or otherwise control the Running Bamboo and the Borough may recover the cost of such removal from the Running Bamboo Property Owner and place a lien on the property to recover the cost of the removal.
- D. Any Running Bamboo Property Owner(s) violating this Ordinance who fail to abate the violation after notice shall be subject to an initial fine, not to exceed \$500.00, and for each day after receipt of the summons for the initial violation that the Running Bamboo Property Owner(s) thereafter fails comply, shall be subject to a daily fine not to exceed \$100.00 upon conviction by the Municipal Court.

§ 12-6.8 Effective Date.

No notices, summonses or other process shall be issued by the Borough under the authority of this Chapter, nor shall any penalties be enforced by the Municipal Court for violations of this Chapter, except for any such violation(s) occurring on or after March 1, 2021.

BE IT FURTHER ORDAINED that should any section, paragraph, sentence, clause, or phase of this ordinance be declared unconstitutional or invalid for any reason, the remaining portion of this ordinance shall not be affected thereby and shall remain in full force and effect, and to that end the provisions of this ordinance are hereby declared to be severable; and

BE IT FURTHER ORDAINED that all ordinances or parts of ordinances inconsistent with this amending ordinance are hereby repealed to the extent of their inconsistencies only; and

BE IT FURTHER ORDAINED that this ordinance shall be in full force and take effect immediately upon final passage and publication.

ATTEST:

APPROVED

Kathleen Hart, Borough Clerk

Peggy Malkin, Mayor

PUBLIC NOTICE

PLEASE TAKE NOTICE that the foregoing Ordinance was introduced and passed on first reading on the ____ day of _____, 2020, at a meeting of the Mayor and Council of the Borough of Roosevelt and will be taken up for final consideration and passage at a scheduled meeting of the Mayor and Council of the Borough of Roosevelt to be held on the ____ day of _____, 2020 at the Municipal Building 33 N. Rochdale Avenue, Roosevelt, New Jersey.

Kathleen Hart, Borough Clerk

RESOLUTION NO. 20-88
MEETING DATE: 09-29-2020

PAYMENT OF BILLS FOR SEPTEMBER 29, 2020

C/_____ offered the following resolution and moved its adoption, which was second by C/_____.

WHEREAS, the attached list of bills have been submitted to the Council for payment approval; and

WHEREAS, the Chief Financial Officer has certified the availability of funds for the payment of bills.

NOW, THEREFORE, BE IT RESOLVED that the bills on the attached bill list be paid.

ROLL CALL:

AYES:

NAYS:

ABSTAIN:

ABSENT:

CERTIFICATION

I HEREBY CERTIFY the foregoing to be a true copy of a resolution adopted by the Borough Council at a meeting held on September 29, 2020.

Kathleen Hart
Borough Clerk

September 24, 2020
01:45 PM

BOROUGH OF ROOSEVELT
Bill List By Vendor Name

Page No: 1

9-29-20 BILL LIST

P.O. Type: All
Range: First
Format: Condensed

to Last

Open: N Paid: N Void: N
Rcvd: Y Held: Y Aprv: N
Bid: Y State: Y Other: Y Exempt: Y

Vendor # Name	PO #	PO Date	Description	Status	Amount	Void Amount	Contract	PO Type
BOROU005 BOROUGH OF HIGHTSTOWN								
	20-00577	09/22/20	SOLID WASTE CONTRACT:SEP 2020	Open	5,682.77	0.00		
	20-00578	09/22/20	LANDFILL TIPPING FEES:AUG 2020	Open	<u>2,688.70</u>	0.00		
					8,371.47			
CENTR005 CENTRAL JERSEY WASTE &								
	20-00030	01/21/20	2020 RECYCLING CONTRACT	Open	2,970.00	0.00		B
COMPL005 COMPLETE SECURITY SYSTEMS, INC								
	20-00537	09/08/20	SERVICE CALL 8/26/20	Open	231.00	0.00		
CROSS005 CROSS OVER NETWORKS, LLC								
	20-00135	02/20/20	2020 OFF-SITE SERVER BACKUPS	Open	35.00	0.00		B
	20-00136	02/20/20	2020 OFF-SITE EDMUNDS BACKUP	Open	12.45	0.00		B
	20-00137	02/20/20	2020 TEAMVIEWER ANTI-VIRUS	Open	35.00	0.00		B
	20-00138	02/20/20	2020 IT SERVICES	Open	103.00	0.00		B
	20-00139	02/20/20	2020 EMAIL ARCHIVING	Open	<u>115.00</u>	0.00		B
					300.45			
EARLE005 EARLE ASPHALT COMPANY								
	19-00755	11/15/19	IMPROV:HOMESTEAD,CEDAR,ELM	Open	363,622.48	0.00		B
POWER005 EBROADBURL REALTY CORPORATION								
	20-00543	09/09/20	SERVICE CALL-7/22/20-BORO HALL	Open	759.00	0.00		
GANNE005 GANNETT NJ NEWSPAPERS								
	20-00557	09/17/20	AUG 2020 NOTICES	Open	205.55	0.00		
GENER005 GENERAL CODE, LLC								
	20-00551	09/11/20	E-CODE360 ANNUAL MAINTENANCE	Open	1,195.00	0.00		
JAMME005 JAMMER DOORS								
	20-00518	08/31/20	REPLACEMENT MOTOR-DPW GARAGE	Open	650.00	0.00		
JCIJ0005 JCI JONES CHEMICALS, INC.								
	20-00517	08/27/20	SEWER-SULFUR DIOXIDE 7/2/20	Open	2,160.00	0.00		
JCPL0005 JCP & L								
	20-00571	09/22/20	AUG 2020 ELECTRIC SERVICE	Open	949.95	0.00		
KUCKE005 KUCKER HANEY PAINT COMPANY								
	20-00554	09/16/20	PAINT FOR SEWER PLANT	Open	109.99	0.00		
LENEG005 LENEGAN PLUMBING & HEATING, LLC								
	20-00552	09/14/20	INSTALL VALVE,CURB BOX-18 PINE	Open	1,450.00	0.00		
	20-00560	09/17/20	INSTALL VALVE,CURB BOX-34N.ROC	Open	<u>1,500.00</u>	0.00		
					2,950.00			

Vendor # Name	PO #	PO Date	Description	Status	Amount	Void Amount	Contract	PO Type
NJDEP005 NJ DEPARTMENT OF HEALTH								
	20-00555	09/16/20	DOG REPORT:AUG 2020	Open	1.20	0.00		
ORKIN005 ORKIN PEST CONTROL SERVICE								
	20-00539	09/09/20	JUL 2020 PEST CONTROL	Open	39.13	0.00		
	20-00540	09/09/20	AUG 2020 PEST CONTROL	Open	<u>39.13</u>	0.00		
					78.26			
PASSA005 PASSAIC VALLEY SEWERAGE								
	20-00558	09/17/20	SLUDGE DISPOSAL-AUG 2020	Open	604.80	0.00		
PEGER005 PEGER, KYLE d/b/a								
	20-00212	03/25/20	PUBLIC LAND MAINTENANCE:2020	Open	1,398.00	0.00		B
PETTY005 PETTY CASH								
	20-00559	09/17/20	REIMBURSE PETTY CASH	Open	18.92	0.00		
	20-00561	09/21/20	REIMBURSE PETTY CASH	Open	63.98	0.00		
	20-00580	09/23/20	REIMBURSE PETTY CASH	Open	<u>63.98</u>	0.00		
					146.88			
PSEGC005 PSE & G CO.								
	20-00564	09/21/20	AUG 2020 GAS SERVICE	Open	545.22	0.00		
RUSSE005 RUSSELL REID, INC.								
	20-00132	02/19/20	2020 SLUDGE REMOVAL	Open	739.62	0.00		B
STAPL005 STAPLES BUSINESS ADVANTAGE								
	20-00385	06/29/20	OFFICE SUPPLIES	Open	113.61	0.00		
SUTPH005 SUTPHEN MEMORIAL, INC.								
	20-00025	01/17/20	2020 CEMETERY MANAGEMENT	Open	775.00	0.00		B
TANKI005 TANK INDUSTRY CONSULTANTS, INC								
	20-00525	09/02/20	REVIEW MATERIALS CHANGE	Open	1,149.00	0.00		
THEHO010 THE HOME DEPOT								
	20-00570	09/22/20	MISC SUPPLIES 9/22/20	Open	134.64	0.00		
THEHO015 THE HOME DEPOT PRO								
	20-00556	09/16/20	EXIT BAR FOR FRONT DOOR	Open	297.45	0.00		
VERIZ005 VERIZON								
	20-00566	09/21/20	609-443-1440 AUG 2020	Open	95.89	0.00		
VERIZ010 VERIZON FIOS								
	20-00563	09/21/20	INTERNET:BORO HALL-9/1 BILL	Open	144.99	0.00		
WEBHA005 WEB HAULING & DISTRIBUTION, INC								
	20-00529	09/03/20	PUMP LAKE DR PUMP PIT 8/27/20	Open	233.13	0.00		
WEBOU005 WEB OUTBACK								
	20-00536	09/08/20	RESTROOM RENTAL-AUG 2020	Open	120.00	0.00		

Vendor # Name							
PO #	PO Date	Description	Status	Amount	Void Amount	Contract	PO Type

Total Purchase Orders:	38	Total P.O. Line Items:	0	Total List Amount:	391,052.58	Total Void Amount:	0.00
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OK

Totals by Year-Fund		Budget Rcvd	Budget Held	Budget Total	Revenue Total	G/L Total	Total
Fund Description	Fund						
	0-01	18,769.25	0.00	18,769.25	0.00	0.00	18,769.25
	0-09	<u>8,659.65</u>	<u>0.00</u>	<u>8,659.65</u>	<u>0.00</u>	<u>0.00</u>	<u>8,659.65</u>
Year Total:		27,428.90	0.00	27,428.90	0.00	0.00	27,428.90
	C-04	233,480.73	0.00	233,480.73	0.00	0.00	233,480.73
	C-08	<u>130,141.75</u>	<u>0.00</u>	<u>130,141.75</u>	<u>0.00</u>	<u>0.00</u>	<u>130,141.75</u>
Year Total:		363,622.48	0.00	363,622.48	0.00	0.00	363,622.48
ANIMAL CONTROL	T-13	1.20	0.00	1.20	0.00	0.00	1.20
Total Of All Funds:		<u>391,052.58</u>	<u>0.00</u>	<u>391,052.58</u>	<u>0.00</u>	<u>0.00</u>	<u>391,052.58</u>

RESOLUTION NO. 20-89
MEETING DATE: 09-29-2020

**RESOLUTION APPOINTING PLANNING BOARD SECRETARY AND
ENVIRONMENTAL COMMISSION SECRETARY**

C/ _____ offered the following resolution and moved its adoption, which was second by C/ _____.

BE IT RESOLVED, by the Mayor and Council of the Borough of Roosevelt that Robin Tillou be and is hereby appointed Planning Board Secretary and Environmental Commission Secretary for the Borough of Roosevelt, beginning October 1, 2020 at an hourly rate of \$23.00.

BE IT FURTHER RESOLVED that a copy of this resolution, certified by the Borough Clerk to be a true copy be forwarded to Robin Tillou, Planning Board Chair, Environmental Commission Chair, George Lang, Chief Financial Officer and Ana Debevec, Treasurer.

ROLL CALL:

AYES:

NAYS:

ABSTAIN:

ABSENT:

CERTIFICATION

I HEREBY CERTIFY the foregoing to be a true copy of a resolution adopted by the Borough Council at a meeting held on September 29, 2020.

Kathleen Hart
Borough Clerk

RESOLUTION NO. 20-90
MEETING DATE: 09-29-20

RESOLUTION AMENDING RESOLUTION 20-02
ESTABLISHING COUNCIL COMMITTEES FOR THE YEAR 2020

C/ _____ offered the following resolution and moved its adoption, which was second by C/ _____.

WHEREAS, N.J.S.A. 40A:60-3(e) authorizes the Borough Council at its annual meeting to establish committees of the Council for the ensuing year; and

WHEREAS, due to the resignation of Councilmember Bowen, three positions are available: Environmental Health & Safety, Public Works Committee Chair, Utilities; and

WHEREAS, Councilmembers have reviewed the committees and accepted these positions for the remainder of the year 2020.

NOW, THEREFORE, BE IT RESOLVED by the Borough Council of the Borough of Roosevelt, in the County of Monmouth, State of New Jersey as follows:

1. The following Borough Council Committees are hereby revised for the remainder of the year 2020:

COMMITTEE	COMMITTEE CHAIR		
Administration	Louis Esakoff	Luke Dermody	Michael Hamilton
Community Development/Code Enforcement	Luke Dermody	Louis Esakoff	Michael Hamilton
Environmental Health & Safety	Chad Vroman		Luke Dermody
Finance	Michael Hamilton	Louis Esakoff	Joseph Trammell
Public Works		Chad Vroman	Joseph Trammell
Utilities	Joseph Trammell		Chad Vroman

2. Special committees shall be established as deemed necessary by the Mayor or a majority of the members of the Borough Council.
3. The Committee Chair shall report at each meeting of the Borough Council on the committee's principal activities and recommendations.
4. Committees shall not act in any manner or make decisions which set precedent or are at variance with existing policy.

ROLL CALL:

AYES:

NAYS:

ABSTAIN:

ABSENT:

CERTIFICATION

I HEREBY CERTIFY the foregoing to be a true copy of a resolution adopted by the Borough Council at a meeting held on September 29, 2020.

Kathleen Hart
Borough Clerk

**RESOLUTION NO. 20-91
MEETING DATE: 09-29-2020**

**RESOLUTION AUTHORIZING ROBERTS ENGINEERING GROUP, LLC TO
SUBMIT AN APPLICATION FOR THE TRANSPORTATION ALTERNATIVES SET-ASIDE
GRANT PROGRAM FOR THE IMPROVEMENTS TO THE ROOSEVELT AMPHITHEATER**

C/ _____ offered the following resolution and moved its adoption, which was seconded by
C/ _____.

WHEREAS, the NJ Department of Transportation has announced that it will be accepting applications for the Transportation Alternatives Set-Aside grant program; and

WHEREAS, the Borough Engineer presented two possible projects for the Governing Body to review: Improvements to the Roosevelt Amphitheater or Bikeway Improvements; and

WHEREAS, the Governing Body has decided to have the Borough Engineer submit an application for the Transportation Alternatives Set-Aside Grant Program for the Improvements to the Roosevelt Amphitheater which would include structural improvements (as needed), new sidewalks to access the site and decorative amenities (landscaping, benches, etc.) at a cost not to exceed \$5,000; and

WHEREAS, Chief Financial Officer has certified the availability of funds in the amount not to exceed \$5,000.00.

NOW, THEREFORE, BE IT RESOLVED, by the Governing Body of the Borough of Roosevelt, County of Monmouth, State of New Jersey that Roberts Engineering Group, LLC is hereby authorized to submit an application for the Transportation Alternatives Set-Aside Grant Program for the Improvements to the Roosevelt Amphitheater in an amount not to exceed \$5,000.00.

BE IT FURTHER RESOLVED, that a certified copy of this resolution be sent to the Chief Financial Officer, Purchasing Agent, and Roberts Engineering Group, LLC.

ROLL CALL:

AYES:

NAYS:

ABSTAIN:

ABSENT:

CERTIFICATION

I HEREBY CERTIFY the foregoing to be a true copy of a resolution adopted by the Borough Council at a meeting held on September 29, 2020.

Kathleen Hart
Borough Clerk

RESOLUTION NO. 20-92
MEETING DATE: 09-29-2020

**RESOLUTION AUTHORIZING THE EXTENSION OF THE GRACE PERIOD
FOR 3RD QUARTER 2020 TAX PAYMENTS**

C/ _____ offered the following resolution and moved its adoption, which was second by C/ _____.

WHEREAS, the Monmouth County tax rate has been received; and

WHEREAS, the Roosevelt Borough Tax Collector has recommended that the grace period for 3rd quarter 2020 tax payments be extended to October 16, 2020; and

WHEREAS, the Mayor and Borough Council find it necessary to extend the grace period for 3rd quarter 2020 tax payments to October 16, 2020 pursuant to the Tax Collector's recommendation.

NOW, THEREFORE, BE IT RESOLVED by the Borough Council of the Borough of Roosevelt that the grace period for 3rd quarter 2020 tax payments is extended to be October 16, 2020. Payments received on October 17, 2020 will be charged interest back to the due date of August 1, 2020.

BE IT FURTHER RESOLVED that a copy of this Resolution certified by the Borough Clerk to be a true copy be forwarded to the Borough Tax Collector and the Chief Financial Officer.

ROLL CALL:

AYES:

NAYS:

ABSTAIN:

ABSENT:

CERTIFICATION

I HEREBY CERTIFY the foregoing to be a true copy of a resolution adopted by the Borough Council at a meeting held on September 29, 2020.

Kathleen Hart
Borough Clerk