

BOROUGH OF ROOSEVELT  
33 N. Rochdale Ave, Roosevelt Borough, NJ 08555

Mayor and Council  
Regular Meeting Minutes of March 18, 2024

Mayor Malkin opened the meeting at 7:14pm and read the Open Public Meeting Act statement which stated, Adequate notice of this meeting, as required by Chapter 231, P.L. 1975, has been provided by a public notice on January 3, 2024 which was posted on the Bulletin Board Roosevelt Post Office and in the Borough Hall. The notice was transmitted to The Times and Asbury Park Press.

ROLL CALL

	PRESENT	ABSENT	LATE ARRIVAL
<i>Councilmember Lou Esakoff</i>	✓		
<i>Councilmember Michael Hamilton</i>	✓		
<i>Councilmember Constance Herrstrom</i>	✓		
<i>Councilmember Steven Macher</i>	✓		
<i>Councilmember Kristine Kaufman-Marut</i>	✓		
<i>Councilmember Joe Trammell</i>	✓		
<i>Mayor Peggy Malkin</i>	✓		

Also in attendance: Greg Cannon, Esq., Kathleen Hart, Borough Clerk

MAYOR’S REPORT: No Report.

PUBLIC COMMENT (Agenda items only)

M/Malkin opened the meeting to Public Comment for agenda items only at 7:15 p.m.

1. Mary Tulloss, 21 Lake Drive: Speaks about the letter from Roberts Engineering about Lake Drive, there is no mention in the 3<sup>rd</sup> option about curbs on Spruce Lane or any new curbs anyplace, is that your understanding? M/Malkin respond that it is still early in the planning stages. Mary Tullos also discusses a handout she distributed from the US Department of Environmental Protection regarding best practices on curbs and gutters. C/Hamilton agrees that it is not a good idea to install curbs. A lengthy discussion takes places regarding sidewalks.
2. Michael Ticktin, 37 N. Valley Road: Questions why Resolution 24-48 water/sewer billings for 5 & 6 Cedar Court, is for January/February 2024 only and not includes March/April 2024. Attorney Greg Cannon states that in order to waive the bill in the system there needs to be a resolution that waives the principal amount and we have to know the amount for the resolution, for bookkeeping purposes.

M/Malkin closed the Public Comment for agenda items at 7:24 p.m.

M/Hamilton makes a motion to go out of order for an extra public comment, with a second from C/Herrstrom. All are in favor.

1. Walter Coyoy, 25 N. Valley Road: Discusses drainage issues on N. Valley Road; we have reached the point that it is critical, it’s very concerning. Mr. Coyoy has sent an email to the Borough Council, dated March 15, 2024, with his concerns as a parent and homeowner regarding the ongoing issue related to stormwater drainage on N. Valley Road over the past 5 years. M/Malkin states that in November 2022 we were awarded a grant for N. Valley Road. It takes 3 years from the time we receive the notice until the work is done, so N. Valley Road is scheduled to be repaved; but probably not until 2026 which is still 2 years away. We can discuss a temporary fix. C/Trammell states that the NE corner ponding in the drain is bad and that part should be jetted. It needs a proper drain on N. Valley Road.
2. John Impellizzeri, 27 N. Valley Road: Discusses the drainage problem between his home and Walter Coyoy. Attorney Greg Cannon states that when this project happens there is no doubt in his mind that

the Borough Engineer will be knocking on your doors. Mr. Impellizzeri states the sump pump can only pump out so much and the water is going back into the water table. The stormwater comes in from the stormdrains at a much greater amount than any water draining off the field. C/Trammell states that the storm pipe on N. Valley Road should be 18 inch. C/Macher states it's probably slightly smaller, the pipe runs on their property, on their front lawns and there are no easements. Originally the plan that we found called for a ditch along the side of the road and pipe under the driveway, somewhere along the line the developer decided to install pipes on the properties. There's a catch basin directly across and it's filled with water. C/Trammell states that a temporary fix for now should be that we jet vac from N. Valley Road downhill. We will ask Ana Debevec to get quotes tomorrow to jet vac N. Valley Road at Solar and N. Valley at Farm.

M/Malkin closed the Public Comment for agenda items at 7:47p.m.

**CORRESPONDENCE:**

1. Letter from Roberts Engineering Group, LLC, dated March 4, 2024 regarding Improvements to Lake Drive and Spruce Lane.
2. Letter from Roberts Engineering Group LLC, dated March 5, 2024, regarding the Yearly Water Audit for 2023 for the Delaware River Basin Commission.
3. Letter from Roberts Engineering Group LLC, dated March 6, 2024, regarding the Annual Certification and Stormwater Permit Compliance.
4. Letter from the Monmouth County Division of Planning, dated March 11, 2024, regarding the State Planning Commission intention to update the NJ State Development and Redevelopment Plan.

**MINUTES:**

1. Regular Meeting Minutes – February 5, 2024

On a motion by C/Esakoff to accept the minutes, with a second offered by C/Herrstrom the minutes, C/Hamilton had some spelling corrections on the presentation on the Tree Studies Video. C/Esakoff and C/Herrstrom accept the corrections and the minutes were approved by the following roll call vote:

Roll Call:

AYES: C/Esakoff, C/Hamilton, C/Herrstrom, C/Macher, C/Kaufman-Marut, C/Trammell

NAYS: None ABSTAIN: None ABSENT: None

2. Regular Meeting Minutes – February 20, 2024

On a motion by C/Esakoff to accept the minutes, with a second offered by C/Trammell the minutes were approved by the following roll call vote:

Roll Call:

AYES: C/Esakoff, C/Herrstrom, C/Macher, C/Kaufman-Marut, C/Trammell

NAYS: None ABSTAIN: C/Hamilton ABSENT: None

3. Closed Meeting Minutes – February 20, 2024

On a motion by C/Esakoff to accept the minutes, with a second offered by C/ Kaufman-Marut the minutes were approved by the following roll call vote:

Roll Call:

AYES: C/Esakoff, C/Herrstrom, C/Macher, C/Kaufman-Marut, C/Trammell

NAYS: None ABSTAIN: C/Hamilton ABSENT: None

**CONSENT AGENDA RESOLUTIONS:**

Resolution 24-42 Payment of Bills for March 4, 2024

- Resolution 24-43 Authorizing the Borough of Roosevelt to Enter into a Shared Services Agreement with the Borough of Hightstown Regarding the Repair and Maintenance of Public Water and Sewer Lines, and Public Roads and Streets
- Resolution 24-44 Resolution Amending Council Committees for the Year 2024
- Resolution 24-45 Resolution of the Borough Council Appointing the Planning Board Class III Member for the Year 2024
- Resolution 24-46 Payment of Bills – March 18, 2024
- Resolution 24-47 Resolution Authorizing Roberts Engineering Group, LLC to Prepare a Yearly Water Audit for 2023 and Submit to the Delaware River Basin Commission (DRBC)
- Resolution 24-48 Resolution of the Borough Council of the Borough of Roosevelt Waiving January/February Water and Sewer Utility Billings for 5 & 6 Cedar Court
- Resolution 24-49 Resolution Canceling Taxes on Property Owned by a Totally Disabled Veteran, Block 10, Lot 23
- Resolution 24-50 Resolution Authorizing Roberts Engineering Group, LLC to Prepare the Annual Certification and Stormwater Permit Compliance for the Borough of Roosevelt
- Resolution 24-51 Resolution Authorizing Renewal of Agreement with Onsolve, LLC for Code Red Communications Services
- Resolution 24-52 Resolution Appointing Crossing Guard
- Resolution 24-53 Authorizing Temporary Emergency Appropriations #1
- Resolution 24-54 Resolution Authorizing Transfer of Appropriations for 2023
- Resolution 24-55 Authorizing Temporary Emergency Appropriations #2

C/Trammell asks questions regarding Resolution Nos 24-43, 23-48 and 24-49 and should we ask Hightstown Public Works if they can do the jet vac and cut roots on N. Valley Road at Solar and N. Valley at Farm. C/Trammell made a motion to adopt, with a second offered by C/Herrstrom, to adopt the Consent Agenda Resolution’s 24-42 through 24-55, by the following roll call vote:

Roll Call:

AYES: C/Esakoff, C/Hamilton, C/Herrstrom, C/Macher, C/Kaufman-Marut, C/Trammell  
 NAYS: None ABSTAIN: None ABSENT: None

C/Trammell brings up the problem with bees at 5 Cedar Court. It needs to be reported to the State we have no municipal authority. We can also call animal control.

**REPORTS OF COMMITTEE CHAIRS:**

Mayor Malkin explains to C/Kaufman-Marut which committees the council members represent and which committees she will be chair.

Environmental, Health & Safety: No Report.

Administration: No Report.

Finance: C/Hamilton reports on the temporary budget resolutions passed tonight. Audits for 2022 and 2023 are being worked on by CFO Lang. Waiting on CFO Lang to give a date for a finance meeting.

Community Dev/Code: C/Herrstrom thanks Ana Debevec for sending out the senior citizen flyer regarding the Riverboat Cruise. We are waiting for construction plans for the Amphitheater, which should be received before the end of April. The last thing they are working on is a lighting plan. C/Trammell states he has a preliminary lighting plan for the Amphitheater that was sent to him and he forwarded to Mike Hamilton and Tim Hartley, it has not been forwarded to anyone else. C/Trammell states as they were walking through the Amphitheater and it’s in need of repairs. There are loose bricks and if graduation is going to take place there it is our responsibility to make it safe. C/Hamilton states there is a school board meeting tomorrow and he will go as the council liaison and

ask if they are planning on having graduation at the Amphitheater. M/Malkin states she will have Greg DeFoe take a look at the Amphitheater.

Public Works: No report.

Utilities: C/Trammell reports on the water plant driveway; KTK has been contracted to remove the old stone and replace.

#### REPORTS OF BOROUGH OFFICIALS:

1. Ellen Silverman, 10 N. Valley Road: Arbor Day is in April and ask the Council to prepare a Proclamation for the April agenda. Steve Taylor will have a tree for Mayor Malkin to plant. We will also be receiving free trees from the State to be distributed to residents. We will not know what kind of trees we will be getting until we pick them up.

OLD BUSINESS: Improvements to Lake Drive and Spruce Lane – move to the April agenda.

NEW BUSINESS: M/Malkin states she met with the NJ State Police and discussed a number of issues:

- Speeders on County Route 571 – they said they would try to send out troopers whenever they can, they did send a trooper the very next day.
- Communications, we are not advised of unexpected events; M/Malkin was assured they would call.
- Signs at the school – no walking on property (it came from Department of Education), however, they will never arrest or ticket anyone for walking on the school lawn.
- Currently residents call the State Police Barracks with a non-emergency, however, they would prefer that residents whether it is an emergency or non-emergency to call 911.
- Mayor Malkin address a previous meeting when C/Hamilton brought up a 3.5-hour phone call with Michele Donato, Planning Board Attorney: Mayor Malkin reviewed the bill in question and states she was not on the phone with Michele Donato for 3.5 hours. The bill consisted of a conversation with Mayor Malkin, as well as reviewing revisions to the winery ordinance, review the ordinance for permitted uses in the R40, a 1-hour Planning Board meeting and a letter to Andrew Thomas. Mayor Malkin wants it on the record that she did not incur a 3.5-hour conversation with Michele Donato.

GOOD AND WELFARE: C/Hamilton states:

- The school will be receiving more school aid this year which is good news.
- Thank you to C/Herrstrom for kick starting the senior group.
- Thank you Tina for serving both the Council and the Planning Board.
- There are good articles in the Bulletin for the residents to read.
- Vickie Estok received approval for the radio station.

C/Esakoff made a motion, with a second offered by C/Trammell, to adjourn meeting with an All in Favor.

Time Out: 8:47 p.m.

The audio tape is available in the Clerk's Office at Borough Hall.

Respectfully Submitted,

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Kathleen Hart, Borough Clerk

Adopted Date: April 1, 2024