

BOROUGH OF ROOSEVELT  
 33 N. Rochdale Ave, Roosevelt Borough, NJ 08555

Mayor and Council  
 Regular Meeting Minutes of January 16, 2024

Mayor Malkin opened the meeting at 7:21pm and read the Open Public Meeting Act statement which stated, Adequate notice of this meeting, as required by Chapter 231, P.L. 1975, has been provided by a public notice on January 3, 2024 which was posted on the Bulletin Board Roosevelt Post Office and in the Borough Hall. The notice was transmitted to The Times and Asbury Park Press.

ROLL CALL

	PRESENT	ABSENT	LATE ARRIVAL
<i>Councilmember Robert Atwood</i>	✓		
<i>Councilmember Lou Esakoff</i>		✓	
<i>Councilmember Michael Hamilton</i>	✓		
<i>Councilmember Constance Herrstrom</i>	✓		
<i>Councilmember Steven Macher</i>	✓		
<i>Councilmember Joe Trammell</i>		✓	
<i>Mayor Peggy Malkin</i>	✓		

Also in attendance: Greg Cannon, Esq., Kathleen Hart, Borough Clerk

MAYOR’S REPORT: M/Malkin stated that we are only going to have one public comment, which will be at the end of the meeting due to the weather.

CORRESPONDENCE:

1. Resignation received from Councilmember Robert Atwood effective February 1, 2024.
2. Resignation letter from Mary Tulloss effective immediately, Environmental Commission Member.

MINUTES:

1. Regular Meeting Minutes – December 4, 2023

On a motion by C/Atwood to accept the minutes, with a second offered by C/Herrstrom the minutes were approved by the following roll call vote:

Roll Call:

AYES: C/Atwood, C/Herrstrom, C/Macher

NAYS: None ABSTAIN: C/Hamilton ABSENT: C/Esakoff, C/Trammell

ORDINANCES:

FIRST READING

2024-01

AN ORDINANCE SETTING THE SALARY RANGE AND COMPENSATION OF CERTAIN OFFICIALS, POSITIONS AND EMPLOYEES IN THE BOROUGH OF ROOSEVELT, COUNTY OF MONMOUTH, STATE OF NEW JERSEY

M/Malkin states that this updates the salary range for the employees for the next several years and includes the salary for OEM Coordinator.

C/Hamilton made a motion to adopt on first reading Ordinance 2024-01, with a second offered by C/Atwood.

Roll Call:

AYES: C/Atwood, C/Hamilton, C/Herrstrom, C/Macher  
NAYS: None ABSTAIN: None ABSENT: C/Esakoff, C/Trammell

Second Reading and Public Hearing is scheduled for February 5, 2024 at Roosevelt Borough Hall, 33 N. Rochdale Avenue, Roosevelt, NJ.

CONSENT AGENDA RESOLUTIONS:

- Resolution 24-30 Payment of Bills for January 16, 2024
- Resolution 24-31 Resolution of the Borough Council of the Borough of Roosevelt Waiving November/December Water and Sewer Utility Billings for 5 & 6 Cedar Court
- Resolution 24-32 Resolution of the Borough Council of the Borough of Roosevelt Approving Change Order No. 1 and No. 2 and Payment No. 1 and No. 2 to P.M. Construction Corp. for Improvements to Pine Drive
- Resolution 24-33 Resolution Authorizing the Award of a Non-Fair and Open Contract for Professional Landscape Architect Services to ETM Associates, LLC for Improvements to the Franklin Delano Roosevelt Memorial Amphitheater

C/Hamilton made a motion to adopt the Consent Agenda Resolutions 24-30 through 24-33, with a second offered by C/Herrstrom.

Roll Call:

AYES: C/Atwood, C/Hamilton, C/Herrstrom, C/Macher  
NAYS: None ABSTAIN: None ABSENT: C/Esakoff, C/Trammel

REPORTS OF COMMITTEE CHAIRS:

Environmental, Health & Safety: None

Administration: None

Finance: None

Community Dev/Code: C/Herrstrom asks about the removal of trees at the Amphitheater and what line item should come from as we are still waiting for the bond. C/Hamilton stated the budget will need to be reviewed.

Public Works: None

Utilities: None

ANNOUNCEMENT OF MAYOR’S APPOINTMENT NOT REQUIRING COUNCIL APPROVAL

1. Mayor’s Appointment to the Borough of Roosevelt Environmental Commission

Mayor Malkin appoints the following people to serve as members on the Borough of Roosevelt Environmental Commission.

BE IT RESOLVED that Ben Johnson is hereby appointed as a member to the Borough of Roosevelt Environmental Commission to fulfill the unexpired term of Mary Tulloss, term ending December 31, 2025.

REPORTS OF BOROUGH OFFICIALS: None

UNFINISHED BUSINESS: None

NEW BUSINESS:

1. Borough Council Meeting – October 3, 2024, the meeting has already been advertised for October 3<sup>rd</sup> but it is Rosh Hashanah and the Council meeting will need to be cancelled or rescheduled. The Council agrees to discuss when the meeting date is closer. Attorney, Greg Cannon will give Kathleen dates he is available.

PUBLIC COMMENT (Any item):

M/Malkin opens the public comment at 7:32pm

1. Michael Ticktin, 37 N. Valley Road - Thanks everyone for appointing him again as the CDBG Representative and the Borough Historian.

M/Malkin closes the public comment at 7:33pm

C/Hamilton made a motion, with a second offered by C/Atwood, to adjourn meeting with an All in Favor.

Time Out: 7:33pm

The audio tape is available in the Clerk's Office at Borough Hall.

Respectfully Submitted,

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Kathleen Hart, Borough Clerk

Adopted Date: February 20, 2024