

BOROUGH OF ROOSEVELT
 33 N. Rochdale Ave, Roosevelt Borough, NJ 08555

Mayor and Council
 Reorganization & Regular Meeting Minutes of January 2, 2024

Mayor Malkin opened the meeting at 7:10pm and read the Open Public Meeting Act statement which stated, “Adequate notice of this meeting, as required by Chapter 241, P.L. 1975, has been provided by a public notice on January 6, 2024 which was posted on the Bulletin Board Roosevelt Post Office and in the Borough Hall. The notice was published in The Times and Asbury Park Press.

OATH OF OFFICE was administered by Borough Clerk, Kathleen Hart to Mayor Peggy Malkin for a 4-year term, term expires 12/31/27, Mr. Joseph Trammell and Mr. Louis Esakoff for 3-year terms to the Borough Council, terms expire 12/31/26.

ROLL CALL

	PRESENT	ABSENT	LATE ARRIVAL
<i>Councilmember Robert Atwood</i>	✓		
<i>Councilmember Lou Esakoff</i>	✓		
<i>Councilmember Michael Hamilton</i>	✓		
<i>Councilmember Constance Herrstrom</i>	✓		
<i>Councilmember Steven Macher</i>	✓		
<i>Councilmember Joe Trammell</i>	✓		
<i>Mayor Peggy Malkin</i>	✓		

Also in attendance: Greg Cannon, Esq., Kathleen Hart, Borough Clerk

MAYOR’S REPORT: Mayor Malkin welcomes everyone to the first meeting of the Borough Council for 2024, this is both our reorganization and regular meeting. 2023 was a very full year a great deal happened in town, both happy and some sad things. We have new projects for 2024 in the works, the repair of the Amphitheater, repair the roof at the water treatment plant, DOT grant for Pine Drive and Tamara Drive, new stormwater regulations and a Winery is coming to town. Hopefully everything will go smoothly and we will have a fruitful, productive and happy 2024.

PUBLIC COMMENT: (Agenda items only)

M/Malkin opened the meeting to Public Comment for agenda items only at 7:17pm.

1. Maureen Parrott, 2 Tamara Drive: Has concerns with pedestrian intersections in the Borough. Ms. Parrott attended a conference at Rutgers on Complete Streets Summit on how to make streets safer. All of the slides from the presentation are available on their website. A complete street is supposed make everyone feel safe. Ms. Parrott speaks about all the organizations who try to help make streets safe. Ms. Parrott speaks about the statistics on pedestrian and bicycle fatalities based on speed limits of vehicles. The most important factor for pedestrians and bicycle users is the speed of the vehicle and the road design. If a car is traveling at 20 mph there is a 5% chance of death, a car is traveling at 30 mph there is a 45% chance of death and at 40 mph there is an 85% chance of death. At a prior meeting she presented a petition and 34 people signed the petition for lowering speed limits on Roosevelt roads. Ms. Parrott gives an overview of what was stated at the seminar. M/Malkin states she has had many conversations with the County regarding the roads in Roosevelt. Ms. Parrott states that bright paint in the roads is a great preventative. M/Malkin states the council is aware of the concerns. C/Hamilton states there are so many distractions out there for drivers.

2. Ellen Silverman, 10 N. Valley Road: Wished everyone a Happy New Year’s and is looking forward to working with the Council this year.
3. M/Malkin closed the Public Comment for agenda items at 7:37pm.

MINUTES:

1. Regular Meeting Minutes – November 20, 2023

On a motion by C/Esakoff to accept the minutes, with a second offered by C/Herrstrom. The minutes were approved by the following roll call vote:

Roll Call:

AYES: C/Esakoff, C/Hamilton, C/Herrstrom, C/Macher, C/Trammell
 NAYS: None ABSTAIN: Atwood ABSENT: None

CONSENT AGENDA RESOLUTIONS:

On a motion by C/Trammell to pull Resolutions 24-01, 24-02, 24-03 and 24-24, with a second offered by C/Atwood. The motion was approved by the following roll call vote:

Roll Call:

AYES: C/Atwood, C/Esakoff, C/Hamilton, C/Herrstrom, C/Macher, C/Trammell
 NAYS: None ABSTAIN: None ABSENT: None

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| Resolution 24-04 | Adopting “Roberts Rules of Order” |
| Resolution 24-05 | Establishing Schedule of Public Meetings |
| Resolution 24-06 | Designating Official Newspapers for the Borough Trenton Times and Asbury Park Press |
| Resolution 24-07 | Consent to Appointments for 2024 – Borough Officials |
| Resolution 24-08 | Authorizing the Award of a Contract for Professional Legal Services |
| Resolution 24-09 | Authorizing the Award of a Contract for Professional Engineering Services |
| Resolution 24-10 | Authorizing the Award of a Contract for Professional Auditing Services |
| Resolution 24-11 | Authorizing the Award of a Contract for Professional Bond Counsel Services |
| Resolution 24-12 | Authorizing the Award of a Contract for Professional Planning Consultant Services |
| Resolution 24-13 | Authorizing the Award of a Non-Fair and Open Contract for Professional Website Services to City Connections, LLC, 22 Barrier Drive, Hazlet, NJ 07730 |
| Resolution 24-14 | Appointing a Public Agency Compliance Officer |
| Resolution 24-15 | 2024 Designating Northfield Bank as Depository for the Roosevelt Municipal Court |
| Resolution 24-16 | Designating Lakeland Bank, Hightstown Branch as Depository for the Borough of Roosevelt |
| Resolution 24-17 | Authorizing the Roosevelt Tax Collector to Cancel Property Tax Refunds and Delinquencies of Less than \$5.00 Pursuant to N.J.S.A. 40A17.1 |
| Resolution 24-18 | Establishing the Rate of Interest to be Charged on Delinquent Taxes and Other Municipal Charges |
| Resolution 24-19 | Authorizing a Shared Services Agreement with Millstone Township for the Utilization of Millstone Municipal Court and Related Personnel Services |
| Resolution 24-20 | Appointments of Municipal Court Officers and Employees |
| Resolution 24-21 | Authorizing a Shared Services Agreement with the Township of Millstone for Repair, Maintenance and Snow Removal on Nurko Road for the Year 2024 |
| Resolution 24-22 | Authorizing a Shared Services Agreement with the Township of Millstone for Certified Recycling Coordinator |
| Resolution 24-23 | Appointing Deputy Registrar of Vital Statistics |

- Resolution 24-25 Appointment of a Representative and an Alternate Representative to the Monmouth County Community Development Block Grant (CDBG)
- Resolution 24-26 Authorizing the Award of a Non-Fair and Open Contract for Professional Information Technology Services to Cross Over Networks, LLC, 34 Almond Drive, Toms River, NJ 08753
- Resolution 24-27 Designating a Borough Historian for the Borough of Roosevelt – Michael Ticktin
- Resolution 24-28 Providing for 2024 Temporary Budget Appropriations
- Resolution 24-29 Designating a Municipal Court Judge for the Borough of Roosevelt

The Resolution 24-05, Establishing Schedule of Public Meetings needs to be amended to reflect the date change of October 10, 2024 to October 3, 2024.

C/Trammell made a motion to adopt with amendment to Resolution 24-05, with a second offered by C/Esakoff, to adopt the Consent Agenda Resolutions 24-04 through 24-23 and 24-25 through 24-29.

Roll Call:

AYES: C/Atwood, C/Esakoff, C/Hamilton, C/Herrstrom, C/Macher, C/Trammell
 NAYS: None ABSTAIN: None ABSENT: None

Resolution 24-01 Selecting a President of the Council for the Year 2024

C/Trammell nominates Michael Hamilton, with a second from C/Herrstrom.

Roll Call:

AYES: C/Atwood, C/Esakoff, C/Hamilton, C/Herrstrom, C/Macher, C/Trammell
 NAYS: None ABSTAIN: None ABSENT: None

Resolution 24-02 Establishing Council Committees for the Year 2024 – same as 2023

C/Trammell made a motion to adopt Resolution 24-02 keeping the same committees as 2023, with a second offered by C/Esakoff.

Roll Call:

AYES: C/Atwood, C/Esakoff, C/Hamilton, C/Herrstrom, C/Macher, C/Trammell
 NAYS: None ABSTAIN: None ABSENT: None

Resolution 24-03 Appointing the Planning Board Class III Member for the Year 2024 – same as 2023 C/Atwood

C/Hamilton made a motion to adopt Resolution 24-03 keeping C/Atwood as Planning Board Class III member, with a second offered by C/Trammell.

Roll Call:

AYES: C/Esakoff, C/Hamilton, C/Herrstrom, C/Macher, C/Trammell
 NAYS: None ABSTAIN: C/Atwood ABSENT: None

Resolution 24-24 Appointing Councilmembers to Serve as Representatives to the Various Boards and Committees of the Borough – C/Herrstrom – Seniors, C/Hamilton – Environmental Commission and C/Hamilton – School Board

C/Trammell made a motion to adopt Resolution 24-24, with a second offered by C/Esakoff.

Roll Call:

AYES: C/Atwood, C/Esakoff, C/Hamilton, C/Macher, C/Trammell

NAYS: None ABSTAIN: C/Hamilton ABSENT: None

ANNOUNCEMENT OF MAYOR’S APPOINTMENTS NOT REQUIRING COUNCIL APPROVAL

1. Mayor’s Appointments to the Borough of Roosevelt Planning Board

Mayor Malkin appoints the following people to serve as members on the Borough of Roosevelt Planning Board.

BE IT RESOLVED that Michael Hamilton shall serve as Mayor’s Alternate as a Class I member to the Borough of Roosevelt Planning Board for a one (1) year term commencing January 1, 2024 and ending December 31, 2024.

BE IT FURTHER RESOLVED that Tim Hartley is hereby appointed as a Class IV member to the Borough of Roosevelt Planning Board for a four (4) year term commencing January 1, 2024 and ending December 31, 2027.

BE IT FURTHER RESOLVED that Margaret Katz is hereby appointed as a Class IV to the Borough of Roosevelt Planning Board for a four (4) year term commencing January 1, 2024 and ending December 31, 2027.

BE IT FURTHER RESOLVED that Tina Kaufman-Marut is hereby appointed as a Class IV to the Borough of Roosevelt Planning Board for a four (4) year term commencing January 1, 2024 and ending December 31, 2027.

2. Mayor’s Appointments to the Borough of Roosevelt Environmental Commission

Mayor Malkin appoints the following people to serve as members on the Borough of Roosevelt Environmental Commission.

BE IT RESOLVED that Ellen Silverman is hereby appointed as Chairperson to the Borough of Roosevelt Environmental Commission, term ending December 31, 2024.

BE IT FURTHER RESOLVED that Sam Ashburner is hereby appointed as a member to the Borough of Roosevelt Environmental Commission for a three (3) year, term commencing January 1, 2024 and ending December 31, 2026.

BE IT FURTHER RESOLVED that Ben Johnson is hereby appointed as an Alternate No. 1 to the Borough of Roosevelt Environmental Commission to fulfill the unexpired term of Erin Schneider, ending December 31, 2024.

REPORTS OF COMMITTEE CHAIRS:

Environmental, Health & Safety: C/Atwood briefs everyone on the roosters, he contacted Animal Control, they were very nice and said they give out notices on any complaint they receive. If there was a second complaint, then they would need to show proof regarding the complaint. C/Hamilton states there has been some concerns about public safety, after the active shooter in town, they want to know what steps have been taken. M/Malkin states that she has set up a meeting with the State Police. There is also need for better communication between the Borough and the Board of Education.

Administration: No Report

Finance: No Report

Community Dev/Code: No Report.

Public Works: No Report.

Utilities: C/Trammell states the roof is being repaired at the Water Treatment Plant.

REPORTS OF BOROUGH OFFICIALS: None

UNFINISHED BUSINESS: None

NEW BUSINESS:

1. Pedestrians concerns regarding Borough Intersections – discussed in public comment.
2. M/Malkin states possibility of closing Borough Hall 1 hour each day on Monday, Tuesday, Thursday and Friday. Wednesday would stay open since the State Construction Department is here and residents come in for their construction permits. The Council discuss and agrees to close the Borough Hall one hour a day for the staff. A notice will be posted on the door and website.

PUBLIC COMMENT (Any item)

M/Malkin opens the public comment at 8:15pm

1. Michael Merritt, 6 S. Rochdale Ave: States that the Borough should coordinate with the Post office and close at the same time. Senior group meets 1 day a month from late morning through lunch and will have to be open during their meetings. Establish protocol with State Police, also reach out to Fire and EMS about the app they use and maybe we can also use it. M/Malkin states that in 2023 that Millstone responded to 104 calls in Roosevelt, 76 were medical, 25 were fire and 3 were car accidents.
2. Maureen Parrott, 2 Tamara Drive: Discusses the incident of gun shots heard and she heard them the night before and called the non-emergency number for the State Police but felt there was inadequate response. M/Malkin states that the State Police did respond. Ms. Parrott was shocked with the response the next day and thought it was an overreaction, and why not the night before. Ms. Parrott also states that there is a sign at the school saying the grounds are closed to the public during school hours. M/Malkin asks C/Hamilton to ask the question at the next School Board meeting. M/Malkin states that she and C/Hamilton will go to the next School Board meeting.
3. Michael Merritt 6 S. Rochdale Ave: States school is responsible for children and staff and security is number 1 safety.

M/Malkin closes the public comment at 8:30pm

C/Esakoff made a motion, with a second offered by C/Trammell, to adjourn meeting with an All in Favor.

Time Out: 8:31pm

The audio tape is available in the Clerk's Office at Borough Hall.

Respectfully Submitted,

Kathleen Hart, Borough Clerk

Adopted Date: February 20, 2024