

DRAFT
BOROUGH OF ROOSEVELT
33 N. Rochdale Ave, Roosevelt Borough, NJ 08555

COUNCIL REGULAR MEETING AGENDA
FEBRUARY 20, 2024 @ 7:00 P.M.

TIME IN _____

Adequate notice of this meeting, as required by Chapter 231, P.L. 1975, has been provided by a public notice on January 3, 2024 which was posted on the Bulletin Board Roosevelt Post Office and in the Borough Hall. The notice was transmitted to The Times and Asbury Park Press.

**LETTER FROM ROOSEVELT DEMOCRATIC MUNICIPAL COMMITTEE
SUBMITTING THREE NOMINEES TO FILL THE VACANCY**

Motion to present the name of _____ as Council Member.

Resolution 24-37 Resolution Appointing _____ to an Unexpired Term as Councilperson Within the Borough of Roosevelt, County of Monmouth with Said Term Expiring December 31, 2024

ROLL CALL

Councilmember
Councilmember Louis Esakoff
Councilmember Michael Hamilton
Councilmember Constance Herrstrom
Councilmember Steven Macher
Councilmember Joseph Trammell
Mayor Peggy Malkin

MAYOR'S REPORT:

PUBLIC COMMENT: (Agenda items only)

CORRESPONDENCE:

1. Letter received from Monmouth County Mosquito Control Division, dated January 12, 2024 regarding countywide mosquito control program.
2. Letter received from Manalapan Township, dated February 6, 2024, regarding the shared service agreement with Western Monmouth Animal Control and applying for an NJ DCA Local Efficiency Achievement Program (LEAP) grant.

MINUTES:

1. Regular Meeting Minutes – January 2, 2024
2. Regular Meeting Minutes – January 16, 2024

ORDINANCES:

SECOND READING AND PUBLIC HEARING:

2024-02

AN ORDINANCE OF THE BOROUGH OF ROOSEVELT AMENDING CHAPTER 15: "WATER AND SEWER" OF THE BOROUGH CODE TO CLARIFY THAT PROPERTY OWNERS ARE RESPONSIBLE FOR ALL COSTS OF REPAIR AND MAINTENANCE OF SERVICE APPLIANCES

CONSENT AGENDA RESOLUTIONS:

- Resolution 24-38 Payment of Bills for February 20, 2024
- Resolution 24-39 Resolution Authorizing the Application to the State of New Jersey Under the Leap Program for Animal Control Equipment
- Resolution 24-40 Authorizing The County of Monmouth Mosquito Control Division to Conduct Aerial Mosquito Control Operations Within Roosevelt Borough

REPORTS OF COMMITTEE CHAIRS:

- Councilmember Envi, Health & Safety
- Councilmember Esakoff Administration
- Councilmember Hamilton Finance
- Councilmember Herrstrom Community Dev/Code
- Councilmember Macher Public Works
- Councilmember Trammell Utilities

REPORTS OF BOROUGH OFFICIALS:

OLD BUSINESS:

- 1. Improvements to Lake Drive and Spruce Lane

NEW BUSINESS:

GOOD AND WELFARE:

PUBLIC COMMENT (Any item)

M/Malkin opens the public comment at _____

M/Malkin closes the public comment at _____

CLOSED SESSION:

- Resolution 24-xxx Providing for a Private Executive Meeting that Excludes the Public

ADJOURNMENT

TIME OUT: _____

RESOLUTION NO. 24-37
MEETING DATE: 02-20-2024

**RESOLUTION APPOINTING _____ TO AN UNEXPIRED
TERM AS COUNCILPERSON WITHIN THE BOROUGH OF ROOSEVELT,
COUNTY OF MONMOUTH WITH SAID TERM EXPIRING DECEMBER 31, 2024**

C/_____ offered the following resolution and moved its adoption, which was second by C/_____.

WHEREAS, Councilman Robert Atwood, elected as a nominee of the Democratic Party at the General Election held November 2, 2021, resigned from his position as Councilperson of the Borough of Roosevelt prior to his term expiring on December 31, 2024; and

WHEREAS, on February 5, 2024, the Roosevelt Borough Democratic Committee submitted to the Borough Clerk the names of three (3) Borough residents, who are also members of the Democratic Party, to fill the unexpired term caused by the aforementioned resignation; and

WHEREAS, _____ was among the persons nominated to fill the unexpired term by the Roosevelt Borough Democratic Committee.

NOW, THEREFORE, BE IT RESOLVED, by the Borough Council of the Borough of Roosevelt, County of Monmouth, State of New Jersey, that _____ is hereby appointed to the Borough Council of the Borough of Roosevelt to the office of Councilperson effective immediately, with said term of office expiring on December 31, 2024.

BE IT FURTHER RESOLVED that a copy of this Resolution shall be sent to the Borough Clerk, County Clerk, County Board of Elections, County Democratic Chairperson, County Republican Chairperson, Roosevelt Municipal Democratic Chairperson, and Roosevelt Municipal Republican Chairperson.

ROLL CALL:

AYES:

NAYS:

ABSTAIN:

ABSENT:

CERTIFICATION

I HEREBY CERTIFY the foregoing to be a true copy of a resolution adopted by the Borough Council at a meeting held on February 20, 2024.

Kathleen Hart
Borough Clerk

**COUNTY OF MONMOUTH
DEPARTMENT OF HUMAN SERVICES
MOSQUITO CONTROL DIVISION**

Thomas A. Arnone, *Commissioner Director*

Ross F. Licitra, *Commissioner Deputy Director*

Susan M. Kiley, *liaison*

Nick DiRocco

Erick Anderson



Teri O'Connor
County Administrator

Peter Donell Boynton
Director of Human Services

Victoria C. Thompson
Superintendent, Mosquito Control Division

January 12, 2024

1901 Wayside Road
Tinton Falls, NJ 07724
Tel: 732-542-3630

Dear Municipal Clerk:

The Monmouth County Mosquito Control Division runs a countywide mosquito control program to protect residents from mosquito-borne diseases and maintain a comfort level suitable to enjoy outdoor activities. An important component of this program is the application of mosquito pesticides using the County helicopter in select areas of the county that produce or harbor high numbers of mosquitoes.

Prior to conducting aerial applications over an area designated "congested" by the Federal Aviation Administration, the Mosquito Control Division is required, pursuant to FAR Part 137.51, to secure written approval from the governing body of the political subdivision over which the aircraft is to be operated. To assist this process, I have enclosed a brief sample resolution for consideration by the governing body.

For your information, the Mosquito Control Division anticipates resuming the aerial surveillance and treatment program on or about April 1, 2024 and possibly continuing as late as November 30, 2024. Normally, the treatment areas are restricted to large tracts of standing water in undeveloped parts of the county where mosquito larvae thrive. Each time the Division undertakes aerial larval control applications in your municipality, your local police department will be notified beforehand.

The Mosquito Control Division conducts adult mosquito control with truck-mounted spray equipment. The Division would only consider aerial mosquito control in developed areas if the public health risk from West Nile virus, Eastern Equine Encephalitis virus or other mosquito-borne disease warrants such action. If the helicopter were to be used, the municipal administrator, police and health officer would be contacted as well as the public notified in accordance with pesticide regulations, NJAC 7:30. The County would also adhere to all additional FAA and NJDOT regulations.

Please execute and return an adopted resolution as soon as possible, **preferably before April 1, 2024**. If you have any questions or concerns about the resolution or our program, please call me at 732-542-3630 or e-mail victoria.thompson@co.monmouth.nj.us. I would be glad to answer questions regarding our program or the products we use. The cooperation of the governing body is greatly appreciated.

Sincerely,

A handwritten signature in black ink that reads 'Victoria C. Thompson'.

Victoria Thompson
Superintendent

Enclosure

Township of Manalapan

ADMINISTRATION

120 Route 522 • Manalapan, NJ 07726 • 732-446-8308 • Fax 732-446-9615

Website: www.mtnj.org

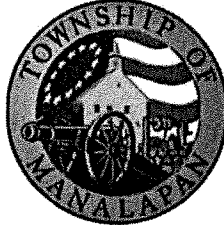
cc: M & C
AD

2/6/24

Mayor
MARY ANN MUSICH

Deputy Mayor
JACK MCNABOE

Township Committee
SUSAN COHEN
BARRY JACOBSON
ERIC NELSON



Township Administrator
TARA L. LOVRICH

February 6, 2024

Kevin Abernathy, Administrator
Millstone Township
470 Stage Coach Road
Millstone, NJ 08510

Peter Valesi, Administrator
Freehold Township
One Municipal Plaza
Freehold, NJ 07728

Dimitri Musing, Administrator
Hightstown Borough
156 Bank Street
Hightstown, NJ 08520

Ana Debevec, Treasurer
Roosevelt Borough
33 N. Rochdale Avenue
P.O. Box 128
Roosevelt, NJ 08555

RE: NJ DCA Local Efficiency Achievement Program (LEAP)
Implementation Grant FY2024

Dear Administrators & Treasurer:

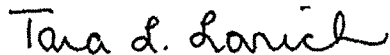
As the lead agency of our shared services agreement regarding Western Monmouth Animal Control, Manalapan Township is desirous to make application to NJ DCA for a Local Efficiency Achievement Program (LEAP) Grant to purchase an additional animal control truck/van to enhance and make more efficient animal control services in your area. I have enclosed a copy of the Implementation Grant Guidelines and Application for your review.

Manalapan Township
Page 2

As part of the application criteria, each of the participating local units of the shared service need to document their commitment in the form of a Resolution certified by your governing body. I have attached a sample of the Participant's Resolution and Jamesburg Borough's draft resolution for your convenience. Please note the grant deadline for electronic submission is April 15th by 5:00 pm. Kindly forward said Resolution to Manalapan Township, at your earliest possible convenience, so as not to miss the grant deadline.

I thank you in advance for your support and cooperation in this matter.

Very truly yours,



Tara L. Lovrich
Administrator

cc: Michael Capabianco, Administrator
Jamesburg Borough

enclosures

ORDINANCE 2024-02
INTRODUCTION DATE: 02-05-2024
PUBLIC HEARING DATE: 02-20-2024

**AN ORDINANCE OF THE BOROUGH OF ROOSEVELT AMENDING CHAPTER 15:
“WATER AND SEWER” OF THE BOROUGH CODE TO CLARIFY THAT
PROPERTY OWNERS ARE RESPONSIBLE FOR ALL COSTS OF REPAIR AND
MAINTENANCE OF SERVICE APPLIANCES**

WHEREAS, the Borough of Roosevelt, County of Monmouth, State of New Jersey (the “Borough”) operates and maintains a combined Water/Sewer Utility Department, pursuant to the authority of N.J.S.A. 40:62-106; and

WHEREAS, the Borough seeks to clarify that Borough property owners are responsible for all costs of repairing and maintaining service appliances connected to the Borough’s water system;

NOW, THEREFORE, BE IT ORDAINED by the Mayor and Council of the Borough of Roosevelt, County of Monmouth, State of New Jersey, that Borough Code Chapter 15: “Water and Sewer” is hereby amended as follows (~~stricken text~~ indicates deletions, underlined text indicates additions):

CHAPTER 15: “WATER AND SEWER”

* * *

15-10 PROPERTY OWNER TO MAINTAIN SERVICE APPLIANCES.

The owner of any property supplied with water shall, at the owner’s own expense and cost, maintain all service pipes, stop-cocks, curb boxes and other appliances and appurtenances in good working order and repair and protect them against freezing or other damage. In the event that repair, maintenance, shut-off, connection, and/or an emergent response by the Water Utility Operator, is required, all costs of such repair or maintenance or emergent response shall be borne by the owner of the property. If the owner of the property fails to comply with the responsibility as stated herein for expenses incurred and the failure continues after written notice is received by the owner notifying the owner of responsibility for the costs, then the Water Utility Operator shall certify the cost to the Borough Council, which shall examine the certificate and, if it is correct, cause the cost as shown thereon to be charged against the lands. The amount so charged shall become a lien upon the lands and be added to and become a part of the taxes next to be assessed and levied upon the lands, shall bear interest at the same rate as taxes and shall be collected and enforced by the same officer and in the same manner as taxes.

BE IT FURTHER ORDAINED that should any section, paragraph, sentence, clause, or phase of this ordinance be declared unconstitutional or invalid for any reason, the remaining

portion of this ordinance shall not be affected thereby and shall remain in full force and effect, and to that end the provisions of this ordinance are hereby declared to be severable; and

BE IT FURTHER ORDAINED that all ordinances or parts of ordinances inconsistent with this amending ordinance are hereby repealed to the extent of their inconsistencies only; and

BE IT FURTHER ORDAINED that this ordinance shall be in full force and take effect immediately upon final passage and publication according to law.

ATTEST:

APPROVED

Kathleen Hart, Borough Clerk

Peggy Malkin, Mayor

*BOROUGH OF ROOSEVELT
COUNTY OF MONMOUTH
STATE OF NEW JERSEY*

**RESOLUTION NO. 24-38
MEETING DATE: 02-20-2024**

PAYMENT OF BILLS FOR FEBRUARY 20, 2024

C/ _____ offered the following resolution and moved its adoption, which was second by C/ _____.

WHEREAS, the attached list of bills have been submitted to the Council for payment approval; and

WHEREAS, the Chief Financial Officer has certified the availability of funds for the payment of bills.

NOW, THEREFORE, BE IT RESOLVED that the bills on the attached bill list be paid.

ROLL CALL:

AYES:

NAYS:

ABSTAIN:

ABSENT:

CERTIFICATION

I HEREBY CERTIFY the foregoing to be a true copy of a resolution adopted by the Borough Council at a meeting held on February 20, 2024.

Kathleen Hart
Borough Clerk

2-20-24 BILL LIST

P.O. Type: All
 Range: First to Last
 Format: Condensed
 Vendors: All
 Rcvd Batch Id Range: First to Last

Open: N Paid: N Void: N
 Rcvd: Y Held: Y Aprv: N
 Bid: Y State: Y Other: Y Exempt: Y

Include Non-Budgeted: Y

Vendor #	Name	PO #	PO Date	Description	Status	Amount	Void Amount	Contract	PO Type
BOROU005	BOROUGH OF HIGHTSTOWN	24-00108	02/12/24	SOLID WASTE CONTRACT:FEB 2024	Open	6,151.17	0.00		
CANNO005	CANNON LAW FIRM, LLC	24-00097	02/08/24	LEGAL SERVICES-JAN 2024	Open	2,750.00	0.00		
		24-00098	02/08/24	JAN 2024-TAX APPEALS	Open	<u>297.00</u>	0.00		
						3,047.00			
COMPL010	COMPLETE CARE MAINTENANCE, LLC	24-00077	02/02/24	JAN 2024 SERVICES	Open	400.00	0.00		
COMPL005	COMPLETE SECURITY SYSTEMS, INC	24-00069	01/30/24	REMOTE SERVICE CALL 1/15/24	Open	101.25	0.00		
		24-00073	01/31/24	ALARM MONITOR 2/1/24-1/31/25	Open	<u>480.00</u>	0.00		
						581.25			
DILWO005	DILWORTH & PAXSON, LLP	24-00105	02/09/24	PREPARE BOND ORD. 23-17	Open	570.00	0.00		
GEORG005	GEORGE S COYNE CHEMICAL CO INC	24-00089	02/06/24	SEWER-2024 CES PACL(DELTA FLOC	Open	2,311.23	0.00		B
HACHC005	HACH COMPANY	24-00050	01/24/24	WATER-LAB TESTING SUPPLIES	Open	1,201.77	0.00		
		24-00060	01/25/24	WATER-LAB TESTING SUPPLIES	Open	<u>62.07</u>	0.00		
						1,263.84			
HOLDE005	HOLDEN, JOHN B.	24-00086	02/05/24	2024 WATER PLANT MANAGEMENT	Open	5,415.00	0.00		B
		24-00087	02/05/24	ADDITIONAL SERVICES-JAN 2024	Open	<u>715.50</u>	0.00		
						6,130.50			
INTER015	INTERSTATE WASTE SERVICES, INC	24-00022	01/10/24	2024 RECYCLING CONTRACT	Open	3,342.92	0.00		B
JCIJ0005	JCI JONES CHEMICALS, INC.	24-00095	02/07/24	SEWER-2024 SULFUR DIOXIDE	Open	2,007.00	0.00		B
JCPLO005	JCP & L	24-00096	02/08/24	w/s-JAN 2024 ELECTRIC SERVICE	Open	4,276.39	0.00		
JOHNS015	JOHNSON, BEN	24-00117	02/15/24	REIMB:WATERSHED CONFERENCE	Open	45.00	0.00		
LEAF0005	LEAF COMMERCIAL CAPITAL, INC.	24-00106	02/12/24	KYOCERA COPIER PYMT 3 OF 60	Open	171.48	0.00		

Vendor #	Name	PO #	PO Date	Description	Status	Amount	Void Amount	Contract	PO Type
LYONS005 LYONS ENVIRONMENTAL SERV, LLC									
		24-00107	02/12/24	WATER TESTING 1/4/24	Open	40.00	0.00		
		24-00110	02/12/24	ADD'L SERVICES 11/7-1/25/24	Open	<u>519.48</u>	0.00		
						559.48			
NJADV005 NJ ADVANCE MEDIA									
		24-00088	02/06/24	LEGAL NOTICES-1/25/24	Open	13.52	0.00		
NJDEP005 NJ DEPARTMENT OF HEALTH									
		24-00112	02/12/24	DOG REPORT:NOV 2023	Open	3.60	0.00		
		24-00113	02/12/24	DOG REPORT:JAN 2024	Open	<u>55.80</u>	0.00		
						59.40			
PASSA005 PASSAIC VALLEY SEWERAGE									
		24-00100	02/08/24	SLUDGE DISPOSAL-JAN 2024	Open	604.80	0.00		
PEGER005 PEGER, KYLE d/b/a									
		24-00084	02/05/24	SALTING:1/20/24	Open	1,700.00	0.00		
PETTY005 PETTY CASH									
		24-00078	02/02/24	REIMBURSE PETTY CASH	Open	17.05	0.00		
		24-00081	02/05/24	REIMBURSE PETTY CASH	Open	9.86	0.00		
		24-00092	02/07/24	REIMBURSE PETTY CASH	Open	74.00	0.00		
		24-00099	02/08/24	REIMBURSE PETTY CASH	Open	76.96	0.00		
		24-00111	02/12/24	REIMBURSE PETTY CASH	Open	18.75	0.00		
		24-00114	02/14/24	REIMBURSE PETTY CASH	Open	<u>71.25</u>	0.00		
						267.87			
POSTM005 POSTMASTER									
		24-00104	02/09/24	STAMPS:TAX & W/S COLLECTOR	Open	136.00	0.00		
PSEGC005 PSE & G CO,									
		24-00118	02/15/24	JAN 2024 GAS SERVICE	Open	848.97	0.00		
RIOSU005 RIO SUPPLY, INC.									
		23-00374	07/19/23	WATER METERS (10) + ANTENNAS	Open	3,700.00	0.00		
		24-00074	02/02/24	WATER-2024 ANNUAL SUPPORT FEE	Open	<u>5,550.00</u>	0.00		
						9,250.00			
ROBER005 ROBERTS ENGINEERING GROUP, LLC									
		22-00273	05/13/22	ROAD IMPROVEMENTS:PINE DRIVE	Open	1,106.00	0.00		B
		22-00437	07/27/22	ROAD IMPROVEMENTS:TAMARA DRIVE	Open	390.00	0.00		B
		22-00438	07/27/22	WATER MAIN REPLACEMENT-TAMARA	Open	226.00	0.00		B
		23-00256	05/17/23	TIER A STORMWATER MAPPING	Open	866.00	0.00		B
		23-00257	05/17/23	NJDOT GRANT 2024 APPLICATION	Open	165.00	0.00		B
		23-00626	12/01/23	UPDATE STORMWATER MGMT PLAN	Open	4,017.25	0.00		B
		23-00627	12/04/23	PREPARE PASI FOR AMPHITHEATER	Open	4,056.00	0.00		B
		24-00091	02/07/24	RVW INVOICE-WATER MAIN BREAK	Open	180.00	0.00		
		24-00093	02/07/24	EVAL ELECTRIC TRANSMISS TOWERS	Open	97.50	0.00		
		24-00094	02/07/24	TIER B TO TIER A STORMWATER	Open	<u>97.50</u>	0.00		
						11,201.25			

TOTAL CARRIED FORWARD FROM BILL LIST

69,651.40

MANUAL CHECKS

CHECK # 13216

DSHC ENTERPRISES (LIEN REDEMPTION)

15,634.25

15,634.25

GRAND TOTAL OF 2/20/24 BILL LIST

85,285.65

Vendor #	Name	PO #	PO Date	Description	Status	Amount	Void Amount	Contract	PO Type
RUSSE005	RUSSELL REID, INC.	24-00103	02/09/24	2024 SLUDGE REMOVAL	Open	905.94	0.00		B
SOBEL005	SOBEL HAN & CANNON, LLP	24-00080	02/05/24	LEGAL SERVICES-OCT 2023	Open	2,750.00	0.00		
		24-00082	02/05/24	LEGAL SERVICES-NOV 2023	Open	2,750.00	0.00		
		24-00083	02/05/24	LEGAL SERVICES-DEC 2023	Open	2,750.00	0.00		
						8,250.00			
SUTPH005	SUTPHEN MEMORIAL, INC.	24-00021	01/10/24	2024 CEMETERY MANAGEMENT	Open	775.00	0.00		B
TEICH005	TEICH, DAVID	24-00085	02/05/24	REIMB:AUGER RENTAL + PEBBLES	Open	164.13	0.00		
TOWNS015	TOWNSHIP OF MANALAPAN	24-00109	02/12/24	ANIMAL CONTROL SERV-FEB 2024	Open	1,000.00	0.00		
USBAN010	U.S. BANK OPERATIONS CENTER	24-00115	02/15/24	2021 MCIA-ANNUAL TRUSTEE FEE	Open	475.00	0.00		
VORTE005	VORTEX SERVICES, LLC	24-00075	02/02/24	CLEAR SEWER BLOCKAGE 12/26/23	Open	2,850.00	0.00		
WBMAS005	W.B. MASON CO., INC.	24-00116	02/15/24	DELIVERY/RENTAL-JAN/FEB 2024	Open	17.86	0.00		
WEBHA005	WEB HAULING & DISTRIBUTION, INC	24-00079	02/05/24	PUMP LAKE DR PUMP PIT 1/29/24	Open	274.40	0.00		
Total Purchase Orders: 55					Total P.O. Line Items: 0	Total List Amount: 69,651.40	Total Void Amount: 0.00		



Totals by Year-Fund		Budget Rcvd	Budget Held	Budget Total	Revenue Total	G/L Total	Total
Fund Description	Fund						
	3-01	13,337.00	0.00	13,337.00	0.00	0.00	13,337.00
	3-09	<u>7,195.00</u>	<u>0.00</u>	<u>7,195.00</u>	<u>0.00</u>	<u>0.00</u>	<u>7,195.00</u>
Year Total:		20,532.00	0.00	20,532.00	0.00	0.00	20,532.00
	4-01	18,413.03	0.00	18,413.03	0.00	0.00	18,413.03
	4-09	<u>24,337.72</u>	<u>0.00</u>	<u>24,337.72</u>	<u>0.00</u>	<u>0.00</u>	<u>24,337.72</u>
Year Total:		42,750.75	0.00	42,750.75	0.00	0.00	42,750.75
	C-04	1,496.00	0.00	1,496.00	0.00	0.00	1,496.00
	C-08	<u>796.00</u>	<u>0.00</u>	<u>796.00</u>	<u>0.00</u>	<u>0.00</u>	<u>796.00</u>
Year Total:		2,292.00	0.00	2,292.00	0.00	0.00	2,292.00
	G-02	4,017.25	0.00	4,017.25	0.00	0.00	4,017.25
ANIMAL CONTROL	T-13	59.40	0.00	59.40	0.00	0.00	59.40
Total of All Funds:		<u>69,651.40</u>	<u>0.00</u>	<u>69,651.40</u>	<u>0.00</u>	<u>0.00</u>	<u>69,651.40</u>

RESOLUTION NO. 24-39
MEETING DATE: 02-20-2024

**RESOLUTION AUTHORIZING THE APPLICATION TO THE STATE OF NEW JERSEY
UNDER THE LEAP PROGRAM FOR ANIMAL CONTROL EQUIPMENT**

C/ _____ offered the following resolution and moved its adoption, which was second by C/ _____.

WHEREAS, the State of New Jersey has appropriated \$7.5 million for Shared Services and School District Consolidation Study and Implementation Grants to assist local units with the study, development, and implementation of new shared and regional services; and

WHEREAS, the Department of Community Affairs, Division of Local Government Services (DLGS) is tasked with administering these grant funds through the Local Efficiency Achievement Program (LEAP); and

WHEREAS, LEAP Implementation Grants exist to support costs associated with shared service implementation to ensure that meaningful, efficiency generating initiatives are not hindered by short term transitional expenses; and

WHEREAS, the Township of Manalapan and Freehold Township, Hightstown Borough, Jamesburg Borough, Roosevelt Borough and Millstone Township entered into a shared services agreement, but face certain expenses associated with implementation that present a burden to the local units; and

WHEREAS, the purpose of this shared services agreement is to provide Animal Control Services, which will benefit the residents of all participating local units; and

WHEREAS, the Township of Manalapan has agreed to be the lead agency in this program and will submit the application to DLGS on behalf of all participating units.

NOW, THEREFORE, BE IT RESOLVED by the Governing Body of the Borough of Roosevelt, that the Borough of Roosevelt does hereby join with the Township of Manalapan in applying for a LEAP Implementation Grant in the amount of \$76,377.00 to support implementation of this shared service.

ROLL CALL:

AYES:

NAYS:

ABSTAIN:

ABSENT:

CERTIFICATION

I HEREBY CERTIFY the foregoing to be a true copy of a resolution adopted by the Borough Council at a meeting held on February 20, 2024.

Kathleen Hart
Borough Clerk

**RESOLUTION NO. 24-40
MEETING DATE: 02-20-2024**

**AUTHORIZING THE COUNTY OF MONMOUTH MOSQUITO CONTROL DIVISION
TO CONDUCT AERIAL MOSQUITO CONTROL OPERATIONS WITHIN
ROOSEVELT BOROUGH**

C/ _____ offered the following Resolution and moved its adoption, which was second by C/ _____.

WHEREAS, the Monmouth County Board of County Commissioners, pursuant to N.J.S.A. 26:9-27 et seq. has elected through its Mosquito Control Division to perform all acts necessary for the elimination of mosquito breeding areas and/or to exterminate mosquitos within the county; and

WHEREAS, the County has instituted an Integrated Pest Management Program consisting of surveillance, water management, biological control, and chemical control to exterminate the mosquito population within the county of Monmouth; and

WHEREAS, prior to conducting aerial dispensing operations over a designated “congested area,” the County is required, pursuant to Federal Aviation Administration Regulation (FAR Part 137.51), to secure prior written approval from the governing body of the political subdivision over which the aircraft is to be operated; and

WHEREAS, the Borough of Roosevelt is designated as a “congested area” by the Federal Aviation Administration and the County has requested that this governing body consent to its proposed aerial dispensing operation.

NOW, THEREFORE BE IT RESOLVED as follows:

1. The Roosevelt Borough Council hereby authorizes the County of Monmouth Mosquito Control Division or its agent to apply pesticides by aircraft for mosquito control in certain areas of the municipality designated by the County as being either larval mosquito habitat or areas harboring high populations of mosquitos constituting either a nuisance, a health hazard, or both with the understanding that:
 - a. The County shall utilize pesticides, application equipment and aircraft that are approved for aerial applications by the applicable Federal (USEPA) and State (NJDEP) agencies, and
 - b. Such operations will be performed in compliance with the applicable Federal and State regulations, and

- c. The County will notify the police department of each municipality over which aerial pesticide operations are planned prior to commencement of such operations.

ROLL CALL:

AYES:

NAYS:

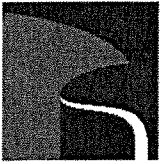
ABSTAIN:

ABSENT:

CERTIFICATION

I HEREBY CERTIFY the foregoing to be a true copy of a resolution adopted by the Borough Council at a meeting held on February 20, 2024.

Kathleen Hart
Borough Clerk



Roberts
 ENGINEERING GROUP LLC
 Women Business Enterprise Certified

1670 Whitchose-Hamilton Square Rd.
 Hamilton, New Jersey 08690
 609-586-1141 fax 609-586-1143
 www.RobertsEngineeringGroup.com

January 18, 2024

Mayor and Council
 Borough of Roosevelt
 P.O. Box 128
 33 North Rochdale Avenue
 Roosevelt, New Jersey 08555

Re: Improvements to Lake Drive and Spruce Lane
 Municipal Aid Fiscal Year 2024
 Borough of Roosevelt, Monmouth County, New Jersey
 Our File No.: R4603

Dear Mayor and Council:

This is a follow up to my letter to you dated November 21, 2023, attached.

As you know, the Borough has been awarded an NJDOT Municipal Aid grant in the amount of \$183,337.00 for improvements to Lake Drive and Spruce Lane. The estimated construction cost for the entire project is \$943,750.00 which included concrete curb and gutter replacement, sidewalk replacement (HMA and concrete), stormwater improvements, and milling and paving of the entire lengths of Lake Drive and Spruce Lane.

As the estimated construction costs exceed the grant amount, the Borough may wish to consider modifying the limits of the project in order to reduce the scope of work and the estimated construction cost. We recommend the Borough consider limiting the scope of work to one of the following:

- Improvements to Lake Drive (South Rochdale Avenue to South Valley Road)
- Improvements to Lake Drive (South Valley Road to Spruce Court) and Spruce Court

These options are of nearly identical value and reduce the estimate construction cost by approximately 50% to an estimated value of \$475,000 each.

The anticipated costs for survey, design, permitting, bidding, and construction administration/inspection are as follows:

Survey, Design, Permitting, and Bidding =	\$25,000.00
<u>Construction Administration and Inspection =</u>	<u>\$29,000.00</u>
TOTAL =	\$54,000.00

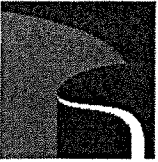
Please note that we have not yet evaluated the existing sanitary collection system with the Borough Sewer Operator. Costs associated with sewer improvements, if needed, will be provided under separate cover.

Please review the above figures and advise as to how the Council would like to move forward. Should you have any questions, please feel free to contact me.

Very truly yours,

Carmela Roberts, P.E., C.M.E.
 Borough Engineer

cc: Kathleen Hart, RMC, CMR, Borough Clerk
 George Lang, Borough CFO
 Ana Debevec, Borough Treasurer
 Cameron Corini, PE, CME, Roberts Engineering Group, LLC
 Kelly Pham, EIT, Roberts Engineering Group, LLC



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November 21, 2023

Mayor and Council
 Borough of Roosevelt
 P.O. Box 128
 33 North Rochdale Avenue
 Roosevelt, New Jersey 08555

Re: Improvements to Lake Drive and Spruce Lane
 Municipal Aid Fiscal Year 2024
 Borough of Roosevelt, Monmouth County, New Jersey
 Our File No.: R4603

Dear Mayor and Council:

Enclosed with this letter, please find a copy of a letter received from the NJDOT dated November 1, 2023 notifying the Borough that it has been awarded funding through the Municipal Aid Program for the improvements to Lake Drive and Spruce Lane in the amount of \$183,337.00.

You may recall that the Engineer's Estimate for this work was approximately \$934,750.00. The awarded allotment is \$751,413.00 less than the estimated construction cost.

The proposed improvements will include tree removal, inlet repair, new curb where none currently exist, milling and paving with base repairs as necessary, and the replacement of inlet castings, deteriorated curb, sidewalk, manhole castings, signage, speed humps, and pavement markings.

We do not anticipate any water improvements under this project. We will review with the Sewer Operator for any required sanitary sewer improvements on Lake Drive and Spruce Lane, and will follow up under separate cover with the proposed cost.

The anticipated costs for survey, design, permitting, bidding, and construction administration/inspection are as follows:

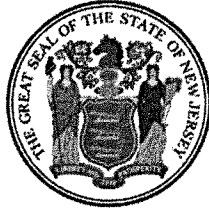
Survey, Design, Permitting, and Bidding =	\$40,000.00
<u>Construction Administration and Inspection =</u>	<u>\$55,000.00</u>
TOTAL =	\$95,000.00

Please review the above figures and advise as to how the Council would like to move forward. Should you have any questions, please feel free to contact me.

Very truly yours,

Carmela Roberts, P.E., C.M.E.
 Borough Engineer

cc: Kathleen Hart, RMC, CMR, Borough Clerk
 George Lang, Borough CFO
 Ana Debevec, Borough Treasurer
 Cameron Corini, PE, CME, Roberts Engineering Group, LLC
 Kelly Pham, EIT, Roberts Engineering Group, LLC



State of New Jersey

DEPARTMENT OF TRANSPORTATION
P.O. Box 600
Trenton, New Jersey 08625-0600

PHILIP D. MURPHY
Governor

TAHESHA L. WAY
Lt. Governor

DIANE GUTIERREZ-SCACCETTI
Commissioner

November 1, 2023

The Honorable Peggy Malkin
Mayor, Roosevelt Borough
33 North Rochdale Avenue
Roosevelt Borough, New Jersey 08555

Dear Mayor Malkin,

I am pleased to inform you that Roosevelt Borough has been selected to receive funding from the New Jersey Department of Transportation's (NJDOT) Fiscal Year 2024 Municipal Aid Program for LA-2024 MA Roosevelt Borough Improvements to Lake Drive and Spruce Lane 13 in the amount of \$183,337.00.

NJDOT's Municipal Aid Program is a very competitive program. This year the Department received 600 applications requesting more than \$384 million. There is \$161.25 million available in funds for this program from the Transportation Trust Fund (TTF) supported by the State gas tax.

As part of the Department's Commitment to Communities, NJDOT provides statewide assistance for local governments for improvements to and preservation of the local transportation network. This network makes up about 90 percent of New Jersey's roadways. The successful completion of your project will help achieve this goal and provide your constituents and everyone that uses local roads a transportation system that provides the mobility they deserve.

Should you have any questions regarding your grant, please contact the NJDOT Local Aid District Office in your area.

District 1 - Mt. Arlington – 973-810-9120 District 3 - Trenton – 609-963-2020
District 2 - Newark - 862-350-5730 District 4 - Cherry Hill - 856-414-8414

Again, thank you for your support of this program and good luck with your project.

Sincerely,

Handwritten signature of Diane Gutierrez-Scaccetti in cursive.

Diane Gutierrez-Scaccetti
Commissioner

cc: Municipal Clerk; Municipal Engineer