

DRAFT
BOROUGH OF ROOSEVELT
33 N. Rochdale Ave, Roosevelt Borough, NJ 08555

COUNCIL REGULAR MEETING AGENDA
FEBRUARY 5, 2024 @ 7:00 P.M.

TIME IN _____

Adequate notice of this meeting, as required by Chapter 231, P.L. 1975, has been provided by a public notice on January 3, 2024 which was posted on the Bulletin Board Roosevelt Post Office and in the Borough Hall. The notice was transmitted to The Times and Asbury Park Press.

ROLL CALL Councilmember Louis Esakoff
 Councilmember Michael Hamilton
 Councilmember Constance Herrstrom
 Councilmember Steven Macher
 Councilmember Joseph Trammell
 Mayor Peggy Malkin

MAYOR’S REPORT:

PRESENTATION: Tree Studies Video – Environmental Commission

PUBLIC COMMENT: (Agenda items only)

CORRESPONDENCE:

1. Letter received from Roberts Engineering Group LLC regarding Improvements to Lake Drive and Spruce Lane, dated January 18, 2024.
2. Letter and report received from Roberts Engineering Group, LLC regarding the Preliminary Assessment/Site Investigation (PASI) for the Amphitheater Rehabilitation.

MINUTES:

1. Regular Meeting Minutes – December 18, 2023

ORDINANCES:

SECOND READING AND PUBLIC HEARING:

2024-01 AN ORDINANCE SETTING THE SALARY RANGE AND
 COMPENSATION OF CERTAIN OFFICIALS, POSITIONS AND
 EMPLOYEES IN THE BOROUGH OF ROOSEVELT, COUNTY OF
 MONMOUTH, STATE OF NEW JERSEY

FIRST READING

2024-02 AN ORDINANCE OF THE BOROUGH OF ROOSEVELT AMENDING
 CHAPTER 15: “WATER AND SEWER” OF THE BOROUGH CODE
 TO CLARIFY THAT PROPERTY OWNERS ARE RESPONSIBLE FOR

ALL COSTS OF REPAIR AND MAINTENANCE OF SERVICE
APPLIANCES

Second reading and public hearing scheduled for February 20, 2024 at Borough Hall, 33 North Rochdale Avenue, Roosevelt, NJ.

CONSENT AGENDA RESOLUTIONS:

- Resolution 24-34 Payment of Bills for February 5, 2024
- Resolution 24-35 Resolution Authorizing Roberts Engineering Group, LLC to Survey, Design, Permit, Prepare Bid Documents and Loan Documents to Replace the Trickling Filters at the Wastewater Treatment Plant
- Resolution 24-36 Resolution Appointing Coordinator of the Roosevelt Borough Office of Emergency Management

REPORTS OF COMMITTEE CHAIRS:

- | | |
|-------------------------|-----------------------|
| Councilmember | Envi, Health & Safety |
| Councilmember Esakoff | Administration |
| Councilmember Hamilton | Finance |
| Councilmember Herrstrom | Community Dev/Code |
| Councilmember Macher | Public Works |
| Councilmember Trammell | Utilities |

REPORTS OF BOROUGH OFFICIALS:

OLD BUSINESS:

1. Improvements to Lake Drive and Spruce Lane

NEW BUSINESS:

GOOD AND WELFARE:

PUBLIC COMMENT (Any item)

M/Malkin opens the public comment at _____
M/Malkin closes the public comment at _____

ADJOURNMENT

TIME OUT: _____



Roberts
 ENGINEERING GROUP LLC
 Women Business Enterprise Certified

1670 Whitehorse-Hamilton Square Rd.
 Hamilton, New Jersey 08690
 609-586-1141 fax 609-586-1143
 www.RobertsEngineeringGroup.com

January 18, 2024

Mayor and Council
 Borough of Roosevelt
 P.O. Box 128
 33 North Rochdale Avenue
 Roosevelt, New Jersey 08555

Re: Improvements to Lake Drive and Spruce Lane
 Municipal Aid Fiscal Year 2024
 Borough of Roosevelt, Monmouth County, New Jersey
 Our File No.: R4603

Dear Mayor and Council:

This is a follow up to my letter to you dated November 21, 2023, attached.

As you know, the Borough has been awarded an NJDOT Municipal Aid grant in the amount of \$183,337.00 for Improvements to Lake Drive and Spruce Lane. The estimated construction cost for the entire project is \$943,750.00 which included concrete curb and gutter replacement, sidewalk replacement (HMA and concrete), stormwater improvements, and milling and paving of the entire lengths of Lake Drive and Spruce Lane.

As the estimated construction costs exceed the grant amount, the Borough may wish to consider modifying the limits of the project in order to reduce the scope of work and the estimated construction cost. We recommend the Borough consider limiting the scope of work to one of the following:

- Improvements to Lake Drive (South Rochdale Avenue to South Valley Road)
- Improvements to Lake Drive (South Valley Road to Spruce Court) and Spruce Court

These options are of nearly identical value and reduce the estimate construction cost by approximately 50% to an estimated value of \$475,000 each.

The anticipated costs for survey, design, permitting, bidding, and construction administration/inspection are as follows:

Survey, Design, Permitting, and Bidding =	\$25,000.00
<u>Construction Administration and Inspection =</u>	<u>\$29,000.00</u>
TOTAL =	\$54,000.00

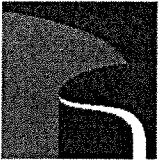
Please note that we have not yet evaluated the existing sanitary collection system with the Borough Sewer Operator. Costs associated with sewer improvements, if needed, will be provided under separate cover.

Please review the above figures and advise as to how the Council would like to move forward. Should you have any questions, please feel free to contact me.

Very truly yours,

Carmela Roberts, P.E., C.M.E.
 Borough Engineer

cc: Kathleen Hart, RMC, CMR, Borough Clerk
 George Lang, Borough CFO
 Ana Debevec, Borough Treasurer
 Cameron Corini, PE, CME, Roberts Engineering Group, LLC
 Kelly Pham, EIT, Roberts Engineering Group, LLC



Roberts
 ENGINEERING GROUP LLC
 Women Business Enterprise Certified

1670 Whitehorse-Hamilton Square Rd.
 Hamilton, New Jersey 08690
 609-586-1141 fax 609-586-1143
 www.RobertsEngineeringGroup.com

November 21, 2023

Mayor and Council
 Borough of Roosevelt
 P.O. Box 128
 33 North Rochdale Avenue
 Roosevelt, New Jersey 08555

Re: Improvements to Lake Drive and Spruce Lane
 Municipal Aid Fiscal Year 2024
 Borough of Roosevelt, Monmouth County, New Jersey
 Our File No.: R4603

Dear Mayor and Council:

Enclosed with this letter, please find a copy of a letter received from the NJDOT dated November 1, 2023 notifying the Borough that it has been awarded funding through the Municipal Aid Program for the improvements to Lake Drive and Spruce Lane in the amount of \$183,337.00.

You may recall that the Engineer's Estimate for this work was approximately \$934,750.00. The awarded allotment is \$751,413.00 less than the estimated construction cost.

The proposed improvements will include tree removal, inlet repair, new curb where none currently exist, milling and paving with base repairs as necessary, and the replacement of inlet castings, deteriorated curb, sidewalk, manhole castings, signage, speed humps, and pavement markings.

We do not anticipate any water improvements under this project. We will review with the Sewer Operator for any required sanitary sewer improvements on Lake Drive and Spruce Lane, and will follow up under separate cover with the proposed cost.

The anticipated costs for survey, design, permitting, bidding, and construction administration/inspection are as follows:

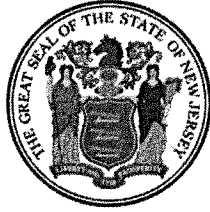
Survey, Design, Permitting, and Bidding =	\$40,000.00
<u>Construction Administration and Inspection =</u>	<u>\$55,000.00</u>
TOTAL =	\$95,000.00

Please review the above figures and advise as to how the Council would like to move forward. Should you have any questions, please feel free to contact me.

Very truly yours,

Carmela Roberts, P.E., C.M.E.
 Borough Engineer

cc: Kathleen Hart, RMC, CMR, Borough Clerk
 George Lang, Borough CFO
 Ana Debevec, Borough Treasurer
 Cameron Corini, PE, CME, Roberts Engineering Group, LLC
 Kelly Pham, EIT, Roberts Engineering Group, LLC



State of New Jersey

DEPARTMENT OF TRANSPORTATION
P.O. Box 600
Trenton, New Jersey 08625-0600

PHILIP D. MURPHY
Governor

TAHESHA L. WAY
Lt. Governor

DIANE GUTIERREZ-SCACCETTI
Commissioner

November 1, 2023

The Honorable Peggy Malkin
Mayor, Roosevelt Borough
33 North Rochdale Avenue
Roosevelt Borough, New Jersey 08555

Dear Mayor Malkin,

I am pleased to inform you that Roosevelt Borough has been selected to receive funding from the New Jersey Department of Transportation's (NJDOT) Fiscal Year 2024 Municipal Aid Program for LA-2024 MA Roosevelt Borough Improvements to Lake Drive and Spruce Lane 13 in the amount of \$183,337.00.

NJDOT's Municipal Aid Program is a very competitive program. This year the Department received 600 applications requesting more than \$384 million. There is \$161.25 million available in funds for this program from the Transportation Trust Fund (TTF) supported by the State gas tax.

As part of the Department's Commitment to Communities, NJDOT provides statewide assistance for local governments for improvements to and preservation of the local transportation network. This network makes up about 90 percent of New Jersey's roadways. The successful completion of your project will help achieve this goal and provide your constituents and everyone that uses local roads a transportation system that provides the mobility they deserve.

Should you have any questions regarding your grant, please contact the NJDOT Local Aid District Office in your area.

District 1 - Mt. Arlington – 973-810-9120 District 3 - Trenton – 609-963-2020
District 2 - Newark - 862-350-5730 District 4 - Cherry Hill - 856-414-8414

Again, thank you for your support of this program and good luck with your project.

Sincerely,

A handwritten signature in cursive script, reading "Diane Gutierrez-Scaccetti".

Diane Gutierrez-Scaccetti
Commissioner

cc: Municipal Clerk; Municipal Engineer



Roberts
ENGINEERING GROUP LLC
Women Business Enterprise Certified

1670 Whitehorse-Hamilton Square Rd.
Hamilton, New Jersey 08690
609-586-1141 fax 609-586-1143
www.RobertsEngineeringGroup.com

January 23, 2024

Mayor and Council
Borough of Roosevelt
33 North Rochdale Avenue
P.O. Box 128
Roosevelt, New Jersey 08555

Re: Preliminary Assessment/Site Investigation for
Amphitheater Rehabilitation
Borough of Roosevelt, Monmouth County, New Jersey
Our File No.: R4504

Dear Mayor and Council:

In our correspondence dated November 29, 2023, we informed the Borough of the Monmouth County requirement for rehabilitation of the Roosevelt Amphitheater. Monmouth County requires the Borough to prepare and submit a Preliminary Assessment/Site Investigation (PASI) of the project site in accordance with NJDEP Requirements as outlined in N.J.A.C. 7:26E-3. PASI is an environmental review of a specified site to determine whether any contaminated or potentially contaminated areas exist within the area of investigation.

Roberts Engineering Group, LLC has completed the Preliminary Assessment Report in accordance with N.J.A.C. 7:26E-3.2. The attached evaluation and report were based solely on limited site investigation and a review of available documentation. The property was farmland prior to becoming the Roosevelt Elementary School and no contamination was found to be present.

Should you wish to discuss this further, please feel free to contact me.

Very truly yours,

A handwritten signature in black ink that reads "Carmela Roberts".

Carmela Roberts, P.E., C.M.E., C.P.W.M.
Borough Engineer

cc: Kathleen Hart, RMC, CMR, Borough Clerk
Ana Debevec, Borough Treasurer
Greg Cannon, Esq., Borough Attorney
Cameron Corini, P.E., C.M.E., C.P.W.M., Roberts Engineering Group, LLC
Georgieanna Spiers-Bachman, E.I.T., Roberts Engineering Group, LLC



Roberts
ENGINEERING GROUP LLC
Women Business Enterprise Certified

1670 Whitehorse-Hamilton Square Rd.
Hamilton, New Jersey 08690
609-586-1141 fax 609-586-1143
www.RobertsEngineeringGroup.com

**PRELIMINARY ASSESSMENT
AND
SITE INVESTIGATION**

Franklin Delano Roosevelt Memorial Amphitheater & Grounds

Application No. 23-07

Block: 3, Lot: 33

Situated in:

2 School Lane

Borough of Roosevelt

Monmouth County, New Jersey

Our File No.: R4504

January 23, 2024

Prepared For:

Monmouth County Park System

Municipal Open Space Grant Program

805 Newman Springs Road

Lincroft, New Jersey 07738-1695

Prepared by:

Roberts Engineering Group

1670 Whitehorse – Hamilton Square Road

Hamilton, New Jersey 08690

Carmela Roberts, P.E., C.M.E.
NJPE License #NJ24GE034419000

TABLE OF CONTENTS

<u>SECTION</u>	<u>PAGE NUMBER</u>
1. PURPOSE.....	3
2. INTRODUCTION.....	3
3. ASSESSMENT.....	3
 APPENDICES	
APPENDIX A: NJDEP SITE REMEDIATION WASTE MANAGEMENT PROGRAM PRELIMINARY ASSESSMENT TECHNICAL GUIDANCE.....	7
APPENDIX B: LOCATION MAP.....	11
APPENDIX C: TOPOGRAPHIC SURVEY OF F.D.R. MEMORIAL.....	13
APPENDIX D: PHOTOGRAPH OF FRANKLIN DELANO ROOSEVELT MEMORIAL AMPHITHEATER & GROUNDS.....	15
APPENDIX E: LEASE.....	17
APPENDIX F: 2020 IMAGERY GEOWEB OVERALL.....	22
APPENDIX G: 2020 IMAGERY ENLARGED.....	24
APPENDIX H: 2007 IMAGERY GEOWEB.....	26
APPENDIX I: 1930 IMAGERY GEOWEB.....	28
APPENDIX J: SITE REMEDIATION PROGRAM PREFERRED ID MAP.....	30
APPENDIX K: UST TANK SUMMARY	32
APPENDIX L: USGS QUADRANGLE.....	34

SECTION 1 – PURPOSE

This Preliminary Assessment and Site Investigation (PASI) document is presented for review to fulfill a requirement for the Municipal Open Space Grant Program regarding Application #23-07-Restoration of the Franklin Delano Roosevelt Memorial Amphitheater & Grounds Rehabilitation. The request and instructions were detailed in a letter from the Monmouth County Park System to Ms. Ana Debevec, finance official to the Borough of Roosevelt, dated December 15, 2023.

As noted in said letter, “The purpose of the assessment is to identify and remedy any existing on-site contamination that may pose a potential health risk to users of the property.”

The New Jersey Administration Code, *N.J.A.C. 7:26E Technical Requirements for Site Remediation* for subsections -3.1(c) through-3.5(b); pages 42 through 45 was provided with said letter. The format and required information pertaining to those subsections will be followed and items addressed in the PASI document.

The document entitled, *NJDEP Site Remediation and Waste Management Program, Preliminary Assessment Technical Guidance, March 2018, Version 1.3*, pages 22 & 23 is a supplemental source document to *N.J.A.C. 7:26E* and was referenced in the composition of the PASI document. Please refer to Appendix A.

SECTION 2 – INTRODUCTION

The Franklin Delano Roosevelt Memorial Amphitheater and Grounds is located at 2 School Lane, Roosevelt, New Jersey 08555 and known as Block 3, Lot 33, consisting of 15.63 acres±. The lot is owned by the Roosevelt Board of Education and contains a public school with site improvements. The Amphitheater & Grounds are located on the southeasterly corner of Lot 33 and along the westerly side of South Rochdale Ave (County Route 571). The portion of the land which contains the Amphitheater, and its grounds is leased to the Borough of Roosevelt for a 99-year term beginning June 1961 and ending July 2060 and consists of 0.9 acres±. The Borough of Roosevelt is responsible for the maintenance and any repairs to the Amphitheater and Grounds. The Amphitheater and Grounds are in disrepair and the successful awarding of the grant will provide extensive repair and restoration for it to continue to function as the center of the community and a venue for a wide variety of civic, cultural, educational, and recreational activities, as noted in the original grant proposal.

A Location Map, Topographic Survey and a photo of the Amphitheater and Grounds have been provided for review. Please refer to Appendix B, Appendix C, and Appendix D, respectively.

SECTION 3 – ASSESSMENT

7:26E-3.1(c) Preliminary Assessment:

1. Diligent inquiry into the operation and ownership history of the property from 1932 or before the property was developed and naturally vegetated, whichever is later.

- a. The property has been leased to Borough of Roosevelt since 1961 and served as a community meeting place.

Please see the copy of the lease found in the Appendices of this document as Appendix E.

- b. A NJDEP GeoWeb 2020 Imagery showing the overall lot has been provided along with an enlarged area having the amphitheater and grounds in relation to the school and roadway locations.

Please see the copy of the overall lot and enlarged site view found in the Appendices of this document as Appendix F and Appendix G, respectively.

- c. According to NJDEP GeoWeb 2007 Imagery, the property is developed as a public school with the amphitheater.

Please see a copy of the 2007 Imagery found in the Appendices of this document as Appendix H.

- d. According to NJDEP GeoWeb 1930 Imagery, the property was an agricultural field and structures that could be a dwelling or farm structure.

Please see a copy of the 1930 Imagery found in the Appendices of this document as Appendix I.

- e. There are no clear or available imageries available between 1930 and 1961.

Please note the Grant refers to Lot 33 whereas GeoWeb references the property as Lot 31.

2. Inquiries of current and former employees and agents whose duties include or included any responsibility for hazardous substances, hazardous wastes, or pollutants and any other current and former employees or agents who may have knowledge or documents relevant to the inquiry.
 - a. No information was found pertaining to any introduction of hazardous substances, hazardous wastes, or pollutants to the site. Application of fertilizer and pesticides would be in accordance with permitted standards.
 - b. A search of the NJDEP GeoWeb has indicated a closed investigation (ID #033696) regarding the removal of an underground heating oil tank which had serviced the school. A copy of the NJDEP GeoWeb plot indicating the Site Remediation Program Preferred ID map showing the search results and the corresponding NJDEP file results noted as "UST Tank Summary" is provided for this review. The plot and results are found in the Appendices of this document as Appendix J and Appendix K, respectively.
3. An evaluation of site specific operational and environmental information, both current and historic collected pursuant to (c)1 and 2 above.

The NJDEP has recommended the list shown below as review sources of information to prepare the site history.

- a. Sanborn Fire Insurance Maps:

Princeton University Library is indicated as the source of Sanborn Fire Insurance Maps per the NJDEP.

No Sanborn maps for the Borough of Roosevelt were found to provide historical information on the property at this source.

- b. MacRae's Industrial Directory:

Not applicable to the Amphitheater and Grounds.

c. Title and Deed:

An on-line deed search was conducted via the Monmouth County Clerk's Office Public Records. An online search for deeds is available from 1976 to the present.

No other deeds or title have been provided for this document.

d. Site plans and facility as-built drawings:

A plan entitled, "Topographic Survey of F.D.R. Memorial, Rochdale Avenue, Borough of Roosevelt, Monmouth County, New Jersey", unsigned and dated January 2, 2023, has been provided for this document.

Please see a copy of the Topographic Survey found in the Appendices of this document as Appendix C.

e. Federal, state, county, and local government files:

Please see Section 1 and Section 3.1.b.

f. The NJDEP's Geographic Information System:

Please see Section 3.1.b.

The site is found at coordinates North 499045.6 East 504237.8.

g. United States Geological Survey 7.5-minute topographic quadrangle:

Please see a copy of the quadrangle found in the Appendices of this document as Appendix L.

4. A site inspection to verify the above findings.

There are no areas of concern.

7:26E-3.1(d) Preliminary Assessment:

If a potentially contaminated area of concern is identified during the preliminary assessment, the person responsible for conducting the remediation who is subject to (b) above shall conduct a site investigation pursuant to N.J.A.C. 7:26E-3.3 through 3.14.

Section not applicable for there are no areas of concern.

7:26E-3.1(e) Preliminary Assessment:

If no potentially contaminated area of concern is identified during the preliminary assessment, no further remediation is required.

Section not applicable for there are no areas of concern.

7:26E-3.2 Preliminary assessment report:

Section not applicable for there are no areas of concern to be remediated.

7:26E-3.3 Site investigation:

The purpose of a site investigation is to determine if additional remediation is necessary because contaminants are present at the site or area of concern, or because contaminants have emanated or are emanating from the site or area of concern, above any applicable remediation.

Section not applicable for there are no areas of concern to be remediated.

7:26E-3.4 Site investigation – soil:

Section not applicable for there are no areas of concern to be remediated.

7:26E-3.5 Site investigation - ground water:

Section not applicable for there are no areas of concern to be remediated.

Preliminary Assessment and Site Investigation
Franklin Delano Roosevelt Memorial Amphitheater & Grounds
Application No. 23-07
Block 3, Lot 33
Borough of Roosevelt, Monmouth County, New Jersey
Our File No.: R4504
Page 7 of 35

APPENDIX A
NJDEP
SITE REMEDIATION AND WASTE
MANAGEMENT PROGRAM
PRELIMINARY ASSESSMENT TECHNICAL
GUIDANCE

Preliminary Assessment and Site Investigation
Franklin Delano Roosevelt Memorial Amphitheater & Grounds
Application No. 23-07
Block 3, Lot 33
Borough of Roosevelt, Monmouth County, New Jersey
Our File No.: R4504
Page 8 of 35



New Jersey
Department of Environmental Protection



Site Remediation and
Waste Management Program

Preliminary Assessment Technical Guidance

March 2018

Version 1.3

Note: The Site Remediation Reform Act (Section 16f) says the following regarding the code of conduct of a LSRP and site visits:

f. A licensed site remediation professional may complete any phase of remediation based on remediation work performed under the supervision of another licensed site remediation professional, provided that the licensed site remediation professional: (1) reviews all available documentation on which he relies; (2) conducts a site visit to observe current conditions and to verify the status of as much of the work as is reasonably observable; and (3) concludes, in the exercise of independent professional judgment, that there is sufficient information upon which to complete any additional phase of remediation and prepare workplans and reports related thereto.

3.0 The Preliminary Assessment Report

The following section includes a description of general preliminary assessment report requirements, as stipulated in N.J.A.C. 7:26E-3.2 as well as guidance and recommendations for the completion of the preliminary assessment report.

3.1 Preliminary Assessment Report Requirements

In accordance with N.J.A.C. 7:26E-3.2, the person responsible for conducting the remediation must prepare a preliminary assessment report that presents all of the information identified, evaluated or collected during the preliminary assessment data gathering activities. The preliminary assessment report must include the following:

- Scaled site plans detailing lot and block numbers, property and leasehold boundaries, current and historical structures, areas where fill has been brought onsite, vegetated, paved and unpaved areas, all areas of concern and active and inactive wells, for example, production wells, monitoring wells and potable wells;
- Scaled historical site plans and facility as-built construction drawings, if available;
- A summary of the data and information evaluated and all phases of work previously conducted for each area of concern identified;
- A recommendation for each area of concern identified at the site, that either:
 - the area of concern is potentially contaminated and additional investigation or remediation is required; or
 - the area of concern is not suspected to contain contaminants above the applicable remediation standards and no further investigation or remediation is required and the rationale behind that determination.
- an order of magnitude evaluation, an evaluation of the protectiveness of existing engineering and/or institutional controls, and an evaluation of any alternative remediation standards utilized for each area of concern identified at the site, for which a final

remediation document was filed or issued including a recommendation that either no further remediation is required or future remediation is necessary.

The preliminary assessment report must include a completed and certified Preliminary Assessment/Site Investigation Report Form, found at: <http://www.state.nj.us/dep/srp/srra/forms>.

3.2 Preliminary Assessment Report General Guidance

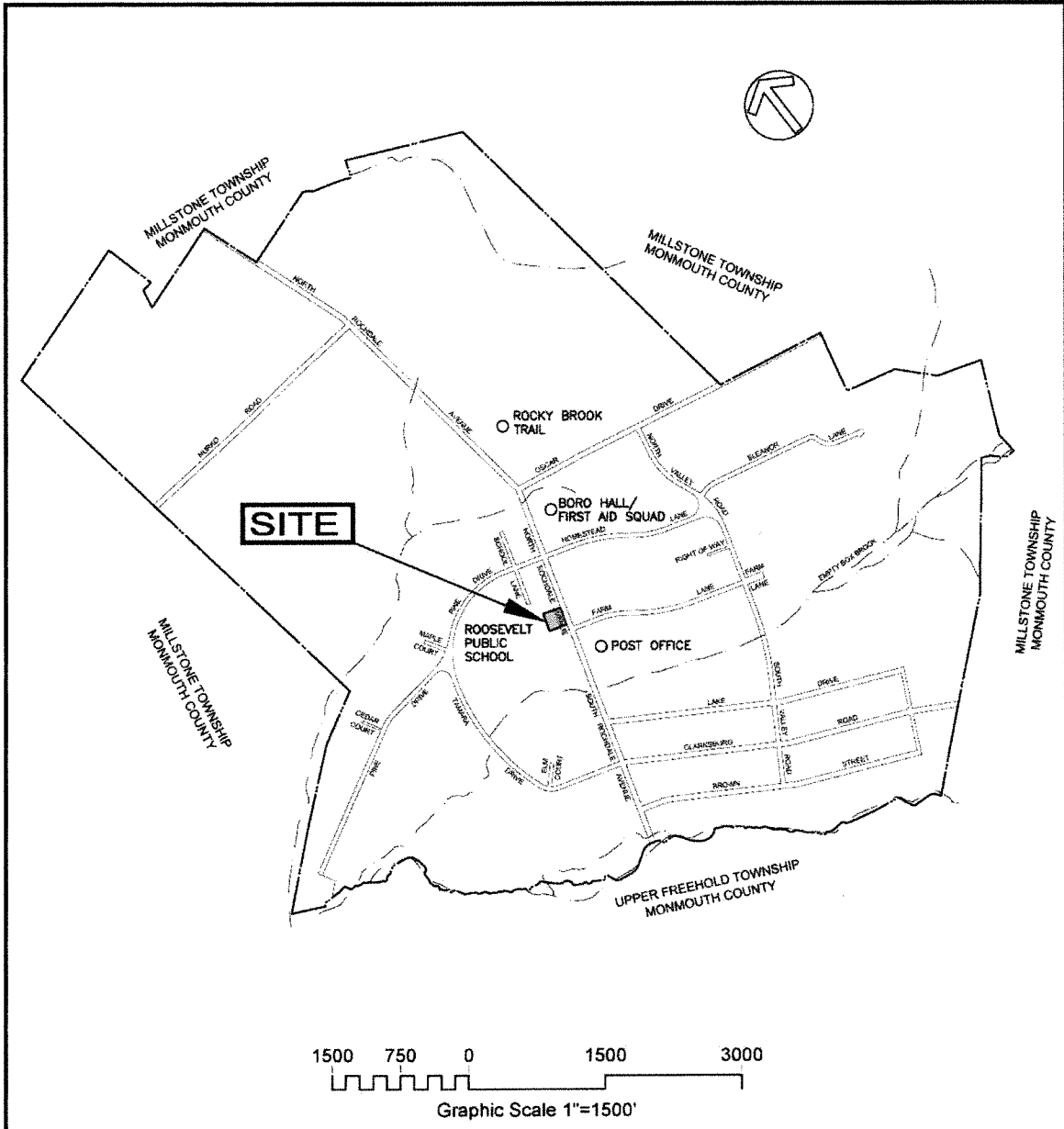
Although the person completing the preliminary assessment report can determine the appropriate level of detail required and the format necessary to present the data obtained during the preliminary assessment data gathering activities, the two general suggestions provided below may be helpful in streamlining the report preparation and review process by creating a standard format that can be followed for most sites.

- The Preliminary Assessment Data Gathering Checklist (**Appendix B**) is a useful tool to determine that all the appropriate information has been gathered prior to preparation of the preliminary assessment report. It is strongly recommended that all Preliminary Assessment Reports follow a format similar to the Preliminary Assessment Data Gathering Checklist to ensure that all required information is included.
- Attachments to a preliminary report should be provided when appropriate. If an attachment includes an entire report done by others, specifically reference the section and or page in the report the information can be found. For example, if the historical report contains a detailed site history the reference should be similar to *“For the site history please see section 1 pages 4-5 of the attached report dated January 14, 2005 located in Appendix 5 of this document.”* Do not generically write “See the attached report in Appendix 5.”


NOTE: Inclusion of a complete radius search typically provided with commercial database inquiries is not required for a Preliminary Assessment Report. It is recommended that only information pertinent to identification of potential on-site areas of concern or discharges potentially emanating from the site are included from a radius search.

Preliminary Assessment and Site Investigation
Franklin Delano Roosevelt Memorial Amphitheater & Grounds
Application No. 23-07
Block 3, Lot 33
Borough of Roosevelt, Monmouth County, New Jersey
Our File No.: R4504
Page 11 of 35

APPENDIX B **LOCATION MAP**



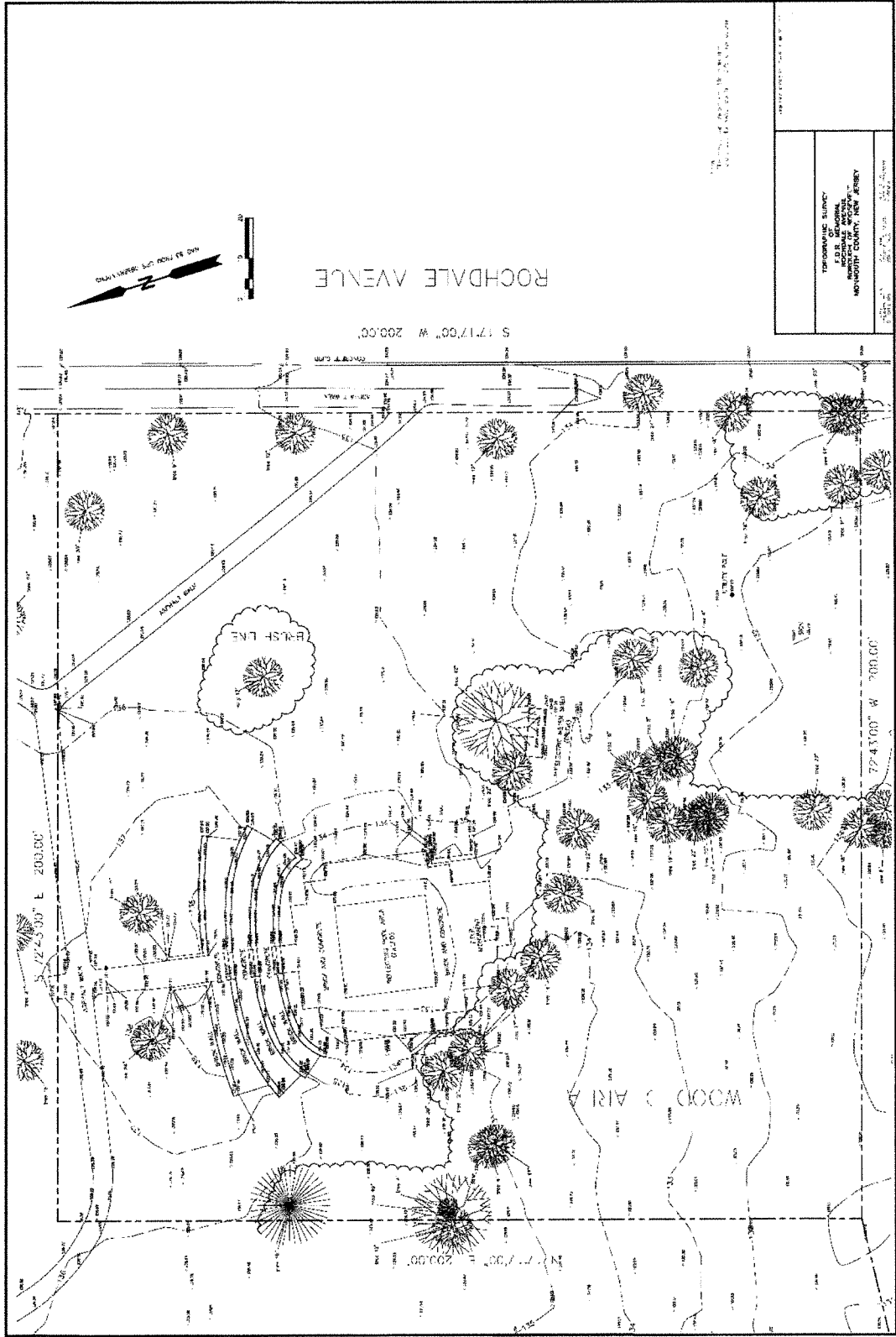
ROOSEVELT NJ
 TAX MAPS-STREET MAP - JUNE 2022

 <p>Roberts ENGINEERING GROUP LLC <i>Women Business Enterprise Certified</i></p> <p>CERTIFICATE OF AUTHORIZATION: 24GA281S9100</p> <p>1670 Whitehorse-Hamilton Square Rd. Hamilton, New Jersey 08690 609-586-1141 fax 609-586-1143 www.RobertsEngineeringGroup.com</p>	<p>LOCATION MAP</p>	
	<p>RESTORATION OF HISTORIC AMPHITHEATER AND GROUNDS BOROUGH OF ROOSEVELT Monmouth County, New Jersey</p>	
	<p>SCALE: 1" = 1,500' ±</p>	<p>DATE: January 15, 2024</p>

Preliminary Assessment and Site Investigation
Franklin Delano Roosevelt Memorial Amphitheater & Grounds
Application No. 23-07
Block 3, Lot 33
Borough of Roosevelt, Monmouth County, New Jersey
Our File No.: R4504
Page 13 of 35

APPENDIX C
TOPOGRAPHIC SURVEY
OF
F.D.R. MEMORIAL
ROCHDALE AVENUE
BOROUGH OF ROOSEVELT
MONMOUTH COUNTY, NEW JERSEY

Preliminary Assessment and Site Investigation
 Franklin Delano Roosevelt Memorial Amphitheater & Grounds
 Application No. 23-07
 Block 3, Lot 33
 Borough of Roosevelt, Monmouth County, New Jersey
 Our File No.: R4504
 Page 14 of 35



THEOPHILUS S. SLATTERY LAND SURVEYOR 1000 ROUTE 100 MONMOUTH COUNTY, NEW JERSEY
DATE: 01/15/2023 SHEET NO.: 14 OF 35

Preliminary Assessment and Site Investigation
Franklin Delano Roosevelt Memorial Amphitheater & Grounds
Application No. 23-07
Block 3, Lot 33
Borough of Roosevelt, Monmouth County, New Jersey
Our File No.: R4504
Page 15 of 35

APPENDIX D
PHOTOGRAPH
OF
FRANKLIN DELANO ROOSEVELT
MEMORIAL AMPHITHEATER
&
GROUNDS

Preliminary Assessment and Site Investigation
Franklin Delano Roosevelt Memorial Amphitheater & Grounds
Application No. 23-07
Block 3, Lot 33
Borough of Roosevelt, Monmouth County, New Jersey
Our File No.: R4504
Page 16 of 35



Preliminary Assessment and Site Investigation
Franklin Delano Roosevelt Memorial Amphitheater & Grounds
Application No. 23-07
Block 3, Lot 33
Borough of Roosevelt, Monmouth County, New Jersey
Our File No.: R4504
Page 17 of 35

APPENDIX E **LEASE**

THIS AGREEMENT was made this 12th day of July, in the year One Thousand Nine Hundred and Fifty Two.

This agreement is made and entered into this 12th day of July, 1952, between the BOROUGH OF ROOSEVELT, County of Monmouth, State of New Jersey, hereinafter referred to as the BOROUGH, and the BOROUGH OF ROOSEVELT, a political corporation of New Jersey, situated in the County of Monmouth and State of New Jersey, hereinafter referred to as the LESSEE.

WITNESSETH

That the BOROUGH has hereby let and granted to the LESSEE and the LESSEE has hereby taken and taken from the BOROUGH the following described parcel of land situated in the Borough of Roosevelt, County of Monmouth, and State of New Jersey, to wit: A certain parcel of land situated in the Borough of Roosevelt, County of Monmouth, and State of New Jersey, and more particularly described as follows:

For the term of 99 years, commencing on the 1st day of July, 1952, and ending on the 31st day of June, 1951, of every year thereafter, the LESSEE shall pay to the BOROUGH a sum of \$100.00 payable annually on or about the anniversary day thereof.

The LESSEE covenants and agrees to and shall maintain the area hereinafter described in the landscaping and other improvements shown and indicated on the remaining area of the Borough of Roosevelt, County of Monmouth, and State of New Jersey, and the BOROUGH OF ROOSEVELT will install the Roosevelt Memorial Amphitheater and construct a road on the site hereinafter described, to-wit: on the area hereinafter described.

- 2 -

4. The Lessee covenants and agrees with the Lessor that there shall be afforded to all the children residing in the school district, now and in the future, an equal opportunity to avail themselves of the facilities of the leased property.

5. The lessee further covenants and agrees to maintain the leased area and any memorial structure erected thereon in a good and husbandlike manner where landscaping and planting of grass is involved and as to any other structure or facility thereon, to maintain the same in pleasing appearance and condition at all times.

6. It is agreed that the area herein leased shall be used for no other purposes except for educational and community purposes stated, involving the erection of a memorial as aforesaid, but nothing herein shall preclude the comfort of the public by the installation of proper benches, seating or other facilities in harmony with the memorial purposes.

7. The lessee herein acknowledges that the lessor is obligated to maintain its land solely for educational and community purposes and lessee covenants with the lessor that it will not at any time during the term hereof use the land leased contrary to any of the aforesaid purposes.

8. And the lessor covenants that the lessee on paying the rent as herein specified in the amounts, and at the times and in the manner aforementioned, and performing the covenants aforesaid shall and may peaceably and quietly have, hold and enjoy the same for the term aforesaid.

- 3 -

IN WITNESS WHEREOF the parties hereto have caused these
present to be signed by their proper officers and caused their
proper corporate respective seals to be hereto affixed.

BOARD OF EDUCATION of the Borough of
Roosevelt

by Howard Chase
President

CLERK OF
BOARD OF EDUCATION

ATTEST:

Simon O. Kline

BOROUGH OF ROOSEVELT

by Irving Plunglan
Mayor

Clerk

ATTEST:

John Schmitt

STATE OF NEW JERSEY }
COUNTY OF MONMOUTH } SS

BE IT REMEMBERED that on this 9th day of August in the year of
our Lord One Thousand Nine Hundred and Sixty-One, before me, the
subscriber, an Attorney at Law of New Jersey, personally appeared
Isidore Sagowitz who, being by me duly sworn on his oath, both
depose and make proof to my satisfaction, that he is the Clerk
of the Borough of Roosevelt, the Municipality named in the within
Instrument; that Irving Plunglan is the Mayor of said Municipality;
that the execution, as well as the making of this Instrument, has
been duly authorized by a proper resolution of the Borough Council
of the said Municipality; that deponent well knows the Municipal

seal of said Municipality, and the seal affixed to said instrument is such Municipal Seal and was thereunto affixed, and said instrument signed and delivered by said Mayor, and was his voluntary act and deed and as and for the purposes set out and use of said Municipality, in presence of respondent, who thereupon subscribed his name thereto as witness.

Sworn and subscribed before

me, at _____
the date aforesaid.

STATE OF NEW JERSEY)
COUNTY OF MONMOUTH) SS

BE IT REMEMBERED, that on this 7th day of May in the year of our Lord One Thousand Nine Hundred and Sixty Six, _____, a Subscriber, an Attorney at Law of New Jersey, personally appeared _____

Who, being by me duly sworn on his oath, he depose and make proof to my satisfaction that as is the duty of the BOARD OF EDUCATION, the Educational Corporation created by the within Instrument, that _____, President of said Educational Corporation, that the making of said Instrument, as well as the making of this instrument, was authorized by a proper resolution of the Board of Education, and that the seal of said Educational Corporation, as well known the seal of said Educational Corporation, was affixed to said Instrument, and that _____, Secretary of said Educational Corporation, signed and delivered said Instrument, and said Instrument, signed and delivered by said Secretary, and for his voluntary act and deed and as and for the purposes set out and use of said Educational Corporation, in presence of respondent, who thereupon subscribed his name thereto as witness.

Sworn and subscribed before

Secretary

me, at _____
the date aforesaid.

STATE OF NEW JERSEY)
COUNTY OF MONMOUTH)

Preliminary Assessment and Site Investigation
Franklin Delano Roosevelt Memorial Amphitheater & Grounds
Application No. 23-07
Block 3, Lot 33
Borough of Roosevelt, Monmouth County, New Jersey
Our File No.: R4504
Page 22 of 35

APPENDIX F

2020 IMAGERY GEOWEB OVERALL

Preliminary Assessment and Site Investigation
Franklin Delano Roosevelt Memorial Amphitheater & Grounds
Application No. 23-07
Block 3, Lot 33
Borough of Roosevelt, Monmouth County, New Jersey
Our File No.: R4504
Page 24 of 35

APPENDIX G

2020 IMAGERY ENLARGED

Preliminary Assessment and Site Investigation
Franklin Delano Roosevelt Memorial Amphitheater & Grounds
Application No. 23-07
Block 3, Lot 33
Borough of Roosevelt, Monmouth County, New Jersey
Our File No.: R4504
Page 25 of 35

NJ-GeoWeb



1/15/2024, 4:09:29 PM

Parcels Data (Block and Lot)

Esri Contributor, Monmouth County NJ GIS, New Jersey
Office of GIS, © OpenStreetMap, Microsoft, Esri, TomTom, Garmin,
New Jersey Department of Transportation, NOAA, USFWS, NJDEP | NJ

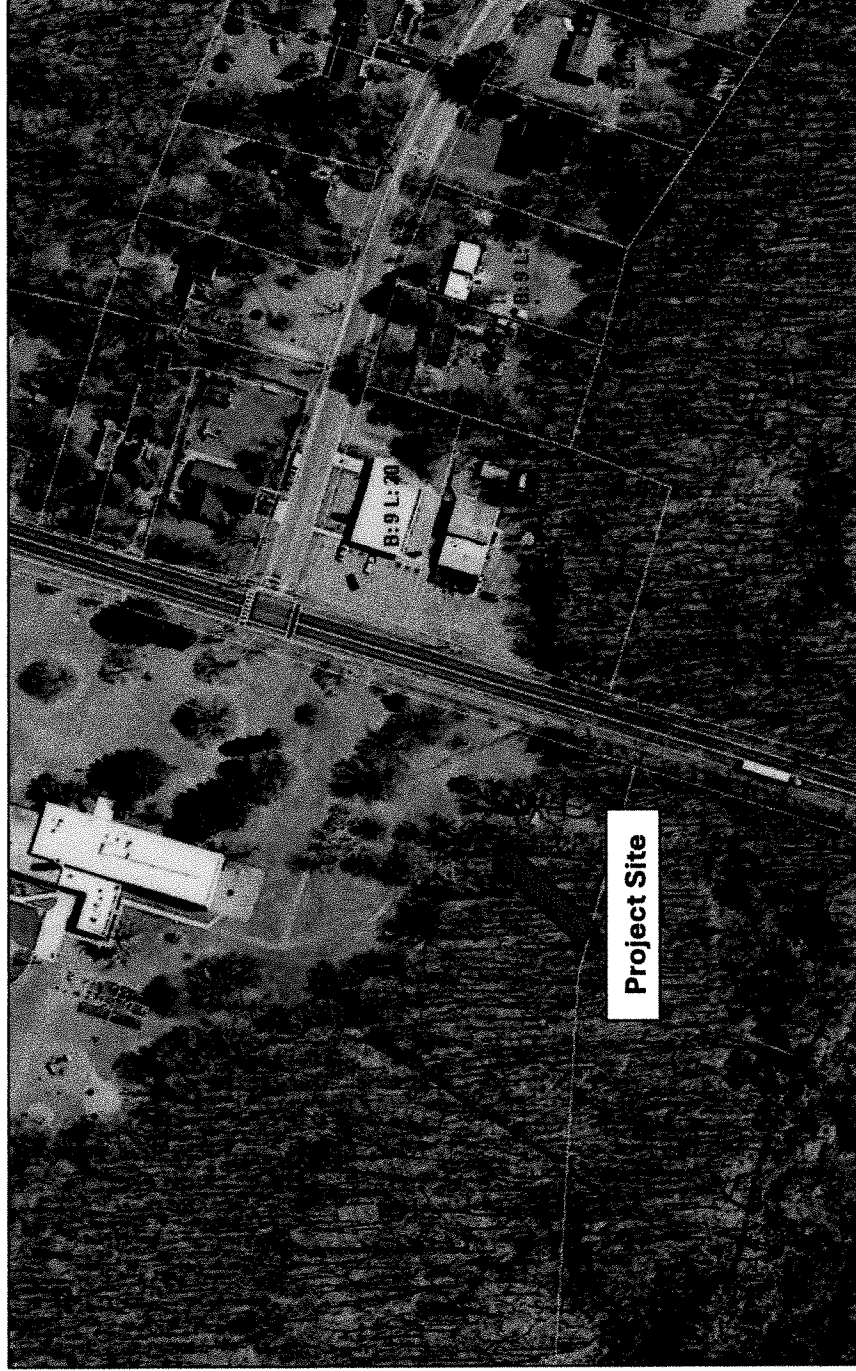
Preliminary Assessment and Site Investigation
Franklin Delano Roosevelt Memorial Amphitheater & Grounds
Application No. 23-07
Block 3, Lot 33
Borough of Roosevelt, Monmouth County, New Jersey
Our File No.: R4504
Page 26 of 35

APPENDIX H

2007 IMAGERY GEOWEB

Preliminary Assessment and Site Investigation
Franklin Delano Roosevelt Memorial Amphitheater & Grounds
Application No. 23-07
Block 3, Lot 33
Borough of Roosevelt, Monmouth County, New Jersey
Our File No.: R4504
Page 27 of 35

NJ-GeoWeb



1/15/2024, 4:01:07 PM

Parcels Data (Block and Lot)

1:2,000
0 0.01 0.03 0.05 mi
0 0.02 0.04 0.08 km

ERICCOMB LLC, Map Contributors, Monmouth County NJ GIS, New Jersey
Office of GIS, © OpenStreetMap, Microsoft, Esri, TomTom, Garmin,
New Jersey Department of Transportation

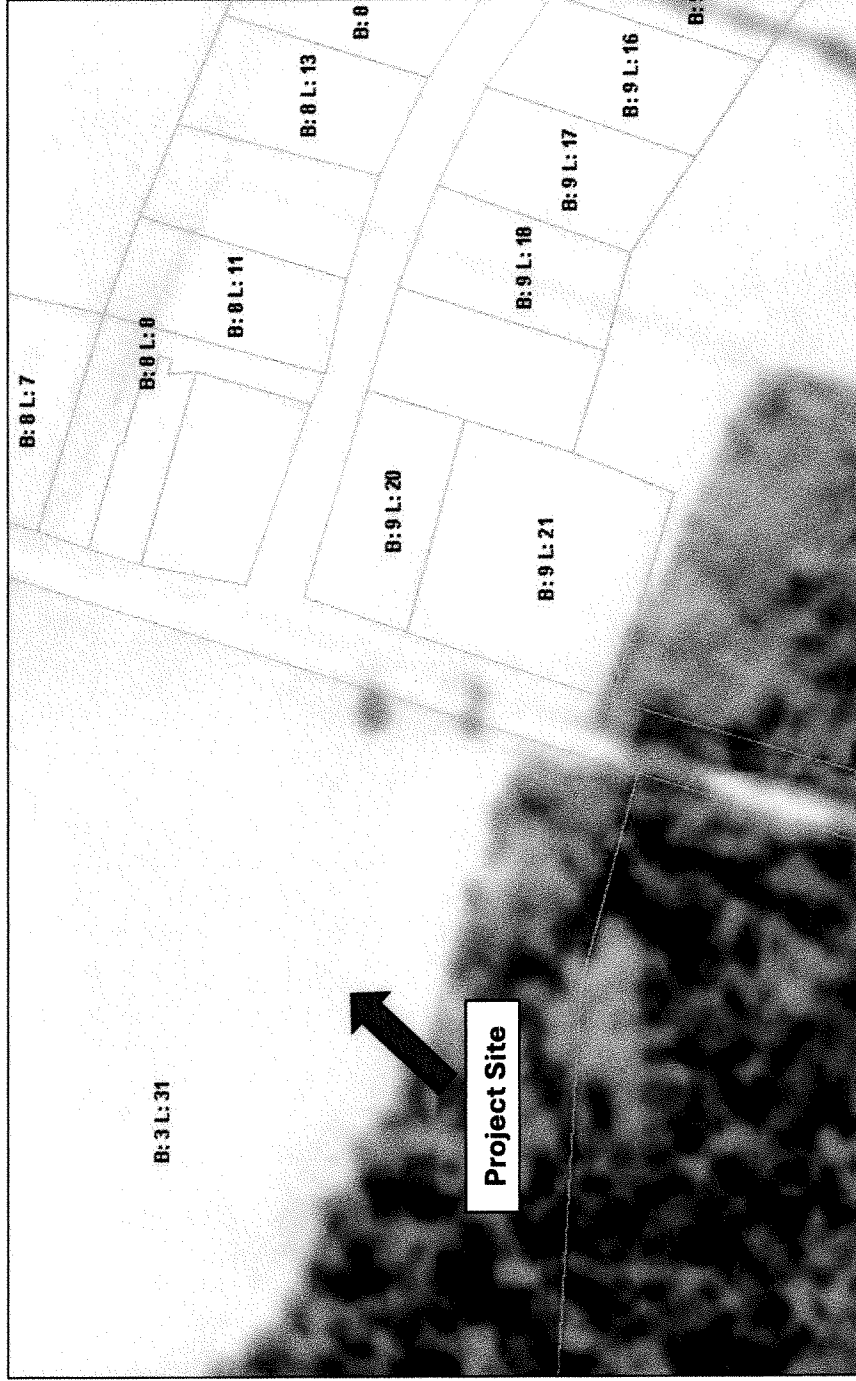
ERICCOMB LLC, Map Contributors, Monmouth County NJ GIS, New Jersey Office of GIS, © OpenStreetMap, Microsoft, Esri, TomTom, Garmin, SASS-API, Geophotologists, Inc., METAWISE, USGS, EPA, NPS, US Coast Survey, USGS, USFWS, HUDRI | NJ

Preliminary Assessment and Site Investigation
Franklin Delano Roosevelt Memorial Amphitheater & Grounds
Application No. 23-07
Block 3, Lot 33
Borough of Roosevelt, Monmouth County, New Jersey
Our File No.: R4504
Page 28 of 35

APPENDIX I **1930 IMAGERY GEOWEB**

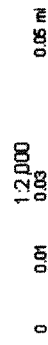
Preliminary Assessment and Site Investigation
Franklin Delano Roosevelt Memorial Amphitheater & Grounds
Application No. 23-07
Block 3, Lot 33
Borough of Roosevelt, Monmouth County, New Jersey
Our File No.: R4504
Page 29 of 35

NJ-GeoWeb



1/15/2024, 3:58:03 PM

Parcels Data (Block and Lot)



EsriCommunity Maps Contributor, Monmouth County NJ GIS, New Jersey
Office of GIS, © OpenStreetMap, Microsoft, Esri, TomTom, Garmin,
New Jersey Department of Business and Economic Development

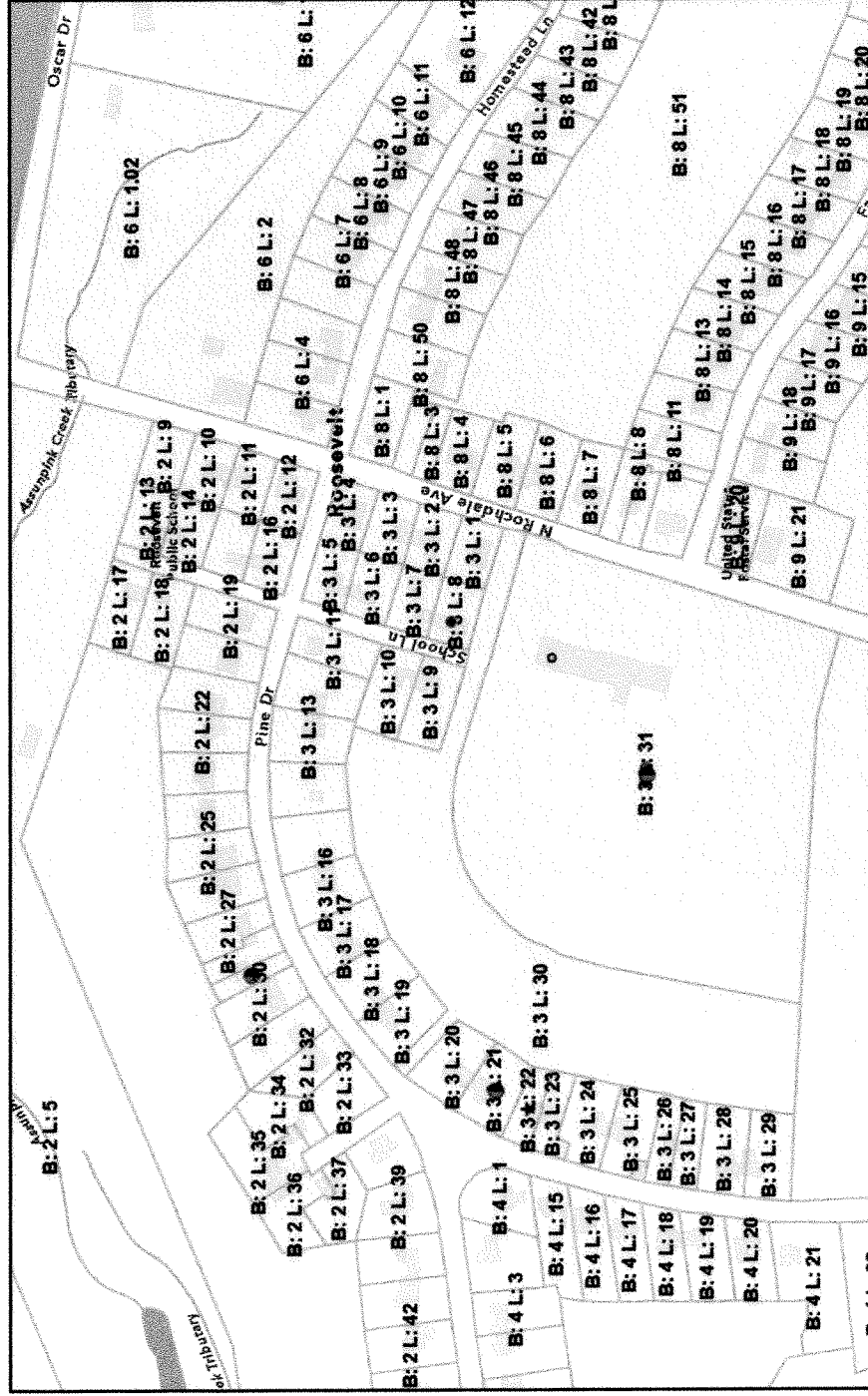
EsriCommunity Maps Contributor, Monmouth County NJ GIS, New Jersey Office of GIS, © OpenStreetMap, Microsoft, Esri, TomTom, Garmin, GeoCapi, GeoTechnology, Inc, METRANSA, USGS, EPA, NPS, US Census Bureau, USDA, USFWS | A | D | P | M

Preliminary Assessment and Site Investigation
Franklin Delano Roosevelt Memorial Amphitheater & Grounds
Application No. 23-07
Block 3, Lot 33
Borough of Roosevelt, Monmouth County, New Jersey
Our File No.: R4504
Page 30 of 35

APPENDIX J
Site Remediation Program
Preferred ID MAP

Preliminary Assessment and Site Investigation
 Franklin Delano Roosevelt Memorial Amphitheater & Grounds
 Application No. 23-07
 Block 3, Lot 33
 Borough of Roosevelt, Monmouth County, New Jersey
 Our File No.: R4504
 Page 31 of 35

NJ-GeoWeb



1/15/2024, 9:42:36 AM

1:5,000

0 0.03 0.07 0.13 mi
 0 0.05 0.1 0.2 km

County Boundaries
 Schools (Public, Private and Charter)
 * Known Contaminated Site List
 Site Remediation Program Preferred ID Sites
 Parcels Data (Block and Lot)
 Underground Storage Tanks
 Terminated
 Closed

Esri Community Maps Contributors, Monmouth County NJ GIS, New Jersey Office of GIS, © OpenStreetMap, Microsoft, Esri, TomTom, Garmin, SafeGraph, GeoTechnologies, Inc, METNUSA, USGS, EPA, NPS, US Census Bureau, USDA, USFWS | N.J. DEP | NJ

Preliminary Assessment and Site Investigation
Franklin Delano Roosevelt Memorial Amphitheater & Grounds
Application No. 23-07
Block 3, Lot 33
Borough of Roosevelt, Monmouth County, New Jersey
Our File No.: R4504
Page 32 of 35

APPENDIX K

UST Tank Summary

Preliminary Assessment and Site Investigation
 Franklin Delano Roosevelt Memorial Amphitheater & Grounds
 Application No. 23-07
 Block 3, Lot 33
 Borough of Roosevelt, Monmouth County, New Jersey
 Our File No.: R4504
 Page 33 of 35

Site Coordinates	
X	Y
498789	504524

UST TANK SUMMARY

1/13/24 5:42 PM

Preferred ID Number: 033696

ROOSEVELT PUBLIC SCHOOL

Terminated

Expiration Date:

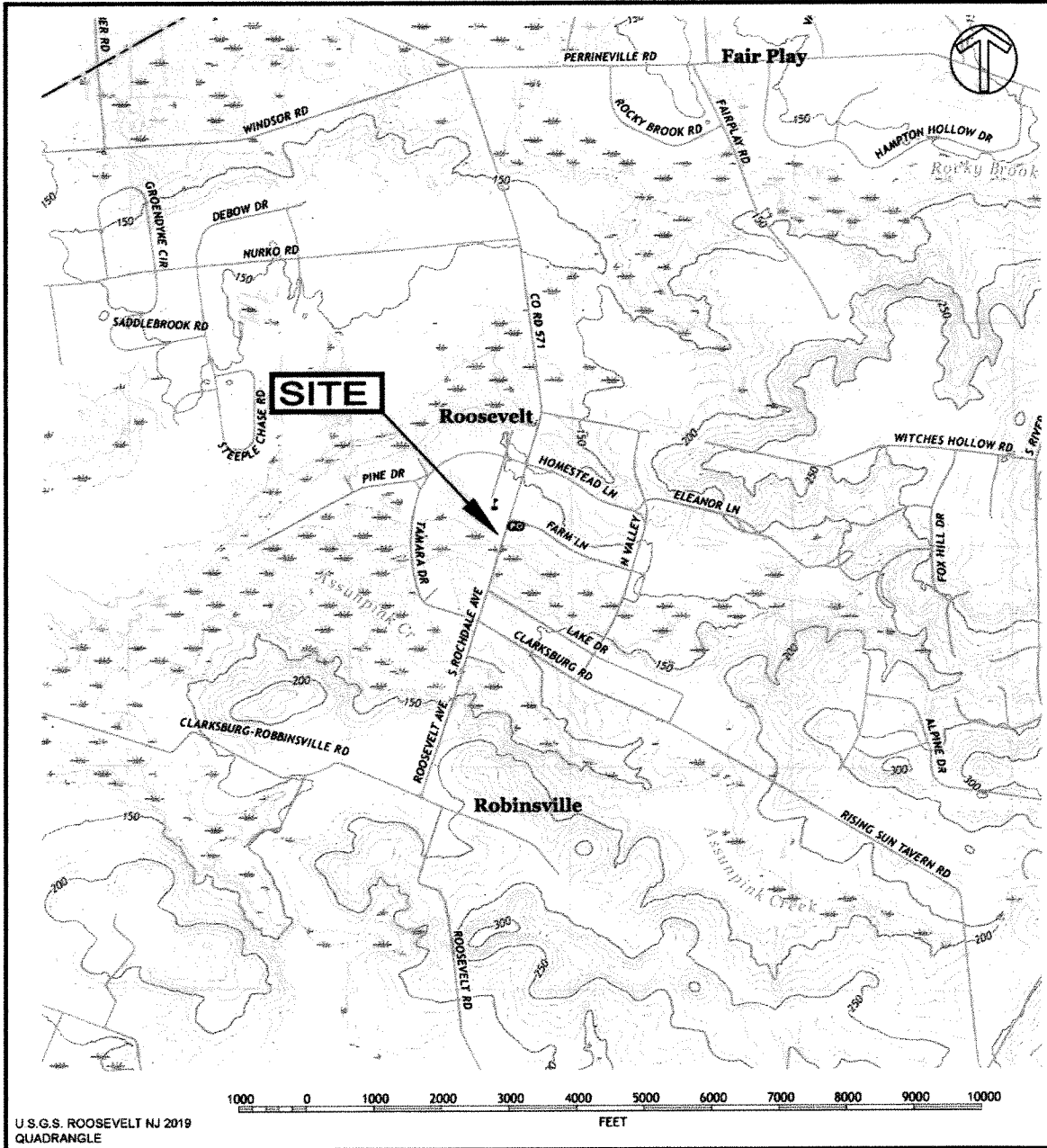

12/31/01

Tank ID	Tank No	Tank Size/ Units	Tank Contents	Tank Status	Tank Status Date
TANK-1	0001	8000	Heating Oil (No. 4)	Removed	8/2/99

Preliminary Assessment and Site Investigation
Franklin Delano Roosevelt Memorial Amphitheater & Grounds
Application No. 23-07
Block 3, Lot 33
Borough of Roosevelt, Monmouth County, New Jersey
Our File No.: R4504
Page 34 of 35

APPENDIX L **USGS QUADRANGLE**

Preliminary Assessment and Site Investigation
 Franklin Delano Roosevelt Memorial Amphitheater & Grounds
 Application No. 23-07
 Block 3, Lot 33
 Borough of Roosevelt, Monmouth County, New Jersey
 Our File No.: R4504
 Page 35 of 35

Roberts
 ENGINEERING GROUP LLC
Women Business Enterprise Certified

CERTIFICATE OF AUTHORIZATION: 24GA28159100

1670 Whitehorse-Hamilton Square Rd.
 Hamilton, New Jersey 08690
 609-586-1141 fax 609-586-1143
 www.RobertsEngineeringGroup.com

USGS MAP

**RESTORATION OF HISTORIC
 AMPHITHEATER AND GROUNDS
 BOROUGH OF ROOSEVELT
 Monmouth County, New Jersey**

SCALE: 1" = 2,000' ±	DATE: January 15, 2024
----------------------	------------------------

**BOROUGH OF ROOSEVELT
COUNTY OF MONMOUTH**

**ORDINANCE NO: 2024-01
INTRODUCTION DATE: 01-16-2024
PUBLIC HEARING DATE: 02-05-2024**

AN ORDINANCE SETTING THE SALARY RANGE AND COMPENSATION OF CERTAIN OFFICIALS, POSITIONS AND EMPLOYEES IN THE BOROUGH OF ROOSEVELT, COUNTY OF MONMOUTH, STATE OF NEW JERSEY

BE IT ORDAINED by the Mayor and Council of the Borough of Roosevelt, County of Monmouth, State of New Jersey:

Section 1. The salary range for providing wages and compensation of certain officials, positions and employees of the Borough of Roosevelt, County of Monmouth, State of New Jersey are set as follows:

	MINIMUM:	MAXIMUM:
Borough Administrator	\$ 15,000.00	\$ 40,000.00
Office Manager	\$ 10,000.00	\$ 15,000.00
Borough Clerk	\$ 20,000.00	\$ 65,000.00
Registrar of Vital Statistics	\$ 2,500.00	\$ 6,000.00
Deputy Registrar of Vital Statistics	\$ 1,200.00	\$ 3,600.00
Purchasing Agent	\$ 10,000.00	\$ 85,000.00
Chief Financial Officer	\$ 9,000.00	\$ 30,000.00
Borough Treasurer	\$ 4,500.00	\$ 30,000.00
Tax Collector/Water-Sewer Collector	\$ 9,500.00	\$ 35,000.00
Tax Assessor	\$ 6,500.00	\$ 25,000.00
Zoning Officer	\$ 500.00	\$ 10,000.00
Code Enforcement Officer	\$ 500.00	\$ 6,000.00
Housing Inspector	\$ 500.00	\$ 10,000.00
Recreation Director	\$ 3,000.00	\$ 20,000.00
Clean Community Coordinator	\$ 150.00	\$ 1,000.00
Superintendent of Public Works	\$ 22,000.00	\$ 45,000.00
OEM Coordinator	\$ 1,000.00	\$ 4,000.00

Section 2. The range for hourly rates for providing wages and compensation of certain officials, positions and employees in the Borough of Roosevelt, County of Monmouth, State of New Jersey are set as follows:

Assistant Administrative Clerk	\$ 16.00	\$ 35.00
Deputy Borough Clerk	\$ 16.00	\$ 35.00
Fund Commissioner	\$ 16.00	\$ 35.00
Right to Know Coordinator	\$ 16.00	\$ 35.00
Safety Director	\$ 16.00	\$ 35.00
Public Works Employee	\$ 16.00	\$ 40.00
Custodian	\$ 16.00	\$ 30.00
Planning Board Secretary	\$ 16.00	\$ 30.00
Environmental Commission Secretary	\$ 16.00	\$ 30.00
Crossing Guard	\$ 16.00	\$ 30.00
Clerk/Secretary	\$ 16.00	\$ 25.00
Code Enforcement Officer	\$ 16.00	\$ 35.00

Section 3. The range for providing wages and compensation for the employees of the Roosevelt Community Summer Camp in the Borough of Roosevelt, County of Monmouth, State of New Jersey are set as follows:

Camp Supervisor	\$16.00/hour	\$25.00/hour
Assistant Camp Supervisor	\$16.00/hour	\$22.00/hour
Counselor	\$16.00/hour	\$19.00/hour

Section 4. The annual salaries and hourly rates shall be established by a resolution of the Borough Council.

Section 5. The Borough's Chief Financial Officer is hereby authorized to transfer such sums of money from the municipal operating accounts to the payroll account as may be necessary to cover periodic payroll payments.

Section 6. All ordinances or parts of ordinances inconsistent herewith are repealed, but only to the extent of such inconsistency.

Section 7. This Ordinance shall become effective immediately upon its final passage and publication as required by law.

Section 8. All ordinances and parts of ordinances inconsistent herewith are hereby repealed.

Section 9. This ordinance shall take effect upon adoption and publication as required by law.

ATTEST:

APPROVED:

Kathleen Hart, Borough Clerk

Peggy Malkin, Mayor

ORDINANCE 2024-02
INTRODUCTION DATE: 02-05-2024
PUBLIC HEARING DATE: 02-20-2024

**AN ORDINANCE OF THE BOROUGH OF ROOSEVELT AMENDING CHAPTER 15:
“WATER AND SEWER” OF THE BOROUGH CODE TO CLARIFY THAT
PROPERTY OWNERS ARE RESPONSIBLE FOR ALL COSTS OF REPAIR AND
MAINTENANCE OF SERVICE APPLIANCES**

WHEREAS, the Borough of Roosevelt, County of Monmouth, State of New Jersey (the “Borough”) operates and maintains a combined Water/Sewer Utility Department, pursuant to the authority of N.J.S.A. 40:62-106; and

WHEREAS, the Borough seeks to clarify that Borough property owners are responsible for all costs of repairing and maintaining service appliances connected to the Borough’s water system;

NOW, THEREFORE, BE IT ORDAINED by the Mayor and Council of the Borough of Roosevelt, County of Monmouth, State of New Jersey, that Borough Code Chapter 15: “Water and Sewer” is hereby amended as follows (~~stricken text~~ indicates deletions, underlined text indicates additions):

CHAPTER 15: “WATER AND SEWER”

* * *

15-10 PROPERTY OWNER TO MAINTAIN SERVICE APPLIANCES.

The owner of any property supplied with water shall, at the owner’s own expense and cost, maintain all service pipes, stop-cocks, curb boxes and other appliances and appurtenances in good working order and repair and protect them against freezing or other damage. In the event that repair, maintenance, shut-off, connection, and/or an emergent response by the Water Utility Operator, is required, all costs of such repair or maintenance or emergent response shall be borne by the owner of the property. If the owner of the property fails to comply with the responsibility as stated herein for expenses incurred and the failure continues after written notice is received by the owner notifying the owner of responsibility for the costs, then the Water Utility Operator shall certify the cost to the Borough Council, which shall examine the certificate and, if it is correct, cause the cost as shown thereon to be charged against the lands. The amount so charged shall become a lien upon the lands and be added to and become a part of the taxes next to be assessed and levied upon the lands, shall bear interest at the same rate as taxes and shall be collected and enforced by the same officer and in the same manner as taxes.

BE IT FURTHER ORDAINED that should any section, paragraph, sentence, clause, or phase of this ordinance be declared unconstitutional or invalid for any reason, the remaining

portion of this ordinance shall not be affected thereby and shall remain in full force and effect, and to that end the provisions of this ordinance are hereby declared to be severable; and

BE IT FURTHER ORDAINED that all ordinances or parts of ordinances inconsistent with this amending ordinance are hereby repealed to the extent of their inconsistencies only; and

BE IT FURTHER ORDAINED that this ordinance shall be in full force and take effect immediately upon final passage and publication according to law.

ATTEST:

APPROVED

Kathleen Hart, Borough Clerk

Peggy Malkin, Mayor

PUBLIC NOTICE

PLEASE TAKE NOTICE that the foregoing Ordinance was introduced and passed on first reading on the _____ day of _____ 2024, at a meeting of the Mayor and Council of the Borough of Roosevelt and will be taken up for final consideration and passage at a regularly scheduled meeting of the Mayor and Council of the Borough of Roosevelt to be held on the _____ day of _____ 2024 at the Municipal Building at 33 N. Rochdale Avenue, Roosevelt, New Jersey.

Kathleen Hart, Borough Clerk

*BOROUGH OF ROOSEVELT
COUNTY OF MONMOUTH
STATE OF NEW JERSEY*

**RESOLUTION NO. 24-34
MEETING DATE: 02-05-2024**

PAYMENT OF BILLS FOR FEBRUARY 5, 2024

C/ _____ offered the following resolution and moved its adoption, which was second by C/ _____.

WHEREAS, the attached list of bills have been submitted to the Council for payment approval; and

WHEREAS, the Chief Financial Officer has certified the availability of funds for the payment of bills.

NOW, THEREFORE, BE IT RESOLVED that the bills on the attached bill list be paid.

ROLL CALL:

AYES:

NAYS:

ABSTAIN:

ABSENT:

CERTIFICATION

I HEREBY CERTIFY the foregoing to be a true copy of a resolution adopted by the Borough Council at a meeting held on February 5.

Kathleen Hart
Borough Clerk

February 1, 2024
10:47 AM

BOROUGH OF ROOSEVELT
Bill List By Vendor Name

Page No: 1

2-5-24 BILL LIST

P.O. Type: All
Range: First to Last
Format: Condensed
Vendors: All
Rcvd Batch Id Range: First to Last

Open: N Paid: N Void: N
Rcvd: Y Held: Y Aprv: N
Bid: Y State: Y Other: Y Exempt: Y

Include Non-Budgeted: Y

Vendor #	Name	PO #	PO Date	Description	Status	Amount	Void Amount	Contract	PO Type
BOROU005	BOROUGH OF HIGHTSTOWN	24-00035	01/18/24	LANDFILL TIPPING FEES:DEC 2023	Open	2,043.27	0.00		
DEBEV005	DEBEVEC, ANA	24-00032	01/16/24	REIMB:MICROSOFT OFFICE	Open	191.97	0.00		
DEFOE005	DEFOE, GREG	24-00072	01/31/24	REIMB:SERVICE F350	Open	561.30	0.00		
DELLM005	DELL MARKETING, LP	23-00659	12/18/23	NEW DESKTOP COMPUTER-FINANCE	Open	1,539.89	0.00		
DONAT005	DONATO, ESQ., NICHELE	24-00049	01/24/24	PLANNING BOARD 10/17-12/11/23	Open	1,015.25	0.00		
GANNE005	GANNETT NJ NEWSPAPERS	24-00043	01/22/24	DEC 2023 NOTICES	Open	83.16	0.00		
JCPL0005	JCP & L	24-00051	01/24/24	DEC 2023 ELECTRIC SERVICE	Open	945.82	0.00		
KLENZ005	KLENZOID, INC.	24-00025	01/10/24	WATER-KLENPHOS 1/6/24	Open	3,780.00	0.00		
MERRI005	MERRITT, MICHAEL	24-00053	01/24/24	REIMB:MISC ITEMS FOR EC	Open	63.82	0.00		
MEYER005	MEYERS, EVAN	24-00052	01/24/24	REMOVE 2 FALLEN TREES	Open	400.00	0.00		
MONMO025	MONMOUTH COUNTY-COUNTY TAX	24-00056	01/25/24	1/Q/2024 COUNTY TAXES	Open	51,798.84	0.00		
MONMO035	MONMOUTH COUNTY-HEALTH TAX	24-00058	01/25/24	1/Q/2024 HEALTH TAXES	Open	1,031.77	0.00		
MONMO030	MONMOUTH COUNTY-LIBRARY TAX	24-00057	01/25/24	1/Q/2024 LIBRARY TAXES	Open	3,746.77	0.00		
MONMO040	MONMOUTH COUNTY-OPEN SPACE TAX	24-00059	01/25/24	1/Q/2024 OPEN SPACE TAXES	Open	7,328.59	0.00		
MUNIC015	MUNICIPAL CLERKS ASSOCIATION	24-00040	01/22/24	2024 MEMBERSHIP DUES	Open	75.00	0.00		
CITYC005	MURPHY, MICHAEL J. d/b/a	24-00013	01/10/24	2024 WEBSITE HOSTING	Open	3,000.00	0.00		

Vendor #	Name	PO #	PO Date	Description	Status	Amount	Void Amount	Contract	PO Type
NEWJE020 NEW JERSEY WATER ASSOCIATION									
		24-00027	01/11/24	2024 MEMBERSHIP DUES	Open	465.00	0.00		
NJADV005 NJ ADVANCE MEDIA									
		24-00041	01/22/24	LEGAL NOTICES-1/7/24	Open	32.76	0.00		
		24-00042	01/22/24	LEGAL NOTICES-1/8/24	Open	14.04	0.00		
						<u>46.80</u>			
NOREI005 NOREIKA SALES, LLC									
		24-00004	01/09/24	CHAIN SAW SUPPLIES	Open	58.94	0.00		
ORKIN005 ORKIN PEST CONTROL SERVICE									
		24-00054	01/24/24	JAN 2024 PEST CONTROL	Open	50.00	0.00		
PETTY005 PETTY CASH									
		24-00030	01/16/24	REIMBURSE PETTY CASH	Open	13.20	0.00		
		24-00031	01/16/24	REIMBURSE PETTY CASH	Open	39.60	0.00		
		24-00033	01/17/24	REIMBURSE PETTY CASH	Open	66.00	0.00		
		24-00037	01/18/24	REIMBURSE PETTY CASH	Open	43.66	0.00		
		24-00062	01/29/24	REIMBURSE PETTY CASH	Open	7.17	0.00		
		24-00071	01/30/24	REIMBURSE PETTY CASH	Open	69.30	0.00		
						<u>238.93</u>			
PFIST005 PFISTER MAINTENANCE CORP, INC.									
		23-00542	10/12/23	NEW ROOF AT WTP	Open	29,700.00	0.00		
PROCA005 PRO CAP 8 F/B/O FIRSTTRUST BANK									
		24-00065	01/29/24	OUTSIDE REDEMPTION B8/L34	Open	6,630.56	0.00		
PSEGC005 PSE & G CO.									
		24-00036	01/18/24	DEC 2023 GAS SERVICE	Open	645.96	0.00		
ROBER005 ROBERTS ENGINEERING GROUP, LLC									
		22-00273	05/13/22	ROAD IMPROVEMENTS:PINE DRIVE	Open	2,500.75	0.00		B
		22-00275	05/13/22	WATER MAIN REPLACEMENT-PINE DR	Open	9,004.00	0.00		B
		22-00437	07/27/22	ROAD IMPROVEMENTS:TAMARA DRIVE	Open	1,267.50	0.00		B
		22-00438	07/27/22	WATER MAIN REPLACEMENT-TAMARA	Open	2,940.00	0.00		B
		23-00499	09/25/23	ROAD IMPROVEMENTS:NORTH VALLEY	Open	1,634.25	0.00		B
		23-00626	12/01/23	UPDATE STORMWATER MGMT PLAN	Open	748.75	0.00		B
		23-00627	12/04/23	PREPARE PASI FOR AMPHITHEATER	Open	997.25	0.00		B
		24-00063	01/29/24	TIER B TO TIER A STORMWATER	Open	956.25	0.00		
		24-00064	01/29/24	ATTEND NJDOT WORKSHOP	Open	182.00	0.00		
		24-00066	01/29/24	TIER B TO TIER A STORMWATER	Open	877.50	0.00		
		24-00068	01/30/24	TIER B TO TIER A STORMWATER	Open	97.50	0.00		
						<u>21,205.75</u>			
ROOSE005 ROOSEVELT BOARD OF EDUCATION									
		24-00055	01/25/24	FEB 2024 SCHOOL TAXES	Open	159,052.00	0.00		
RUSSE005 RUSSELL REID, INC.									
		23-00084	02/14/23	2023 SLUDGE REMOVAL	Open	905.94	0.00		B

Vendor #	Name	PO #	PO Date	Description	Status	Amount	Void Amount	Contract	PO Type
SHORE005 SHORE BUSINESS SOLUTIONS									
		24-00048	01/24/24	USAGE 12/21/23-1/20/24	Open	21.29	0.00		
STAPL005 STAPLES BUSINESS ADVANTAGE									
		24-00038	01/22/24	OFFICE & JANITORIAL SUPPLIES	Open	153.23	0.00		
		24-00039	01/22/24	NEW UPS FOR TREAS COMPUTER	Open	87.51	0.00		
						<u>240.74</u>			
THEH0010 THE HOME DEPOT									
		24-00070	01/30/24	HALOGEN BULB FOR BACK DOOR	Open	10.97	0.00		
TREAS015 TREASURER, STATE OF NJ									
		24-00067	01/30/24	4/Q/2023 MARRIAGE/CIVIL UNION	Open	50.00	0.00		
VERIZ015 VERIZON									
		24-00047	01/24/24	PHONE/INTERNET-JAN 2024	Open	694.39	0.00		
WRNEU005 W.R. NEUMANN COMPANY, INC.									
		24-00061	01/25/24	WATER-2024 SODIUM HYPOCHLORITE	Open	773.14	0.00		B
WEBHA005 WEB HAULING & DISTRIBUTION, INC.									
		24-00005	01/09/24	PUMP LAKE DR PUMP PIT 12/28/23	Open	274.40	0.00		
Total Purchase Orders:		51	Total P.O. Line Items:		0	Total List Amount:	298,670.26	Total Void Amount:	0.00



TOTAL CARRIED FORWARD FROM BILL LIST

298,670.26

MANUAL CHECKS

CHECK# 13176	PSE&G	537.76
ACH DEBIT	NJIB-2016 LOAN PRINCIPAL & INTEREST	12,571.00
ACH DEBIT	NJIB-2010 LOAN PRINCIPAL & INTEREST	8,166.90
ACH DEBIT	NJIB-2023 LOAN PRINCIPAL & INTEREST	<u>4,021.35</u>

25,297.01

GRAND TOTAL OF 2/5/24 BILL LIST

323,967.27

Totals by Year-Fund		Budget Rcvd	Budget Held	Budget Total	Revenue Total	G/L Total	Total
Fund Description	Fund						
	3-01	9,636.52	0.00	9,636.52	0.00	0.00	9,636.52
	3-09	<u>1,380.35</u>	<u>0.00</u>	<u>1,380.35</u>	<u>0.00</u>	<u>0.00</u>	<u>1,380.35</u>
Year Total:		11,016.87	0.00	11,016.87	0.00	0.00	11,016.87
	4-01	227,913.30	0.00	227,913.30	0.00	0.00	227,913.30
	4-09	<u>11,909.64</u>	<u>0.00</u>	<u>11,909.64</u>	<u>0.00</u>	<u>0.00</u>	<u>11,909.64</u>
Year Total:		239,822.94	0.00	239,822.94	0.00	0.00	239,822.94
	C-04	5,402.50	0.00	5,402.50	0.00	0.00	5,402.50
	C-08	<u>41,679.20</u>	<u>0.00</u>	<u>41,679.20</u>	<u>0.00</u>	<u>0.00</u>	<u>41,679.20</u>
Year Total:		47,081.70	0.00	47,081.70	0.00	0.00	47,081.70
	G-02	748.75	0.00	748.75	0.00	0.00	748.75
Total of All Funds:		<u><u>298,670.26</u></u>	<u><u>0.00</u></u>	<u><u>298,670.26</u></u>	<u><u>0.00</u></u>	<u><u>0.00</u></u>	<u><u>298,670.26</u></u>

**RESOLUTION NO. 24-35
MEETING DATE: 02-05-2024**

**RESOLUTION AUTHORIZING ROBERTS ENGINEERING GROUP, LLC TO
SURVEY, DESIGN, PERMIT, PREPARE BID DOCUMENTS AND LOAN DOCUMENTS TO
REPLACE THE TRICKLING FILTERS AT THE WASTEWATER TREATMENT PLANT**

C/_____ offered the following resolution and moved its adoption, which was seconded by
C/_____.

WHEREAS, the Borough Engineer, in a letter dated May 11, 2023, recommends that the Borough move forward with replacement of the existing trickling filters in the same footprint as the existing trickling filters; and

WHEREAS, the Borough's Governing Body has adopted a bond ordinance to move forward with providing for a Trickling Filter Replacement in connection with the Waste Water Treatment Plant; and

WHEREAS, the Borough Engineer has provided a proposal to the Borough for the Borough Engineer's work to survey, design, permit, prepare bid documents and loan documents in amount of \$95,000.00; and

WHEREAS, the Borough's Chief Financial Officer has certified the availability of funds in the amount not to exceed \$95,000.00.

NOW, THEREFORE BE IT RESOLVED, by the Governing Body of the Borough of Roosevelt, County of Monmouth, State of New Jersey that Roberts Engineering Group, LLC is hereby authorized to survey, design, permit, prepare bid documents and loan documents in amount of \$95,000.

BE IT FURTHER RESOLVED, that a certified copy of this resolution be sent to the Chief Financial Officer, Purchasing Agent, and Roberts Engineering Group, LLC.

ROLL CALL:

AYES:

NAYS:

ABSTAIN:

ABSENT:

CERTIFICATION

I HEREBY CERTIFY the foregoing to be a true copy of a resolution adopted by the Borough Council at a meeting held on February 5, 2024.

Kathleen Hart, Borough Clerk

BOROUGH OF ROOSEVELT

I, George J. Lang, Chief Financial Officer of the Borough of Roosevelt, do hereby certify that funds are available for the following contract to be awarded:

<u>Vendor</u>	<u>Budget Account</u>	<u>Total Award</u>
Roberts Engineering Group, LLC (Engineering for Trickleing Filters)	Bond Ord. 23-17	\$95,000.00


George J. Lang
Chief Financial Officer

Dated: 2/5/24

**RESOLUTION NO. 24-36
MEETING DATE: 02-05-2024**

**RESOLUTION APPOINTING COORDINATOR OF THE ROOSEVELT BOROUGH
OFFICE OF EMERGENCY MANAGEMENT**

C/_____ offered the following resolution and moved its adoption, which was second by C/_____.

BE IT RESOLVED by the Mayor and Borough Council of the Borough of Roosevelt that Claire Burkhard is hereby appointed OEM Coordinator for the Borough of Roosevelt per N.J.S.A. App. A:9-40.1 to serve for a term of three (3) years, expiring December 31, 2026 at an annual salary of \$1,440.00.

ROLL CALL:

AYES:

NAYS:

ABSTAIN:

ABSENT:

CERTIFICATION

I HEREBY CERTIFY the foregoing to be a true copy of a resolution adopted by the Borough Council at a meeting held on February 5, 2024.

Kathleen Hart
Borough Clerk