

**Borough of Roosevelt  
33 N. Rochdale Avenue  
Roosevelt, NJ 08555**

**Mayor and Council**

Mayor Malkin opened the meeting at 7:00 p.m. and read the Open Public Meetings Act statement which stated, “Adequate notice of this meeting, as required by Chapter 231, P.L. 1975, has been provided by a public notice on January 2, 2018, which was posted on the Bulletin Board at the Roosevelt Post Office, on the Bulletin Board in the Roosevelt Post Office and in the Borough Hall. The notice was published in The Times and Asbury Park Press.”

Roll Call.

	<b>PRESENT</b>	<b>ABSENT</b>
<i>Councilmember Filepp</i>	✓	
<i>Councilmember Hamilton</i>	✓	
<i>Councilmember Parker</i>	✓	
<i>Councilmember Parrott</i>		✓
<i>Councilmember Trammell</i>	✓	
<i>Councilmember Sheean</i>		✓
<i>Mayor Malkin</i>	✓	

Also in attendance: Greg Cannon, Esq., Kathleen Hart, Borough Clerk

**MAYOR’S REPORT: (see Attached A)**

**PUBLIC COMMENT (Agenda items only):**

M/Malkin opened the public comment for agenda items only at 7:09 pm.

Bert Ellentuck, 22 Homestead Lane:

- Questioned Ordinance 18-01 and states the salary ranges are outrageous and feels they should be more realistic and would like the salary of employees posted in a public place; questioned several bills on the bill list and water/sewer repairs. Toby Moore, Water/Sewer Operator, discussed the repairs that were needed.

Jeb Shahn, 18 Tamara Drive:

- Questioned Ordinance 18-01 and is concerned about the large range stated on the Ordinance. Would like to know how many employees this represent and what titles are associated with each employee, would like to know who decides on the range. Would like a list of employees and their job titles.

M/Malkin stated that the Administration and Finance Committees would decide on the salary of an employee. C/Filepp stated that this is a template for the Borough. C/Hamilton stated that most employees are part-time and have multiple jobs. Would like to see a list entitled “Meet the Borough Employees” that state the employee’s name, job titles and salary.

Kevin Balon – 35 Farm Lane:

- Questioned who is representing Code Enforcement as he has a court date tomorrow. Mayor Malkin stated John Marini is the Assistant Code Enforcement and will be stepping in until a Code Enforcement Officer is selected. Greg Cannon, Borough Attorney, stated he will need to talk to the Court Prosecutor.

M/Malkin closed the Public Comment at 7:34 pm.

### **APPROVAL OF MINUTES:**

- January 2, 2018 – Reorganization Council Meeting Minutes

On a motion by C/Hamilton, second by C/Trammell, the January 2, 2018 Reorganization Council Meeting Minutes were approved. All in Favor.

- January 2, 2018 – Regular Council Meeting Minutes

On a motion by C/Hamilton, second by C/Trammell, the January 2, 2018 Regular Council Meeting Minutes were approved. All in Favor.

**CORRESPONDENCE: None**

### **ORDINANCES:**

#### **ORDINANCE 18-01**

#### **ADOPTION AND SECOND READING**

#### **AN ORDINANCE SETTING THE SALARY RANGE AND COMPENSATION OF CERTAIN OFFICIALS, POSITIONS AND EMPLOYEES IN THE BOROUGH OF ROOSEVELT, COUNTY OF MONMOUTH, STATE OF NEW JERSEY**

Mayor Malkin open the public hearing at 7:36pm.

C/Hamilton requested that the comments from Public Comment that are associated with Ordinance 18-01 be inserted here:

Bert Ellentuck, 22 Homestead Lane: Questioned Ordinance 18-01 and states the salary ranges are outrageous and feels they should be more realistic; would like the salary of employees posted in a public place.

Jeb Shahn, 18 Tamara Drive: Questioned Ordinance 18-01 and is concerned about the large range stated on the Ordinance. Would like to know how many employees this represent and what titles are associated with each employee, would like to know who decides on the range. Would like a list of employees and their job titles.

M/Malkin stated that the Administration and Finance Committees would decide on the salary of an employee. C/Filepp stated that this is a template for the Borough. C/Hamilton stated that most employees are part-time and have multiple jobs.

Mayor Malkin closed the public hearing at 7:37pm.

C/Parker made the motion to adopt Ordinance 18-01, second by C/Trammell.

Roll Call:

AYES: C/Filepp, C/Hamilton, C/Parker, C/Trammell  
NAYS: None  
ABSTAIN: None  
ABSENT: C/Parrott, C/Sheean

**RESOLUTIONS:**

**Resolution 18-31 Payment of Bills for January 22, 2018**

C/Trammell made the motion to adopt Resolution 18-31, second by C/Hamilton.

No Council Discussion.

Roll Call:

AYES: C/Filepp, C/Hamilton, C/Parker, C/Trammell  
NAYS: None  
ABSTAIN: None  
ABSENT: C/Parrott, C/Sheean

**Resolution 18-32 Resolution Appointing Planning Board Secretary**

C/Parker made the motion to adopt Resolution 18-32, second by C/Filepp.

No Council Discussion

Roll Call:

AYES: C/Filepp, C/Hamilton, C/Parker, C/Trammell  
NAYS: None  
ABSTAIN: None  
ABSENT: C/Parrott, C/Sheean

**Resolution 18-33 Authorizing Change in Monetary Amount of Petty Cash Fund**

C/Hamilton made the motion to adopt Resolution 18-33, second by C/Parker.

C/Hamilton stated that this was needed to be increased for pay for fuel usage during the snow storms for the plow and snow blowers. M/Malkin stated this gets approved by the State.

Roll Call:

AYES: C/Filepp, C/Hamilton, C/Parker, C/Trammell  
NAYS: None  
ABSTAIN: None  
ABSENT: C/Parrott, C/Sheean

**Resolution 18-34 Ratifying and Awarding Contracts for the Emergency Replacement of a Channel Grinder in the Wastewater Treatment Plant of the Borough of Roosevelt**

C/Trammell made the motion to adopt Resolution 18-34, second by C/Filepp.

C/Trammell stated that this is for the “Muffin Monster” that takes the non-flushable wipes crushes them and passing them through the plant. C/Hamilton stated the amount was \$14,759.55, plus \$4,000.00 for the electric, totaling \$18,759.55.

**Roll Call:****AYES:** C/Filepp, C/Hamilton, C/Parker, C/Trammell**NAYS:** None**ABSTAIN:** None**ABSENT:** C/Parrott, C/Sheean**REPORTS OF COMMITTEE CHAIRS:****Administration:** No report

**Community Dev/Code:** C/Filepp stated that the committee met and discussed the liquor license process, gas station redevelopment, reviewed ordinances regarding concerns on parking; getting more services from Monmouth County Library. Would like to meet with the Borough Attorney to bring him up to speed on the situation of the liquor license and to have a resolution on the next council agenda.

**Envi. Health & Safety:** No Report**Finance:** No Report

**Public Works:** C/Parker discussed the following: Snow storms, water main break on Pine Drive, outline all shut off valves, several code red alerts issued, tree hazards were addressed above power lines, storm drains cleaned prior to snow; rental trailer is cleaned out and working on climate control in the third bay and will meet with First Aid to find the best solution. Environmental Commission reported that a tree near the FDR Monument needs to be removed. C/Hamilton introduced Greg DeFoe and Dave Curtis, DPW employees and are available with any questions. Toby Moore stated there is a map of the valves.

**Utilities:** C/Trammel discussed the following: water main break, sludge pump froze, brown water, check valve for water plant was in, calibration of the auto Ph/Chlorine analyzer will be done on January 22<sup>nd</sup>, repair of grinder. Toby Moore discussed the reason for the repairs on the grinder – baby & adult wipes are the issue. New grinder has “baby wipe proof blades”. A reminder will be sent out again to stop flushing wipes.

**REPORTS OF BOROUGH OFFICIALS (If requested by Mayor or Committee Chair):** None**OLD BUSINESS:**

C/Parker stated that Christmas trees can be dropped off at the sewer plant until January 31, 2018.

**NEW BUSINESS: None**

**Personnel – Water/Sewer Operator:** M/Malkin stated that there have been several issues with the operator and has met with the NJDEP & EPA. Reports have not filed or operator error, purchasing and order problems, need better maintenance. M/Malkin asked the Administration Committee to investigate, review job performance and bring back findings in a report to the Council by February 12, 2018.

**PUBLIC COMMENT (Any item):**

C/Malkin opened the public comment for any item at 8:11 pm.

Bert Ellentuck, 22 Homestead Lane: Questioned what safety measures did the Borough take regarding the work done by Earl; curb valve should be installed at all homes.

Jeb Shahn, 18 Tamara Drive: Asked if the Council could discuss with the School the issues with the wipes and bring awareness to the children. C/Hamilton will bring to the school board.

Michael Ticktin, 37 N. Valley: Asked Council to pass a resolution regarding the wipes and to make the State aware of this issues. C/Hamilton asked Mr. Ticktin to help in writing the resolution.

Greg DeFoe, 80 Pine Drive: Stated OSHA makes employers responsible for the safety of their employees, not the customer. Would only be required for traffic control.

Kevin Balon, 35 Farm Lane: Nice to see the Council getting along.

C/Malkin closed the Public Comment at 8:23 pm.

**CLOSED SESSION: None**

C/Trammell moved to adjourn at 8:24 pm, C/Hamilton second. All ayes.

The audio tape is available in the Clerk's Office at Borough Hall.

Respectfully Submitted,

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Kathleen Hart, Borough Clerk

Adopted Date: February 15, 2018

**ATTACHMENT A**

**MAYOR'S SPEECH**

Welcome to our 2<sup>nd</sup> Council meeting of 2018.

This has been a very trying winter. We have experienced frigid, sub-freezing temperatures along with frequent snows, unlike any winter in many years.

This has caused many problems with our infrastructure. In the last few weeks we dealt with a water main break, which caused part of Pine Drive to be closed for a portion of the day and low water pressure for some of the residents.

We also had a sludge pump failure at the sewer plant. On January 4, 2018 we had approximately a foot of snow in town. Although the repairs are costly, they were discovered early enough so that the damage was preventive from becoming more severe. We are lucky to have astute council people who are on top of these issues, along with an excellent public works department.

Do you know that on the day of the water main break, it was about 10 degrees outside, with snow, ice and freezing water? C/Hamilton, C/Trammell and C/Parker were at the site all day, at times standing in the pit, which was about 10 feet deep. Because of our public works department being local and fully involved, along with the county salting and brining the roads in a shared service agreement, we are able to avoid the much costlier services of private contractors.

We still have at least 2-1/2 months of winter left, so let's hope for higher temperatures and avoid all these emergencies.

Mayor Peggy Malkin