

**Borough of Roosevelt
33 N. Rochdale Avenue
Roosevelt, NJ 08555**

**Mayor and Council
Regular Meeting Minutes of October 11, 2017**

Councilmember Malkin opened the meeting at 7:00 p.m. and read the Open Public Meetings Act statement which stated, “Adequate notice of this meeting, as required by Chapter 231, P.L. 1975, has been provided by a public notice on January 3, 2017, which was posted on the Bulletin Board at the Roosevelt Post Office, on the Bulletin Board in the Roosevelt Post Office and in the Borough Hall. The notice was published in The Times and Asbury Park Press.”

Roll Call.

	PRESENT	ABSENT
<i>Councilmember Filepp</i>	✓	
<i>Councilmember Hamilton</i>	✓	
<i>Councilmember Malkin</i>	✓	
<i>Councilmember Murray</i>	✓	
<i>Councilmember Parrott</i>	✓	
<i>Councilmember Trammell</i>	✓	

Also in attendance: Ira Karasick, Esq., Kathleen Hart, Borough Clerk

PUBLIC COMMENT (Agenda items only)

C/Malkin opened the public comment for agenda items only at 7:02 pm.

The following individual spoke during public comment: Jeff Ellentuck.

C/Malkin closed the Public Comment at 7:04 pm.

APPROVAL OF MINUTES:

July 18, 2017 Closed Meeting Minutes

On a motion by C/Hamilton, second by C/Trammell, the July 18, 2017 Closed Meeting Minutes were approved by the following vote:

Roll Call:

AYES: C/Hamilton, C/Malkin, C/Trammell

NAYS: None

ABSTAIN: C/Filepp, C/Murray, C/Parrott

ABSENT: None

July 24, 2017 Regular Meeting Minutes

On a motion by C/Malkin, second by C/Trammell, the July 24, 2017 Regular Meeting Minutes were approved by the following vote:

Roll Call:

AYES: C/Malkin, C/Trammell
NAYS: None
ABSTAIN: C/Filepp, C/Hamilton, C/Murray, C/Parrott
ABSENT: None

August 14, 2017 Regular Meeting Minutes

On a motion by C/Malkin, second by C/Trammell, the August 14, 2017 Regular Meeting Minutes were approved by the following vote:

Roll Call:

AYES: C/Hamilton, C/Malkin, C/Trammell
NAYS: None
ABSTAIN: C/Filepp, C/Murray, C/Parrott
ABSENT: None

CORRESPONDENCE: None

RESOLUTIONS:

Resolution 17-112 2016 Audit

On a motion by C/Parrott, second by C/Trammell, Resolution 17-112, was approved by the following vote:

Roll Call:

AYES: C/Filepp, C/Hamilton, C/Malkin, C/Murray, C/Parrott, C/Trammell
NAYS: None
ABSTAIN: None
ABSENT: None

Resolution 17-113 Approval of the 2016 Corrective Action Plan

On a motion by C/Parrott, second by C/Malkin, Resolution 17-113, was approved by the following vote:

Roll Call:

AYES: C/Filepp, C/Hamilton, C/Malkin, C/Murray, C/Parrott, C/Trammell
NAYS: None
ABSTAIN: None
ABSENT: None

Resolution 17-114 Approval To Submit A Grant Application And Execute A Grant Contract With The New Jersey Department Of Transportation For The Improvements To Nurko Road And Elm Court Project

On a motion by C/Hamilton, second by C/Trammell, Resolution 17-114, was approved by the following vote:

Roll Call:

AYES: C/Filepp, C/Hamilton, C/Malkin, C/Murray, C/Parrott, C/Trammell
NAYS: None
ABSTAIN: None
ABSENT: None

Resolution 17-115 Payment of Bills for October 11, 2017

On a motion by C/Malkin, second by C/Trammell, Resolution 17-115, was approved by the following vote:

Roll Call:

AYES: C/Filepp, C/Hamilton, C/Malkin, C/Murray, C/Trammell
NAYS: None
ABSTAIN: C/Parrott
ABSENT: None

Resolution 17-116 Authorizing Contract to City Connections, LLC, for Borough Website/Emails

On a motion by C/Parrott, second by C/Trammell, Resolution 17-116, was approved by the following vote:

Roll Call:

AYES: C/Filepp, C/Hamilton, C/Malkin, C/Murray, C/Parrott, C/Trammell
NAYS: None
ABSTAIN: None
ABSENT: None

Resolution 17-117 Appointing Temporary Crossing Guard

On a motion by C/Parrott, second by C/Malkin, Resolution 17-117, was approved by the following vote:

Roll Call:

AYES: C/Filepp, C/Hamilton, C/Malkin, C/Murray, C/Parrott, C/Trammell
NAYS: None
ABSTAIN: None
ABSENT: None

REPORTS OF COMMITTEE CHAIRS:

Councilmember Michael Hamilton, Public Works:

- Discussed the following: DOT grant submission; sink hole at water plant; replacement of trash cans; speed sign placement for 3rd sign; ground maintenance at water tower #3; maintenance on borough vehicles; possible shared service agreement with Millstone for snow plowing; roof project approved by the State Historic Commission; Bulk Trash Pick Up week of 10/23/17; cleaning of Borough Hall and 62 storm drains in town; job posting for public work employee.

Councilmember Maureen Parrott, Administration:

- Discussed the following: structure of council meetings and staffing needs; new borough website; background check ordinance on new hires.

Councilmember Peggy Malkin, Finance/Planning Board Rep./Recreation:

- Discussed the following: Planning Board meeting held 10/3/17; Sustainable NJ; two comments on the 2016 Audit; Best Practice Checklist; taxpayers ability to pay water/sewer bills and taxes online by January 1, 2018; reviewing all bills.

Councilmember Joe Trammell, Utilities:

- Discussed the following: NJDEP meeting on 9/9/17 re: water plant and tower; sink hole at water plant; ph monitor received and to be installed; generators were maintained and reports to follow.

Councilmember Nick Murray, Envi, Health & Safety/Envi Rep:

- Discussed the following: Forestry Management Plan; Prescription Drug Drop Off – 10/12/17; thanked Clerk & Acting Mayor

Councilmember Robin Filepp, Community Dev/Code/Senior Rep.:

- Discussed the following: deli and gas station.

Kathleen Hart, Clerk:

- Thanked the Roosevelt residents for the beautiful flowers Ana/Kathleen received; thanked Ana for all her help.

REPORTS OF BOROUGH OFFICIALS: NONE**OLD BUSINESS:**

1. Approval of Application for License to Rent Residential Property – Joshua Ticktin, 26 Farm Lane.

C/Parrott made a motion to approve, second by C/Murray. All ayes. Motion Carried

2. Approval of Application for License to Rent Residential Property – Joshua Ticktin, 18 Farm Lane

C/Filepp made a motion to approve, second by C/Trammell. All ayes. Motion Carried

3. Approval of Application for License to Rent Residential Property – Joshua Ticktin, 11 Pine Drive

C/Malkin made a motion to approve, second by C/Filepp. All ayes. Motion Carried

4. Reminder: Bulk Trash Pick Up – Week of October 23, 2017

NEW BUSINESS:

1. Use of Borough Hall – Michael Hamilton, October 20, 2017 from 6pm – 10pm

C/Trammell moved the Use of the Borough Hall, second by C/Malkin.

VOICE VOTE:

AYES: C/Filepp, C/Malkin, C/Murray, C/Parrott, C/Trammell

NAYS: None

ABSTAIN: C/Hamilton

ABSENT: None

PUBLIC COMMENT (Any item):

C/Malkin opened the public comment for any item at 8:11 pm.

The following individual spoke during public comment: Jeff Ellentuck, Michael Ticktin, Deb Lenart, Jeb Shahn, Stacey Bonna.

C/Malkin closed the Public Comment at 8:47 pm.

CLOSED SESSION: None

C/Hamilton moved to adjourn at 8:48 p.m., C/Trammell second. All ayes.

The audio tape is available in the Clerk's Office at Borough Hall.

Respectfully Submitted,

Kathleen Hart, Borough Clerk

Adopted Date: November 27, 2017