

**Borough of Roosevelt
33 N. Rochdale Avenue
Roosevelt, NJ 08555**

**Mayor and Council
Regular Meeting Minutes of April 24, 2017 at 7:03 p.m.**

The meeting was called to order by Mayor Ellentuck at 7:03 p.m. and read the Open Public Meetings Act statement which stated, “Adequate notice of this meeting, as required by Chapter 231, P.L. 1975, has been provided by a public notice on January 3, 2017, which was posted on the Bulletin Board at the Roosevelt Post Office and in the Borough Hall. The notice was published in The Times and Asbury Park Press.”

Roll Call.

	PRESENT	ABSENT
<i>Councilmember Bonna</i>	✓	
<i>Councilmember Hamilton</i>		✓
<i>Councilmember Lipoti</i>	✓	
<i>Councilmember Malkin</i>	✓	
<i>Councilmember Ticktin</i>	✓	
<i>Councilmember Trammell</i>	✓	
<i>Mayor Ellentuck</i>	✓	

Also in attendance: Richard Shaklee, Borough Attorney, Kathleen Hart, Borough Clerk, Kelly Tyers, Deputy Clerk

MAYOR’S REPORT: None

APPROVAL OF MINUTES:

1. February 27, 2017

On a motion by Councilmember Ticktin, second by Councilmember Bonna to approve the February 27, 2017 regular meeting minutes.

Roll Call:

AYES: Bonna, Lipoti, Malkin, Ticktin, Trammell
 NAYS: None
 ABSTAIN: None
 ABSENT: Hamilton

February 27, 2017 regular meeting minutes approved.

PUBLIC COMMENT FOR CONSENT AGENDA: None

CONSENT AGENDA:

Comments: Mayor Ellentuck pulled Resolution 17-59 from the Consent Agenda for a separate discussion.

Resolution 17-57 Resolution of the Borough Council of the Borough of Roosevelt Authorizing the Appointment of Cleary Giacobbe Alfieri Jacobs, LLC as Special Counsel for the May 8 and May 22, 2017 Regular Meetings and May 17, 2017 Special Meeting

Resolution 17-58 Resolution to establish a policy to update the Environmental Resources Inventory to support Roosevelt’s application for Sustainable Jersey Recognition

Resolution 17-60 Payment of Bills

On a motion by Councilmember Ticktin, second by Councilmember Bonna to approve the Consent Agenda without Resolution 17-59.

Roll Call:

AYES: Bonna, Lipoti, Malkin, Ticktin, Trammell

NAYS: None

ABSTAIN: None

ABSENT: Hamilton

Consent Agenda approved without Resolution 17-59.

OTHER RESOLUTIONS:

Resolution 17-59 Authorizing Temporary Emergency Appropriations #3

Comments: The Mayor request that the budget for 2017 be sent to the Council to review as soon as possible. Councilmember Ticktin asked if the tax appeals been heard or decided on as this affects the budget. Councilmember Lipoti would like to get the water/sewage budget to review and would like to know how far the temporary budget covers? Councilmember Malkin stated that she is waiting for the CFO, George Lang to set a date and the appropriations covers until the actual budget is adopted. Councilmember Malkin will reach out to the CFO.

On a motion by Councilmember Ticktin, second by Councilmember Malkin to approve Resolution 17-59.

Roll Call:

AYES: Bonna, Lipoti, Malkin, Ticktin, Trammell

NAYS: None
ABSTAIN: None
ABSENT: Hamilton

Resolution 17-59 approved.

The Council discussed awarding a contract for maintenance of public lands in the Borough. Quotes were received and Solares Landscaping Services was the lowest. Mayor Ellentuck read the resolution in full.

**A RESOLUTION AWARDING CONTRACT FOR MAINTENANCE
OF PUBLIC LANDS IN THE BOROUGH SOLARES LANDSCAPING SERVICES**

WHEREAS, the Mayor and Council of the Borough of Roosevelt wish to have an agreement for landscape maintenance of public lands in the Borough; and

WHEREAS, Solares Landscaping Services submitted a proposal; and

WHEREAS, the Chief Financial Officer only certifies the amount in the temporary budget as available and amounts past the temporary budget are subject to sufficient funds being available in the 2017 adopted budget.

NOW, THEREFORE, BE IT RESOLVED by the Mayor and Council of the Borough of Roosevelt that the Borough retain the services of Solares Landscaping Services at a price not to exceed \$7,875.00, in accordance with the attached proposal.

BE IT FURTHER RESOLVED that a copy of this Resolution, certified by the Borough Clerk to be a true copy, be forwarded to Solares Landscaping Services, the Certified Municipal Financial Officer, the Treasurer and the Attorney.

NOW, THEREFORE, BE IT RESOLVED that the Mayor and Council hereby approve the proposal and award a contract for maintenance of public lands in the Borough to Solares Landscaping Services in accordance with the attached specifications, for the period of May through October 2017.

On a motion by Councilmember Ticktin, second by Councilmember Lipoti to approve Resolution 17-61.

ROLL CALL:

AYES: Bonna, Lipoti, Malkin, Ticktin, Trammell
NAYS: None
ABSTAIN: None
ABSENT: Hamilton

Resolution 17-61 was approved.

ORDINANCES:

INTRODUCTION: 2017-002

ORDINANCE PROVIDING FOR THE SUPPLEMENTAL APPROPRIATION FOR MUNICIPAL BUILDING IMPROVEMENTS IN THE BOROUGH OF ROOSEVELT AND APPROPRIATING \$30,000 THEREFOR, AUTHORIZED IN AND FOR THE BOROUGH OF ROOSEVELT, IN THE COUNTY OF MONMOUTH, NEW JERSEY

On a motion by Councilmember Ticktin, second by Councilmember Lipoti to approve introduction of Ordinance 2017-002.

Comments: The Council discussed the issues with the roof and gutters, HVAC system at the Borough Hall and possibly include the section of the roof on the First Aid building. Councilmember Malkin stated that there are funds available for the HVAC system in the budget. More research still needs to be done. Quotes or bids will be required.

ROLL CALL:

AYES: Bonna, Lipoti, Malkin, Ticktin, Trammell
NAYS: None
ABSTAIN: None
ABSENT: Hamilton

Second reading and Public Hearing to be held on May 8, 2017 at 7:00 p.m. at the Roosevelt Borough Hall, 33 N. Rochdale Avenue, Roosevelt, New Jersey.

REPORTS OF COMMITTEE CHAIRS

Councilmember Michael Hamilton, Public Works: Not available

Councilmember Michael Ticktin, Community Dev & Code/Senior Rep.:

- An issue regarding a property owner cutting trees down on Farm Lane. Code Enforcement went out and most of the trees cut down were on owner property with the exception of 2 trees on Borough property. Owner cooperative and will remove branches from Borough property. Neighbor is complaining regarding trees were cut down on his property. This is between the two neighbors and they will need to have a survey done.

Councilmember Stacey Bonna, Administration/Environmental Rep.:

- The walking decks on the trails that were slippery have been repaired; no plans to treat.
- Mary Tulloss will report for the Environmental Commission under Reports of Borough Officials.

Kelly Tyers, Deputy Borough Clerk:

- Guide rail was repaired.
- Shade Tree Commission was contacted and will go out and take care of the two trees that are in danger.

Kathleen Hart, Borough Clerk:

- The annual filing of the 2017 Financial Disclosure Statements for local government officers are due April 30, 2017.

Richard Shaklee, Borough Attorney: None

Councilmember Peggy Malkin, Finance/Planning Board Rep:

- Planning Board has not meet since the last Council meeting – no update.
- Finance Committee is working on the budget and hopes to introduce on May 8, 2017.
- Discussed some of the concerns from the last council meeting with Eric Shubiger, Recreation Director. Some items to repeat:
 - Roosevelt has never provided full time camp, except for last summer.
 - Very small and don't have funding to provide full time camp.
 - Never meant to replicate a child care program for the summer; strictly to provide socialization and activities for children.
 - Unable to provide a Camp Director.
 - Program cost to residents range from \$45 to \$95 a week; Recreation budget to subsidize the additional cost of these programs.
 - Recreation Director has not received any complaints from parents about program.
 - This is the best program he could come up with and always has advised parents if they need full time camp to look at East Windsor or Millstone.
- 4th of July picnic will be held this year and if anyone is interested in volunteer to let her know.

Mayor Ellentuck stated that a Resolution needs to be brought to the Council to approve the new rates for Summer Recreation.

Councilmember Jill Lipoti, Utilities:

- Power point presentation regarding the recent issues with Water/Sewer facilities (see attached).
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- Reminded residents that the referendum is tomorrow, April 25, 2017. The referendum is about the studies of the water and sewer pipes and hopes everyone comes out to vote.

Councilmember Trammell, Enviro, Health & Safety: None

REPORTS OF BOROUGH OFFICIALS (If requested by Mayor or Committee Chair)

Mary Tulloss reported for the Environment Commission. The resolution adopted under the Consent Agenda requires that the Borough must document how frequently ERI is performed for Sustainable New Jersey.

OLD BUSINESS:

1. Application for License to Rent Residential Property – 9 Homestead Lane

Comments: Councilmember Ticktin stated that Joe McGrath has issues regarding the property. Property is ok to rent for single family use only. State was called to investigate issues to see if it is a rooming house. Waiting for report from State. State will take appropriate action.

On a motion by Councilmember Ticktin, second by Councilmember Bonna to approve Application for License to Rent Residential Property – 9 Homestead Lane to rent for single family occupancy only.

ROLL CALL:

AYES: Bonna, Lipoti, Ticktin, Trammell
NAYS: Malkin
ABSTAIN: None
ABSENT: Hamilton

Application for License to Rent Residential Property – 9 Homestead Lane approved to rent for single family occupancy only.

NEW BUSINESS:

1. Monmouth County Health Department – Councilmember Ticktin attended a seminar for services that the Monmouth County Health Department offers. Copies are available for the public (see attached).

Councilmember Trammell asked about the helicopter flying around. Councilmember Ticktin stated that was JCP&L inspecting there powerlines.

2. Environmental Commission meeting date has changed to Wednesday, May 24, 2017 at 7:00 p.m.

PUBLIC COMMENT: Mayor Ellentuck opened the public comment at 8:05 p.m.

Mark Connors, 23 North Rochdale Ave:

- Can provide the Borough with contact information regarding the energy audit program
- Questioned the bill about the roof repairs on the water plant.

Jeb Shahn, 18 Tamara Drive:

- Feels there was a lot of misunderstanding regarding the water/sewer bond referendum and what the difference is between the bills that are for the study or repair bills. What more does R3M need to do to understand what our system needs. There was a study done 10 years ago and is that being looked at. Is there money allotted for R3M to complete the study or will there be more costs later.

- Councilmember Lipoti explained the R3M bills and what the study consist of and why the bond is needed to qualify for grants.
- Mayor Ellentuck stated that all studies will be available to the public.
- Councilmember Bonna stated her and Councilmember Trammell attended a NJLM seminar saying a bond is not a bad thing for municipalities.

Public Comment closed at 8:28 p.m.

CLOSED SESSION: None

Mayor Ellentuck asked for a motion to adjourn. Councilmember Ticktin moved to adjourn at 8:29 p.m., Councilmember Lipoti second. All ayes.

Respectfully Submitted,

Kathleen Hart, Borough Clerk

Adopted Date: June 12, 2017