

**Borough of Roosevelt
33 N. Rochdale Avenue
Roosevelt, NJ 08555**

**Mayor and Council
Regular Meeting Minutes of March 27, 2017**

The meeting was called to order by Mayor Ellentuck at 7:02 p.m. and he read the Open Public Meetings Act statement which stated, “Adequate notice of this meeting, as required by Chapter 231, P.L. 1975, has been provided by a public notice on January 3, 2017, which was posted on the Bulletin Board at the Roosevelt Post Office and in the Borough Hall. The notice was published in The Times and Asbury Park Press.”

Roll Call.

	PRESENT	ABSENT
<i>Councilmember Bonna</i>	✓	
<i>Councilmember Hamilton</i>	✓	
<i>Councilmember Lipoti</i>	✓	
<i>Councilmember Malkin</i>	✓	
<i>Councilmember Ticktin</i>	✓	
<i>Councilmember Trammell</i>	✓	
<i>Mayor Ellentuck</i>	✓	

Also in attendance: Richard Shaklee, Borough Attorney, Kathleen Hart, Borough Clerk, Kelly Tyers, Deputy Clerk

MAYOR’S REPORT: The special election for the referendum on the emergency service building was rescheduled to March 28, 2017. The Mayor discussed the events that occurred regarding the postponement due to the inclement weather and the court proceedings leading up to the postponement.

APPROVAL OF MINUTES:

January 23, 2017 – Regular Meeting Minutes

Councilmember Hamilton and Councilmember Malkin commented on the minutes and felt that more detail needs to be added.

On a motion by Councilmember Ticktin, second by Councilmember Lipoti to approve the January 3, 2017 Reorganization Meeting Minutes.

Roll Call:

AYES: Bonna, Lipoti, Ticktin, Ellentuck
 NAYS: Hamilton, Malkin

ABSTAIN: Trammell
ABSENT: None

January 23, 2017 regular meeting minutes approved.

February 9, 2017 – Special Meeting Minutes

On a motion by Councilmember Lipoti, second by Councilmember Ticktin to approve the February 9, 2017 Special Meeting Minutes as amended.

Roll Call:

AYES: Bonna, Lipoti, Hamilton, Malkin, Ticktin, Trammell
NAYS: None
ABSTAIN: None
ABSENT: None

February 9, 2017 Special Meeting Minutes approved as amended.

February 13, 2017 – Regular Meeting Minutes

On a motion by Councilmember Lipoti, second by Councilmember Ticktin to approve the February 13, 2017 Regular Meeting Minutes as amended.

Roll Call:

AYES: Bonna, Lipoti, Ticktin, Trammell
NAYS: Hamilton, Malkin
ABSTAIN: None
ABSENT: None

February 13, 2017 Regular Meeting Minutes approved as amended.

Mayor Ellentuck asked for a motion to Change Order of Business for Emergency Health and Safety.

On a motion by Councilmember Hamilton, second by Councilmember Malkin to Change Order of Business for Emergency Health and Safety. All in favor.

Borough Attorney, Richard Shaklee recused himself from the meeting at 7:46 pm due to a conflict of interest.

Councilmember Trammell read his Safety Committee Report (see attached). Councilmember Trammell introduced Chief Jim Carbin, Monroe Township Fire District #2. Councilmember Malkin stated that there is a lot of miss information, conjecture and rumors concerning Monroe/Applegarth covering Roosevelt and their roll for fire covered. The Council asked Chief Carbin questions about coverage and he responded:

- If there is a working fire in Roosevelt, Millstone and Monroe are dispatched together.
- Clarified the Millstone/Monroe mutual agreement.
- If Monroe is contracted they would be primary to all calls (motor vehicle extraction, wires down, fires, lock outs).
- If host agency has a fire, it gets answered in the order it was place and mutual aid would then be called.
- During a state of emergency Middlesex County OEM would have to agree to remove equipment from Monroe to come to Roosevelt. There is an agreement that will be furnished.
- There are 5 fire fighters on duty 24/7.
- Jason Martin, Fire Commissioner discussed the proposal sent for 3 years, \$30,000 per year and would be up for negotiation at the end of three years. This is based on the number of fire calls which this could go down or up depending on fire calls.

Councilmember Malkin made a motion to go into Public Comment for residents to ask questions to the Fire Chief, second by Councilmember Hamilton. All in favor.

Public Comment opened at 8:04 pm.

Maureen Parrot – 2 Tamara Drive:

- Asked about the technical qualification from Monroe versus Roosevelt. Chief Carbin stated that per state statue all qualifications for Firefighter 1 are equal, whether you are paid or volunteer.
- Asked the Chief what would be the benefits for residents of Roosevelt if they contracted with Monroe? Chief Carbin gave only facts: During the day Millstone's career staff will be first in Roosevelt and at night Monroe's career staff will be first in Roosevelt before Millstone's volunteer staff. That in itself, the residents would see a benefit at night.

Assenka Oksiloff – 50 Pine Drive:

- Questioned the distance of Monroe Fire Department. Chief Carbin stated he did a dry run from Monroe fire house to the swim club and it took 6 minutes and 49 seconds, including a stop at the traffic light.

Chris Mixon – 9 Lake Drive:

- Concerned about the annual rate for the service would rise and that it is not a bargain rate? Fire Commissioner Glen Borsuk stated that the \$30,000 is adequate and can't guarantee an increase or decrease. Monroe is not looking for a huge increase, nominal increase, if any, due to call volume.

Sam Lopez – 7 Homestead Lane:

- Asked if there is an outcry from Monroe residents as to the price Roosevelt would pay as Monroe residents do not pay per call. Fire Commissioner Borsuk replied that Monroe is not on a per call basis and neither is Roosevelt. It is a flat fee of \$30,000 per year for three years. It also includes fire prevention for the few businesses in town.

- Asked Chief Carbin his professional opinion if the Roosevelt Volunteer Fire Department should be kept. Chief Carbin responded that there are benefits and withdrawals to maintain a fire department. The benefit is that the residents maintain continuity. The withdrawals are that the department is all volunteers and would be available at all different times. Monroe fire department is a paid staff available 24/7.

Alana Porter – 12 Farm Lane:

- Stated that it takes her longer than 6-1/2 minutes to get to Wawa.
- Would prefer to see a familiar face instead of a stranger.

No further public comment, the public comment portion was closed at 8:15 pm.

Councilmember Malkin asked Chief Carbin if the Monroe fire department members have to get background checks and sign a National Fire Fighter Code of Ethics. Chief Carbin stated that Monroe and Millstone members are required to get background checks and are read the National Fire Fighter Code of Ethics. It is not a requirement from the State to have members get background checks.

Councilmember Trammell asked Chief Carbin if they would do maintenance on the fire hydrants in the Borough. Chief Carbin stated that they would not do routine maintenance on fire hydrants but would check the hydrant flow in target areas (school, Solar Village and factory).

Councilmember Bonna asked if the Monroe residents be upset knowing that Roosevelt is only paying \$30,000 for services and not at the current rate that Monroe residents pay. Chief Carbin stated that they are not responding to as many calls.

Councilmember Hamilton asked if Monroe views this as beneficial in any way to their fire department, district and citizens that there would be an additional \$30,000 coming into the fire department and if they have approvals from the Board of Fire Commissioners to offer this contract. Monroe Fire Commissioners said that in relation to their budget, the \$30,000 is not a significant amount of money and would most likely go in the general fund and that they have approvals to offer this contract.

Councilmember Tickin stated that Board of Fire Commissioners are appointed and there could be a new board in place after the three years are up.

Mayor Ellentuck asked for a short break at 8:24 p.m. and opened the meeting back up at 8:29 p.m.

PUBLIC COMMENT FOR CONSENT AGENDA: None

CONSENT AGENDA:

Comments: Councilmember Hamilton would like to pull Resolution 17-49 and Payment of Vouchers from the Consent Agenda. Mayor Ellentuck asked for a motion to approve the

Consent Agenda without Resolution 17-49 and Payment of Vouchers.

- Resolution 17-47: Resolution to Rescind Resolution 17-37 Authorizing Upgrading Borough Server
- Resolution 17-48: Resolution Authorizing Upgrading Borough Server
- Resolution 17-50: Temporary Emergency Appropriations #2

On a motion by Councilmember Ticktin, second by Councilmember Lipoti to approve the Consent Agenda without Resolution 17-49 and Payment of Bills.

Roll Call:

- AYES: Bonna, Lipoti, Hamilton, Malkin, Ticktin, Trammell
- NAYS: None
- ABSTAIN: None
- ABSENT: None

Consent Agenda approved without Resolution 17-49 and Payment of Bills.

OTHER RESOLUTIONS:

- Resolution 17-49: Resolution Authorizing Contract for Tree Trimming on Borough Property

On a motion by Councilmember Ticktin, second by Councilmember Lipoti to adopt Resolution 17-49.

Roll Call:

- AYES: Bonna, Lipoti, Hamilton, Malkin, Ticktin, Trammell
- NAYS: None
- ABSTAIN: None
- ABSENT: None

Resolution 17-49 adopted.

Payment of Bills

Comments: Councilmember Malkin and Hamilton questioned several invoices on the payment of vouchers. Albivi Brick Oven, fliers copied and Richard Shaklee. Does not feel the taxpayers should be paying for providing food during an election and copies of political matter. The Council discussed in detail and recommended no further food purchases for election poll works. Councilmember Lipoti stated that an order of food from Albivi's was already picked up for the March 28, 2017 election.

Councilmember Hamilton and Malkin stated that political fliers copied and distributed to residents not be used with taxpayer money. The Council discussed and the invoice for the Mayor in the amount of \$174.09 was pulled from the payment of vouchers and that the invoice for Ms. Tyers in the amount of \$68.32 will be paid.

Councilmember Malkin questioned the attorney's voucher. The Council discussed and would like more breakdown on the invoices. The Borough Attorney, Richard Shaklee stated he will breakdown and clarify more in detail in the memo section of his invoices.

The Council discussed going further which committee (Administrator or Finance) should handle the procedures regarding the professional services invoices and how they are to be submitted. The procedures should be done in September prior to the approval of professional contracts. The Council decided that the Finance Committee would handle the procedures.

On a motion by Councilmember Bonna, second by Councilmember Lipoti to adopt Payment of Bills without payment in the amount of \$174.09 to Mayor Ellentuck.

Roll Call:

AYES: Bonna, Lipoti, Malkin, Trammell
NAYS: Hamilton
ABSTAIN: Ticktin
ABSENT: None

Payment of Bills, without payment in the amount of \$174.09 to Mayor Ellentuck, adopted.

REPORTS OF COMMITTEE CHAIRS

Councilmember Michael Hamilton, Public Works:

- On 3/12/17 the Mayor held a snow advisory meeting regarding the pending snow storm on 3/14/17
- Response to the snow storm was well planned and organized
- Trees down and a lot of snow and ice
- There was ice on the parking area in front of 1st Aid
- School Lane had a sheet of ice on the sidewalks, main entrance and library area. Mayor stated that the school is responsible for their own sidewalks and parking area
- Postponement of the Special election was a good call
- Discussed pocket park on Spruce Lane is being added to the specifications and reviewed the contract specifications with Environmental Commission

Councilmember Michael Ticktin, Community Dev & Code:

- Issues at 36 Farm Lane are being addressed by Code Enforcement
- No update on the "proposed medical marijuana facility"
- The Monmouth County Health Department will hold a presentation regarding General Preparedness on Emergencies at the May 2, 2017 Senior Meeting

Councilmember Stacey Bonna, Administration/Environmental Rep.:

- Was not able to attend the EC meeting; Vice Chair Tulloss will report under Borough Officials

Board Attorney, Richard Shaklee:

- No update on ABC ruling
- PSE&G meeting was held to discuss Borough issues including lift station

Councilmember Peggy Malkin, Finance/Planning Board Rep.:

- Finance is scrutinizing all the bills that are presented
- Will soon be working on the budget; waiting for CFO
- Planning Board met and finalized the review of the 10 year master plan with input from Tom Thomas, Planner and the public; was submitted March 24, 2017

Councilmember Jill Lipoti, Utilities:

- Roof at water plant has a new leak; roofing company came back and repaired

REPORTS OF BOROUGH OFFICIALS:

Comments: The Council and Joe McGrath, Code Enforcement Officer had a discussion regarding the two application for License to Rent Residential Properties and will be working on getting residents to maintain their properties.

OLD BUSINESS:

1. Approval of Application for License to Rent Residential Property – Ezra Goldberg, 6 Farm Lane, subject to conditions recommended by Zoning Officer.

Comments: Joe McGrath, Zoning Officer, stated the property is not ready for approval and will send a letter to the property owner.

On a motion by Councilmember Ticktin, second by Councilmember Bonna to table the application until next council meeting.

Roll Call:

AYES:	Bonna, Lipoti, Malkin, Ticktin, Trammell
NAYS:	None
ABSTAIN:	None
ABSENT:	Hamilton

Motion Tabled.

2. Approval of Application for License to Rent Residential Property – Pranaya Realtors, LLC – 1 North Rochdale Ave, subject to conditions recommended by Zoning Officer.

Comments: Joe McGrath, Zoning Officer, stated the property is not ready for approval and will send a letter to the property owner.

On a motion by Councilmember Ticktin, second by Councilmember Bonna to table the

application until next council meeting.

Roll Call:

AYES: Bonna, Lipoti, Malkin, Ticktin, Trammell
NAYS: None
ABSTAIN: None
ABSENT: Hamilton

Motion Tabled.

NEW BUSINESS:

Mayor Ellentuck informed the residents that Bettie Witherspoon, a long time resident passed away on March 14, 2017.

Councilmember Ticket stated that the Monmouth County Sherriff Office will sponsor a Medicine Drop Box for expired medicine at the next Senior Meeting. Only prescription can be dropped off. Deb Thomas is working on getting a “sharps” drop off. This will help the Borough can get the Bronze certification for Sustainable New Jersey.

Mary Tulloss, reported for the Environmental Commission:

- Markers installed by the Boy Scouts are in disarray and will be repaired and replaced
- Work on the Pocket Park by the Invasive Species Group is underway
- April 20th will be the Earth Day program at the school and will having a speaker for \$200.00
- April 29th the Stream Monitoring Committee will hold a training session

Councilmember Ticktin – Town Historian update:

- Coordinating with the School to arrange a trip to Hyde Park in New York
- Working on getting Roosevelt descendants to attend the 80th graduation ceremony for the Roosevelt Public School.

Councilmember Hamilton stated he would like all public documents placed in the minutes (see attached).

PUBLIC COMMENT:

Deb Lenart- 5 Elm Court:

- Asked what is the cost to the taxpayers for the recent elections and court proceedings and maybe the Council needs to prioritize their costs.
- Questioned why a Councilmember showed up at a fire scene.

Mark Connors - 23 North Rochdale:

- Made statements that the Council acts in the most childish manner; the Council should be leaders. Many petty issues being addressed instead of the real issues, the arguing needs to stop.

Mary Tulloss – 21 Lake Drive:

- Express concerns relating to whether the volunteer fire department would respond to homes of different races.

Lenny Hillis – 24 N. Rochdale Ave:

- Questioned what would happen to fire trucks if contracting with Monroe and would everything get sold.

John Lenart - 5 Elm Court:

- Questioned if the Safety Committee has been in the fire department buildings.
- If it's a no vote Wednesday what is in place, plans and preparations for fire services.

Councilmember Malkin stated a contract with either Millstone or Monroe will be signed; in the interim Millstone will cover.

Mayor Ellentuck stated there is no contract in place at this time and explained the contract process could take weeks.

Councilmember Trammell asked if the company would stay until the contracts are signed. The volunteers said no.

CLOSED SESSION: None

ADJOURNMENT

Mayor Ellentuck asked for a motion to adjourn.

Councilmember Bonna moved to adjourn at 10:16 p.m., Councilmember Tickin second. All ayes.

Respectfully Submitted,

Kathleen Hart, Borough Clerk

Adopted Date: May 8, 2017