

**DRAFT**

**BOROUGH OF ROOSEVELT  
COUNCIL MEETING AGENDA  
DECEMBER 27, 2017 @ 7:00 P.M.**

**TIME IN:** \_\_\_\_\_

Adequate notice of this meeting, as required by Chapter 231, P.L. 1975, has been provided by a public notice on January 3, 2017 which was posted on the Bulletin Board at the Roosevelt Post Office, on the Bulletin Board in the Roosevelt Post Office and in the Borough Hall. The notice was published in The Times and Asbury Park Press.

**ROLL CALL:** Councilmember Robin Middleman Filepp  
Councilmember Michael Hamilton  
Councilmember Cody Parker  
Councilmember Maureen Parrott  
Councilmember Deirdre Sheean  
Councilmember Joseph Trammell  
Mayor Peggy Malkin

**MAYOR'S REPORT**

**APPROVAL OF MINUTES**

- November 27, 2017 Regular Council Meeting Minutes
- December 11, 2017 Regular Council Meeting Minutes

**PUBLIC COMMENT (Agenda items only)**

**CORRESPONDENCE**

**RESOLUTIONS**

Resolution 17-132 Payment of Bills for December 27, 2017  
Resolution 17-133 Resolution Appointing Deputy Municipal Clerk  
Resolution 17-134 Resolution Authorizing Transfer of Appropriations for 2017 #2  
Resolution 17-135 Resolution Canceling Appropriation Balances

**REPORTS OF COMMITTEE CHAIRS**

Councilmember Michael Hamilton	Public Works
Councilmember Maureen Parrott	Administration
Councilmember	Finance/Planning Board Rep./Recreation
Councilmember Joe Trammell	Utilities
Councilmember Sheean	Envi, Health & Safety/Envi Rep.
Councilmember Robin Filepp	Community Dev/Code/Senior Rep.

**REPORTS OF BOROUGH OFFICIALS (If requested by Mayor or Committee Chair)**

**OLD BUSINESS**

**NEW BUSINESS**

1. Usage of Borough Hall – Roosevelt First Aid Squad for the 3<sup>rd</sup> Sunday of each month starting February 18, 2018 for training classes from 8AM – 5PM.

**PUBLIC COMMENT (Any item)**

**CLOSED SESSION (If Needed)**

**ADJOURNMENT**

**TIME OUT: \_\_\_\_\_**

**RESOLUTION NO. 17-132**  
**MEETING DATE: 12-27-17**

**PAYMENT OF BILLS FOR DECEMBER 27, 2017**

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C/\_\_\_\_\_ offered the following resolution and moved its adoption, which was second by C/\_\_\_\_\_.

**WHEREAS**, the attached list of bills have been submitted to the Council for payment approval; and

**WHEREAS**, the Chief Financial Officer has certified the availability of funds for the payment of bills.

**NOW, THEREFORE, BE IT RESOLVED** that the bills on the attached bill list be paid.

**ROLL CALL:**

**AYES:**

**NAYS:**

**ABSTAIN:**

**ABSENT:**

**CERTIFICATION**

**I HEREBY CERTIFY** the foregoing to be a true copy of a resolution adopted by the Borough Council at a meeting held on December 27, 2017.

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Kathleen Hart  
Borough Clerk

December 21, 2017  
11:54 AM

BOROUGH OF ROOSEVELT  
Bill List By Vendor Name

Page No: 1

# 12-27-17 BILL LIST

P.O. Type: All  
Range: First  
Format: Condensed

to Last

Open: N    Paid: N    Void: N  
Rcvd: Y    Held: Y    Aprv: N  
Bid: Y    State: Y    Other: Y    Exempt: Y

Vendor # Name	PO #	PO Date	Description	Status	Amount	Void Amount	Contract	PO Type
ABDEL005 ABDELRAHMAN, ALY	17-00928	12/20/17	TRAVEL EXP REIMB:5/24-11/9/17	Open	75.97	0.00		
AMIGL005 AMI GLOBAL, LLC	17-00915	12/14/17	PUMP WATCH ALARM SYSTEM	Open	360.00	0.00		
BOROU005 BOROUGH OF HIGHTSTOWN	17-00883	11/30/17	SOLID WASTE CONTRACT:DEC 2017	Open	5,355.00	0.00		
	17-00916	12/14/17	LANDFILL TIPPING FEES:OCT 2017	Open	3,369.69	0.00		
	17-00917	12/18/17	LANDFILL TIPPING FEES:NOV 2017	Open	2,603.68	0.00		
					<u>11,328.37</u>			
CENTR005 CENTRAL JERSEY WASTE &	17-00049	01/17/17	2017 RECYCLING CONTRACT	Open	1,996.16	0.00		B
DEBEV005 DEBEVEC, ANA	17-00931	12/21/17	TRAVEL EXPENSE 7/20-12/19/17	Open	68.69	0.00		
GROVE005 GROVE SUPPLY, INC.	17-00907	12/13/17	REPLACEMENT TOILET HANDLE	Open	36.38	0.00		
JCPL0005 JCP & L	17-00930	12/21/17	NOV 2017 ELECTRIC SERVICE	Open	1,235.73	0.00		
MADSC005 MAD SCIENCE OF WEST NEW JERSEY	17-00902	12/12/17	SUMMER CAMP-AUGUST 2017	Open	800.00	0.00		
MAINP005 MAIN POOL & CHEMICAL CO., INC.	17-00317	04/18/17	SEWER-2017 CHEMICAL CONTRACT	Open	3,089.00	0.00		B
MCLAU005 MCLAUGHLIN, STAUFFER &	17-00922	12/19/17	REIMB:DELIVERY FEE OF FILES	Open	75.00	0.00		
MONMO070 MONMOUTH COUNTY PUBLIC WORKS &	17-00923	12/19/17	BRINING/SALTING:12/8,12/9/17	Open	1,650.04	0.00		
NJADV005 NJ ADVANCE MEDIA	17-00909	12/13/17	LEGAL NOTICES-11/22/17	Open	129.40	0.00		
NOREI005 NOREIKA SALES, LLC	17-00897	12/08/17	MISC SUPPLIES FOR DPW	Open	95.81	0.00		
ORKIN005 ORKIN PEST CONTROL SERVICE	17-00890	12/05/17	DEC 2017 PEST CONTROL	Open	36.62	0.00		
PARIS005 PARIS AUTOMOTIVE SUPPLY	17-00901	12/11/17	BATTERY,RAINX-PICKUP TRUCK	Open	70.79	0.00		

Vendor # Name	PO #	PO Date	Description	Status	Amount	Void Amount	Contract	PO Type
PETTY005 PETTY CASH								
	17-00898	12/11/17	REIMBURSE PETTY CASH	Open	87.00	0.00		
POSSI005 POSSIEL, GREGG								
	17-00913	12/14/17	REIMB:BACKGROUND CHECK FEE	Open	40.69	0.00		
PSEGC005 PSE & G CO.								
	17-00904	12/12/17	NOV 2017 GAS SERVICE	Open	713.30	0.00		
PUMPI005 PUMPING SERVICES, INC.								
	17-00877	11/29/17	SERVICE CALL-CLARIFIER #2	Open	300.00	0.00		
PYRAM005 PYRAMID TIME SYSTEMS, LLC								
	17-00896	12/08/17	TIME CARDS,RIBBON,KEYS	Open	70.69	0.00		
SAUSE005 SAUSE, RICHARD								
	17-00929	12/20/17	REPAIR BOOSTER PUMP AT W/P	Open	475.00	0.00		
SENI005 SENIOR CITIZENS OF ROOSEVELT								
	17-00899	12/11/17	DEC 2017 REIMBURSEMENT	Open	81.65	0.00		
STAPL005 STAPLES BUSINESS ADVANTAGE								
	17-00862	11/20/17	OFFICE & JANITORIAL SUPPLIES	Open	177.27	0.00		
SUTPH005 SUTPHEN MEMORIAL, INC.								
	17-00012	01/05/17	2017 CEMETERY MANAGEMENT	Open	925.00	0.00		B
THEH0010 THE HOME DEPOT								
	17-00900	12/11/17	JANITORIAL SUPP-SEWER PLANT	Open	52.71	0.00		
	17-00919	12/18/17	MISC ITEMS 12/18/17	Open	63.22	0.00		
					<u>115.93</u>			
COMPU005 UNIVERSITY SERVICE COMPANY, INC								
	17-00006	01/05/17	2017 OFF-SITE SERVER BACKUPS	Open	75.00	0.00		B
VERIZ005 VERIZON								
	17-00910	12/13/17	609-448-0539 NOV 2017	Open	267.66	0.00		
	17-00911	12/13/17	609-448-8932 NOV 2017	Open	180.49	0.00		
	17-00925	12/19/17	609-443-1440 NOV 2017	Open	43.04	0.00		
	17-00926	12/19/17	609-443-5749 NOV 2017	Open	93.73	0.00		
					<u>584.92</u>			
VERIZ010 VERIZON FIOS								
	17-00905	12/12/17	INTERNET:BORO HALL 12/1 BILL	Open	144.99	0.00		
	17-00906	12/12/17	INTERNET:SEWER PLANT-12/1 BILL	Open	115.67	0.00		
					<u>260.66</u>			
WRNEU005 W.R. NEUMANN COMPANY, INC.								
	17-00082	01/25/17	SEWER-2017 CHEMICAL CONTRACT	Open	895.20	0.00		B
WEBHA005 WEB HAULING & DISTRIBUTION, INC								
	17-00885	12/04/17	PUMP LAKE DR PUMP PIT 11/28/17	Open	203.70	0.00		

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Vendor # Name								
PO #	PO Date	Description	Status	Amount	Void Amount	Contract	PO Type	
WEBOU005	WEB	OUTBACK						
17-00886	12/04/17	RESTROOM RENTAL-NOV 2017	Open	95.00	0.00			
Total Purchase Orders:		38	Total P.O. Line Items:	0	Total List Amount:	26,148.97	Total Void Amount:	0.00

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TOTAL CARRIED FORWARD FROM BILL LIST	26,148.97
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MANUAL CHECKS

CK# 9180	TRYSTONE CAPITAL ASSETS (OUTSIDE REDEMPTION)	20,222.20	
CK# 9182	U.S.BANK CUST FOR PC7 (OUTSIDE REDEMPTION)	9,157.92	
	TOTAL-MANUAL CHECKS		<u>29,380.12</u>

GRAND TOTAL OF 12/27/17 BILL LIST	<u><u>55,529.09</u></u>
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Totals by Year-Fund							
Fund Description	Fund	Budget Rcvd	Budget Held	Budget Total	Revenue Total	G/L Total	Total
	7-01	20,223.41	0.00	20,223.41	0.00	0.00	20,223.41
	7-09	5,925.56	0.00	5,925.56	0.00	0.00	5,925.56
Total of All Funds:		<u>26,148.97</u>	<u>0.00</u>	<u>26,148.97</u>	<u>0.00</u>	<u>0.00</u>	<u>26,148.97</u>



*BOROUGH OF ROOSEVELT  
COUNTY OF MONMOUTH  
STATE OF NEW JERSEY*

**RESOLUTION NO. 17-133  
MEETING DATE: 12-27-17**

**RESOLUTION APPOINTING PART-TIME DEPUTY BOROUGH CLERK**

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C/\_\_\_\_\_ offered the following resolution and moved its adoption, which was second by C/\_\_\_\_\_.

**BE IT RESOLVED**, by the Mayor and Council of the Borough of Roosevelt that Lorraine Maher be and is hereby appointed Part-Time Deputy Borough Clerk for the Borough of Roosevelt, beginning January 1, 2018 at a yearly salary of \$10,000.00.

**BE IT FURTHER RESOLVED** that a copy of this resolution, certified by the Borough Clerk to be a true copy be forwarded to Lorraine Maher, George Lang, Chief Financial Officer and Ana Debevec, Treasurer.

**ROLL CALL:**

**AYES:**

**NAYS:**

**ABSTAIN:**

**ABSENT:**

**CERTIFICATION**

**I HEREBY CERTIFY** the foregoing to be a true copy of a resolution adopted by the Borough Council at a meeting held on December 27, 2017.

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Kathleen Hart  
Borough Clerk