

# DRAFT

## BOROUGH OF ROOSEVELT COUNCIL MEETING AGENDA NOVEMBER 13, 2017 @ 7:00 P.M.

TIME IN: \_\_\_\_\_

Adequate notice of this meeting, as required by Chapter 231, P.L. 1975, has been provided by a public notice on January 3, 2017 which was posted on the Bulletin Board at the Roosevelt Post Office, on the Bulletin Board in the Roosevelt Post Office and in the Borough Hall. The notice was published in The Times and Asbury Park Press.

**ROLL CALL:** Councilmember Robin Middleman Filepp  
Councilmember Michael Hamilton  
Councilmember Peggy Malkin  
Councilmember Nicholas Murray  
Councilmember Maureen Parrott  
Councilmember Joseph Trammell

**PUBLIC COMMENT (Agenda items only)**

### APPROVAL OF MINUTES

- October 11, 2017 Regular Council Meeting Minutes

### CORRESPONDENCE

1. Email from Robert Kragen, dated October 23, 2017

### RESOLUTIONS

Resolution 17-122 Payment of Bills for November 13, 2017  
Resolution 17-123 Renaming of Roosevelt Woodland Trail to Roosevelt Ron Filepp  
Woodland Trail

### REPORTS OF COMMITTEE CHAIRS

|                                |  |
|--------------------------------|--|
| Councilmember Michael Hamilton | Public Works                           |
| Councilmember Maureen Parrott  | Administration                         |
| Councilmember Peggy Malkin     | Finance/Planning Board Rep./Recreation |
| Councilmember Joe Trammell     | Utilities                              |
| Councilmember Nick Murray      | Envi, Health & Safety/Envi Rep.        |
| Councilmember Robin Filepp     | Community Dev/Code/Senior Rep.         |

### REPORTS OF BOROUGH OFFICIALS (If requested by Mayor or Committee Chair)

### OLD BUSINESS

### NEW BUSINESS

1. Usage of Borough Hall – RAP on the following dates at 8PM: 11/18/17, 1/20/18, 2/24/18, 3/24/18, 4/7/18, 5/11/18, 5/12/18, 6/23/18
2. Redbud Planting at Homestead/N. Valley Triangle – Environment Commission

**PUBLIC COMMENT (Any item)**

**CLOSED SESSION (If Needed)**

**ADJOURNMENT**

**TIME OUT: \_\_\_\_\_**

## Borough Clerk

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**From:** Maureen Parrott [REDACTED]  
**Sent:** Monday, October 23, 2017 6:37 PM  
**To:** Clerk Borough  
**Subject:** Fwd: Hi Maureen - water event reporting requirements

Begin forwarded message:

**From:** Robert Kragen [REDACTED]  
**Date:** October 23, 2017 at 1:21:53 PM EDT  
**To:** Peggy Malkin [REDACTED]  
**Cc:** Trammell Joe [REDACTED], Nicholas Murray [REDACTED],  
Mike Hamilton [REDACTED], Maureen P [REDACTED]  
**Subject: Re: Hi Maureen - water event reporting requirements**

Hi Peggy,

From what Joe Trammell reported in the Utility Committee meeting, I don't have a solid sense of what actually caused the two 11 pH water quality events or the low pressure water event, or that these problems could not occur again.

I think it is reasonable and prudent to ask Joe to put in writing, to the Council, and publish to the Borough, the cause of these events and the steps taken to prevent further events. Please ask Joe to include any information about the delivery, and addition to our system, of any sodium hydroxide the day before the first pH event, including the name of the company, and individual making the delivery and the steps taken to add the sodium hydroxide to our system, and by whom. Please ask Joe to provide the modal number of the pumps involved and also the manufacturer's recommended maintenance schedule for these pumps. Please ask Joe to also state if those maintenance recommendations had been followed by our W/S operator, and provide any written documentation available.

The given explanation that the overage of sodium hydroxide in our water treatment plant system was caused by a "syphon" effect, and cured by raising the level of the supply pump off of the floor, does not sound complete. Perhaps the "syphon" explanation also does not apply to our second pH event. Please ask Joe to comment, if he has input from Carmella or any other "expert" as to these facts.

Please ask Joe to comment as to whether he has arranged oversight of our W/S plant operator by any competent W/S engineer or licensed operator who has legal authority to take on this responsibility. I think it is not fair to ask Joe to take on these legal responsibilities himself as, I do not believe has the necessary qualifications.

Please read this email in the "Correspondence" section of the Council meeting tonight. Sorry I cannot attend this meeting as I am out of town.

Sincerely,

Robert Kragen  
US Dept. of State - retired

On Fri, Oct 20, 2017 at 10:09 AM, Robert Kragen [REDACTED] wrote:  
See NJAC 7:10 - 2.4(b) re 6 hour water event reporting requirements.

NJAC 7:10, 7.4 re public notice re NJ state event reporting requirements.

CFR 141.201 for federal requirements and restated in NJAC 7:10-5.5(a).

and finally, :

NJAC 7:10, 5.4(a) for sampling requirements after a water event.

Did Toby Moore fulfill these reporting requirements for the Roosevelt water events of June 26 and 27th and July 10th?

*BOROUGH OF ROOSEVELT  
COUNTY OF MONMOUTH  
STATE OF NEW JERSEY*

**RESOLUTION NO. 17-122  
MEETING DATE: 11-13-17**

**PAYMENT OF BILLS FOR NOVEMBER 13, 2017**

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C/ \_\_\_\_\_ offered the following resolution and moved its adoption, which was second by C/ \_\_\_\_\_.

**WHEREAS**, the attached list of bills have been submitted to the Council for payment approval; and

**WHEREAS**, the Chief Financial Officer has certified the availability of funds for the payment of bills.

**NOW, THEREFORE, BE IT RESOLVED** that the bills on the attached bill list be paid.

**ROLL CALL:**

**AYES:**

**NAYS:**

**ABSTAIN:**

**ABSENT:**

**CERTIFICATION**

**I HEREBY CERTIFY** the foregoing to be a true copy of a resolution adopted by the Borough Council at a meeting held on November 13, 2017.

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Kathleen Hart  
Borough Clerk



11-13-17 BILL LIST

P.O. Type: All  
Range: First to Last  
Format: Condensed

Open: N Paid: N Void: N  
Rcvd: Y Held: Y Aprv: N  
Bid: Y State: Y Other: Y Exempt: Y

| Vendor # Name                           | PO #     | PO Date  | Description                    | Status | Amount          | Void Amount | Contract | PO Type |
|---|----------|----------|--------------------------------|--------|-----------------|-------------|----------|---------|
| BILYK005 BILYK, JOHN                    |          |          |                                |        |                 |             |          |         |
|   | 17-00814 | 10/25/17 | 1/q/2017 ANIMAL CONTROL SERV   | Open   | 150.00          | 0.00        |          |         |
|   | 17-00815 | 10/25/17 | 2/q/2017 ANIMAL CONTROL SERV   | Open   | 150.00          | 0.00        |          |         |
|   | 17-00816 | 10/25/17 | 3/q/2017 ANIMAL CONTROL SERV   | Open   | 150.00          | 0.00        |          |         |
|   |          |          |                                |        | <u>450.00</u>   |             |          |         |
| BOROU005 BOROUGH OF HIGHTSTOWN          |          |          |                                |        |                 |             |          |         |
|   | 17-00820 | 10/30/17 | LANDFILL TIPPING FEES:SEP 2017 | Open   | 2,126.42        | 0.00        |          |         |
| DELAG005 DE LAGE LANDEN FINANCIAL       |          |          |                                |        |                 |             |          |         |
|   | 17-00810 | 10/24/17 | #11 NOV'17 10/15-11/14 COPIER  | Open   | 160.15          | 0.00        |          |         |
| ECONO005 ECONO SIGNS, LLC               |          |          |                                |        |                 |             |          |         |
|   | 17-00788 | 10/16/17 | VARIOUS SIGNS                  | Open   | 207.49          | 0.00        |          |         |
| FRANC005 FRANCO TYP-POSTALIA, INC.      |          |          |                                |        |                 |             |          |         |
|   | 17-00808 | 10/23/17 | 4/q/17 METER/SCALE RENTAL      | Open   | 117.00          | 0.00        |          |         |
| HACHC005 HACH COMPANY                   |          |          |                                |        |                 |             |          |         |
|   | 17-00797 | 10/17/17 | W/S-LAB TESTING SUPPLIES       | Open   | 919.11          | 0.00        |          |         |
| JCPL0005 JCP & L                        |          |          |                                |        |                 |             |          |         |
|   | 17-00819 | 10/30/17 | SEP 2017 ELECTRIC SERVICE      | Open   | 1,093.61        | 0.00        |          |         |
|   | 17-00834 | 11/06/17 | W/S-OCT 2017 ELECTRIC SERVICE  | Open   | 2,370.65        | 0.00        |          |         |
|   |          |          |                                |        | <u>3,464.26</u> |             |          |         |
| MERC015 MERCER SAFE AND LOCK            |          |          |                                |        |                 |             |          |         |
|   | 17-00822 | 11/02/17 | CHANGE LOCKS AT BORO HALL      | Open   | 270.00          | 0.00        |          |         |
| MGLFO005 MGL FORMS-SYSTEMS, LLC         |          |          |                                |        |                 |             |          |         |
|   | 17-00584 | 07/26/17 | 2018 DOG LICENSES              | Open   | 318.00          | 0.00        |          |         |
| MONMO060 MONMOUTH COUNTY ASSESSORS ASSN |          |          |                                |        |                 |             |          |         |
|   | 17-00817 | 10/26/17 | 2017 MEMBERSHIP DUES           | Open   | 150.00          | 0.00        |          |         |
| MONMO005 MONMOUTH COUNTY BOARD OF       |          |          |                                |        |                 |             |          |         |
|   | 17-00818 | 10/30/17 | 2017 RECORDS ACCESS FEE        | Open   | 500.00          | 0.00        |          |         |
| MUNIC010 MUNICIPAL MAINTENANCE CO.      |          |          |                                |        |                 |             |          |         |
|   | 17-00576 | 07/26/17 | REPAIR AUGER AT SEWER PLANT    | Open   | 6,860.00        | 0.00        |          |         |
| NJADV005 NJ ADVANCE MEDIA               |          |          |                                |        |                 |             |          |         |
|   | 17-00807 | 10/20/17 | LEGAL NOTICES-9/8/17           | Open   | 8.70            | 0.00        |          |         |
| NJDEP005 NJ DEPARTMENT OF HEALTH        |          |          |                                |        |                 |             |          |         |
|   | 17-00839 | 11/08/17 | DOG REPORT:OCT 2017            | Open   | 1.20            | 0.00        |          |         |
| NJSTA005 NJ STATE LEAGUE/MUNICIPALITIES |          |          |                                |        |                 |             |          |         |
|   | 17-00774 | 10/13/17 | JOB POSTING-PUBLIC WORKS       | Open   | 115.00          | 0.00        |          |         |

| Vendor # Name                           | PO #     | PO Date  | Description                    | Status | Amount                   | Void Amount                   | Contract                | PO Type |
|---|----------|----------|--------------------------------|--------|--------------------------|-------------------------------|-------------------------|---------|
| PASSA005 PASSAIC VALLEY SEWERAGE        | 17-00811 | 10/24/17 | SLUDGE DISPOSAL 9/16-10/15/17  | Open   | 1,974.00                 | 0.00                          |                         |         |
| ROBER005 ROBERTS ENGINEERING GROUP, LLC | 17-00827 | 11/06/17 | MISC WATER 9/27-10/5/17        | Open   | 1,032.50                 | 0.00                          |                         |         |
|   | 17-00828 | 11/06/17 | GREEN ACRES-PREPARE SURVEY MAP | Open   | <u>1,823.75</u>          | 0.00                          |                         |         |
|   |          |          |                                |        | 2,856.25                 |                               |                         |         |
| ROOSE005 ROOSEVELT BOARD OF EDUCATION   | 17-00799 | 10/18/17 | NOV 2017 SCHOOL TAXES          | Open   | 132,199.00               | 0.00                          |                         |         |
| SAUSE005 SAUSE, RICHARD                 | 17-00809 | 10/23/17 | WORK RE:CHLORINE PH MONITOR    | Open   | 1,697.90                 | 0.00                          |                         |         |
|   | 17-00825 | 11/03/17 | INSTALL PLANT MASTER METER     | Open   | 450.00                   | 0.00                          |                         |         |
|   | 17-00831 | 11/06/17 | REPLACE WATER METERS           | Open   | 500.00                   | 0.00                          |                         |         |
|   | 17-00841 | 11/08/17 | REPLACE ELECTRONIC CONTROL VAL | Open   | <u>350.00</u>            | 0.00                          |                         |         |
|   |          |          |                                |        | 2,997.90                 |                               |                         |         |
| SOLAR005 SOLARES LANDSCAPING, INC.      | 17-00368 | 05/05/17 | LANDSCAPE MAINTENANCE 2017     | Open   | 1,312.50                 | 0.00                          |                         | B       |
| STEAD005 STEADYFLOW SERVICES, INC.      | 17-00805 | 10/19/17 | SERVICE CALL-COMPUTER SUPPORT  | Open   | 540.00                   | 0.00                          |                         |         |
| THEHO010 THE HOME DEPOT                 | 17-00842 | 11/09/17 | HEAVY DUTY OUTDOOR MATS        | Open   | 55.94                    | 0.00                          |                         |         |
| TRENT005 TRENTON ROOFING & SIDING, INC. | 17-00730 | 09/28/17 | NEW ROOF AT BOROUGH HALL       | Open   | 11,970.00                | 0.00                          |                         |         |
| USABL005 USA BLUEBOOK                   | 17-00823 | 11/03/17 | WELL SOUNDER, DRYING RACK      | Open   | 1,125.57                 | 0.00                          |                         |         |
| VERIZ005 VERIZON                        | 17-00837 | 11/06/17 | FIOS/PHONE-W/P-10/28 BILL      | Open   | 165.28                   | 0.00                          |                         |         |
| VERIZ010 VERIZON FIOS                   | 17-00843 | 11/09/17 | INTERNET:BORO HALL 11/1 BILL   | Open   | 144.99                   | 0.00                          |                         |         |
|   | 17-00844 | 11/09/17 | INTERNET:SEWER PLANT-11/1 BILL | Open   | <u>115.67</u>            | 0.00                          |                         |         |
|   |          |          |                                |        | 260.66                   |                               |                         |         |
| VITAL005 VITAL COMMUNICATIONS, INC.     | 17-00787 | 10/16/17 | ADDED/OMITTED TAX BILLS        | Open   | 40.00                    | 0.00                          |                         |         |
|   | 17-00832 | 11/06/17 | TAX COLL-NOV 2017 DATA SERV    | Open   | 102.00                   | 0.00                          |                         |         |
|   | 17-00833 | 11/06/17 | W/S-NOV 2017 DATA SERVICES     | Open   | <u>25.50</u>             | 0.00                          |                         |         |
|   |          |          |                                |        | 167.50                   |                               |                         |         |
| WATCH005 WATCHUNG SPRING WATER CO., INC | 17-00826 | 11/03/17 | WATER+COOLER RENTAL:10/13/17   | Open   | 22.27                    | 0.00                          |                         |         |
| Total Purchase Orders: 38               |          |          |                                |        | Total P.O. Line Items: 0 | Total List Amount: 171,314.20 | Total Void Amount: 0.00 |         |

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| Vendor # | Name    |             |        |        |             |          |         |
|----------|---------|-------------|--------|--------|-------------|----------|---------|
| PO #     | PO Date | Description | Status | Amount | Void Amount | Contract | PO Type |

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| Totals by Year-Fund |      | Budget Rcvd              | Budget Held        | Budget Total             | Revenue Total      | G/L Total          | Total                    |
|---------------------|------|--------------------------|--------------------|--------------------------|--------------------|--------------------|--------------------------|
| Fund Description    | Fund |                          |                    |                          |                    |                    |                          |
|                     | 6-09 | 540.00                   | 0.00               | 540.00                   | 0.00               | 0.00               | 540.00                   |
|                     | 7-01 | 141,216.82               | 0.00               | 141,216.82               | 0.00               | 0.00               | 141,216.82               |
|                     | 7-09 | <u>17,586.18</u>         | <u>0.00</u>        | <u>17,586.18</u>         | <u>0.00</u>        | <u>0.00</u>        | <u>17,586.18</u>         |
| Year Total:         |      | 158,803.00               | 0.00               | 158,803.00               | 0.00               | 0.00               | 158,803.00               |
|                     | C-04 | 11,970.00                | 0.00               | 11,970.00                | 0.00               | 0.00               | 11,970.00                |
| ANIMAL CONTROL      | T-13 | 1.20                     | 0.00               | 1.20                     | 0.00               | 0.00               | 1.20                     |
| Total of All Funds: |      | <u><u>171,314.20</u></u> | <u><u>0.00</u></u> | <u><u>171,314.20</u></u> | <u><u>0.00</u></u> | <u><u>0.00</u></u> | <u><u>171,314.20</u></u> |

# BOROUGH OF ROOSEVELT

I, George J. Lang, Chief Financial Officer of the Borough of Roosevelt, do hereby certify that funds are available for the following bill list to be paid.

| <u>Vendor</u>      | <u>Budget Account</u> | <u>Total<br/>Award</u> |
|--------------------|-----------------------|------------------------|
| 11/13/17 Bill List | various               | 171,314.20             |

  
George J. Lang  
Chief Financial Officer

Dated: November 13, 2017

*BOROUGH OF ROOSEVELT  
COUNTY OF MONMOUTH  
STATE OF NEW JERSEY*

**RESOLUTION NO. 17-123  
MEETING DATE: 11-13-2017**

**RESOLUTION RENAMING OF ROOSEVELT WOODLAND TRAIL TO  
ROOSEVELT RON FILEPP WOODLAND TRAIL**

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C/\_\_\_\_\_ offered the following Resolution and moved its adoption, which was second by C/\_\_\_\_\_.

**WHEREAS**, it is the recommendation of the Roosevelt Borough Environmental Commission to rename the Roosevelt Woodland Trail the “Roosevelt Ron Filepp Woodland Trail” in honor of the late Ron Filepp; and

**WHEREAS**, Ron Filepp took it upon himself to spend countless volunteer hours maintaining and caring for the Roosevelt Woodland Trail without seeking recognition or praise; and

**WHEREAS**, the renaming of the Roosevelt Woodland Trail, which residents of Roosevelt both value and cherish, would be a constant reminder of Ron Filepp’s selfless acts on behalf of his beloved Roosevelt Woodland Trail; and

**WHEREAS**, this act would be a lasting symbol of appreciation from the Borough of Roosevelt and the travelers of the Roosevelt Woodland Trail.

**NOW, THEREFORE, BE IT RESOLVED**, by the Mayor and Council of the Borough of Roosevelt, County of Monmouth, State of New Jersey that it hereby renames the Roosevelt Woodland Trail the “Roosevelt Ron Filepp Woodland Trail.”

**ROLL CALL:**

**AYES:**

**NAYS:**

**ABSTAIN:**

**ABSENT:**

Certification

**I HEREBY CERTIFY** the foregoing to be a true copy of a resolution adopted by the Borough Council at a meeting held on November 13, 2017.

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Kathleen Hart  
Borough Clerk